



VALPARAISO

UNIVERSITY

SCHOOL OF LAW

BULLETIN

2006-2007

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VALPARAISO UNIVERSITY BULLETIN, **Volume 80, Number 2, August 2006**. This bulletin is also available on the School of Law web page at www.valpo.edu/law/bulletin/.

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Valparaiso University provides equality of opportunity to its applicants for admission, enrolled students, graduates, and employees. The University does not discriminate with respect to hiring, continuation of employment, promotion, and tenure, other employment practices, applications for admission, or career services and placement on the basis of race, color, gender, age, disability, national origin or ancestry, sexual orientation, or (as qualified herein) religion. An institution committed to its Lutheran tradition, the University reserves its right to promote the teaching of the church and to exercise preferences in admissions and employment-related practices in favor of Lutherans.

CHANGES IN BULLETIN SINCE 2005-2006

Faculty Changes:

New Full-time Professor: Geneva Brown (Criminal Law and Juvenile Clinic)

New Adjunct Professors are: Amy Godshalk (Pretrial Skills), Erin Goffette (Advanced Appellate Advocacy-Civil), Lynette Jones (Drafting:Business), Kerry Pangere (Pretrial Skills).

Professor Mark Adams is now Professor of Law and Director of International Programs

Staff Changes:

New staff: Beth Heinold (Asst. Administrator Admissions), Jackie Peyton (Assoc. Administrator – Career Planning), Noelle Raelson (Periodicals Assistant), Kristen Mulligan (Recruiter), Shelly Ruwersma (Asst. Administrator for Advancement), Kate Patterson (Administrative Assistant Legal Clinic).

Curriculum:

As of Summer 2006, Law-446 Employment Law does not satisfy the Administrative Law requirement. Employment Law will satisfy the Admin Law requirement if taken prior to Summer 2006.

As of Summer 2006, Law-480 Immigration Law does satisfy the Administrative Law requirement.

Law-477 Public International Law: Intro and Law -479 International Law: Human Rights now satisfy the Perspectives course requirement.

Students may not take more than 1 course per year from courses numbered 235 through 245.

Existing Course Changes:

Law-365 Jurisprudence is now Law-295.

Law-413 Federal Estate and Gift Tax is now 3 credit hours

Law-495-G Federal Criminal Practice is now Law-508

Law-664 Externships are now Law-700 through Law 799

Law-450 Advanced Patent Law is 3 credit hours for Spring 2006 semester.

Externships:

Cap on externships is now 9 credit hours and students may no longer enroll in more than 3 externships. See new Externship Guidelines in this Bulletin.

Other:

New Honors Program Policies – See Honors Program on page 34.

TABLE OF CONTENTS

Mission and History	6
Academic Calendar	7
Deans, Faculty, Librarians & Staff	8
Degree Programs	20
Juris Doctor.....	20
Master of Laws Degree (LL.M.)	20
JD/MA Dual Degree.....	20
JD/MALS Dual Degree.....	22
JD/MBA Dual Degree.....	22
JD/MS Dual Degrees.....	22
Technical Standards for Law School Admission	22
Eligibility Requirements for the Practice of Law	23
Course of Study for J.D.	23
First Year Curriculum.....	24
Legal Writing & Research.....	25
Ethics	25
Perspectives.....	26
Clinical Law Program	26
Current Representation.....	26
Externships	26
Practicum Component	27
Credit Cap/No Classroom Component	27
Pro Bono Requirement.....	27
Academic Support.....	28
Academic Success	28
Academic Program	29
Registration Procedures	29
Responsibility Assumed by Registration	29
Change of Classes: Drop / Add / Withdrawal.....	29
Attendance Policy	29
A.B.A. Work Rule	30
Class Cancellations Due to Weather.....	30
Course Load.....	30
Course Work at Other Approved Law Schools	31
Summer Session on Campus.....	31
Summer Session Abroad.....	31
Transcripts.....	31
Undergraduate Course Work at Valparaiso University	31
Independent Study.....	32
Auditing of Courses.....	33
Residency Requirements	33
Accelerated J.D. Program	33
Honors Program	34
Part-Time Program	34
Honor Code System	35
Examinations	35

Exam Procedure & Regulations	36
Exam Number System	37
Personal Computers and Exams	37
Withdrawal from the School of Law	37
Grading System & Quality Points	38
Grade Point Averages	40
Class Rank	40
Honors in Scholarship	40
Retention & Probation	40
Cumulative GPA Requirement, Full-Time Students	40
Cumulative GPA Requirement, Part-Time Students	41
Mandatory Academic Support Participation	41
Cumulative GPA Requirement, LLM Students	41
Consequences of Probation	41
Petitions & Readmission	41
Grade Normalization Ranges	42
Graduation Information	43
Application for Degree	43
Commencement	44
Graduation Rate	44
Bar Standards & Passage	44
Student Consumer Information	44
Curricular Offerings	46
Required Courses	46
Course Availability	47
Practice Areas	49
Course Descriptions	56
First-Year Courses	56
Upper-Level Required Courses	57
Elective Courses	61
Applied Skills Courses	72
LL.M. Required Courses	74
Externship Programs	75
Curriculum Guidelines & Policies	84
Seminar Policy	84
Independent Reading & Research Policy	85
Externship Guidelines (3 or fewer credits)	85
Special & Endowed Programs	88
Awards & Honors	90
Law Library	91
Facilities	91
Access	92
Collection	92
Computer & Other Electronic Services	93
Staff	93
Reference & Instruction	93
Circulation & Interlibrary Loan Services	93

Publications & Displays	94
Career Planning Center	94
First Year	95
Second Year	96
Third Year	96
Valparaiso Law Alumni	97
Student Activities & Organizations.....	97
Student Services.....	102
Athletic Recreation Center	102
Bulletin Boards	102
Dining Services.....	102
Disabled Student Services.....	102
E-Mail.....	103
Emergencies	103
Emergency Student Loan Program.....	103
Faxing.....	103
Finance Office & Student Accounts.....	103
Health Center.....	104
Housing.....	104
International Studies Office	104
Lockers.....	104
Lost & Found	104
Multicultural Programs.....	104
Notary Public Services	105
Office of Alcohol & Drug Education	105
Parking Regulations	105
Room Reservations for Wesemann Hall.....	105
Sexual Assault Advocacy & Facilitating Education.....	105
Student Counseling & Development Center.....	106
Student ID Cards	106
Transcripts.....	106
University Book Center.....	106
University Police Department.....	106
Valparaiso Union.....	106
VU Campus Directory / Photo Directory	107
Financial Information	107
Tuition / General Student Fee	107
Refunds	108
Satisfactory Academic Progress.....	109
Applying for Financial Aid	109
Employment Opportunities.....	111
Loan Repayment Assistance Programs	111
Awards & Scholarships	111
Admission Requirements	112
Valparaiso University School of Law Honor Code	115
Sexual Harassment Policy.....	117
Legend: Wesemann Hall & Heritage Hall	118-120

MISSION AND HISTORY

The Valparaiso University School of Law is dedicated to scholarship, integrity, community, and service. Our mission statement reads:

Valparaiso University School of Law empowers talented individuals to realize their potential and achieve success in their chosen careers. Our graduates, as leaders in the profession and their communities, make a difference. The School of Law is known for four distinctive traits; a truly personal manner of teaching and learning, enduring core competencies, exceptional legal research and writing, and a belief that law is a calling.

Valparaiso University (VU) is a private university located in Valparaiso, Indiana (55 miles southeast of Chicago, Illinois). VU was founded in 1859 as the Valparaiso Male and Female College and rechartered in 1906 as Valparaiso University. In 1925, VU was purchased by the Lutheran University Association, an Indiana corporation comprised of persons affiliated with the Lutheran Church-Missouri Synod and interested in actively promoting higher education in the Christian context. VU continues to be the largest Lutheran-affiliated educational institution in the U.S. The University holds membership in the North Central Association of Colleges and Schools.

The Valparaiso University School of Law (Valpo Law) was founded in 1879 as the Northern Indiana Law School. In 1905 it became part of Valparaiso University. Valpo Law received its American Bar Association accreditation in 1929 and was admitted into membership in the Association of American Law Schools in 1930. The degree of Juris Doctor, which is granted by the School, is approved by the Board of Regents of the University of the State of New York. The School of Law offers the traditional three-year full-time program, an accelerated two-and-a-half year program, and a five-year part-time program toward the Juris Doctor degree, a Master of Laws degree program, and the following dual degree programs; JD/MBA, JD/MALS, JD/MA (psychology), JD/MS International Commerce & Policy, and JD/MS Sports Administration.

ACADEMIC CALENDAR 2006-2007

FALL SEMESTER 2006

Aug. 14-22		Law II & III Online Enrollment/Registration Confirmation
Aug. 16-18, Wed.-Fri.		New student orientation/registration confirmation
Aug. 21, Monday	8:00 a.m .	INSTRUCTION BEGINS
Aug. 22, Tuesday	5:00 p.m.	Deadline – Confirm Law II & III Enroll/Registration
Aug. 28, Monday	5:00 p.m.	Deadline for Drop/Add
Sept. 4, Monday		CLASSES IN SESSION - Labor Day
Sept. 30, Saturday		Homecoming Day
Oct. 5, Thursday		NO CLASSES - 1L Practice Exam/Prof. Development Day
Oct. 6, Friday		CLASSES IN SESSION
Oct. 10, Tuesday		Deadline submit new externship proposal for Spring 2007
Oct. 16, Monday		Deadline file J.D. application conferred May/Aug. 2007
Oct. 16, Monday		Deadline disabled request accommodations/modifications
Oct. 20, Friday	5:00 p.m.	Deadline to withdraw from course with a grade of W
Nov. 19, Sunday	5:00 p.m.	HANKSGIVING RECESS BEGINS
Nov. 26, Sunday		THANKSGIVING RECESS ENDS
Dec. 4, Monday		Thursday Class Schedule. INSTRUCTION ENDS.
Dec. 5, Tuesday		Deadline to withdraw officially from VU for Fall
Dec. 6, Wednesday	8:30 a.m.	READING DAY
Dec. 10, Sunday	2:30 p.m.	FINAL EXAMINATIONS BEGIN
Dec. 15, Friday	5:00 p.m.	December Graduates -- Commencement -- VU Chapel
Jan. 3, Wednesday	12:00 noon	FINAL EXAMINATIONS END
Jan. 15, Monday	12:00 noon.	December Graduate Grade Deadline
		Deadline for all grades
<u>SPRING SEMESTER 2007</u> (AALS Meeting, Jan. 3-6 – Confirmed)		
Jan. 2-9		All students – Confirm Enroll/Registration Online
Jan. 8, Monday	8:00 a.m.	INSTRUCTION BEGINS
Jan. 9, Tuesday		Deadline confirm Enroll/Registration online
Jan. 15, Monday	5:00 p.m.	Deadline for Drop/Add
Jan. 15, Monday		NO CLASSES Martin Luther King Commemoration
Jan. 15, Monday	12:00 p.m.	Deadline for all grades
Feb. 9, Friday		Deadline new externship proposal for Summer/Fall 2007
Feb. 28, Wednesday	5:00 p.m.	Deadline disabled request accommodations/modifications
Mar. 4, Sunday		SPRING RECESS BEGINS
Mar. 18, Sunday		SPRING RECESS ENDS
Mar. 23, Friday	5:00 p.m.	Deadline to withdraw from course with grade of W
Apr. 6, Friday		NO CLASSES Good Friday Holiday
Apr. 16, Monday	5:00 p.m.	Deadline file J.D. degree application conferred in Dec. 2007
May 1, Tuesday		Friday Class Schedule. INSTRUCTION ENDS.
May 2, Wednesday		Deadline to withdraw officially from VU for Spring
May 3, Thursday	8:30 a.m.	READING DAY
May 12, Saturday	12:00 noon	FINAL EXAMINATIONS BEGIN
May 16, Wednesday	12:00 noon	FINAL EXAMINATIONS END
May 19, Saturday	11:00 a.m.	Deadline for grades for May graduates
June 11, Monday	12:00 noon	Commencement -- VU Chapel
		Deadline for Spring grades

Deans, Faculty, Librarians

Jay Conison - Dean and Professor of Law

219/465-7834, jay.conison@valpo.edu

Degrees: J.D. University of Minnesota, 1981; M.A. University of Minnesota, 1978; B.A. Yale College, 1975.

Interest Areas Include: Employee Benefit Plans, and Legal Philosophy. Dean Conison writes primarily on employee benefit plans and the philosophical analysis of legal concepts. Dean Conison is co-chairman of the Clinical and Skills Training Committee of the ABA Section of Legal Education and Admissions to the Bar.

Bruce G. Berner - Associate Dean for Academic Affairs and Seegers Professor of Law

219/465-7845, bruce.berner@valpo.edu

Degrees: LL.M. Yale Law School, 1978; LL.B. 1967, B.A. 1965, Valparaiso University.

Interest Areas Include: Criminal Law and Procedure, and Evidence. After practicing with a New Jersey law firm, Professor Berner joined the faculty at Valparaiso and has taught a broad cross-section of courses ranging from legal history and contracts to criminal law and evidence. He has published articles on search and seizure and on the insanity defense. After serving as Special Deputy Prosecutor on the Ford Motor Company "Pinto" case, he continues to consult in many products liability cases.

Curtis W. Cichowski - Associate Dean for Administration and Lecturer in Law

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Degrees: J.D. Valparaiso University, 1981; B.A. Carroll College, 1978.

Interest Areas Include: Copyright, Trademark & Unfair Competition, International Intellectual Property Law, branding and marketing. Dean Cichowski's administrative responsibilities include the career planning operation, the admissions operation, the technology operation, and the externship program.

Alex Geisinger - Associate Dean for Faculty Development and Professor of Law

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Degrees: LL.M. Harvard, 1996; J.D. University of Connecticut, 1992; B.A. Franklin and Marshall College, 1987.

Interest Areas Include: Environmental Law, and Civil Procedure (particularly complex litigation issues). From 1992 to 1995, Professor Geisinger was an adjunct instructor at the University of Connecticut School of Law and an associate in the litigation department of Day, Berry & Howard in Hartford, Ct. He directs the Environmental Law Clinic and has written articles on various issues in environmental law.

Mary G. Persyn - Associate Dean for Library Services and Associate Professor of Law

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Degrees: J.D. Notre Dame Law School, 1982; M.L.S. University of Oregon, 1969; A.B. Creighton University, 1967.

Interest Areas Include: Legal Writing and Research. Professor Persyn worked as Social Sciences Librarian at Miami of Ohio and was on the staff of the Notre Dame Law School Library before joining Valparaiso's law school faculty.

Mark L. Adams - Professor of Law and Director of International Studies

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Degrees: J.D. University of Chicago, 1988; B.A. Williams College, 1983.

Interest Areas Include: Contracts, Labor and Employment Law and Legal Writing. Professor Adams practiced with Davis Wright Tremaine in Seattle, Washington, where he concentrated in labor and employment law. He later served as Legal Counsel and Dean of Students at the Northwest School in Seattle, and was a volunteer staff attorney at the Neighborhood Legal Services of King County. Prof. Adams is director of the LL.M. program.

Robert F. Blomquist - Professor of Law

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Degrees: J.D. Cornell Law School, 1977; B.S. University of Pennsylvania, Wharton School, 1973.

Interest Areas Include: Environmental Law and Policy, Torts, Legislation and International Environmental Law. As an associate and later shareholder/director of a New Jersey law firm, he specialized in federal litigation, environmental law and appellate practice. He served as Vice-Chair of the Indiana Pollution Prevention Board, the Governor's expert environmental and

natural resources policy review panel of the Indiana Government Operations Committee, and a two year term as a Porter County Councilman-at-Large. He consults on torts and environmental cases from around the nation.

Ivan E. Bodensteiner - Professor of Law

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Degrees: J.D. Notre Dame Law School, 1968; B.A. Loras College, 1965.

Interest Areas Include: Constitutional Law, Civil Rights, Evidence, and Civil Procedure. Prof. Bodensteiner served as director of the Legal Services Program of Fort Wayne, IN, and the law school's clinical program, consultant to the Legal Aid Society of Hawaii, and director of litigation for the Legal Services Program of Northern Indiana and the Legal Services Organization of Indiana. Prof. Bodensteiner served as Dean from 1985-90 and 1997-98. He is active in civil rights litigation, and directs the law school's pro bono program and Honors Program.

Paul H. Brietzke - Professor of Law

219/465-7875, paul.brietzke@valpo.edu

Degrees: Ph.D. University of London, 1981; J.D. University of Wisconsin, 1969; B.A. Lake Forest College, 1966.

Interest Areas Include: Law and Economics, Contracts, Antitrust Law, International Human Rights, and Globalization.

Professor Brietzke favors interdisciplinary approaches to law and his special interest in law are antitrust, law and development, comparative law & economics, and African law. He is widely published on many subjects and is one of the leading scholars on Ethiopian law. He is an Editor of Third World Legal Studies, which is published at Valparaiso. Professor Brietzke is a member of Phi Beta Kappa.

Geneva Brown – Assistant Professor of Law

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Degrees: 1993 J.D., 1988 B.A. University of Wisconsin; M.A. University of Illinois, Chicago, 2003.

Interest Areas Include: Adult and juvenile criminal litigation and domestic violence.

Professor Brown has researched and litigated complex legal issues and criminal cases. She is the author of and has presented many papers regarding creative approaches to domestic violence cases. Most recently Professor Brown has taught at the University of Nevada-Las Vegas in the Child Welfare and Juvenile Justice Clinic. Professor Brown will be teaching Criminal Law and a Juvenile and Adult Justice Clinic at Valpo Law. She is a member of the American Society of Criminology, Black Women's Lawyers Association and the National Coalition for the Abolition of Death Penalty.

Elizabeth M. Bruch – Associate Professor of Law

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Degrees: J.D. University of Wisconsin, 1989; B.A. Valparaiso University, 1986.

Interest Areas Include: Human Rights, Torts, Immigration Law and International Law. Professor Bruch has practiced with Gray, Plant, Mooty, Mooty & Bennett in the Twin Cities, was an Attorney with the Minnesota Advocates for Human Rights, and was Executive Officer for the Human Rights Chamber for Bosnia & Herzegovina. She taught Legal Writing and Legal Method at Arizona State University Law School and has been a Practitioner in Residence at the American University School of Law in D.C., where she has taught in the Human Rights Clinic and taught Torts, Immigration Law and International Law.

Derrick Augustus Carter – Associate Professor of Law

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Degrees: J.D. Valparaiso University, 1975; B.S. Eastern Michigan University, 1972.

Interest Areas Include: Criminal Law, Criminal Procedure, Appellate & Trial Advocacy, and Law Office Practice. Professor Carter is formerly from the Michigan Appellate Defender Office. He has handled hundreds of criminal appeals, and he has written several law review articles concerning criminal law and criminal procedure.

Laura Gaston Dooley - Professor of Law

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Degrees: J.D. Washington University School of Law, 1986; B.A. University of Arkansas, 1982.

Interest Areas Include: Civil Procedure, Complex Litigation, and Conflict of Laws. Professor Dooley first clerked for a federal district court judge and then served as law clerk to an Eighth Circuit U.S. Court of Appeals judge. She has written articles in the

areas of feminist procedure, medical ethics, and habeas corpus. Professor Dooley is a member of Phi Beta Kappa, the Order of the Coif and American Law Institute.

Edward McGlynn Gaffney, Jr. - Professor of Law

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Degrees: LL.M. Harvard Law School, 1976; M.A. 1975, J.D. 1974, Catholic University of America; S.T.J. Gregorian University, 1967; B.A. St. Patrick's College, 1963.

Interest Areas Include: Constitutional Law, Criminal Law and Procedure, Legal History, and Ethics. A member of the D.C. bar and of several federal courts, Professor Gaffney has written extensively about religious freedom and continues to assist religious and other non-profit organizations in cases involving the First Amendment. Professor Gaffney served as dean from 1991-1997.

He has been responsible for bringing numerous Supreme Court justices and dignitaries to our campus and to participate in our program in London and Cambridge.

