

Staff Employee Advocacy Council

Regular Council Meeting: May 11, 2022

Agenda

Attendance: See “2021–2022 Attendance” spreadsheet

Excused: Jess Wilson

- A. Welcome/Call to Order
- B. Approval of Minutes from [April 13, 2022](#)
 - a. Motion: Kevin L
 - b. Second: Mike Jacobs
 - c. Approved: Approved!
- C. Executive Committee Report
 - a. Starting Budget: \$3,357.55
 - i. Staff Development Mini-Grant: \$155.00
 - ii. Remaining Budget: \$3,202.55
- D. Administrative Meeting Report
 - a. AD Search Update
 - i. Wrapping up finalist interviews today (5/9)
 - ii. President should make the hire decision by end of the week
 - iii. Announcement will go out when negotiations have settled
 - b. Christ College Dean Search Update (waiting on this)
 - i. No additional information at this time
 - c. Access College
 - i. Launch Fall 2022 with about 25 students
 - ii. Interim Director will be communicated this week
 - iii. Will be looking for a full-time recruiter
 - 1. Hoping to fill next year’s class of 100 students
 - d. Enrollment - likely won’t hit goal (might hit 640 freshman)
 - i. Tuition revenue & budget will be affected
 - 1. October - board meeting - budget review
 - ii. Some involuntary cuts (operational expenses like travel, not filling positions) will need be happen
 - iii. Will need to review enrollment goals for the future due to external factors so we can be consistent moving forward
- E. External Committee Reports
 - a. Campus Community Policy Committee (CCPC) — Sue K. - Did not meet
 - b. University Council — Chloe Kiser

- i. Routine written & oral reports from UC Exec, Faculty Senate, Committee on Intercollegiate Athletics, GSAC, CCPC, SEAC, & Student Senate
 - ii. Angela Vidal-Rodriguez talked about CIVC applications opening so if you're interested, apply
 - iii. CCPC is recommending a 15 minute passing period
 - iv. Academic calendar is still up in the air
 - c. Benefits Committee - Kevin Ledbetter
 - i. Met to discuss future role of the committee
 - ii. Only one faculty (Tim Malchow) and no SEAC attended
 - iii. Need to reconvene at a later date to follow up.
 - d. Investment Oversight — Justin Hunt
 - i. April 26th was my first meeting, but was also the first meeting for CFO, Mark Volpatti.
 - ii. Just did a basic Fiduciary Investment Review of our first quarter activity, and wanted to more or less fill Mark/myself in on how the meetings will run, what is all discussed, breakdown of our activities.
 - iii. Service Plan update. Committee would like to schedule the annual plan review meeting in mid January going forward.
 - iv. For background purposes, Darron shared with the committee the process taken to determine the current TIAA matching formula as a replacement to the old 1% to receive 7.5% match.
 - v. OneDigital will work with TIAA and payroll to determine what each individual participant is opting at saving (%), and the breakdown of those percentages.
 - e. Strategic Planning — Chloe Kiser
 - i. Strategic planning leadership team is delivering final proposal this week and the President's Cabinet will be finalizing it next week
- F. Chief of Staff — Rebekah Arevalo
 - a. Campus update on Friday
 - i. Strategic planning
 - ii. Enrollment
 - iii. Athletic director search
 - iv. ERIP recognition
 - v. Board meeting updates
 - b. DEI symposium coming up
- G. Internal Subcommittee Reports
 - a. Representation — David Hansen/Michael Beaver
 - i. The "SEAC Elections Open" email and the "SEAC Election Form" is complete.

- ii. Received 5 accepted Hourly nominations and 18 accepted Salary nominations
 - iii. Exec Team confirming total open seats prior to sending out the email.
 - b. Staff Appreciation Events — Carrie Palkovich
 - i. Movie Night - June 7th at Central Park Plaza - Shrek
 - 1. We will have electricity, a table, and a space roped off for 200 people. Popcorn will be provided by Valpo Parks. SEAC will be providing candy, bottles of water and cotton candy.
 - 2. So far, not much interest from local restaurants in giving out coupons for the night but we are still trying. We will give out the rest of the cups, green bags and frisbees.
 - 3. Working on a half sheet flier to have Designworks print up and have the mail center distribute to staff to get more exposure for our event.
 - ii. Retirement Party Ice Cream Social - Thursday, June 23rd from 3-5
ideal: outside of Helge Center; rain location: multipurpose room
 - c. Staff Development — Chloe Kiser
 - i. Funded mini-grant for Janneal Gifford for a conference registration fee that she is presenting at
 - ii. Book club is still in progress until July 2022
 - d. Staff Recognition — Jennifer Easthope
 - i. We met Thursday, May 5, 2022
 - 1. A good number of nominations again!
 - ii. April 2022 Employee of the Month: Stephanie Kinkade, Graduate Office
 - 1. Presentation will be: Thursday, May 19 at 2:30pm
 - a. Calendar invite to follow
 - i. Meet at 2:20, Reception in Brown & Gold
 - iii. Reminder: Selecting May and June at our June meeting
 - 1. We will present both in June, allowing us to present ERIP recipients before they leave (if they're selected as EOTM)
 - e. New Employee — Ryan Cole
 - i. No new update: Should have some bags for future new employees
- H. Old Business
- I. New Business
- a. Nominations for Chair and Vice Chair
 - i. [Nominations can be made here](#) until Jun 1, 2022
 - b. Discuss potential suspension of hourly/salary designation for chair/VC
 - c. Stewart Cooper, Director of Counseling Services, shared with us the American Psychological Association's new website regarding information on mental health excellence in the workplace - check it out [here](#)

J. Announcements

- a. Our next meeting will take place **June 8, 2022**
 - i. 2:30 to 4:30 in the Harre Union **Brown & Gold Room**

K. Adjournment

- a. Move: Kevin L
- b. Second: Mike J
- c. Approved.