

PRO BONO SITE CONFIRMATION FORM

INSTRUCTIONS: If a student selects a private law firm or corporation as a pro bono site, this form **must be completed and returned to the Career Planning Center before the *pro bono* work is started.** This form is not necessary if working with a public sector employer. Once approved, **student may pick up the form and attach it with the final student log and supervisor's report** upon completion.

Name of Student: _____ Student ID# _____

Date student will begin work: _____

Liaison/Contact Person: _____

Sponsoring Employer: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Proposed assignment (general description): _____

Is matter being handled by the office without a fee or for a reduced fee?

_____ Yes _____ No

Allocation of Time (hours/week): _____

Attorney Supervisor's Signature

Date

Lisa Cannon, Director of Experiential Education
Valparaiso University School of Law
656 S. Greenwich St., Valparaiso, IN 46383
219 465-7816 (Phone) 219 465-7914 (Fax)
<http://www.valpo.edu/law/careers>

Submit completed forms to:
Lisa Cannon, Career Planning Center, Rm 131