Rebecca J. Huss - Professor of Law

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Degrees: LL.M. University of Iowa, 1995; J.D. University of Richmond, 1992; B.A. University of Northern Iowa, 1989

Interest Areas Include: Business Associations, Mergers & Acquisitions, Securities Regulation, Animal Law, and International Commercial Dispute Resolution. Prior to joining the law faculty, Professor Huss practiced corporate law in two large law firms as well as working in the law department of the animal health division of a pharmaceutical company.

Rosalie Berger Levinson – Phyllis & Richard Duesenberg Professor of Law

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Degrees: J.D. Valparaiso University, 1973; M.A. 1970, B.A. 1969, Indiana University.

Interest Areas Include: Constitutional Law, Federal Litigation, and Civil Rights. Professor Levinson has served as staff attorney for a public interest law firm and has been involved in substantial civil rights litigation. Her publications include a treatise and textbook on civil rights litigation and articles addressing sexual harassment in the workplace, rights of the learning disabled, gender discrimination, free speech rights of government employees, due process violations, and church-state issues. Professor Levinson is a member of Phi Beta Kappa.

JoEllen Lind - Professor of Law

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Degrees: J.D. University of California, Los Angeles, 1976; A.B. Stanford University, 1972.

Interest Areas Include: Civil Procedure, Remedies, Philosophy of Law, and the Uniformed Commercial Code. Professor Lind has been involved in legal education since 1977 and taught at the U. of Pacific and the U. of Utah before coming to Valparaiso. Professor Lind is also a candidate for a Ph.D. in philosophy from the University of Utah and has published major articles combining her interests in law, philosophy and politics. She has a particular interest in the way legal institutions have affected the historical situation of women. Professor Lind is a member of Phi Beta Kappa.

James F. Loebel – Assistant Professor

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Degrees: LL.M. University of Florida Levin College of Law, 2000; J.D. University of Wisconsin, 1992; M.B.A. Harvard Graduate School of Business Administration, 1982; B.S. Santa Clara University, 1978.

Interest Areas Include: Trusts & Estates, Estate Planning, Taxation, and Commercial Law. Before coming to Valparaiso Professor Loebel was a Visiting Assistant Professor at the University of Florida College of Law. He has also held teaching positions at the University of Wisconsin – Green Bay, and Indiana/Purdue University – Fort Wayne. Following law school he was a Clerk for Judge Charles P. Dykman of the Wisconsin Court of Appeals in Madison, Wisconsin.

Seymour Moskowitz - Professor of Law

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Degrees: J.D. Harvard Law School, 1966; B.A. Columbia University, 1963.

Interest Areas Include: Elder Law, Administrative Law, Health Care Law, Family Law, and Pretrial Skills. Professor Moskowitz worked for Legal Services of Gary, Indiana, helped found a law-reform project in Northwest Indiana and played a crucial role in the development of the law school's clinical program. His scholarly interests lie in the pretrial processes, labor, family, and health law. He has published several treatises on legal issues in discovery and has written extensively about topics in employment, health, elder and family law.

Alan Morrisson – Distinguished Practitioner in Residence

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Degrees: J.D. 1970, LL.B. 1962, B.A. 1959, Valparaiso University

Interest Areas Include: Business Planning, Federal Income Tax and Corporate Finance.

Mr. Morrisson is a former Senior Vice President of the Sverdrup Corporation in St. Louis.

David A. Myers - Professor of Law

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Degrees: J.D. University of Illinois, 1976; B.A. Drake University, 1973.

Interest Areas Include: Property and Entertainment Law. Professor Myers served as law clerk for an Iowa Supreme Court Justice. He joined the law school faculty after teaching agricultural law in the Department of Agricultural Economics at the University of Illinois. In addition to his courses in property and entertainment law, Professor Myers also offers a class in mass media law.

Clare Nuechterlein - Assistant Professor of Law

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Degrees: J.D. Valparaiso University, 1978; M.A.L.S. 1975; B.A. 1972.

Interest Areas Include: Legal writing, federal criminal law, civil litigation, and law and literature.

Professor Nuechterlein worked for the U.S. Justice Department for eleven years, until 2000, as an Assistant U.S. Attorney for the Eastern District of California. Prior to that she was the City Attorney for the City of Goshen, Indiana, from 1980-1983; and an Attorney Advisor to the Assistant Secretary of Education for Civil Rights, U.S. Department of Education, Washington, D.C. from 1986-1989. She writes and edits "The Federal Forfeiture Guide" for federal practitioners in that field.

John J. Potts - Professor of Law

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Degrees: J.D. Boston College Law School, 1974; M.S. Northeastern University, 1975; B.A. University of New Mexico, 1969.

Interest Areas Include: Taxation, Legal Philosophy, the Right to Life of Unborn Children. Professor Potts was a senior tax specialist for Peat, Marwick, Mitchell & Co., then an attorney for Keleher & McLeod, PA., in Albuquerque, New Mexico. He was Chairman, Board of Directors, Section of Taxation, New Mexico State Bar Association, and the first President, St. Thomas More Lawyers' Guild of the Diocese of Gary. He has served as faculty advisor to Campus Pro-Life and Jus Vitae, and for years was president of Pro-Life Action, Inc. In 1985 he received the Stinchfield Memorial Award from Porter County Right to Life for law reform activism.

Richard Stith - Professor of Law

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Degrees: Ph.D. 1973, J.D. 1973, M.Phil. 1971 Yale University; M.A. University of California, Berkeley, 1967; A.B. Harvard College, 1965.

Interest Areas Include: Legal History, Comparative Law, Criminal Law, and Jurisprudence. Professor Stith has served as Director of the Developmental Program in Bio-medical Ethics at St. Louis University School of Medicine, and has taught or done research in Ukraine, Spain, Chile, India, Nepal, Mexico, and China. He has written significantly on fundamental matters in legal and ethical theory and been active in the pro-life movement. He is a member of the Board of Editors of the American Journal of Comparative Law and of the Advisory Council of the National Lawyers Association.

Michael S. Straubel - Associate Professor of Law

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Degrees: LL.M. McGill University, 1989; J.D. Marquette University, 1982; B.S. Western Michigan University, 1979.

Interest Areas Include: International Law, International Business Law, Legal Writing and Research, and Air and Space Law.

Professor Straubel clerked for a Michigan trial court judge and served as a city attorney. His scholarly interests include international law, space law, and sports law. He now teaches courses in international law and international business transactions. He also coaches the University's cross country and track team.

Susan P. Stuart - Associate Professor of Law and Director of Academic Success Program

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Degrees: J.D. Indiana University School of Law, 1982.

Interest Areas Include: Legal Research, Education/Labor, Commercial and Business Litigation, Bankruptcy. Professor Stuart has served as a Lecturer in Law for Legal Research and Writing at Indiana University School of Law, Bloomington. She was also an Instructor for the Indiana Conference for Legal Education Opportunity (ICLEO). Her professional activities include participation in the National Organization of Lawyers for Education Associations; American, Indiana State (past member), Indianapolis Bar Associations (past member), Legal Writing Institute; and the Indiana State Teachers Association (past member). Among her other publications, her most recent work-in-progress includes articles on education privacy for school children.

D. A. Jeremy Telman – Assistant Professor of Law

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Degrees: J.D. New York University School of Law, 1999; Ph.D. Cornell University, 1993; B.A. Columbia University, 1985

Interest Areas Include: Business Law, International Law, and Litigation.

Prior to law school Professor Telman was a visiting assistant professor at the College of Charleston. After law school he was a Clerk for Judge Rosemary Barkett of the 11th Circuit Court of Appeals. Before joining the Valpo law faculty he practiced in the field of commercial litigation with Sidley Austin Brown & Wood in New York.

Ruth C. Vance - Professor of Law

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Degrees: J.D. Valparaiso University, 1982; B.A. Olivet College, 1979.

Interest Areas Include: Legal Writing and Research, Workers' Compensation and Employment Rights, and Alternative Dispute Resolution. Before joining the law faculty, Professor Vance practiced with a law firm and was a trust administrator and attorney for a bank. She is a past Chair of the Section on Legal Writing, Reasoning and Research of the American Association of Law Schools. Professor Vance has also served on the Board of Directors of the Association of Legal Writing Directors. She has served as trainer in mediation skills and is a special education mediator. At Valparaiso she coaches the negotiation team.

David E. Vandercoy - Professor of Law and Director of Clinic

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Degrees: LL.M. New York University School of Law, 1980; J.D. Dickinson School of Law, 1974; B.A. Pennsylvania State University, 1971.

Interest Areas Include: Clinical Programs, Pretrial, Trial and Appellate Advocacy. Professor Vandercoy practiced law in the areas of civil and criminal litigation. He is director of Valparaiso's clinical program. Professor Vandercoy remains active in litigation.

Linda S. Whitton - Professor of Law

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Degrees: J.D. 1986, B.A. 1979, Valparaiso University.

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Philipp L. Brockington
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Labor Arbitration

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Trial Practice I & Mock Trial

Elizabeth Bezak
Attorney, Singleton, Crist, Austgen & Sears
Pretrial Skills

Judge Roger V. Bradford
Porter Superior Court
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Legal Drafting: Local Government

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Labor Arbitration

Adam Stern
Attorney, Lynch & Stern
Children and the Law

Katherine Tabor
Attorney, Kelley, Drye & Warren
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Book Center	464-5421
Financial Aid	464-5015
Graduate Division	464-5313
Health Center	464-5060
Institutional Advancement	464-5110
International Studies	464-5333
University Police	464-5430
Registrar	464-5212
Student Accounts	464-5101

DEGREE PROGRAMS

Juris Doctor Degree (J.D.)

The University offers a three-year full-time program, an accelerated program, and a five-year part-time program leading to the degree of Juris Doctor (J.D.). In no case may a student construct a schedule which permits conferral of the degree prior to five regular full-time semesters plus two qualifying summer sessions in residence or eight part-time residency semesters plus two or more summer sessions. The degree is conferred upon recommendation of the Faculty of the School of Law. All work toward a degree must be completed to the satisfaction of the Faculty. In all cases, the student is responsible for meeting the requirements for graduation.

A student who returns to the School of Law after an absence of two or more years may no longer be a candidate for a degree on the basis of the Bulletin under which the student first entered the University but must fulfill for graduation all the requirements and provisions of the Bulletin of the year in which the student re-enters the University.

Course Credit and Numerical Grade Requirements

A candidate for graduation must complete, in good faith, 90.0 credit hours; must receive passing grades in all courses required for the degree; must have a cumulative average of at least 2.000; must fulfill the pro bono requirement; and must attend classes regularly in all courses taken for credit.

Master of Laws Degree (LL.M.)

The Master of Laws (LL.M.) is designed primarily for international students who have a law degree and wish to enhance their understanding of the American Legal System. Students in the LL.M. program take classes with students enrolled in the Juris Doctor (J.D.) program, and are encouraged to participate in co-curricular activities with J.D. students.

LL.M. students must complete a minimum of 24 credit hours with a cumulative grade point average of 2.0/4.0 or better. Students complete the program as a full-time student in one to one and one-half years. International students with a F-1 or J-1 visa must attend the university as full-time students. The full-time course load for LL.M. students is 8 credit hours.

The LL.M. program allows students to choose their own area of concentration. With the assistance and approval of the Program Director, students will develop a specific area of study that coincides with their individual needs and interests. The only required course is Law 700 - Introduction to American Law and Legal Education.

Dual Degrees

Valpo Law's dual degree program is unique because you begin the Masters portion of your education first. This distinctive approach allows you to greatly enhance your career opportunities after law school by gaining invaluable educational and work experience prior to entering the J.D. program.

JD/MA (Psychology) Dual Degree

Many aspects of legal practice include a psychological dimension. Professional legal practice includes nuanced interviewing skill, empathy for clients, inference of motivation, prediction of recidivism, modification of behavior, and consumption of psychological reports and expert testimony.

In spring, 1999, the law school faculty approved a new JD/MA dual degree program. The four-year program (108 hours--84 law & 24 psychology) provides traditional legal training, exposure to psychological theory and methods,

and integrative training in the application of psychological foundations to the practice of law. Graduates of the JD/MA program will have a foundational background in psychology. The 30-hour curriculum for the Master of Arts is specifically designed to support and inform the practice of law rather than to prepare for the practice of psychology.

JD/MA Curricular Overlap

Students may apply a maximum of 6 credit hours from Law to the MA from the following law courses (completed with grades of B or better): Alternative Dispute Resolution, Family Law, Children and the Law, Elder Law, Externship, Clinic and Pretrial Skills.

No external transfer credit will be accepted into the MA. All work applicable to the MA must be completed within a 5-year time frame.

Up to two 500 level psychology courses at VU may count toward the MA degree requirements.

One 695 (independent study) at VU may count toward the MA degree requirements.

Only the following 600 level courses may count toward the MA degree requirements:

- PSY 602 Research Methods
- PSY 620 Human Development: Biological & Learned Bases of Behavior
- PSY 630 Individual Differences in Childhood: Psychopathology & Appraisal
- PSY 640 Individual Differences in Adulthood: Psychopathology & Appraisal
- PSY 660 Counseling Theories
- PSY 662 Counseling Processes
- PSY 691 Topics in Counseling & Clinical Psychology [with permission of Dept. Head]
- PSY 693 Seminar in Professional Issues and Ethics
- PSY 694 Advanced Seminar in Psychology
- PSY 695 Independent Study [up to 3 credit hours]

Sample Curriculum

Year One:	School of Law Curriculum	
Year Two:	School of Law Curriculum	
Fall Elective:	Human Development: Biological	3 cr.
Spring Elective:	Social & Cultural Bases of Behavior	3 cr.
Year Three:	Law School Curriculum	(6 transfer credits)
Year Four:		
Fall:	Child Psychopathology & Appraisal	3 cr.
	Theories: Personality & Intervention	3 cr.
	Seminar in Professional Issues & Ethics	3 cr.
Spring:	Counseling Processes	3 cr.
	Integrative Project	3 cr.
	Adult Psychopathology & Appraisal	3 cr.

24 cr. + 6 trans. cr. = 30 hrs.

JD/MA (Clinical Mental Health Counseling) Dual Degree

The JD/MA in Clinical Mental Health Counseling is an extension of the above program that includes the substantial number of graduate psychology courses and applied experiences required for those interested in eligibility for

licensure as a mental health counselor in Indiana (and most other states). As with the shorter program, two of a select group of law courses can be counted toward the degree and the PSY 700 course is included as a requirement.

JD/MALS Dual Degree

The JD/MALS program enables students in the School of Law to take advantage of the wide range of concentrations offered through the MALS graduate program. The flexible and individualized nature of the MALS program makes the degree an attractive enhancement to the JD. Students must complete application to and be admitted by both the School of Law and the Graduate Office.

JD/MBA Dual Degree

The dual JD/MBA program offers students the opportunity to pursue both degrees simultaneously. Credit sharing between the two programs allows most students to complete the dual degree curriculum within four years. The curriculum credit loads per year once you have started law school are, generally, as follows: year one - 100% law school; year two - 60% law school and 40% business; year three - 40% law school and 60% business; year four - 60% law school and 40% business. Admission to the JD/MBA requires taking both the LSAT and the GMAT. Annual tuition for the program is the same as the School of Law tuition.

MBA Courses that count as electives for the JD degree are: MBA 610 Accounting Information for Decision Analysis, 2 credits; MBA 620 Financial Analysis, 2 credits; MBA 710 Taxes and Decision Making, 2 credits; JD courses that will count as electives for the MBA are: Law 203 Business Associations, 4 credits; Law 448 Environmental Law, 3 credits.

Once JD/MBA students enroll in the School of Law, they are charged the law school summer tuition rate for summer sessions whether they are taking law or business courses.

JD/MS International Commerce and Policy

The dual JD/MS in International Commerce and Policy program enables law students to broaden their understanding of international business, policy, and economics while pursuing their JD degree. Students can draw elective course work from business, political science, economics, law, and foreign language courses. Law students may apply 6 credits of coursework taken in the Graduate Division toward their JD degree, and 6 credits of specified law coursework may be applied toward the Master of Science in International Commerce & Policy.

JD/MS Sports Administration

The dual JD/MS in Sports Administration provides law students with the opportunity to enhance their understanding of management of sports programs, personnel, and facilities. The 35-credit program capitalizes upon the University's NCAA Division I status and may have special interest to JD students interested in entertainment law, sports, athletics, or recreation. Law students may apply 6 credits of course work taken in the Graduate Division toward their JD degree, and 6 credits of specified law course work may be applied toward the Master of Science in Sports Administration.

TECHNICAL STANDARDS FOR LAW SCHOOL ADMISSIONS

A candidate for the J.D. degree must have abilities and skills in five categories: intellectual, communication, behavioral and social, physical, and time management. The Valparaiso University School of Law is committed to enabling its qualified students by any reasonable means or accommodations to complete the course of study leading to the law degree.

I. Intellectual-Conceptual and Integrative Skills: The candidate must be able to solve complex problems,

perform legal analysis and reasoning, and perform legal research.

II. Communication Skills: A candidate must be able to communicate effectively. A candidate must be able to communicate candidly and civilly with others. A candidate must be able to memorialize and organize information in an accessible form.

III. Behavioral and Social Attributes: A candidate must possess the emotional health required for substantial utilization of his or her abilities and possess the interpersonal skills to work with others.

IV. Physical Abilities: A candidate must be able to have reasonably regular and punctual class attendance.

V. Time Management: A candidate must be able to meet time deadlines as established.

Questions concerning the Valparaiso University School of Law Technical Standards should be discussed with the Accommodations Committee, through its intake officer, the Law School Registrar, prior to matriculation into the School of Law.

Essential Eligibility Requirements for the Practice of Law

Valparaiso University School of Law strives to provide a legal education which enables its students to be productive attorneys and members of the Bar. The following “Essential Eligibility Requirements for the Practice of Law” serve as additional requirements adopted by the American Bar Association, which may be expected of the students as they sit for the Bar Examination and enter the practice of law. Prospective students should assess, prior to beginning law school, that they will be able to meet these requirements should practicing law be their intention.

(1) The ability to reason, recall complex factual information and integrate that information with complex legal theories; (2) The ability to communicate with clients, lawyers, courts, and others with a high degree of organization and clarity; (3) The ability to use good judgment on behalf of clients and in conducting one's professional business; (4) The ability to conduct oneself with respect for and in accordance with the law; (5) The ability to avoid acts which exhibit disregard for the rights or welfare of others; (6) The ability to comply with the requirements of the Rules of Professional Conduct, applicable state, local, and federal laws, regulations, statutes and any applicable order of a court or tribunal; (7) The ability to act diligently and reliably in fulfilling one's obligations to clients, lawyers, courts, and others; (8) The ability to use honesty and good judgment in financial dealings on behalf of oneself, clients, and others; and (9) The ability to comply with deadlines and time constraints.

An extensive explanation of the American Bar Association eligibility requirements may be found in the ABA publication: *Legal Education and Professional Development – An Education Continuum (MacCrate Report)* (Robert MacCrate, Chair, 1992). This publication is available through the Law School Registrar.

COURSE OF STUDY FOR J.D.

The curriculum of the School of Law provides a comprehensive and intensive study of the foundations of the law, an introduction to the many substantive areas of the law, and the opportunity for advanced study in areas of specific student interest. Four distinct and critical strands of legal education run through the course work, including legal analysis, practical training, perspectives on the law, as well as legal writing and research. Methods of instruction are both traditional and innovative.

Practical training is an integral part of Valparaiso's first-year curriculum, which combines exercises in legal research and writing with an introduction to the practical aspects of the legal system. Upper class offerings in trial advocacy, advanced appellate advocacy, clinical work and extern programs also stress the practical strand, as do various student activities such as the mock trial, moot courts, negotiation, and client counseling competitions. "Perspective" courses provide philosophical, sociological, historical, ethical, and social scientific frameworks within which it is possible to view the substance of the law. The student is introduced to some of these in the first year and this focus continues into the upper class curriculum. Legal research and writing, introduced as an important element of the first-year curriculum, is continued in the second year with a selection of advanced legal writing courses, in the third year through a seminar requirement, and by means of such activities as Law Review and Moot Court.

