EXTERNSHIP DAILY LOG

Name:	Externship:		
Date	Activity / Task	Time	Classify
			-
	TOTAL		

Signature:	Date:	
_		

Field Supervisor

Classification:

LR - Legal ResearchCC - Client ContactCONV - ConversationNLR - Non - Legal ResearchDISC - DiscoveryOBS - ObservationW - WritingCLER - ClericalOTH - Other

ORG – Organization in support of legal work

- Records may be kept using a separate log form for each day, each week, or a running account for the entire semester
- Log should describe all activities so as to demonstrate compliance with hours required to obtain credit