

Staff Employee Advocacy Council

2021–2022 Retreat Notes

Attendance: See "[2021–2022 Attendance](#)" spreadsheet

Excused:

A. Welcome

- a. President Padilla is excited to be here and looks forward to having a strong, vibrant SEAC that is involved on campus, particularly in the strategic planning process.
- b. There will be a town hall in September and following each board meeting after that.

B. Ice Breakers

C. About SEAC

- a. History of the council
- b. General composition
 - i. We are at-large representatives for the entire campus, regardless of our specific department or title.
- c. [Bylaws](#)
- d. [Website](#)
- e. [Google Folder](#) and Group
- f. Past Initiatives
 - i. Staff Handbook
 - ii. Performance Evaluation
 - iii. Additional 2020 days off for Holidays
- g. The Past Year....
 - i. Faculty Senate Lunch
 - ii. Movie night
 - iii. Transition of Advisors

D. SEAC Committees and Projects

- a. External Committees
 - i. Investment Oversight
 - ii. University Council
 1. Campus Community Policy Committee
 - iii. Strategic Planning
 - iv. Other opportunities as they arise (e.g. search committees)
- b. Internal Subcommittees
 - i. Representation

1. The Staff Recognition Subcommittee oversees the nomination and voting process for selecting the Staff Employee Advocacy Council's Employee of the Month.
- ii. Recognition
 1. Oversees the Employee of the Month program and other ways to recognize staff employees.
- iii. New Employee Welcome
 1. Meets with new employees to welcome them to campus and introduce them to SEAC. HR provides a list every three months.
- iv. Appreciation
 1. The Staff Appreciation Subcommittee plans and executes events that advance the mission of the Staff Employee Advocacy Council and enrich the University community experience.
- v. Development
 1. The Staff Development Subcommittee plans and executes events that advance the mission of the Staff Employee Advocacy Council, with particular focus on offering programs and workshops to promote professional and personal development designed to maximize professional growth.
- vi. Communication
- vii. Ad-hoc
 1. Bylaws- Jennifer
- c. Current Projects
 - i. Supervisor Training
 - ii. Shared Leave Policy Proposal
 - iii. Strategic Planning
 - iv. Search Committees
 - v. TBD
- E. Quick Break
- F. Election of Secretary and Treasurer
 - a. Secretary Nominees: Erin "Elle Woods" Kunert
 - i. Unanimous!
 - b. Treasurer Nominees: Justin Hunt, Jennifer Easthope, Doreen Olguin-Flores (withdrawn), Sue Kukurugya, Karen Palm
 - i. Justin Hunt elected
- G. Team Building
- H. Trophies and Solutions Activity
- I. Mini Meeting
 - a. [Sample Agenda](#)
- J. Wrap Up
 - a. Homework
 - i. Committee Interest Form
 - ii. Gratitude Postcard
 - b. Our next meeting will take place Wednesday, Aug. 11

- i. 2:30 to 4:30 in the Harre Union Brown & Gold Room