First-Year Curriculum

The first-year curriculum, taught in the traditional case method, consists entirely of required courses designed to introduce students to many of the basic substantive areas of the law. The courses that make up the first-year curriculum are Contracts, Criminal Law, Civil Procedure, Legal Writing, Legal Research I and II, Constitutional Law I, Property, and Torts. These core courses provide the foundation upon which the required upper-level topics and elective courses build.

Required Courses: Full-time First-Year Studies

Fall Semester

100 Contracts	Cr. 4
110 Criminal Law	Cr. 3
120 Civil Procedure	Cr. 5
130 Legal Writing	Cr. 2
131 Legal Research I	Cr. 1

Total Credits: Cr. 15

Spring Semester

150 Constitutional Law I	Cr. 3
160 Property	Cr. 5
170 Torts	Cr. 4
180 Legal Writing, Appellate Advocacy	Cr. 2
181 Legal Research II	Cr. 1

Total Credits: Cr. 15

Part-Time First-Year Curriculum

2006-2007 Fall Semester

120 Civil Procedure	Cr. 5
130 Legal Writing	Cr. 2
131 Legal Research I	Cr. 1

Total Credits Cr. 8

Spring Semester

160 Property	Cr. 5
180 Legal Writing, Appellate Advocacy	Cr. 2
181 Legal Research II	Cr. 1

Total Credits Cr. 8

2007-2008 Fall Semester

100 Contracts	Cr. 4
110 Criminal Law	Cr. 3

Total Credits	Cr. 7
Spring Semester	
150 Constitutional Law I	Cr. 3
170 Torts	Cr. 4
Total Credits	Cr. 7

Legal Writing and Research

The skills of legal research and writing are emphasized and developed through all three years of law study. The emphasis in the first year will be on writing and reasoning skills, with the first semester concentrating on the development of analytical skills and predictive writing. Students also learn basic research skills which are then applied to legal writing assignments. The first-year class is divided into small groups of 10-12 students, which enable the legal writing professors and teaching assistant staff to work closely with each student.

During the second semester, students learn persuasive writing techniques and continue to develop analytical skills, with assignments including trial court memoranda, an appellate brief, and an oral argument based on the appellate brief. Students also learn advanced research techniques including LEXIS and Westlaw, and Internet research.

Second-year students are required to take a two-credit course, choosing between a selection of writing and research courses offered both in the fall and spring semesters. These courses focus on advanced writing and research skills and refine the writing skills learned in the first year. Because seating is limited in courses numbered 235 to 245, students are limited to one course per year.

Each third-year student selects one of a variety of seminar offerings. The seminar requirement is designed to serve a number of different functions: 1) promotes interaction among students who often carry a significant amount of the responsibility for leading the course; 2) it affords the opportunity to work closely with a faculty member in a substantive area of interest to the students; 3) it provides an avenue for students to demonstrate at the end of their legal education the fruits of their work in the area of legal writing and research through the completion of a substantial piece of writing; and 4) it offers intensive analyses of relatively narrow areas of the law to supplement the more general education provided by the remainder of the curriculum. The offerings vary from year to year, reflecting current topics of interest to each professor.

Beyond the ten required hours of legal writing, students have the opportunity to hone their legal writing skills under faculty supervision in the Law Clinic, by participation in one of several externships including the Federal Judge Externship, by current representation, through independent research and, in conjunction with other students, through the Moot Court Society and other competitions, including Law Review.

Ethics

To further encourage students to examine the philosophical and ethical contexts of the development of law and justice, students are required to take a course in Legal Profession before graduation. As the professional role of the attorney is under constant scrutiny, this course enables students to reflect on their own individual aspirations as well as an opportunity to learn more about themselves and their future role as officers of the court.

Perspectives

Building on the introduction to the interdisciplinary study of law provided by the first-year required courses, all students take one of five courses, either their second or third year - American Legal History, Comparative Law, Law and Economics, Legal Process, and Jurisprudence - which examine the law and the legal system as a whole. These perspective courses assure that there will be at least one course that invites the student to stand back and observe the process and structure of the legal system itself. The requirement underscores the School of Law's commitment to an inquiry into values and its concern that students not view the legal system as unchangeable and untouched by their own ethical and intellectual analyses.

Clinical Law Program

Established in 1969, the Law Clinic at Valparaiso serves the community and the legal profession. Through the client representation clinics, third-year students represent low-income clients and citizen groups who would not otherwise have access to the legal system. There are six types of client clinics within the Law Clinic; Civil Law, Juvenile Law, Civil Mediation, Criminal Law, Sports Law and Tax Law. See Course Descriptions section for a description of each clinic.

By providing close supervision of students' representation of clients, the Law Clinic promotes the development of skills in advocacy, negotiation, and counseling. It also provides a context for close scrutiny of the questions of professional responsibility which arise in the practice of law.

Current Representation

In addition to the Law Clinic, students have the opportunity to work in connection with legal representation currently being provided by members of the faculty. In this context students receive the same supervision, varied and extensive experience, and individual support that the Law Clinic provides.

Externships

Externship programs provide students with an opportunity to perform legal research and writing and to work closely with attorneys, prosecutors, public defenders, government agencies, legal services, and state and federal judges. There are many externship programs available to upper division students, ranging from 1-3 cr. hrs. See Law 725-799 in the Course Description section for more on the externship program or contact the Externship Director with any questions about the program. Open positions are posted in EASElaw each semester and students must have their resume approved by the Career Planning Center to apply for extern positions electronically. Additionally, 22 Externship employers came to Valpo Law and participated in over 130 interviews. Samples of externship positions include opportunities with state and federal judges, public defenders, the U.S. Attorney's Office, the Department of Homeland Security, and the Bureau of Alcohol, Tobacco and Firearms.

In order to receive academic credit for externships, students must:

- a) Submit a resume (through EASElaw) and interview with the field supervisor and/or externship director prior to the semester in which they expect to intern (or the year prior in some cases), and
- b) Formally register for the designated externship in the Law Registrar's Office, if accepted.

Student externs are expected to work at least 45 hours per academic credit. For a three credit externship, a student must work 135 hours or approximately 10 hours per week during the 14 week semester. Individual field or faculty supervisors may require more hours to be worked. A student may not participate in an externship before successful completion of the first year curriculum or 30 credit hours.

Externships of 1-3 credit hours are graded on a Satisfactory / Unsatisfactory (S/U) basis. Students can receive no more than nine (9.0) hours of externship credit during their law school career. Academic credit will not be awarded if a student is receiving financial compensation for his or her work. This applies to students receiving the Summer Public Interest Scholarship (SPIS) as well. Individual externships may have limited enrollment.

Academic credit is never extended retroactively for work already undertaken. These same conditions and requirements described above also apply to the summer externship program.

Practicum Component

A 1-2 credit-hour practicum component to existing courses was instituted beginning with the 1998-99 academic year. The practicum is taught by an adjunct in consultation with the faculty member teaching the course. Currently there is a practicum for up to fourteen students as part of the family law course.

Cap on Credits for Courses that do not have Classroom Component

A student may count no more than eighteen (18) classroom credits towards the ninety (90) required for graduation. The following subjects are included in this cap:

- 490 Independent Research & Writing (subject to 4 credit cap)
- 492 Law & Society Integrated Project (3 credit cap)
- 661 A&B Current Representation
- 725-799 Externships (also subject to 15 credit cap that includes participation in clinics)*
- 667,677 Law Review (subject to 4 credit cap)
- 675 Legal Writing Assistant (subject to 4 credit cap)
- 680 Moot Court Competition
 1. 680-A Client Counseling
 2. 680-B Mock Trial Competition
 3. 680-C ATLA Competition
 4. 680-D Jessup Moot Court Competition
 5. 680-E Giles Sutherland Moot Court Competition
 6. 680-F Manfred Lachs Space Law Competition
- 690 Moot Court Society

* Although clinic participation is subject to this 15 credit cap, because the clinics have a classroom component, they do not count toward this 18 credit limitation.

Pro Bono Externship Requirement

Twenty (20) hours of public service under the supervision of an attorney are required for graduation. Full-time students must satisfy the 20-hour requirement sometime between completing the first year of law school and the last day of classes before graduation; part-time students must satisfy the requirement between the time they complete 30 credit hours and the last day of classes before graduation. The pro bono requirement can be satisfied by assisting attorneys representing governmental agencies, indigents, or non-profit organizations without compensation or at a reduced fee. Assisting judges as 'law clerks' may also satisfy the requirement. In general, the intent is to make students available to assist attorneys in the types of representation contemplated by Rule 6.1 of the Indiana Rules of Professional Conduct, which states:

"A lawyer should render public interest legal service. A lawyer may discharge this responsibility by providing professional services at no fee or at a reduced fee to persons of limited means or to public service or charitable groups or organizations, by service in activities for improving the law, the legal system or the legal profession, and by financial support for organizations that provide legal services to persons of limited means."

The program is administered through the Career Planning Center (CPC) under the supervision of Jane Scarpellino and assisted by Professor Bodensteiner. An informational meeting is held each spring for second-year students to explain the program's requirements. Informational materials, which include the placement confirmation form, student's log of hours, and supervisor's report, are provided at this meeting and are available in the CPC throughout the year.

Students must register for the Pro Bono program, listed as Law 310 Pro Bono Externship (0.0 cr. hrs), for the semester in which they plan to complete the 20 required hours. Students must register prior to completing the pro bono hours. Students are prohibited from registering retroactively for pro bono services already rendered. When the required hours are completed, a grade of S for Satisfactory is awarded. The grade does not affect a student's grade point average. Satisfactory completion of the requirement will be demonstrated by a written certification from both the student and supervisor(s). The honor code applies to the student's certification.

While it is anticipated that most students will fulfill the requirement in this geographic area, it can be fulfilled in another community during the summer or during a break.

Students can propose their own placement or project and submit it for approval. If necessary, the Career Planning Center can assist a student in finding an appropriate placement. While all students cannot be guaranteed their preferred placement, it is anticipated that no student will be forced to participate in a project that he/she finds unacceptable.

Students cannot receive compensation, academic credit or wages, for the hours of service used to satisfy the requirement.

Satisfactory completion of the 20 hours, including submission of the completed supervisor's report, is the last day of class in the semester the student intends to graduate. Completion of the requirement will be certified on an appropriate form by both the student and the supervising attorney.

Students who complete more than 40 hours will have "Commendation ___ hours" noted on their academic transcript.

Academic Support

In addition to regular classroom and individual contact with professors, supplemental academic advising is offered to all students through a Faculty Advisor Program. As soon as a student is admitted, he or she is assigned to a member of the faculty who serves as a mentor and source of information as the student makes the transition to law school. The faculty member then continues to provide academic counseling and support throughout the student's years at Valparaiso. Students also receive help from several student organizations which organize study groups as well as examination review and preparation sessions.

Academic Success Program

The goal of the Academic Success Program (ASP) is to facilitate academic excellence by easing the transition to law school. The program provides all first-year students with the opportunity to learn the skills necessary to be a successful law student. The focus of the program centers on the process of critical thinking and analytical skills, which will transcend any one particular course; the program does not provide a substantive review of course material. Specific skills covered in the program include reading and briefing cases; note-taking; time and stress management; course outlining; and taking final exams.

There are three programs: the summer program that is limited to 30 first-year students, and the fall program that is open to all students. Each program provides students with a preview of what is expected of law students and thereby relieves some of the typical anxiety experienced in the first year of law school. The summer program requires that students admitted to the fall 1L class complete an application and submit it to the Law Admissions office. The third program is a specially designated legal writing class, conducted in the Spring semester, for first-year students on academic probation.

ACADEMIC PROGRAM INFORMATION

Registration Procedures

First-year students are registered for their fall and spring courses by the Law Registrar during the summer before classes begin, and a printout of the class schedule is mailed to students with orientation materials. Second and third-year students register in early April for both the fall and spring semesters via DataVU web registration. Registration information is made available one week before registration.

Responsibility Assumed by Registration

By registering, the student accepts the terms and conditions, financial and otherwise, which have been described in these announcements. In addition, every beginning full-time student and every student who has not been registered during the previous sixteen-month period must submit to the University Medical Center a report of his or her medical history, physical examination, and required immunizations.

At the beginning of each semester, returning law students must confirm their enrollment at the School of Law. Enrollment confirmation is completed via DataVU, a web-based program. Confirmation of enrollment can be accessed on DataVU approximately one week prior to the first day of classes. Confirmation of enrollment must be completed by 5:00 p.m. on the second day of classes. Failure to verify enrollment on DataVU in a timely manner necessitates a \$40.00 late fee. This process does not pertain to new 1L students for their first semester. New 1L students will confirm their enrollment during the Orientation process.

Change of Classes: Drop/Add/Withdrawal

During the first five days of classes each semester, a student may change his or her schedule of classes through the drop/add process. There is no adjustment in the tuition for changes of registration during the drop/add period other than withdrawal from the University. After the deadline for drop/add, students may not add courses, change courses from audit to credit or credit to audit, change the number of credit hours for which a course is taken, or engage or reverse the S/U option.

A student who wishes to withdraw from a course or courses after the deadline for drop/add will be permitted to do so only with the approval of the instructor(s) concerned and the Associate Dean for Academic Affairs, provided the reduction in course load does not change the student's full-time or part-time status. Granted approval, students may withdraw from a course or courses with a grade of W up to the end of the ninth week of the semester. The date of withdrawal from a course with the grade of W is published in the academic calendar.

Authorized withdrawals are processed through the Registrar's office. A student who abandons a course for which he or she has registered and does not execute the proper withdrawal procedure will receive a grade of F for that course for the semester.

Any request for a change in enrollment after the deadline for Drop/Add must be requested in writing on forms available in the office of the Law Registrar. The course number and title of the course from which a student withdraws after the deadline for Drop/Add will appear on the official transcript with a grade of W.

Attendance

Regular and punctual attendance is necessary to satisfy ABA residency and class hour requirements. Each student is expected to attend every class session for each course for which he or she is enrolled. Professors will enforce the attendance policy and must announce the method of enforcement at least one week prior to its imposition. Any student who does not comply with ABA attendance requirements is subject to administrative withdrawal. When absence is unavoidable, it is the responsibility of the student to explain to the instructor(s) the reason(s) for the absence and to learn what make-up work may be required. Whenever possible, the student should provide advance notice of absences by notifying the instructor(s). When an emergency situation occurs that prevents a student from contacting an instructor, the student should contact either the Law Registrar or the Associate Dean for Academic Affairs so that instructors can be notified.

A.B.A. Work Rule

Standard 304 (f) of the American Bar Association rules governing educational programs states that "a student may not engage in employment for more than 20 hours per week in any semester in which the student is enrolled in more than 12 class hours". This policy is enforced by requiring full-time students to sign a form indicating they have read the above statement and agree to comply with the rule.

Class Cancellations Due to Weather

The School of Law is rarely closed due to weather conditions. However, should ice or snow prevent classes from being held, this information will be announced through the Office of the University President. The President of the University, or the Provost in his absence, decides whether or not the University's classes and co-curricular activities will be canceled due to inclement weather. In so doing, he confers with each vice president and obtains the most recent available weather reports. When the decision is made, he will ask the University's Director of Public Relations to contact WVUR, Indiana 105, and other area communications media. It should always be assumed that the University will continue to be in session unless definitive information to the contrary has been communicated to responsible media.

Course Load

All full-time, first-year students are required to complete the first-year curriculum during the first year of study. Full-time second- and third-year students must carry a minimum of twelve (12.0) credit hours in each semester and may not, except as indicated below, register for more than seventeen (17.0) credit hours in any semester.

A second- or third-year student who wants to take more than seventeen (17.0) credit hours must receive the written permission of the Associate Dean for Academic Affairs prior to registration. The Associate Dean has authority to approve up to 18 credit hours.

An exception to this rule is that a second- or third-year student who has a cumulative GPA of 2.500 or greater may register for eighteen (18.0) credit hours in any given semester. Full-time students wanting to take fewer than the minimum number of hours may do so only with the permission of the Faculty Petitions Committee. (See sections on Attendance in this Bulletin.) Part-time students must take from five (5.0) to eleven (11.0) credit hours during each regular semester and cannot take more than seven (7.0) credit hours in a summer session. (Note that a part-time student may not enroll in a summer session between the first and second year except by express permission of the instructor and the Associate Dean for Academic Affairs. Forms to request permission are available online at <http://www.valpo.edu/law/registrar/forms/parttimeadcourse.pdf>. Part-time students may convert to full-time status with the approval of the Associate Dean for Academic Affairs and completion of the appropriate form found at <http://www.valpo.edu/law/registrar/forms/statuschange.pdf>.

Course Work at Other Approved Law Schools

Credits earned at other ABA-accredited or foreign law schools, including summer sessions, will be counted as elective hours only, and only with the advance approval of the Associate Dean for Academic Affairs. No transfer credit may be used to fulfill courses required for the VU degree unless permission is granted expressly by the Associate Dean. Further, no more than 30 transfer credits may be applied to the VU degree, nor may credits earned in a "conditional" summer program be counted. Courses taken at other law schools will not fulfill prerequisites for courses offered at the School of Law without advance approval of the instructor. No more than seven (7.0) hours of summer school work may be transferred each summer.

An equivalent grade of 2.0 (C) or better must be obtained in each course taken at another law school in order for credit to be accepted. Grades earned at other law schools will not be calculated into the student's GPA. Students who intend to take courses at another law school must first apply for approval by submitting the proper form which is available in the Registrar's Office. It is the responsibility of the student requesting transfer credit from another law school to have an official transcript forwarded from that school to the Registrar after courses are completed and grades are available. No credit will be granted without an official transcript.

Summer Session on Campus

The School of Law offers an on-campus summer session for which students may register for a maximum of 7.0 credit hours. The on-campus session is administered through the Registrar's Office and usually begins the third or fourth week in May and extends for a seven-week period, ending by mid-July. Final exams are scheduled during the following week. The summer session is open to all registered students at the School of Law, and credit received may be counted toward all requirements of the School of Law.

Summer Session Abroad

An overseas summer program is offered in Cambridge, England. Courses for the overseas program are taught by School of Law professors, alumni, and guest lecturers from the host country. The program is administered by the Associate Dean for Academic Affairs with assistance from the Registrar's Office. This program usually extends from mid-June to late July. The program begins with several days in London followed by five weeks in Cambridge. The exact dates for this program vary from year to year. In previous years, U.S. Supreme Court Justices Antonin Scalia, Ruth Bader Ginsburg, William F. Rehnquist and Clarence Thomas have participated as faculty members.

Transcripts

School of Law academic transcripts are available at the University Registrar's Office, Kretzmann Hall. No charge is made for any transcript issued. No transcript of a student's record is released until the student has met in full all obligations to the University, financial or otherwise.

Undergraduate/Graduate Course Work at Valparaiso University

Law students who wish to apply to take courses in the graduate or undergraduate programs at Valparaiso University must apply and register to do so through the Office of Graduate Studies. Students enrolled in the full-time law program may take up to a cumulative total of 6 credits in the graduate or undergraduate division, excluding summer sessions, at no additional charge above the full-time law tuition.

Students may register for undergraduate courses offered by the University in colleges other than the School of Law if space is available, but only with the permission of the department chairperson. Such courses taken either for credit or audit must be so designated at the time of registration. Such courses will not be counted toward the law degree, will not be credited to the student's course load, residency, or hours for graduation requirements and will not

be included in the student's cumulative average. If a student wishes to count a non-School of Law course toward the J.D. degree, a request must be made by petition to the Faculty Petitions Committee prior to enrollment in such course. Grades earned will not be calculated into the G.P.A. Full-time students (12 or more credit hours per semester) will not be charged additional tuition for course work in other colleges (with the exception of music instruction courses); however, tuition is charged for course work in the Summer Session.

Law students taking graduate or undergraduate credits during the fall or spring semester above the cumulative total of 6 credits will be charged the per-credit graduate tuition rate for the specific program for each additional credit. Exceptions to the 6-credit limit may be granted by the Dean of the Graduate Division. Law students taking courses in the graduate or undergraduate programs during either of the summer sessions will be charged the per-credit graduate tuition for the specific program for each course. If they are concurrently taking law courses in the summer, law students will be charged the law tuition rate for each law course.

Students enrolled in the part-time law program who wish to concurrently take graduate or undergraduate courses during the fall or spring semesters will be charged the law tuition rate for law courses, and graduate tuition for the specific program for other courses.

Consistent with the general policy regarding law students, dual degree JD/MA and JD/MS students may take up to a cumulative total of 6 credits in the graduate division during either the fall or spring semesters at no additional charge above the full-time law tuition. Course work beyond 6 credits in the Graduate Division is assessed at the graduate tuition rate. Such students may not carry a course load of more than 18 credits of combined law and graduate coursework in any fall or spring semester.

Students in the JD/MBA program are assessed the School of Law tuition for all coursework applied to either the JD or the MBA degree.

Registration information and forms are available from the GraduateOffice located in Kretzmann Hall. If a student decides to discontinue the course, it is necessary to formally withdraw from the course by completing a drop card from the University Registrar's Office.

Independent Study

Occasionally, students develop an interest in an area of the law for which there is no separate course in the curriculum. For this reason, the School of Law has a program of independent study listed as Law 490 Independent Reading and Research. Students may register for this course (for 1-3 credit hours) after developing a specific project proposal. There is a 4-credit maximum of independent study allowed during a law student's career, with a maximum of 3 credit hours in any one semester.

Students interested in an independent study must write a brief description of the project proposal on a form available in the Registrar's Office and have it approved by signatures of the supervising faculty member and the Associate Dean for Academic Affairs. The student's proposal should include the number of credit hours to be earned and the manner in which the paper will be graded, either by letter grade or satisfactory/ unsatisfactory (S/U). A student on academic probation must elect the latter option. Registration for Law 490 is not official until the approved form is on file in the Registrar's office. Registration for this course may not be used to satisfy the seminar requirement.

Auditing of Courses

Full or part-time students are permitted to audit courses at the School of Law with the permission of the instructor and the Associate Dean for Academic Affairs. Audits must be so designated at the time of registration and may not be exchanged for any other grade designation after the drop/add period ends. Criteria for the successful auditing of a course are set by the individual faculty members, but the auditor must attend at least three-fourths (75%) of the class meetings. This attendance must be verified, based upon the Honor System, by the student to the Registrar before the beginning of semester examinations. Audits not verified by students are expunged from the record.

No additional fee is charged auditors who pay for enrollment in the School of Law. Auditors are not permitted to take final examinations in courses taken for audit. No credit is received for auditing a course, and audited courses are not counted toward the student's required load in any given term or toward the number of hours required for residence or graduation. An auditor who complies with these regulations will have audited courses recorded on his or her transcript with the grade of "Audit."

Non-degree seeking individuals may audit courses with the approval of the Associate Dean for Academic Affairs. Courses cannot be audited for credit. Part-time tuition fees apply for audited Law School courses i.e. \$965 per credit hour. For example, a non-degree seeking individual auditing a course that is offered for 2 credits would pay \$1930 plus any other applicable fees.

Residency Requirements

To be eligible for graduation from the School of Law, a student must comply with the following requirements of the American Bar Association. ABA Standard 304 (c) states, "A law school shall require that the course of study for the J.D. degree be completed no earlier than 24 months and no later than 84 months after a student has commenced law study at the law school or a law school from which the school has accepted transfer credit."

Full-time students must be in residence at the School of Law during their last two full-time semesters (exclusive of summer session). For purposes of this rule, students participating in Valpo Law externships are considered as being in residence. Part-time students must be in residence at the School of Law for the last thirty (30.0) hours of academic credit earned.

Accelerated J.D. Program

Students are eligible to graduate within two-and-one-half (2.5) years if the following conditions are met::

- 1) Students have been enrolled in five regular full-time semesters plus two qualifying summer sessions (total of 12 credit hours in 2 summer sessions at Valpo Law) in residence.
- 2) Full-time semesters range from 12-17 credit hours. Students with a cumulative GPA of 2.500 or better may take 18 hours in semesters where overloads are permissible, otherwise overloads are only available through advance permission of the Associate Dean for Academic Affairs.
- 3) Summer sessions have a maximum credit-hour load of 7 hours. The cumulative total of the two summer sessions must equate to no less than 70 semester days and no fewer than 12 credit hours.
- 4) All students must pass a minimum of 90 hours with at least a 2.000 cumulative grade point average.
- 5) Accelerated students must take all course work in residence at Valpo Law.
- 6) Students have until the end of their first year to notify the Registrar's Office of their intention to accelerate.

Honors Program

Following completion of the first year curriculum, students that display excellent credentials (class rank, leadership ability, writing ability, professionalism, and effectiveness in representing the law school) will be invited to the Honors Program. All Honors Program candidates must interview for the program. The program is limited to 35 students per year.

Beginning with the entering Fall 2004 class, the Honors Program will consist of the following courses/sections:

Third semester	Law-250-HA	Constitutional Law II (Honors section)
Fourth semester	TBA	Perspectives Course or Legal Profession (Honors sections only)
After 30 credit hours	TBA	Externship or Clinic (approved by Honors Director)
Sixth semester	TBA	Honors Seminar

Although Honors Program students must maintain a cumulative GPA of 3.0, measured at the end of each academic year, a student whose cumulative GPA falls below 3.0, but is at or above 2.75 at the end of an academic year, may remain in the Honors Program during the following semester. Such student must have a 3.0 cumulative GPA at the end of that semester to remain in the Program. Summer course work is excluded in determining whether the GPA requirement is satisfied.

Part-Time Program

Admission standards for the part-time program are the same as for the full-time program. The basic program extends over a period of five years, with graduation in May of the fifth year. However, depending upon courses offered, by enrolling in the maximum number of hours after the completion of the first-year required curriculum, i.e. eleven (11.0) credit hours each subsequent semester and seven (7.0) credit hours each subsequent summer session, a part-time student could graduate at the end of the summer session following the fourth year. Further, a student must enroll in a minimum of 6 credits in the fall and spring semesters. See also Residence Requirement.

Beginning with the entering class of Fall 2002, all part-time students must complete 90 credit hours, including all required courses. The first-year part-time curriculum includes Civil Procedure, Legal Writing, and Legal Research I in the fall semester; Property, Legal Writing, and Legal Research II in the spring semester. The second-year part-time curriculum includes Criminal Law, Contracts, Constitutional Law I, and Torts. Unless otherwise indicated, all requirements for full-time students apply to part-time students.

After the first semester of part-time study, a part-time student with a cumulative GPA of 2.250 or higher may take up to two summer courses with the permission of the instructor and the Associate Dean for Academic Affairs. The primary consideration will be whether the courses previously taken provide a sufficient background for the summer course. The "Request to Take Additional Summer Credits" application form can be found at the Registrar's web site, www.valpo.edu/law/academics/registrar.

During the second year of part-time study, a part-time student with a cumulative GPA of 2.250 or higher may take up to two additional courses in each semester provided the student's course load does not exceed eleven (11.0) credit hours per semester. Permission must be granted by the instructor and the Associate Dean for Academic Affairs. The primary consideration will be whether the courses previously taken provide a sufficient background for the additional course, but the student's outside commitments also will be considered. The "Part-time Request to Take an Additional Course" form is available online at www.valpo.edu/law/academics/registrar.

After completion of the second semester of part-time study, a part-time student with a cumulative GPA of 2.50 (includes Fall and Spring grades) may transfer to the full-time program with the approval of the Associate Dean for

Academic Affairs. Part-time students will find the "Change in Status Form" online at www.valpo.edu/law/academics/registrar.

Full-time students seeking to transfer to the part-time program must petition and gain the approval of the Petitions and Readmissions Committee. Action taken by this committee is final, with no appeal to the Faculty.

Part-time students are required to take Law 210 Evidence, Law 220 Legal Profession, Law 250 Constitutional Law II, and Law 203 Business Associations before attaining more than 60 credit hours. Also, part-time students must take an advanced writing course after completion of the first-year writing courses and before more than sixty (60.0) credit hours.

Honor Code System

As future members of the legal profession, students at the School of Law bear a special responsibility to insist upon and to maintain high standards of integrity. Accordingly, the Valparaiso University School of Law Honor Code has been adopted to promote and insure the opportunity of each student to pursue a legal education to the best of his or her ability in an atmosphere of trust and mutual respect. The Honor Code relies on each individual student for its operation and enforcement, recognizing that the achievement of its goals is ultimately dependent on the integrity of each student. The Honor Code applies to all students of the School of Law. It contains a number of canons, which are general principles representing objectives toward which every Valparaiso law student should strive. The Code also contains a listing of violations which can subject students to discipline in accordance with the procedures set forth in the Code.

To affirm compliance with the Honor Code, all students are required to sign the Honor Code Pledge on work submitted for academic credit. The Honor Code Pledge reads as follows: "I have neither given nor received unauthorized aid." The Pledge must be signed either by the use of the secret examination number or, in the instance where anonymous grading is not required, by the student's name.

The text of the Honor Code is available at the end of this Bulletin. Each student is expected to read the Code in full and become familiar with the canons and listing of violations. All notices, complaints or information relating to a possible violation by a law student shall be presented to the Associate Dean for Academics of the School of Law in person or in writing signed by the student.

Examinations

Most law courses have a final examination at the end of the semester which determines the course grade. However, some professors may administer exams at certain intervals during the semester/session or the grade may be determined by a combination of oral presentation and written assignments. Depending on the academic calendar, one day is designated as a reading period between the last day of instruction and the beginning of examinations. Usually 8-9 days are devoted to examinations each semester (fewer for summer session). The semester examinations are conducted according to a published schedule and regulations approved by the Faculty. Students are expected to take their examinations at the designated time. A student's failure to sit for a scheduled examination, without a prior release from the Associate Dean for Academic Affairs or the Registrar, will result in no credit given for the exam.

Where illness, accident or an act of God intervenes to prevent a student from taking an exam at the scheduled time, it is the responsibility of the student to report such facts or to cause them to be reported at the earliest time physically possible to the Associate Dean for Academic Affairs or to the Registrar. **DO NOT CONSULT THE PROFESSOR!** It will be determined, after consultation, whether the equities of the matter permit either the rescheduling of the examination or the granting of any other relief from the rule. All excused exams require

verification. Delayed exams must be taken as soon as possible and no later than two weeks after the scheduled exam period.

Exam Procedure and Regulations

The following regulations apply to all exams. See the exam schedule at www.valpo.edu/law/academics/examschedule for dates and times of scheduled exams.

Exam Collection Procedure: The final collection of exams will take place at the front of each classroom.

If you plan to take the entire time allotted for an exam, it is suggested that you sit in the back of the classroom to avoid any distractions during collection. You are responsible for placing your exam number on each bluebook, Honor Pledge on the first bluebook and numbering the bluebooks, i.e., 1 of 3, 2 of 3, 3 of 3, etc. Printed exam questions should be placed inside the bluebooks (unless instructed otherwise by the instructor). Scratch sheets (used and not used) should be placed in the designated box, also in the front of the classroom. If you complete your exam prior to the end of the exam period, you will find the collection boxes at the Exam Center table in the Atrium. The Proctor on duty will collect early exams. Writing after time has been called for an exam is a violation of the Honor Code. If you need to write the Honor Pledge on your exam following the exam time, please do so at the collection box. **Emailed and faxed answers to exams are not acceptable. All exams must be delivered in person.**

Exceptions to the Examination Schedule: Scheduled exams must be taken at the day and time assigned!

Exceptions are made only for a medical emergency of which the Associate Dean or Registrar is notified (medical verification required), or in the case of two exams scheduled for the same day. **Do not ask your professor to be excused from a scheduled exam (it violates your anonymity).** Makeup exams must be taken ASAP and no later than 2 weeks after the exam period.

Special Accommodations (Not Exceptions): Students who have applied for special exam accommodations must report to Linda Canada, Assistant Registrar, on the designated date and time to pick up their exam. Please return your signed accommodations form to Linda prior to the exam period. Special accommodations are not available for the 1L Practice Exam.

Exam Rooms: The examination is to be written in the classroom where it is scheduled to be given (with the exceptions of ExamSoft and special accommodations). **No pagers, cell phones, briefcases, large purses, book bags or headsets are allowed.** If you want to type your exam you must apply to use ExamSoft. If you want to take your essay exams on ExamSoft you must register with both the ExamSoft website and Karen Koelemeyer, ExamSoft Administrator, before the designated deadlines. ExamSoft exams will be administered by Karen Koelemeyer in the classroom designated on the exam schedule.

Bluebooks/Exam Numbers: All bluebooks used for exams will be provided by the Registrar's Office with date stamped on the front cover. You will receive two marked bluebooks and 1 sheet of scratch paper with each examination. Additional bluebooks and scratch paper will be available in the exam room. Extra pens and pencils will be available at the Exam Center table. Unused bluebooks and all used and unused scratch paper must be returned with your completed exam. Please number your bluebooks in the order in which they are written (i.e., Book 1 of 2, Book 2 of 2, etc.).

Exam numbers are available in the Registrar's office (at the Exam Center table during the exam period). Guard your exam number! Write the number in a secret place in your wallet so you don't forget it and do not share your number with others. Your exam number label should be affixed to the bluebook cover beneath the handwritten Honor Pledge

HONOR PLEDGE: "I have neither given nor received unauthorized aid."

Open Book/Closed Book Exams: Each professor will tell you before classes end whether or not you may use your texts, notes and outlines during the examination. If the exam is open book, you may take into the exam room those materials approved by the professor. If the exam is closed, you may take only your exam labels and pen(s); everything else should be left out of the exam room. Pagers, Cell phones (whether 'on' or 'off'),

briefcases, large purses, book bags and headsets are never allowed.

Leaving The Exam Room During An Examination: If you need to ask a question of your professor, **do not take the exam and scratch paper to his/her office** (the professor will have a copy of the exam to refer to). Leave your bluebook in the exam room, closed and face down on the desk. Indicate to the exam administrator at Exam Center that you are going to the professor's office. If you become ill during the exam, go immediately to the Exam Center table (do not go to the professor!)

Caution When Discussing Exams: After a scheduled exam has ended, be cautious in discussing it with your professor or a fellow student. Please be certain any student who may have not taken the exam is not present. (Because of the anonymous system used to protect professors and students from violations of the exam process, frequently only the Associate Dean and Registrar know which students have not taken a scheduled exam.)

Exam Number System

To insure anonymity and confidentiality in the grading process, written examination bluebooks are signed by a secret examination number instead of the student's name, social security number, or any other identifying mark before being turned in.

Random numbers are assigned by computer to each registered student for each of the grading periods (fall, spring, and summer). No set or series of numbers is assigned to any class or group within the student body. Students are required to use the exam number on bluebooks or papers to be graded. No other identifying mark, such as the social security number, the student ID number or the student's name may be used. (The exceptions are the Seminar and Independent Reading and Research papers.) When bluebooks are required, they are provided by the School of Law. When more than one bluebook is used, the books must be marked Book I of II, Book II of II, etc., and an exam number label (or written exam number) must appear on the cover of each additional bluebook.

The code-list of students' names and exam numbers is kept by the Registrar. Faculty and administrative deans may not have access to the code-list until after grades are submitted. Students are responsible for maintaining the confidentiality of their exam numbers. Since only one number is assigned each semester, students who lose or disclose their exam numbers assume the risk of the numbers becoming public knowledge.

Personal Computers

Personal computers may be used to write examinations using the ExamSoft program (Windows-compatible only). Interested students must notify the Registrar at least 3 weeks in advance of the start of exams. ExamSoft is not available for Summer exams.

Personal computers, tape recorders, or any equipment with memory capacity may be used to take notes or record classes only with the permission of the instructor.

Withdrawal from the School of Law

A student who withdraws from the School for the remainder of a semester must do so before the last day of instruction in order to receive grades of W on the official transcript. A withdrawal form from the Registrar's office must be signed by various offices and the Student Financial Planning Office. The University Registrar will authorize such withdrawal and the return of such fees as are refundable.

A student who withdraws from the School of Law without authorization is not entitled to refunds of any kind, and the instructor of each subject in which the student is enrolled is required to report a final grade of F for the official transcript. A student who withdraws after the last day of instruction in the semester will be assigned grades of F in each course in which s/he was enrolled.

A student who withdraws from the School of Law has no automatic right to return unless authorized to return by the Associate Dean for Academic Affairs. However, under special extenuating circumstances, a student may request a leave of absence, which will provide an automatic right to return within a specified period of time. Permission for a leave of absence must be granted in writing by the Associate Dean for Academic Affairs prior to the first day of classes for the semester. A copy of the form stating the terms of the leave of absence is kept in the student's academic file.

A student who returns to the School of Law after an absence of two or more years may no longer be a candidate for a degree on the basis of the Bulletin under which the student first entered the University but must fulfill for graduation all the requirements and provisions of the Bulletin of the year in which the student re-enters the University.

Grading System and Quality Points

Valparaiso University School of Law uses letter grades as numerical grades on a 4.0 scale.

Grade	Quality	Pts.			
A	=	4.0	A	=	Excellent
A-	=	3.7	B	=	Good
B+	=	3.3	C	=	Average
B	=	3.0	D	=	Poor
B-	=	2.7	F	=	Failure
C+	=	2.3	I	=	Incomplete
C	=	2.0	IP	=	In Progress
C-	=	1.7	S	=	Satisfactory
D+	=	1.3	U	=	Unsatisfactory
D	=	1.0	W	=	Authorized Withdrawal
D-	=	0.7	AW	=	Administrative Withdrawal
*F	=	0.0			

** Course Honors

*The grade of F with its corresponding quality points of 0.0 per credit hour indicates that the student has not fulfilled adequately the objectives and requirements of the course, including regular attendance. The grade of F is computed into the student's GPA. It counts for hours attempted, but it does not count for hours earned. A student who has failed a course may not have that failure expunged from the record by retaking the course.

A student who has failed a required course must retake the course unless his or her petition for waiver is granted by the Petitions and Readmissions Committee. The Petitions and Readmissions Committee will apply the following criteria: 1) whether the student's exam performance was affected by substantial extraneous factors, 2) whether the student has acquired sufficient familiarity with the subject matter of the course so that requiring a retake would be educationally unsound, and 3) the recommendation of the instructor. This policy shall not be applicable to the student who has failed the first semester of a required two-semester continuing course if such student received a passing grade in the second semester, i.e., Law 150 Constitutional Law I and Law 250 Constitutional Law II.

The student who repeats a course in which he or she has received a grade of F may count the hours repeated as earned, and the grade earned will be counted in the GPA. The first grade continues to be calculated in the GPA. Students may not repeat courses when a grade of D- or higher has been earned.

**Students who receive course honors have the grade designation H appear before the grade (i.e., HA for honors A or HA- for honors A-).

I. Incomplete. The grade "I" may, at the discretion of the instructor, be given to a student whose completed work in a course indicates the probability of the student's passing the course but who has yet to complete a segment of the assigned work of the course because of circumstances beyond the student's control. An I (Incomplete) received in one semester or summer session must be removed before the first day of the official examination period of the next succeeding semester or it will automatically become a grade of F. The student's deadline for submitting the outstanding work to the instructor shall be one full week prior to that date, unless the professor shall specify an earlier due date.

IP. In Progress. Courses which extend beyond one semester (i.e., a full-year seminar or an extended Pro Bono externship) are assigned IP (in progress) until the grade designation has been assigned at the following semester's grading period.

S/U. Satisfactory/Unsatisfactory. Courses which are graded S/U are so designated in the Course Descriptions Section. A grade of "S", which is the equivalent of C or better on the grading scale, counts toward hours attempted and hours earned, but is not calculated into the GPA. A grade of "U", which is the equivalent of C- or lower, counts toward hours attempted but is not included in hours earned and is not calculated into the GPA. Courses in which a grade of S or U is received appear on the official transcript and may not be expunged.

Additionally, third-year full-time students have the option of taking one elective course per semester, for a combined total of not more than six (6.0) credit hours for the year, for a grade of S or U in courses offered which are otherwise graded by letter grade. Part-time students may exercise this option after the completion of sixty (60.0) credit hours provided the option is sought for no more than one course per semester and for no more than six (6.0) credit hours in total. This option must be exercised through the Registrar's office at the time of registration and may not be changed after the deadline for Drop/Add. Students who exercise the S/U option for an otherwise letter graded course are not permitted to know their actual test or course work grade which, if C or above, is translated into an S, or if C- or below, is translated into a U when grades are recorded officially. Faculty do not know which students are taking a course S/U (except for independent reading and research).

A third year student already enrolled in more than 5 hours of S/U courses (i.e. Externships, Law Review, Current Representation, Trial Practice II, and Moot Court Competition) in any semester may not exercise the S/U option for any graded course. Further, any students enrolled in Law 490 Independent Reading and Research under S/U is precluded from exercising the S/U option during the same semester.

W. An Authorized Withdrawal. (See Change of Program.) This mark carries no credit.

AW. An Administrative Withdrawal. Any student who does not comply with ABA attendance requirements is subject to administrative withdrawal. This mark carries no credit.

Grade Point Averages

At the end of each grading period, a semester average and a cumulative average are calculated for each enrolled student. The cumulative GPA is used to establish class rank which customarily changes each semester as the GPA fluctuates. Grades received in courses graded S/U are not included in the calculation of either the semester or the cumulative averages; neither are transfer credits nor grades earned in non-law school Valparaiso University courses.

Class Rank

Full-time students are ranked with their class according to their cumulative GPA at the end of the fall and spring semesters (but NOT the summer session). Summer session grades are included in the following semester's calculation of class rank except for those who complete their degree requirements at the end of the summer session. After each May graduation, an official rank in class is assigned. Summer graduates are ranked with the preceding May class. Students who complete their degree requirements in December are given an equivalency ranking based on the previous May's class. Although part-time and transfer students are not officially ranked until their final semester, they are given an unofficial rank equivalency according to their cumulative GPA based on their current class level. Part-time and transfer students will be ranked with full-time students at graduation.

Honors in Scholarship

Course Honors: A certificate of honor is granted to one or more students who earn the highest grade in a course. Students who receive course honors have the grade designation H appear before the grade on the academic transcript (i.e., HA for honors A or HA- for honors A-).

Semester Honors: A full-time student who achieves a semester average of 3.500 or higher in any semester will be awarded semester honors, provided that the student has received no grades of I or U at the official end of the semester concerned and was registered for at least twelve (12.0) credit hours of work for the semester. This rule applies to part-time students who are registered for at least seven (7.0) credit hours of work for a given semester.

Graduation with Honors: The Valparaiso University School of Law awards its degrees with special honors to full-time law students according to the following scheme: those graduating in the top 20% of the class receive the degree cum laude; those in the top 11% receive the degree magna cum laude; those in the top 3% receive the degree summa cum laude. Honors for part-time students are based on grade-point equivalency with full-time honorees.

Retention and Probation

If at the time spring semester grades are received by the Registrar a student is enrolled in any summer school program of the Valparaiso University School of Law, such student's cumulative GPA for retention and probation purposes shall be calculated after final grades for such summer session are received. Official rankings will not be re-calculated at the end of the summer session.

Cumulative Grade Point Average Requirement, Full-Time Students

Full-time students will be dismissed due to academic deficiency as follows:

- after first semester below 1.30
- after second semester below 1.85
- after third semester and each subsequent semester below 2.00

In addition, any full-time student whose cumulative GPA is below 2.000 is placed on academic probation. Any student who is on probation but not dismissed is advised of the consequences of probation and that such probationary status is cause for the re-evaluation of motivation and/or study habits. In addition, any student whose

GPA for any semester falls below 1.850 shall be placed on academic probation regardless of such student's cumulative GPA.

Cumulative Grade Point Average Requirement, Part-Time Students

Part-time students will be dismissed due to academic deficiency as follows:

- after 15 hours below 1.30
- after 30 hours below 1.85
- after 45 hours below 2.00

In addition, any part-time student whose cumulative GPA falls below 2.000 at any time after the completion of the first fifteen (15.0) credit hours shall be placed on probation and advised thereof. Part-time students who enrolled prior to Fall 2002 are governed by a previous Bulletin.

Mandatory Academic Support Participation

Any first-year student (full or part-time) who attains lower than a 2.0 GPA for his or her fall semester will be transferred to a separate legal writing section for Spring semester. The ASP Director will conduct the course. It will fulfill those students' second semester Legal Writing requirement.

Cumulative Grade Point Average Requirement, LL.M. Students

After the first semester, students with less than a 2.0 GPA will be placed on academic probation. Further after 12 credit hours attempted, any student with less than a 1.85 GPA will be dropped from the program. A student who has been dropped from the program may petition for readmission if their GPA is 1.7 or above. After 24 credit hours the cumulative GPA must be 2.0 in order to receive a degree.

Consequences of Probation

While on probation, a student cannot participate in any way (including try-outs, entry competitions, etc.) in any co-curricular program, hold office in any student organization recognized by the University or the School of Law, serve as student representative at faculty meetings or on faculty committees, or work at the School or University through work-study without the prior written approval of the Associate Dean for Academic Affairs.

Petitions and Readmission

Any student who seeks relief from any School of Law academic regulation must, unless otherwise noted, file a petition with the Petitions and Readmission Committee. A student who is dismissed from the School may, if he or she so desires, petition for readmission. No petition for readmission will be entertained if a student's GPA is 0.30 or more less than the pertinent retention standard. The Petitions and Readmission Committee consists of five members (four faculty members and one student).

Petitions for Readmission

Petitioners for readmission are advised that they may not seek an independent interview with members of the Committee on matters associated with a pending petition. Those concerned may contact the Office of the Associate Dean for Academic Affairs for advice and counsel about the petitioning process. The petition for readmission shall include a showing of **extraordinary and compelling circumstances** which caused the petitioner to be unable to meet the academic standards of the School of Law while enrolled and shall include also such other matters as the Committee may require by its rules. A quorum of the Committee shall consist of three members. In the event that a vote of the Committee on a readmission petition is two to two or two to one, the petitioner shall be granted an en banc hearing before the entire Committee at a later time. Any time the student representative is absent from a Committee meeting where the petitioner is entitled to a hearing, the petitioner shall be given the option to postpone the consideration of his or her petition until the next meeting of the Committee. Petitioners do not have an

automatic right to a personal appearance before the Committee, but may request it in the petition submitted. Appearance before the Committee may be granted by the Committee in its discretion. A petitioner for readmission whose petition has been denied may request a rehearing **if there are extraordinary and compelling circumstances that were not presented in the original petition for readmission** and in accordance with such rules as the Committee may establish. Personal appearance in a proceeding on a request for rehearing may be granted by the Committee in its discretion.

A petition for readmission or a petition for rehearing shall be addressed to the Committee but shall be submitted to the Law Registrar, with a copy to the Office of the Associate Dean for Academic Affairs. Committee decisions regarding petitions for readmission and petitions for rehearing shall be final and are not subject to full faculty review.

All Other Petitions

The Committee shall have advisory jurisdiction over all petitions for relief from faculty rules other than those over which it has final authority. A petition for any such other purpose shall be addressed to the Committee and submitted to the Law Registrar, with a copy to the Office of the Associate Dean for Academic Affairs, for transmittal to and consideration by the Committee in accordance with such rules as it may establish.

Petitioners may not seek an independent interview with members of the Committee on matters associated with a pending petition but may seek advice and counsel from the Office of the Associate Dean for Academic Affairs. Petitioners do not have an automatic right to a personal appearance before the Committee but may request it in the petition submitted. Appearance before the Committee may be granted by the Committee in its discretion.

Grade Normalization

Beginning in the Fall Semester of 2006, grades in courses will, except in unusual circumstances as stated herein, fall within the parameters as stated. These norms will be phased in as follows:

- All required, non-exempt first-year courses, Fall 2006;
- Constitutional Law II, Evidence, Business Associations, Fall 2007;
- All other non-exempt courses, Fall 2008.

The Normalization Policy sorts courses into categories. In each category, a range for the “mean” grade (arithmetic average grade) is provided together with upper and lower limits of percentages of grades within the “B range” (which includes B+, B, and B-). Some courses certainly should, because of their special pedagogical needs, be exempted from any “normalized” system.

Exempt Courses

1L Legal Research	Clinic
Seminar	Externships (most graded S/U)
Honors Sections	Independent Reading and Research
ASP Sections	Current Representation

Normalization of First-Year Courses

For all first-year courses except exempt courses and Legal Writing, the mean grade shall fall between 2.40 and 2.90 and the B range shall constitute from 35% to 55% of all grades.

Normalization of Certain Required Second-Year Courses

For the courses in Constitutional Law II, Evidence, and Business Associations, the mean grade shall fall between 2.50 and 3.00 and the B range shall constitute from 35% to 55% of all grades.

Normalization of All Other Courses

For all other courses, including 1L Legal Writing, the mean grade shall fall between 2.70 and 3.50 and the B range shall constitute from 33% to 67% of all grades, unless [except for Legal Writing] the course (or section) has more than 40 students enrolled in which case the mean range shall be tightened to 2.75 to 3.25.

Multiple Section Normalization

For all non-honors sections of required courses taught more than once during the same semester, the highest and lowest means of such courses shall not differ by more than .25. Required” in this context does not include courses which appear on a menu of courses which satisfy a requirement, such as the 2L writing requirement or the perspective requirement.

Scope of Application

In calculating the mean and B-range for each individual class, the following rules shall be observed:

- (1) a student’s grade shall be excluded from the calculation if
 - (a) the student is an LLM candidate, a graduate student, or anything other than a matriculated JD candidate;
- (2) a student’s grade shall be excluded from the calculation if the grade is
 - (a) an S or U to a student exercising the S-U option
 - (b) a W, an I or an IP;
- (3) the calculation shall be made to the “final” grades after points for attendance, participation, or other matter have been included.

Relief from Normalization

Finally, there are two devices for deviations from the policy herein. (1) A faculty member who wishes to reclassify her course (including making it exempt) may do so upon a faculty vote upon a recommendation from the Curriculum Committee; however, such request must be acted upon by the faculty by March 1 if it is to have effect the following academic year. The faculty member, of course, must state the reasons for the reclassification. (2) After the evaluation of student work in a given course is completed, the faculty member may request the Associate Dean for Academic Affairs for permission for slight deviation from any of the normalization standards for “unusual circumstances.”

GRADUATION INFORMATION

Application for Degree

A student who will receive a law degree at the end of a fall semester must make formal application for the degree on a form provided for this purpose by the Registrar's office no later than the preceding April 15th. A student who is to receive the degree at the end of a spring semester or a summer session must make formal application for the degree on a form provided for this purpose by the Registrar's office no later than the preceding October 15th.

If for any reason a student does not meet the requirements for graduation after filing the application, the student must file another formal application by the beginning of the session in which the student now expects to receive the degree.

Commencement

A candidate for graduation at the end of the spring semester is required to be present at Commencement in order to receive his or her diploma. A May candidate who is not able to attend Commencement must make his or her excuse known in writing to the Associate Dean for Academics and the Law Registrar. Degrees are not conferred in absentia except by special permission from the Associate Dean for Academics.

The annual Spring Commencement, which is set by the University administration, is usually the Saturday before the third Sunday in May. Commencement events for graduates are planned by the Student Bar Association's 3L Steering Committee, which is assisted by administrative staff.

December law graduates are included in a Commencement program for all University graduates in mid-December. Since the fall semester grades may not be available until after the commencement program, the conferral of degrees is conditioned upon successful completion of all requirements prior to actually receiving the diploma. December graduates have the option of participating in either the December or the following May Commencement programs.

Graduation Rate

Of the full-time students in the 1L class entering the fall of 2003, thirteen (13) students were dropped for academic reasons.

Bar Standards and Passage Standards

Each state has its own bar registration and admission rules. Those who intend to practice law are encouraged to become acquainted with the rules in any state in which they plan to practice, especially those rules relating to registration deadlines and specific courses or course credit hours that might be required during law school. Often, registration with state Board of Bar Examiners is required prior to or shortly after beginning law school.

Information on requirements may be obtained from the agency responsible for bar admission in each state. Phone numbers and addresses for states' Board of Bar Examiners are available from the Student Services Office, Room 267. You should also review the particular state's information on the National Conference of Bar Examiners' web site at www.ncbex.org. Please refer to the publication, "Comprehensive Guide to Bar Admission Requirements." Most jurisdictions have standards for character and fitness to practice requiring full disclosure of past indiscretions by candidates applying for admission to the bar. Law School applicants should consult with the appropriate bar official to determine if certain past conduct will preclude admission to the bar upon graduation. Additionally, because your law school application provides information relevant to certifying you for state bars, you should fully disclose on the application any information which may in any way reflect on your character and fitness to practice law. It is also imperative, while enrolled in law school, to report any new information to the Associate Dean for Academics of the law school that may reflect on your character and fitness to practice law.

Bar Passage Rates

Valparaiso University law graduates have consistently performed well on bar examinations across the nation. Valparaiso law graduates had an 84.6% passage rate on the July 2005 Indiana Bar Examination. The over-all pass rate for all takers in Indiana was 76%, while the over-all pass rate for first time takers was 83%.

Student Consumer Information

Information required to be maintained by the School pursuant to federal regulation is gathered and maintained by the Registrar or Financial Aid. This information includes: 1) all financial aid programs administered by the institution including federal, state, and institutional programs; 2) procedures and forms to be completed, and criteria for selection and for determination of the amount of the award; 3) rights and responsibilities of students under the

federal programs including criteria for eligibility, determination of "good standing," "satisfactory progress," and how to re-establish "good standing," means of making payments and frequency of payments, terms of loans and sample repayment schedules, and general terms and conditions of work, if applicable; 4) cost of attending, including tuition, fees, books, supplies, estimated costs of typical room and board charges, transportation for students living on-campus, off-campus, or at home, and any additional costs of specific programs in which the student indicates an interest; 5) the refund policy; 6) the academic program, including current degree programs, the instructional laboratory, physical facilities, and faculty; 7) retention data; 8) number and percentage of students completing the program in which the student is interested (if available); 9) the title of the person designated to assist students in obtaining this information and how and where such person may be contacted.

CURRICULAR OFFERINGS

Following the completion of the required first year curriculum, students are given the opportunity to explore various avenues of study at Valpo Law. During the second year, along with a number of required courses, students begin to select electives. By the third year, almost all required courses will be completed and students select courses that either raise their general skills competency or focus on areas of special interest.

Required Courses: Second Year Studies

210 Evidence	Cr. 3	First Semester
250 Constitutional Law II	Cr. 3	First Semester
220 Legal Profession	Cr. 2	Either Semester
203 Business Associations	Cr. 4	Either Semester
Writing requirement	Cr. 2 or 3	Either Semester (No more than 1 course per year)

Required Courses: Third Year Studies

Fall or Spring Semester

300 or 301 Seminar	Cr. 2
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Required Courses: Second and Third Year Studies

Students are required to take at least one course from each of the following areas during their second or third year.

Pro Bono Requirement

310 Pro Bono Requirement	Cr. 0
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Administrative Law Courses

441 Administrative Law	Cr. 3
448 Environmental Law	Cr. 3
480 Immigration Law	Cr. 3

Code Courses

407 UCC	Cr. 3
408 UCC II: Secured Transactions	Cr. 3
421 Individual Tax	Cr. 4

Property Courses

439 Trusts & Estates	Cr. 3
437 Intellectual Property	Cr. 3
434 Land Use	Cr. 3

Perspective Courses

260 Legal Process	Cr. 2
265 American Legal History	Cr. 2
270 Comparative Law	Cr. 2
280 Law and Economics	Cr. 2 or 3
295 Jurisprudence	Cr. 2
477 Public Intl. Law: Intro	Cr. 3
479 International Law: Human Rights	Cr. 3

Course Availability

Valparaiso University School of Law makes every effort to ensure that upper-level law students have an opportunity to enroll in a number of courses of special interest. The following is a breakdown of the availability of various courses within the curriculum. Specific course availability is dependent on both student and faculty interest.

The following courses are offered both Fall and Spring semester each year:

- 203 Business Associations (required course)
- 662 Clinical Program
- 680 Co-Curricular Competitions
- 681 Co-Curricular Competitions
- 661 Current Representation
- 725-799 Externships
- 490 Independent Reading & Research
- 676 Law Review
- 220 Legal Profession (required course)
- 690 Moot Court Society
- 245 Pretrial Skills (2L writing)
- 310 Pro Bono Externship (required course)
- 300 Seminar (required course)
- 301 Seminar (required course)
- 652 Trial Practice I

The following courses are available either Fall or Spring semester each year:

- 441 Administrative Law
- 242 Adv. Appellate Advocacy - Criminal (2L writing)
- 243 Advanced Legal Research (2L writing)
- 412 Alternative Dispute Resolution
- 265 American Legal History
- 443 Antitrust Law
- 530 Business Planning
- 406 Children and the Law
- 442 Civil Rights Legislation & Litigation
- 270 Comparative Law
- 470 Complex Federal Litigation
- 466 Conflict of Laws
- 150 Constitutional Law I (required course)
- 250 Constitutional Law II (required course)
- 468 Criminal Procedure: Adjudication
- 467 Criminal Procedure: Investigation
- 411 Debtors' Protection & Creditors' Rights
- 487 Elder Law
- 438 Entertainment Law
- 448 Environmental Law & Policy
- 531 Estate Planning
- 300 European Federalism (seminar)
- 210 Evidence (required course)
- 485 Family Law

413 Federal Estate & Gift Tax
421 Fed. Income Tax: Individuals
520 Federal Tax Procedure
480 Immigration Law
405 Indiana Con. Law
437 Intellectual Property
410 Intl. Business Transactions
477 International Law I
295 Jurisprudence
409 Labor Arbitration
445 Labor Law
433 Land Transfer and Finance
280 Law and Economics
486 Law and the Health Care Process
235 Legal Drafting (2L writing)
260 Legal Process
481 Local Government Law
414 Medical Malpractice Law
504 Mergers and Acquisitions
506/507 Negotiation/Mediation
417 Products Liability
418 Sports Law
471 Remedies
407 Sales and Commercial Paper
408 UCC II: Secured Transactions
519 Securities Regulation
653 Trial Practice II
439 Trusts & Estates

The following courses are normally offered either Fall or Spring semester in alternate years:

241 Adv. Appellate Advocacy - Civil (2L writing)
427 Animal Law
450 Advanced Patent Law
484 Corporate Finance
446 Employment Law
495 Fed. Crim. Practice & Procedure
505 Federal Income Tax: Corporations and Partnerships
522 Federal Income Tax: Family
495 International Environmental Law
478 International Law II
434 Land Use
275 Legislation
436 Media Law
423 Municipal Finance Law
440 Regulation of Industry
488 Selected Topics in Elder Law
444 Workers' Compensation Law

PRACTICE AREAS

The curriculum offers related courses in various subject matters. The following are courses available from year to year (some depending upon demand and faculty resources) in different areas of practice, and when appropriate, other activities that support the area.

Alternative Dispute Resolution:

- 412 Alternative Dispute Resolution
- 506- Negotiation
- 507 Mediation
- 245 Pretrial Skills
- 409 Labor Arbitration
- 662 Mediation Clinic

Business Law:

- 235 Legal Drafting
- 203 Business Associations
- 421 Federal Income Tax: Individuals
- 530 Business Planning
- 404 Corporate Finance
- 408 UCC II: Secured Transactions
- 411 Debtor's Protection & Creditor's Rights
- 407 UCC I: Sales & Commercial Paper
- 410 International Business Transactions
- 440 Regulation of Industry
- 443 Antitrust Law
- 413 Federal Estate & Gift Tax
- 437 Intellectual Property
- 438 Entertainment Law
- 441 Administrative Law
- 443 Antitrust Law
- 444 Worker's Compensation
- 445 Labor Law
- 446 Employment Law
- 465 Trademark & Unfair Competition
- 495-E International Commercial Dispute Resolution
- 495-R eCommerce
- 504 Mergers & Acquisitions
- 505 Federal Income Tax: Corporations & Partnerships
- 519 Securities Regulation
- 525 Corporate Reorganization Taxation
- 663-G Tax Clinic

Supplemental Activities

- Bankruptcy Externship
- IRS Externship
- NASD ADR Externship

Child / Family Law:

245 Pretrial Skills
406 Children and the Law
485 Family Law
652 Trial Practice
412 Alternative Dispute Resolution
411 Debtor/Creditor
487 Elder Law
488 Selected Topics in Elder Law
485-P Family Law Practicum
662-B Juvenile Law Clinic
662-A Civil Law Clinic

Supplemental Activities

Public Welfare Externship
State Judicial Externship (Judges Miller or Shanahan)

Civil Practice:

120 Civil Procedure
245 Pretrial Skills
466 Conflict of Laws
470 Complex Federal Litigation
652 Trial Practice I
662 Legal Services Clinic
241 Advanced Appellate Advocacy: Civil
244 Advanced Appellate Advocacy: General

Supplemental Activities

Federal Judicial Externship
State Judicial Externship
County Attorney Externship

Criminal Practice Requirements:

110 Criminal Law
467 Criminal Procedure: Investigation
468 Criminal Procedure: Adjudication
242 Advanced Appellate Advocacy: Criminal
508 Federal Criminal Practice & Procedure
652 or 653 Trial Practice I/II
662 Criminal Law Clinic

Supplemental Activities

Lake County Prosecutor's Office
U.S. Attorney Externship
Porter County Prosecutor's Externship
LaPorte County Prosecutor's Externship
Porter County Public Defender Externship

Elder / Health Law:

487 Elder Law
301 Seminar: Law and the Health Care Process
441 Administrative Law
245 Pretrial Skills
439 Trusts and Estates
413 Federal Estate and Gift Taxation
531 Estate Planning
488 Selected Topics in Elder Law
414 Medical Malpractice Law
404 Corporate Finance
530 Business Planning

Supplemental Activities

738-A Rush Presbyterian (Chicago)
746-A Legal Services Older Adult (South Bend)
743-A Methodist Hospitals (Gary)

Employment & Labor Law

245 Pretrial Skills
441 Administrative Law
442 Civil Rights Legislation & Litigation
444 Workers' Compensation
445 Labor Law
446 Employment Law
409 Labor Arbitration
Labor Law Moot Court Competition

Entertainment Litigation & Intellectual Property/Technology

437 Intellectual Property
438 Entertainment Law
465 Trademark & Unfair Competition
450 Advanced Patent Law
436 Media Law
445 Labor Law
443 Antitrust Law

Supplemental Activities

763-A Lawyers for the Creative Arts (Chicago) Externship
774-A Oakland Raiders Externship

Environmental Law & Policy

448 Environmental Law & Policy
275 Legislation
440 Regulation of Industry
495-I International Environmental Law

Supplemental Activities

Environmental Moot Court Team
736-A EPA Externship
747-A Environmental Litigation

International Trade and Development

270 Comparative Law
300 Seminar:European Federalism
301 Seminar: International Sports Law
410 International Business Transactions
477 International Law I
466 Conflicts of Law
478 International Law:Use of Force
479 International Law:Human Rights
480 Immigration Law
495-I International Environmental Law
Cambridge Program
Jessup International Law Moot Court Team (1 cr.)
Manfred Lachs Space Law Moot Court Team (1 cr.)

State & Local Government/Civil Rights

481 Local Government Law
434 Land Use
441 Administrative Law
405 Indiana Constitutional Law
442 Civil Rights Legislation
470 Complex Federal Litigation
448 Environmental Law

General Practice

245 Pretrial Skills
203 Business Associations
407 UCCI: Sales & Commercial Paper
408 UCCII: Secured Transactions
421 Federal Income Tax - Individual
439 Trusts & Estates
441 Administrative Law
445 Labor Law
466 Conflict of Laws
467 Crim. Pro.: Investigation
471 Remedies
481 Local Government

485 Family Law
652 Trial Practice I
653 Trial Practice II
662 Clinical Program

Human Rights & Responsibilities

245 Pretrial Skills
406 Children and the Law
441 Administrative Law
442 Civil Rights Leg. & Lit.
444 Worker's Compensation Law
448 Environmental Law
477 International Law I
478 International Law II
480 Immigration Law
481 Local Government
486 Law and Health Care Process (seminar)
652 Trial Practice I
653 Trial Practice II

Supplemental Activities:

Health Law Association
Indiana Civil Liberties Union
Jus Vitae
Equal Justice Alliance
EEOC Externship
Legal Services Organization Externship

Litigation

241 & 242 Adv. App. Advocacy: Civil & Criminal
245 Pretrial Skills
203 Business Associations
409 Labor Arbitration
412 Alternative Dispute Res.
414 Medical Malpractice
417 Products Liability
421 Federal Income Tax - Indiv.
441 Administrative Law
442 Civil Rights Legislation & Litigation
444 Worker's Compensation
466 Conflict of Laws
467 Criminal Procedure: Inves.
468 Criminal Procedure: Adjud.
470 Complex Federal Litigation
471 Remedies
508 Federal Crim. Prac. & Pro.
652 Trial Practice I
653 Trial Practice II

662 Clinical Program

Supplemental Activities:

Prosecutor's Office Externship
Federal Judge Externship
State Judicial Externship
Swygert Memorial Moot Court
U.S. Attorney Externship
National Mock Trial Competition
Negotiation Competition
Client Counseling Competition
ATLA Competition

Taxation

203 Business Associations
413 Fed. Estate & Gift Tax
520 Federal Tax Procedure
421 Federal Income Tax - Indiv.
439 Trust & Estates
441 Administrative Law
505 Fed. Inc. Tax: Corps/Ptnrs.
519 Securities Regulation
525 Corp. Reorganization Tax
530 Business Planning
531 Estate Planning
652 Trial Practice I
653 Trial Practice II

Supplemental Activities:

662-G Tax Clinic
742-A IRS Externship

Property

235 Drafting: Real Estate
203 Business Associations
413 Federal Estate & Gift Tax
421 Federal Income Tax - Indiv.
431 Estate Planning
433 Land Transfer
434 Land Use
437 Intellectual Property
438 Entertainment Law
439 Trusts & Estates
441 Administrative Law
448 Environmental Law
495-T International Intellectual Property
531 Estate Planning

Supplemental Activities:

Environmental Moot Court

Giles Sutherland Rich Moot Court
Valparaiso Environmental Law Society (VELS)
EPA Externship
Environmental Litigation Externship

Public Interest Representation

241 Adv. App. Advocacy-Civil
245 Pretrial Skills
203 Business Associations
406 Children & the Law
421 Fed. Income Tax - Indiv.
441 Administrative Law
442 Civil Rights Legislation & Litigation
448 Environmental Law
470 Complex Federal Litigation
480 Immigration Law
481 Local Government
486 Law and Health Care
487 Elder Law
652 Trial Practice I
653 Trial Practice II
662 Clinical Program

Supplemental Activities:

Public Welfare Externship
EEOC Externship
Juvenile Law Clinic
Mediation Clinic

COURSE DESCRIPTIONS

The following courses are approved by the faculty of the School of Law and by the University. Not all courses are offered every year and additional courses may have been added since this Bulletin was printed. A description of the courses not listed in this bulletin or whose descriptions and/or requirements have changed is published by the School of Law prior to registration for the semester in question and may be obtained from the Law Registrar.

Low Enrollment Courses:

Except in the exercise of administrative discretion for the purpose of initiating new courses, if an existing course (except clinics or similar offerings) has enrolled (after registration) fifteen or fewer students at least two of the last three times it was offered in a normal semester (i.e., excluding summer school), it will be offered 1) at a maximum once every two years; or 2) as a seminar; or 3) as a mini-course (1 or 1.5 credits). If an existing course has enrolled 10 or fewer students, it may be cancelled.

The numbering system is as follows:

- 1) Required 1L courses are numbered 100-199;
- 2) Required 2L courses are numbered 200-249 and between 260 and 290 (inclusive);
- 3) Required 3L courses are numbered 300-349 and between 360 and 370 (inclusive);
- 4) Elective courses are numbered 400-599;
- 5) Miscellaneous/Clinical/Co-Curricular courses are numbered 600-699;
- 6) Required LL.M. courses are numbered 700-710.
- 7) Required Honors Program courses have a section that begins with the letter "H", (i.e., Law-250-HA)
- 8) Externships are numbered 725-799.

First-Year Courses

100. Contracts. Cr. 4

The general scope and purpose of the legal protection accorded contracts; mutual assent and consideration; specific performance; the Statute of Fraud. Economic and psychological aspects of the subject are considered along with the legal history, comparative law and modern statutory developments. Primary emphasis is placed on the contract in litigation, but problems of negotiation, draftsmanship, and legal planning are considered throughout.

110. Criminal Law. Cr. 3

A survey course in the substantive criminal law. Coverage may include: the basic elements of criminal liability--*actus reus, mens rea*, concurrence, causation and result; the elements of major crimes--homicide, assault & battery, rape, robbery, theft, burglary, arson, etc.; attempt, conspiracy, and solicitation; defenses of justification and excuse; insanity and intoxication; contrasting the traditional American approach with the theories of the Model Penal Code; the aims of punishment.

120. Civil Procedure. Cr. 5

Jurisdiction (subject matter and territorial), venue, law applied in federal courts, pleading, discovery, pre-trial conference, adjudication without trial, trials (allocation of burden of proof, judicial control of jury, post-trial motions), right to jury trial, impact of former adjudication.

130. Legal Writing, Reasoning & Research. Cr. 2

This course focuses on legal analysis, manual legal research, objective writing skills, and the role of the attorney as counselor. Students learn these skills by doing in-class exercises, and by writing objective documents such as case

briefs, case analyses, closed and open research memorandums, and opinion letters. Students apply their newly acquired research skills in writing an office memorandum. Client interviewing and counseling skills may also be introduced.

131. Legal Research I. Cr. 1

This course is designed to give students an understanding of basic legal research sources and how to find and use them. Topics include sources of law and types of authority, case law, statutes, administrative regulations, secondary sources, and authority verification. Students will develop research skills through written assignments using the sources and tools.

150. Constitutional Law I. Cr. 3

Scope of the legislative power of Congress; relations between the federal government and the states, including limitations on the states' ability to regulate economic matters; fourteenth amendment - due process and equal protection - limitations on the states.

160. Property. Cr. 5

Personal property: possessory interests, acquisition of ownership, finding, bailment. Real property: general introduction, types of estates in land, Statutes of Uses and its effects, easements and profits, covenants running with the land, licenses, adverse possession, conveyancing, and zoning.

170. Torts. Cr. 4

Civil liability for damage to persons and property resulting from intentional or negligent conduct; limitations of liability; strict liability for abnormally dangerous activities; strict liability for the manufacture and sale of products; limitations of liability for strict liability; the impact of legislation on common law concepts.

180. Legal Writing, Reasoning & Appellate Advocacy. Cr. 2

This course focuses on persuasive writing and the role of the attorney as advocate. Manual and computer legal research skills are strengthened by applying them to several written assignments. Students strengthen legal analysis skills and learn persuasive writing techniques through assignments that may include closed and open research trial briefs, an appellate brief, pleadings, and a case comment. In addition, students learn oral advocacy techniques and present an oral argument on the appellate brief. Students are also exposed to advocacy skills such as negotiation and alternative dispute resolution.

181. Legal Research II. Cr. 1 (spring)

This is a continuation of Legal Research I, covering online legal research, legislative history, legal research on the Internet, practice material, and non-legal materials. Students will develop research skills in these areas through written assignments. The final portion of the course will consist of a review of the legal research sources and strategies covered in both semesters.

Upper-Level Required Courses

203. Business Associations. Cr. 4

This course is a study of the principal forms of business associations with an emphasis on the internal governance of corporations. The course begins with an examination of the law governing agencies, partnerships, and limited liability companies. Corporate studies begin with a consideration of the formation and attributes of corporations. Other topics relating to closely held corporations and selected federal securities law issues are included. The course also addresses the control and management of publicly held corporations, including struggles for control and the relevant federal securities regulations governing take-over bids and proxy solicitation. A significant portion of the

course concentrates on shareholder litigation and the duties of officers, directors, and others. This course is a prerequisite to Law 504 Mergers and Acquisitions and to Law 530 Business Planning.

210. Evidence. Cr. 3

The course is a study of the federal rules of evidence. An assigned textbook supplies the background to prepare for class discussion of the rationale supporting the evidence rules. Class discussion includes application of evidence rules in context. Pre- or co-requisite to: Prosecutor's Office Externship.

220. The Legal Profession. Cr. 2

The law of the lawyer as part of the system of justice and the lawyer's unique professional responsibilities and the ethical dilemmas; including examination of the Code of Professional Responsibility and the A.B.A. Model Rules of Professional Conduct; and including also study of a variety of specific topics and questions, among which are - the lawyer's independent professional standing; the lawyer's roles as advocate negotiator, and counselor; the duty of candor to the tribunal; courtroom etiquette; contempt; conflicts of interest; malpractice; lawyer advertising; the lawyer in government, in the corporation, in public interest practice; lawyer's fees; the clients' right to counsel and to counsel's competent performance of the professional role; the adversary system. Pre- or co-requisite to: 662 Clinic Internship, 725-799 Externships and Indiana 2.1 certification.

250. Constitutional Law II. Cr. 3

Scope of the judicial power under Article III. First Amendment freedom of expression, association and the press; religion clauses - establishment and free exercise.

One of the following courses is required to fulfill the advanced writing requirement in the second year. No more than one writing course per year allowed.

235. Legal Drafting. (All 235 lettered courses are worth 2 Cr.)

This course teaches a method for drafting various documents, as well as identifying and solving problems through the drafting process. Students will learn how to prepare a variety of legal documents, including legislation, a will, and documents used in a specific area of the law, such as labor law or real estate. Other topics will include the appropriate use of forms, preparing documents that effectuate clients' intentions, and avoiding potential legal disputes. Enrollment is limited.

A. Real Estate.

Students will learn a drafting process and format to assist them in real estate transactions.

B. Business Law.

A practical approach to learning the foundations of drafting contracts and agreements related to business. Students will learn a drafting process and format which will assist them in compiling agreements and analyzing the needs of their business clients. Drafting assignments include an asset sale agreement, a will and an operating agreement for a limited liability company. The proper and effective use of forms is also addressed.

C. Local Government.

Students will learn how to prepare a number of legal documents used in local government.

F. Criminal Pleadings.

This course will provide the student with skills in legal drafting and analysis by focusing on the elements of the drafting process. Students will prepare a variety of legal documents and forms that will be useful in future practice. The sample documents and forms that will be prepared will be in the area of criminal law.

G. Intellectual Property and Entertainment Law.

This course is designed to expose the student to a variety of issues that lawyers encounter in negotiating and drafting agreements in the area of intellectual property and entertainment law, as well as the particular challenges encountered in counseling clients in these areas.

H. Estate Planning.

Students will learn a drafting process and format to assist them in preparing estate planning documents. The proper and effective use of forms will also be addressed.

240. Advanced Legal Writing. Cr. 2

Students in this course learn how to prepare a variety of legal documents required in the everyday practice of law. The types of documents that students may produce include jury instructions, statutes, contracts, trial briefs, pleadings, interrogatories, and letters. Attention is given to both adapting forms and creating documents. Enrollment is limited.

241. Advanced Appellate Advocacy- Civil. Cr. 2

This course offers an opportunity to sharpen practical skills that are essential to effective appellate practice: the relationship between legal theory and the facts of a case, preservation of issues for appeal, artful selection of the most important issues to present for appellate review, the characterization of those issues in an "appealing" way, and the framing of an argument. Enrollment is limited.

242. Advanced Appellate Advocacy- Criminal. Cr. 2

This course offers an opportunity to sharpen academic and practical skills that are essential to effective appellate advocacy. Students will read transcripts from actual cases, identify and develop issues, prepare arguments and briefs, simulate client visits, and conduct mock arguments. Students will have the opportunity to view oral arguments in several courts. Enrollment is limited.

243. Advanced Legal Research. Cr. 3

This course will emphasize how to most efficiently and effectively find information needed by the practicing lawyer. Research planning and strategy will be discussed throughout the semester as the major sources of legal information are examined, including print sources and electronic databases (Westlaw, Lexis, Internet). Specialized sources used for particular areas of law, including health, education, and international law will also be covered, including sources for researching medical and social science information. A discussion of the past and future of legal research will provide a perspective and a view of what changes the practicing lawyer can expect. Enrollment is limited.

244. Advanced Appellate Advocacy - General. Cr. 2

The purpose of this course is to give students an opportunity to develop effective appellate advocacy skills applicable to both civil and criminal law. Students will not only learn about how the appellate process works in American law but will also gain valuable practical experience on how to take a case through the appellate system. This will include reading transcripts of actual cases, preparing motions, identifying and developing issues, preparing arguments and briefs, and conducting mock arguments. Students will have the opportunity to learn about judicial clerkships and to visit and observe arguments in a variety of courts in surrounding jurisdictions.

245. Pretrial Skills. Cr. 3

This course provides training in client interviewing and counseling, case preparation, and negotiation. Coursework includes a substantial writing component as well as lecture-demonstrations, role-playing, and participation in projects that give students experience and feedback for the lawyer's tasks. Prerequisite or co-requisite to: Law 662 Clinic Internship.

One of the following five courses is required to fulfill the perspective requirement in the second or third year:

260. Legal Process. Cr. 2

This course focuses upon ideas about the common law, precedent and stare decisis, decision-making theory, and institutional competence within the legal system. It includes a review of the development of modern American adjudication, and the adversarial system.

265. American Legal History. Cr. 2

Topics include the rise of judicial power, the repudiation of revolutionary ideals, increasing rights to injure others, attempts to check judicial discretion (formalism, codification, election of judges), and the Legal Realist counterattack. The validity of Marxist critiques of our law is a recurring question.

270. Comparative Law. Cr. 3.

A historical, theoretical, and contemporary comparison of the Anglo-American legal tradition primarily with that of continental Europe (the latter being the dominant tradition in the modern world). Emerging law of a united Europe will also be discussed. In today's increasingly globalized world of legal analogy and argument, this course is useful for every lawyer (even those not planning to engage directly in transnational law).

280. Law and Economics. Cr. 2 or 3

Principles of economic analysis in their legal context; the influence of economic principles of legislation and administrative and judicial decision; the role of property and contract laws in the economy; business organizations as a cause and effect of contracts and other market activities; private and public law regimes governing economic activity compared and contrasted; an evaluation of administrative law techniques - the deregulation controversy; a critique of methodology and policy prescriptions offered by law and economics analyses.

295. Jurisprudence: Theories of Legal Obligation. Cr. 2

An introduction to philosophy of law, traditionally required for all students as the capstone to their legal education. We focus especially on various answers to the question "Why should we obey the law?" The authority of legal rules and of their moral foundation is systematically questioned. Readings include H. L. A. Hart, Thomas Aquinas, Martin Luther, John Locke and C.S. Lewis.

One of the following two courses to fulfill the third year seminar requirement:

300. Seminar. Cr. 2 or 3 (Year-long seminars)

This seminar spans both semesters of the third year (1.0 - 1.5 credit each semester). The specific topics available are determined on an annual basis depending on faculty interest and availability. The seminar descriptions are made available to students in the registration packet at the time of registration. Past seminar topics have included: International Human Rights, Copyright Law, Alternative Dispute Resolution and International Tax Law. Check registration materials for prerequisites.

301. Seminar. Cr. 2

This seminar is completed in one semester. The specific topics are determined on an annual basis depending on faculty interest and availability. The seminar descriptions are made available to students in the registration packet at the time of registration. Past topics have included: Law and Religion, Health Process, Death Penalty, and European Federalism. See the Seminar Policy following this course description section. Check registration materials for prerequisites.

The following course is required to fulfill the Pro Bono requirement:

310. Pro Bono Externship. Cr. 0

S/U grade. A minimum of 20 hours of law-related community service is required to be completed and is administered by the Career Planning Center (see separate section on Pro Bono). Notation of commendation appears on the academic transcript of students completing more than 40 hours of Pro Bono service. The Pro Bono requirement can be completed anytime following the completion of 30 credit hours. Registration for the Pro Bono Externship cannot be made retroactively for services already rendered.

Elective Courses**404. Corporate Finance. Cr. 3**

The objective of this course is to consider financial aspects of the modern corporation as those aspects are raised in various contexts as legal issues. The course integrates theoretical finance materials and juxtaposes these materials with case law and legislation in an effort both to provide a basis for evaluating judicial and legislative responses to issues of finance and to provide basic information about concepts and terminology likely to be encountered by the corporate lawyer. The course assumes the familiarity with corporate law provided by a basic business organizations course; it does not assume prior training in or familiarity with economics or business finance.

405. Indiana Constitutional Law. Cr. 2

A study of state constitutional law with a focus on the Indiana Constitution in the comparative context of the U.S. Constitution, and other state constitutions. Special attention will be given to the increasing importance of state bills of rights as providing guarantees of individual rights that are separate and additional to those provided by the U.S. Constitution; the distribution and separation of powers among the separate branches; public education and state institutions; finance and debt; and the processes for amending the state constitution.

406. Children and the Law. Cr. 2

This course will focus on the treatment of juveniles in the various contexts in which they come in contact with the court systems. Topics include Child in Need of Services proceedings; juvenile delinquency, adoption and paternity proceedings with an emphasis on available options for courts to meet the best interests of the child. The issue of child emancipation in a variety of legal contexts will also be explored as well as the rights of parents.

407. UCC I: Sales & Commercial Paper. Cr. 3

This course is devoted to the law of Sales and Commercial Paper (negotiable instruments) as governed by Articles Two, Three, and Four of the Uniform Commercial Code.

408. UCC II: Secured Transactions. Cr. 3

An examination of security interests in personal property under Article Nine of the Uniform Commercial Code. Topics include the creation and perfection of security interests, the rights of secured creditors against other creditors (including the trustee in bankruptcy) and the enforcement of security interests.

409. Labor Arbitration. Cr. 2

An examination of the basics of labor contract enforcement through the method of arbitration. Determining arbitrability, standards for interpreting contract language, strikes, discipline and discharge, drug testing, pre-and post-contract grievances as well as U.S. Supreme Court cases affecting arbitration, are among the many subjects the students will explore. Each class session will include a review of a fact pattern taken from an actual labor contract with students asked to comment on the potential arbitration issues raised by same. In addition, students will participate in a mock arbitration hearing either as corporate or union counsel. Labor Law and/or Civil Rights are recommended, though not required, prerequisites. Enrollment is limited. Instructor highly recommends having taken or currently taking Law 652 Trial Practice.

410. International Business Transactions. Cr. 3

As the world's economy becomes more and more interdependent, business transactions across national boundaries and the law regulating that business is growing and becoming more important. International Business Transactions explores the practical aspects of conducting international business transactions as well as the workings of international systems such as the General Agreement of Tariff and Trade. Areas which will be covered include unfair foreign competition; anti-dumping duties; subsidies and countervailing duties; regulating international investment; technology transfer; and regulating the multinational corporation.

411. Debtors' Protection and Creditors' Rights. Cr. 3

The legal positions of the creditor and debtor regarding secured and unsecured transactions and their legal and equitable remedies, with particular emphasis on the provisions of the 1978 Bankruptcy Code, as amended. Coverage includes: collection by execution; provisional remedies; proceedings in aid of execution; creditors' bills; exemptions; liability for tortious collection proceedings; fraudulent conveyances; creditors; receiverships; history and current operation of bankruptcy legislation in the United States; assets of the bankruptcy estate and the automatic stay; the avoiding powers of the trustee in bankruptcy; debtors' avoidance and redemption powers; administration, liquidation and distribution in bankruptcy; reorganization proceedings under Chapter 11 of the Bankruptcy Code; and debt rehabilitation under Chapter 13 of the Bankruptcy Code.

412. Alternative Dispute Resolution. Cr. 3

This course will examine the many processes available for resolving disputes and how they fit into the justice system. Students will critically examine each process in terms of its purposes, implementation, effectiveness, and appropriateness and gain experience in choosing or designing appropriate dispute resolution systems for clients. Students will participate in ADR simulations. Prerequisite to: Mediation Clinic, Negotiation, Mediation, and ADR Seminars.

413. Federal Estate & Gift Taxation. Cr. 2 or 3

A detailed study of federal taxation of estates and gifts. Topics include gift taxation of certain material transactions, determination of property owned by a decedent at death, property transferred during life but included in an estate at death, taxation of life insurance and powers of appointment, and study of deductions and credits including the marital deduction and the unified credit. Prerequisite to: Law 531, Estate Planning.

414. Medical Malpractice Law. Cr. 2

The main areas to be covered include the duties of health care providers (origin, scope and limits), breach of duty (including *res ipsa loquitur*), proximate cause, damages, (including statutory limits), patient compensation funds, evidence, experts, settlements (including structured settlements), economics of malpractice litigation, and the Indiana Medical Malpractice Act.

416. Non-profit Organizations. Cr. 2

This course focuses upon the legal issues related to nonprofit organizations with an emphasis upon charitable organizations and the federal and state law governing such entities. Topics will include qualifications for non-profit tax-exempt status and the special duties and rights of non-profits.

417. Products Liability. Cr. 2 or 3

This course examines judicial regulation of the design, manufacture and marketing of products by examining the various causes of action for personal injury or property damage caused by products. These theories of recovery include warranty, misrepresentation, negligence and strict liability in tort, e.g., causation, including intervening acts, contributory negligence, assumption of risk and scope of duty.

418. Sports Law Cr. 2

This course will survey the major legal issues involved in both amateur and professional sports in the United States. Under the heading of amateur sports the course will look at the powers of the NCAA, the rights created by athletic scholarships, and gender equity. Under the heading of professional sports the course will look at league decision-making power, antitrust exemptions, collective bargaining and salary arbitration. Finally, the course will examine the growing area of drug-testing issues.

420. Bankruptcy Cr. 2

This course introduces students to federal bankruptcy proceedings. Students will study the current Bankruptcy Act and be introduced to liquidation proceedings under Chapter 7, Wage-Earner Plans under Chapter 13 and corporate reorganizations under Chapter 11. This course is not to be confused with **411. Debtor & Creditor (3 cr.)** which covers similar material devoting substantial time to state debtor-creditor law. Students will not be permitted to take both courses.

421. Federal Income Taxation of Individuals. Cr. 4

A study of the basic structure and substantive content of the federal income tax system from the perspective of taxation of individuals. Emphasis is given to both technical and social policy considerations. Prerequisite to: Law 505, Law 520, Law 525, and Law 530.

423. Municipal Finance Law. Cr. 2

This course provides an in-depth examination of various exactions utilized by localities such as property taxes, user fees, special assessments and debt (payments which are typically supported by a revenue stream from one of the foregoing). It also looks at newer and more exotic forms of local government financing including privatism and privatization; tax incremental financing (T.I.F.) and even gambling. What is the role of the law and lawyers in all this? Who pays? What issues of income redistribution and intergenerational equity are raised by local fiscal policy? These questions and others will be addressed in this course.

424. Social Security Disability Law. Cr. 2

As the American population ages, the number of Social Security Disability applications filed, and denied, rises. This course is intended to provide the student the fundamental tools necessary to understand the legal principles applicable to the Social Security Disability process. Course topics include the legal definition of disability established within the Social Security Act and regulations as well as the sequential evaluation process used by the Social Security Administration in determining eligibility for benefits. Students will become familiar with the appellate process available to those denied benefits including preparation and presentation of claims to administrative law judges. Particular emphasis will be placed upon preparation, development and presentation of evidence in support of a claim for benefits both at the administrative hearing level and before the federal

courts. The course will include practical exercises intended to illustrate and supplement review of the applicable legal concepts underlying the Social Security Disability process.

427. Animal Law. Cr. 3

This course examines materials relevant to understanding the legal status of animals. It will cover a number of topics related to animal law, including various issues that arise under the laws of property, contracts, torts, trusts and estates. It will also incorporate criminal and constitutional law issues and will consider the evolution of the law's understanding and treatment of animals by examining selected federal and state legislation.

428. Introduction to Qualified Retirement Plans. Cr. 2

This course will survey provisions of ERISA and the Internal Revenue Code concerning the qualification of employee pension and profit sharing plans. By providing an overview of the framework of rules governing such plans, students will learn the basic tax, legal, business and other issues that specifically affect retirement plans and participants' rights under such plans.

433. Land Transfer and Finance. Cr. 3

An application of property concepts to real estate transactions, including an analysis of the roles played by lawyers, brokers, and financing institutions. Basic considerations relevant to the drafting of listing agreements, contracts, mortgages, and other related documentation will be reviewed, together with a discussion of available means of title and quality assurance. The ownership of shared facilities, such as condominiums and cooperatives, will also be reviewed.

434. Land Use. Cr. 3

An in-depth analysis of the control of land use and land development. Public planning methodology and goals on the national, state, and local levels will be explored, together with private land use controls. The policies, procedures, and terminology of zoning will be discussed, in addition to the regulation of subdivisions and other means of growth control.

436. Media Law. Cr. 2

This course will examine the role of the media in American society. The class will begin with the history of the First Amendment Free Press Clause, and a review of various theories for freedom of expression in this country. It will then explore both the common law rules and public regulations affecting those who write or publish books, magazines, or newspapers, or who are connected with the broadcasting or telecommunications industries. Finally, we will examine issues presented by the development of new multi-media technologies, and by the significant changes in telecommunications law adopted recently by Congress. (Offered alternative years.)

437. Intellectual Property. Cr. 2 or 3

Patents, trademarks, and copyrights are examined from the following perspectives: the objects of constitutional statutes and the common law; the prerequisites to federal protection including standards of patentability and the subject matter of copyrights; applications and regulation procedures; the administrative process; judicial reviews; the protection of ideas; rights of holders of patents, trademarks, and copyrights; grants, licenses, and assignments; infringement, plagiarism, and unfair competition; and the doctrine of fair use.

438. Entertainment Law. Cr. 3

This course will focus on five major areas of entertainment litigation: protection of ideas through property, tort and contract theories; aspects of defamation directly related to literary and artistic works; right of privacy issues; developing legal theories in protecting publicity values; and First Amendment considerations. Matters that will be

considered include: 1) the scope of authors' moral rights in American law; 2) the common law of intellectual property and the protection of ideas; 3) contract rights to compensation for an idea; 4) an examination of the law of libel as applied to works of fiction; 5) constitutional problems with protecting the right of privacy; and 6) property rights in names, likenesses and personal histories.

439. Trusts and Estates. Cr. 3

A study of the essential tools of lifetime and testamentary planning of estates: 1) interstate succession; 2) wills and testaments; 3) uses and trusts, express, resulting and constructive; 4) future interests in real property; 5) perpetuities and restraints on alienation; 6) powers of appointment; and 7) gifts, charitable and causa mortis. Prerequisite to Law 531.

440. Regulation of Industry. Cr. 2

This course will analyze the regulatory process, including the justifications for regulation, methods of regulation, the legal constraints on regulation and political concerns inherent in regulation. It will focus on environmental, health and economic regulatory schemes. In the environmental and health regulation portion of the course, students will consider such topics as the Coase theorem, the relationship between tort rules and regulation, market-based incentives and such attempts at regulatory control as cost-benefit analysis and risk regulation. The section on economic regulation will consider such issues as natural monopoly, deregulation and public choice.

441. Administrative Law. Cr. 3

Doctrines governing agency actions, including constitutional, statutory, judicial, and self-imposed limitations. Particular attention is paid to the Administrative Procedure Act and other provisions of federal law regulation, rule-making and adjudication, as well as decisions affecting such matters as openness to public examination, conflict of interest avoidance, and pressures from outside groups.

442. Civil Rights Legislation and Litigation. Cr. 3

A survey of civil rights legislation, including the reconstruction era acts and more recent acts prohibiting discrimination - in public accommodations, housing, employment, education and programs receiving federal financial assistance - on the basis of race, sex and disability. The course is designed to emphasize enforcement of legislation through private litigation. Therefore, it will focus on the scope and coverage of each act, the availability of a cause of action and jurisdiction, defenses, the type of proof required and remedies. Recommended courses: Law 150 Constitutional Law I. Prerequisite or co-requisite to: Law 726-A Federal Judge Externship program.

443. Antitrust Law. Cr. 3

The historical evolution of judicial and administrative attempts to preserve competition through interpretations of the Sherman, Clayton and Federal Trade Commission Acts. The types of conduct constituting restraints of trade (price fixing, customer and territorial allocation, boycotts, tying and exclusive dealing); monopolization; prohibitions on mergers arising from market conditions; the private antitrust plaintiff and the treble damage suit; the use and misuse of economics in legal analysis.

444. Workers' Compensation Law. Cr. 2.

This course will examine the historical development of worker's compensation laws while focusing on the criteria for establishing compensability of work-related injuries and the exclusivity of the worker's compensation remedy. The course will examine the type, nature and extent of benefits provided by worker's compensation laws including medical care, disability and/or impairment awards. The course will also examine the inter-relationship between worker's compensation law and other work place injury remedies including third party claims and social security disability benefits.

445. Labor Law. Cr. 3

A survey course covering selection of bargaining representatives, union organization of employees, economic pressure for benefits, collective bargaining, enforcement of collective bargaining agreements, and statutory limitations on collective bargaining agreements.

446. Employment Law. Cr. 3

An examination of existing and evolving legal rules governing the workplace in the non-union setting. The course provides an introduction to the rights and duties of employers and employees that are unrelated to the law on employee organization. Topics covered will include: the erosion of the employment-at-will doctrine; the hiring of employees; the use of lie detectors; drug testing and HIV testing in hiring and discharge decisions; employer liability for negligent hiring; and the terms and conditions of employment.

448. Environmental Law and Policy. Cr. 3

A study of the responses of the legal system to resource scarcity, technological change, and environmental pollution. The course will examine basic federal regulatory statutes as well as the role of the courts in controlling environmental decision-making under federal laws. The following subjects are explored: environmental policy perspectives (including the usefulness of environmental knowledge, economic considerations, and the philosophical framework for preservation of the natural environments); control of government decision-making affecting the environment (with focus on the National Environmental Policy Act and state environmental policy acts); land, waste and toxic substances (with special emphasis on solid waste and hazardous substance management); water pollution (effluent standards; receiving water considerations, enforcement and remedies); and air quality and noise emission control (with special emphasis on state implementation plans, prevention of significant deterioration and enforcement problems).

450. Advanced Patent Law. Cr. 2 or 3

The course will include an examination of the statutory requirements for patentability, an introduction to claim drafting and other patent prosecution issues, and an exploration of patent infringement licensing, and other issues. Course work will also include an examination of recent developments.

451. Patent Prosecution. Cr. 2

The purpose of this course is to give students an overview of some of the procedures and substantive requirements involved with representing an inventor in front of the U.S. Patent and Trademark Office. This course will begin to help the students prepare for taking the Patent Agent's Examination, passage of which is required in order to practice in front of the USPTO. Students will be exposed to the steps in taking an invention from disclosure by the inventor, through the issuance of a U.S. patent, to expiration of the patent. Finally, students will learn to understand the different types of patent applications, the basic deadlines that must be met, how to file a patent application, how to respond to some basic office actions and what options are available after final rejection.

Pre-requisite: Law 437 Intellectual Property.

465. Trademark & Unfair Competition Law. Cr. 2

This course will provide an in-depth discovery and investigation of trademark and unfair competition laws and practices. Subjects of this discovery will include writings on the still evolving jurisprudence of false designation or origin under Section 43(a)(1) of the Lanham Act; the Restatement (Third) of the Law of Unfair Competition, and the federal anti-dilution law. Topics will include not only the basics of Trademark Law, but the effect on practice of the Intent to Use registration procedures; the development of case law dealing with contributory trademark infringement, and the impact of the revised Section 43(a)(2) on false advertising doctrine. Taking Law 437 Intellectual Property as a pre-requisite is desirable though not required.

466. Conflict of Laws. Cr. 3

Analysis of the problems that arise when the facts of a case are connected with more than a single sovereign jurisdiction, domestic or foreign. Both traditional and modern choice of law approaches are considered. Also addressed are the issues of jurisdiction and the recognition and enforcement of judgments.

467. Criminal Procedure: Investigation. Cr. 3

This course will focus on the problems that occur during the pre-indictment phase of criminal prosecution with special attention to the constitutional limits on police investigatory practices (i.e., Fourth and Fifth Amendment issues and the ever-changing exclusionary rules). No prerequisite. (Law 467 or 468 is strongly recommended as a second-year course for those students intending to register for the Clinical Program courses in the third year.) Pre- or co-requisite to: Prosecutor's Office Externships.

468. Criminal Procedure: Adjudication. Cr. 3

Focus will be on the procedural and constitutional problems that come up after the commencement of formal criminal proceedings, including pre-trial proceedings, trial sentencing and post-conviction review at both state and federal levels. (Law 467 or 468 is strongly recommended as a second-year course for those students intending to register for the Clinical Program courses in the third year.)

470. Complex Federal Litigation. Cr. 3

An examination of the special problems encountered in litigating complex civil cases, particularly those that involved multi-national contacts. Topics to be covered include: the structure of complex suits in a unitary forum and the joinder of appropriate parties, the problem of duplicative litigation in separate courts, class actions, managing the complex case, finality problems and choice-of-law issues.

471. Remedies. Cr. 3

Forms of judicial and equitable relief which courts can grant by way of redress of those who have been or may be injured, including legal doctrines to prevent unjust enrichment, alternate choices and tactical advantages of each.

475. Legislation. Cr. 3

An exciting study of statutes in the creation of public policy, including descriptive and normative theories of legislation; interpretive issues and political theories of legislation; legislative drafting; representational structures; structures of legislative deliberation; direct democracy as an alternative to republican government; statutes as sources of public policy; theories and doctrines of statutory interpretation; and problems of implementation of statutes.

477. Public International Law: Introduction. Cr. 3

This course provides an introduction to public international law, covering the traditional topics of international law, including sources of law, the relation of international to national law, jurisdiction, problems of enforcement, international human rights law, use of force, peacekeeping and humanitarian intervention, and assumes no prior knowledge of or experience in public international law. In addition, the course will introduce students to the most important international organizations that promote and enforce international law, including the United Nations and related entities.

478. International Law: Use of Force. Cr. 3

A continuation of Law 477, including discussion of territory authority, individuals and nationality, immigration, force and war, state responsibility and international claims, and immunities from jurisdiction.

479. International Law: Human Rights. Cr. 3

This course will provide an overview of the historical development and current framework of international human rights law and the mechanisms for its implementation and enforcement. The course will consider the general principles of international human rights law and the functioning of supervisory bodies created by treaty or intergovernmental organization in the international (United Nations) and regional contexts (the Inter-American, European, and African systems). It will explore the issues of state responsibility and state enforcement of human rights obligations, and it will examine the relationship between international and domestic human rights law in light of the applicable laws and jurisprudence of the U.S. and different countries. The course will analyze the scope of core rights protected by civil and political rights conventions, as well as economic, social and cultural rights conventions. It will also review international criminal law, considering the jurisdiction of international criminal tribunals, the role of national institutions in dealing with past human rights violations, as well as the principle of universal jurisdiction.

480. Immigration Law. Cr. 3

This course will survey the legal, historical, and political considerations that shape U.S. immigration law. The course will review the constitutional basis for regulating immigration into the United States; the history of U.S. immigration law and policy; the structure of the immigration bureaucracy, including the respective roles played by various agencies in immigration decisions; the admission of nonimmigrants and immigrants into the U.S.; the deportation and exclusion of nonimmigrants and immigrants; refugee and asylum law; administrative and judicial review; and citizenship and naturalization. Much of the course will focus on the comprehensive immigration law, the Immigration and Nationality Act of 1952, as amended by numerous laws (including the 1996 Anti-Terrorist and Effective Death Penalty Act, the Illegal Immigration Reform and Immigrant Responsibility Act, and the 2001 USA PATRIOT Act), and its implementing regulations. Although comparisons to immigration law and policy of other countries may be drawn upon from time to time, the primary focus of this class will be immigration law in the United States.

481. Local Government Law. Cr. 3

Incorporation and incidents of existence; types of organizations, legislative control; corporate agencies, expressed and implied powers; revenue and indebtedness; acquisition and control of property; liability in contract and tort; remedies; home rule.

485. Family Law. Cr. 3

A study of legal theories and practice regarding family, parenthood, marriage and issues attendant to divorce. Additional topics include alternative reproductive technologies, termination of parental rights, etc. Prerequisite to: 485-P. Family Law Practicum.

485-P. Family Law Practicum. Cr. 2

An application of doctrine to practice. Students work with lawyers and judges on problems and cases which deal with topics covered in the classroom Family Law course. Issues include: premarital agreements, involuntary termination of parental rights, child custody and support proceedings, etc. Co- or Prerequisite - Law 485 Family Law.

486. Law and Health Care Process. Cr. 2

A study of the application of law and legal processes to problems and policies relating to health and health care services. Students will read and evaluate traditional legal materials (cases, statutes, etc.) as well as materials drawn from economics, ethics, and the health sciences. Special attention will be paid to issues embedded in access to services, financing the health care system, decision-making (e.g., informed consent, involuntary commitments,

bioethical issues in treatment decisions, etc.), distribution and allocation of scarce resources, confidentiality and privacy concerns.

487. Elder Law. Cr. 3

As a growing percentage of the general population, senior citizens face complex financial management and health care issues which often require legal assistance for effective resolution. Focusing on the need for specialized legal services to the elderly, the topics covered in this course include ageism, the unique ethical dilemmas which can arise in an elder law practice, special counseling skills, preventative financial planning measures in anticipation of incapacity or disability, advance health care directives, long term care alternatives and financing, public benefit programs and elder abuse and neglect.

488. Selected Topics in Elder Law. Cr. 2

An examination of three pressing legal topics affecting representation and care of the elderly: a) health maintenance organizations and the legal rights and duties of consumers and providers in such organizations; b) special housing needs (congregate housing, assisted living, nursing homes, age-restricted housing); c) elder abuse and neglect (civil and criminal protective statutes, remedies, etc.). Non-legal readings will supplement Xeroxed cases and statutory materials (Elder Law I is not a prerequisite).

489. Employee Health Plans: ERISA & HIPAA. Cr. 2

This course will look at health benefit issues, disability benefit issues, ERISA requirements, tax issues, cafeteria plans, HRAs and HSAs, HIPAA issues, and funding issues.

490. Independent Reading and Research. Cr. 1-3

Individual directed study supervised by a member of the Faculty. Students are limited to a total of 4 credit hours during their law school career with a maximum of 3 credit hours in any one semester. Design of the specific program is the responsibility of the student, who should submit a written outline of the project to a faculty member for approval. Faculty approval will be subject to the particular member's interest and availability. A substantial paper will be determined jointly by the student and supervising faculty member at the time the project is initially approved by the supervising faculty member. Projects which have been approved by a faculty member must then be submitted to the Office of the Associate Dean for Academic Affairs for final approval prior to registration. This course may not be substituted in lieu of the Seminar requirement. Independent Reading and Research shall be graded S/U or letter at the discretion of the instructor. However, a student who is on academic probation is not permitted to take this course for a letter grade. In the case of a third-year student, if the course is graded S/U, the student will be precluded from exercising the S/U option during the same semester. See the Independent Reading & Research Policy following this course description section.

491. Advanced Study (Topic). Cr. 1

To be offered on an occasional basis as announced by the Associate Dean for Academic Affairs, this course will offer the opportunity for advanced study in particular subject matter areas. The prerequisite is the successful completion of the basic course. A student may not use credit earned in this course in satisfaction of the Seminar requirement.

492. Law and Psychology: Integrative Project. Cr. 3

Intensive study of a selected topic in the nexus of law and psychology. Student selects a committee of three faculty from Law and Psychology with one designated as Chair. The student is responsible for successfully proposing a topic and defending the final written product. Graded on S/U basis. Open only to students enrolled in the JD-MA (Psychology) or JD-MA CMHC programs.

495. Contemporary Legal Problems (Topic). Cr. 1-3

A course in which a special topic in law will be given intensive study. The topic will vary from year to year and will be determined by recent developments in the legal system and by joint interests of faculty and students.

495-E. International Commercial Dispute Resolution. Cr. 3

This course examines the principal modes of settling international commercial disputes. Subjects in the area of international litigation that may be covered are jurisdiction, choice of law, taking evidence abroad and enforcement of judgments. Basic issues of international arbitration will be covered as well as the use of mediation as a tool for the resolution of cross cultural disputes. Attention will be given to the circumstances influencing the choice of dispute resolution processes and drafting dispute settlement clauses in contracts.

495-I International Environmental Law. Cr. 3

A comprehensive study of the evolution of international environmental law, sources of international environmental law, international legal rules dealing with hazardous activities, international legal rules dealing with species and ecosystems, international legal instruments addressing the global commons, ethics and equity concerns, and trends and innovations in international environmental protection.

495-R. The Law of eCommerce. Cr. 3 (Fall semester)

Use of computers and the Internet is radically transforming business practices, and with their transformation has also come the reformation of American commercial law. The purpose of this class is to understand the impact of computer technology on the law governing private transactions in goods, services, and information. Students will learn to become competent to give legal advice to participants in the digital economy. The course includes a business planning component, because students assist a hypothetical small business to go from commerce to "eCommerce," by engaging in the business planning and legal analyses needed to establish the company's web site and online trading activities. Students enrolling in the Law of eCommerce should have taken at least one class in Business Associations, Business Planning, Intellectual Property, Taxation, UCC, or the equivalent and should have access to a computer and the Internet.

495-T. International Intellectual Property. Cr. 2

This course has two objectives. One is to offer students the opportunity to gain an appreciation and understanding of the various roles - social, economic, and cultural - that intellectual property (patent, copyright, trademark, and trade secret) plays across national borders. The second is to deliver a framework within which students can become capable of professionally engaging in the international intellectual property field. Prerequisite - Law 437 Intellectual Property.

502. Probate Administration & Litigation. Cr. 2

This course will begin by examining the three predominant methods to pass property at death; joint tenancy with rights of survivorship, last will and testament, and trust. Next the course will study the probate process in depth. Finally, the course will examine the two major areas of probate litigation; namely, will contests and claims against estates. Pre-requisite: Law 439 Trusts & Estates.

504. Mergers & Acquisitions. Cr. 2 or 3

This course will examine the law pertaining to corporate mergers and acquisitions. It will provide a general background on the relevant corporate law and analyze the major components of the documents used in these types of corporate transactions. As time permits, specific issues that arise in connection with hostile takeovers will be studied. Prerequisite - Law 203 Business Associations.

505. Income Taxation of Corporations & Partnerships. Cr. 3

A study of the fundamental principles of federal income taxation of corporations and partnerships. The emphasis is on taxation of corporations. Prerequisite: Law 421, Prerequisite to: Law 525.

506. Negotiation. Cr. 1 (1st seven weeks - Fall semester)

This is a seven week, one credit skill-based course that meets once a week for 100 minutes to allow for simulations. Students will practice the skills of planning for negotiation, setting the agenda, bargaining for information, exchanging offers, concessions, and counter-proposals, and concluding the negotiation. Ethical issues of the attorney-negotiator will also be discussed. Because the course is simulation-oriented, enrollment is limited to 15. Students will be evaluated by their progress in simulations and written work. Prerequisite - Law 412 ADR.

507. Mediation. Cr. 1 (2nd seven weeks - Fall semester)

This is a seven week, one credit skill-based course that meets once a week for 100 minutes to allow for simulations of key parts of the mediation process and complete mediations. Students will practice the skills of beginning the mediation process, accumulating information, developing an agenda, framing the issues, generating movement, conducting caucuses, and concluding the mediation. Ethical issues of the attorney-mediator will also be discussed. Because the course is simulation-oriented, enrollment is limited to 15. Students will be evaluated by their progress in simulations and written work. Prerequisite - Law 412 ADR.

508. Federal Criminal Practice and Procedure. Cr. 2

This course will begin with an introduction to the basis and scope of federal criminal jurisdiction and limitations on federal criminal authority. The remaining weeks will focus on: Investigative techniques; disclosure and discovery; grand jury proceedings; mail fraud; RICO; drugs; tax enforcement; money laundering; and criminal civil rights. The course will conclude with a review of state-federal overlaps and concerns. Prerequisite: Law 467 or 468.

519. Securities Regulation. Cr. 2 or 3 (depending on the instructor).

Federal regulation of the issuance and subsequent sale of securities. The course begins with an examination of the Securities Act of 1933 and the exemptions there from. This act defines "securities" and governs the registration process through which issuers offer for sale and sell new securities. The remainder of the course is devoted to selected topics governed by the Securities Exchange Act of 1934. A principal subject is Rule 10b-5, a general "anti-fraud" provision which has become a pervasive branch of corporate law. Other topics may include civil liabilities, regulation of takeover bids, regulation of broker-dealers, and regulation of securities exchanges. Little or no time is spent in the study of state regulation of takeover bids, regulation of broker-dealers, and regulation of securities exchanges. Pre-requisite: 203 Business Associations.

520. Federal Tax Procedure. Cr. 2

This course concentrates on the procedural aspects of practice before the Internal Revenue Service at the Examination, Collection and Appeals levels, and before the United Tax Court. Subjects to be covered include: IRS structure; investigatory powers and summons authority; examination, collection and appeals functions; tax liens and levies; civil and trust fund recovery penalties; criminal tax violations; Tax Court and refund litigation. The course will be of particular benefit to students who intend to practice in the tax, business-commercial, debtor-creditor, and/or bankruptcy law areas. Prerequisite: Law 421 Federal Income Tax.

522. Federal Income Taxation of the Family. Cr. 1

Continues individual taxation study, covering: choice of taxpayer; trust taxation; family business arrangements; and related policy consideration. Prerequisite: Law 421.

525. Corporate Reorganization Taxation. Cr. 2

Advanced study of federal income taxation of corporations, focusing on the tax aspects of corporate reorganizations. Prerequisites: Law 421 and Law 505.

530. Business Planning. Cr 3

Integration of the principles of Business Associations, Corporate Finance, and Corporate and Individual Taxation; the study of the principles of advanced corporate law; the introduction of students to the planning part of a business practice; considering an interdisciplinary set of rules and weighing the competing goals of the client and the alternative solutions so that an informed judgment as to the best overall structure of the plan can be made. Prerequisites: Law 203 and Law 421. Recommended: Law 505.

531. Estate Planning. Cr. 2

The planning and drafting of wills and trusts. A series of "estate planning" problems is studied. Students' work in the course consists of classroom analysis of the problems and of typical forms of documents drafted by students working in groups. The documents are those determined to be needed by fictional clients who appear in the problems. The problems cover the following: planning and drafting for the client whose principle assets consist of closely held businesses. The course applies law learned in Property, Trusts and Estates, Federal Estate and Gift Taxation, and elsewhere. No organized body of new law is taught. Prerequisite: Law 413 and Law 439.

590. A Comparative Study: Comparative Constitutional Law. Cr. 1

Compares constitutional arrangements in the United States with those of foreign countries. It will focus on some or all of the following substantive areas: the acceptance of and mechanisms for constitutional review, "federalism" in the broad sense of the allocation of authority among supra-national, national, and sub-national units of various kinds; and constitutional protection of civil and human rights, particularly second generation "positive" rights. Prerequisites: Law 150 Constitutional Law I and Law 250 Constitutional Law II.

652. Trial Practice I. Cr. 3

A training course designed to develop, through student participation, the skills a trial lawyer needs to acquire to confront effectively the evidentiary problems that occur with great frequency in the trial setting. This course includes 14 hours of plenary sessions in addition to 2 hour weekly sessions with individual instructors. Prerequisite: Law 210. (Limited enrollment.)

653. Trial Practice II. Cr. 2-3

S/U grade. A training course designed to develop through student participation the skills of a trial lawyer. The planning and the effective presentation of the complete case with special emphasis on tactics, persuasiveness and the ethical aspects of trial advocacy. Prerequisites: Law 210 and Law 652. (Limited enrollment.)

661. Current Representation. Cr. 2-3

S/U grade. Students may be invited by any faculty member to perform work of significant academic value under his or her supervision in connection with legal representation currently being provided by the faculty member.

Applied Skills Courses

Two types of courses are offered in which students have an opportunity to apply classroom theory and skills to actual courtroom and law office practice. The school maintains a law clinic at Heritage Hall, adjacent to Wesemann Hall that is open to low income individuals in the community who are in need of legal representation. The law clinic is a fully staffed law office in which licensed faculty instructors supervise the law practice of legal interns. To

participate in clinic, students enroll as interns (Law 662) in one of seven clinic programs. Interns receive a limited license to practice law from the Supreme Court of Indiana. Interns receive 2-3 credits per semester for work in the clinic.

Students may also enroll in an extern program (Law 725-799). Externs assist with the legal work of a field supervisor, who is either an attorney or judge, in the office in which they are placed. In addition, each externship has a faculty supervisor. **Students may earn no more than 9 credits of externship credit during their law school career.** In some programs students receive a limited license to practice law from the Supreme Court of Indiana.

Due to conflict of interest problems, students may not enroll in certain externships and the clinic during the same semester. Students who wish to experience both clinic and an externship are encouraged to enroll in an externship during their second year and clinic during their third year.

662. Clinic Internship. (Must register for 2 semesters beginning in the fall.)

662-A. Civil Law Clinic - Porter County. Cr. 2.

Students work on general civil matters such as landlord-tenant, small claims, and debt collection cases. In addition, students represent clients in all areas of family law including adoption, guardianship, divorce, child support and visitation. Pre-req or co-req: Law 220 Legal Profession and Law 245 Pretrial Skills. Recommended: Law 652, 653 Trial Practice I and II. (Limited enrollment.)

662-B. Juvenile Law Clinic. Cr. 2.

Training and practice in representing children in abuse and neglect, termination of parental rights, adoption, guardianship, and delinquency cases. Students are appointed Guardians ad Litem by the Lake County Juvenile Court. Pre-req or co-req: 220 Legal Profession and 245 Pretrial Skills. (Limited enrollment.)

662-C. Civil Mediation Clinic. Cr. 2

Students mediate small claims cases in Superior Courts in Porter County and negotiate agreements on behalf of *pro se* clients in Lake County domestic relations cases in Crown Point, IN. Pre- or co-requisite: 220 Legal Profession, 245 Pretrial Skills. (Limited enrollment.)

662-D. Criminal Law Clinic. Cr. 3

Students represent individuals who are involved in the criminal justice system. The nature of the caseload varies but may include trial level cases, appeals, and post-conviction proceedings. Pre- or co-requisite: 210 Evidence, 220 Legal Profession and 245 Pretrial Skills. Recommended: 467 Criminal Procedure: Investigation, 468 Criminal Procedure: Adjudication and 652 Trial Practice I. (Limited enrollment.)

662-E. Sports Law Clinic. Cr. 2

Students will provide representation to athletes who are unable to afford legal assistance in cases/matters involving eligibility to compete, doping, or such other issues as may arise. Students will also collect and analyze decisions made by various dispute resolution tribunals or entities and make this information available to others. Students must interview with instructor prior to enrolling. Enrollment limited to ten students who have completed at least one-half of their law school education. Pre-req. or co-req.: Law 418 Sports Law. (Limited enrollment.)

662-F. Juvenile & Adult Justice Clinic. 3 cr.

Students represent children involved in delinquency proceedings in the juvenile justice system and adults in the criminal justice system. The nature of the caseload varies but may include contested hearings, pleas, trial and appeals. Students must interview with the instructor prior to enrolling. Pre-requisite or Co-requisite: Law 210 Evidence, Law 220 Legal Profession, and Law 245, Pretrial Skills. Recommended: Law 652 Trial Practice I, Law 467 Criminal Procedure: Investigation and Law 468 Criminal Procedure: Adjudication. (Limited enrollment)

662-G. Tax Clinic. Cr. 3

The Tax Clinic represents low-income taxpayers involved in controversies with the Internal Revenue Service. Students enrolled in the Tax Clinic have the opportunity to represent clients before the Examination, Collection, Appeals, and/or District Counsel levels of the IRS. Cases that are not resolved with the IRS may be litigated before the United States Tax Court. Students are responsible for interviewing clients and witnesses, researching substantive and procedural tax law issues, assembling documents, preparing memoranda, correspondence, forms and pleadings, and negotiating settlements. Class time is split between discussing substantive and procedural areas of tax law and reviewing the status of active cases being handled by students. Enrollment limited to ten students. Preference will be given to students who have completed Federal Tax Practice & Procedure, Law 520, and who enroll for Fall and Spring semesters. Pre-requisite: Law 421, Federal Income Taxation of Individuals. Pre/Co-requisite: Law 220, Legal Profession. (Limited enrollment)

675. Legal Writing Assistant. Cr. 2

S/U grade. This course is for the enrollment of teaching assistants to the first year courses, 130 Legal Writing, Reasoning & Research and 180 Legal Writing, Reasoning & Appellate Advocacy. Teaching assistants, chosen by application to the Dean and the instructors in the courses, receive two credits each semester (in exchange for their work as teaching assistants). Teaching assistants who have earned four credits and wish to continue will be paid a monetary compensation. In no event may teaching assistants earn more than 4 credits.

676, 677. Law Review. Cr. 2 or 3

S/U grade. Participation in Law Review activities, including the writing, editing, and publication of legal notes and articles. Admission is limited to third-year students who were note writers during their second year and whose notes have been judged as acceptable or publishable by the Law Review Board and is by invitation only. (NOTE: Courses 676 and 677 may be used to satisfy the third-year Seminar requirement). Students in Law Review who accelerate their graduation will receive 3 credit hours in the final semester.

680. Competition. Cr. 1

S/U grade. Client Counseling; Mock Trial; ATLA; Negotiation. Competitions include the Jessup Moot Court, Manfred Lachs Space Law Moot Court, and the Giles Sutherland Rich Moot Court.

690. Moot Court Society. Cr. 1

S/U grade. Academic credit is awarded to members of the Moot Court Society for participation as a member of an interschool or intra-school competition, including the National Moot Court competition, Giles Sutherland Rich Moot Court, Judge Luther M. Swygert Memorial Moot Court, and Environmental Moot Court.

LL.M. Required Courses

700. Introduction to American Law and Legal Education. Cr. 2

After considerable discussion of the special style of American legal education, this course focuses on the basic structures of the American legal profession, U.S. federalism, interactions of common and statutory law, judicial review, and selected substantive fields of law. Students prepare a 12-15 page paper on an approved topic, comparing an aspect of American law or legal education to that of another country.

725-799. Extern Programs. Cr. 1-3

(See the Externship Guidelines following this course description section.)

Graded S/U. Students can receive no more than nine (9.0) hours of externship credit during their law school career. Although students may enroll in more than one externship in a semester, they may not earn more than 5 credits of externship in the same semester. Further, a third-year student enrolled in more than 3 hours of an S/U externship in any semester may not exercise the pass/fail (S/U) option for any graded course.

Various externships may have courses as a pre- or co-requisite. Students enrolled in prosecutor's offices externships must take Legal Profession, Evidence and Criminal Procedure: Investigation as a pre- or co-requisite. See the Externship Director at least one semester prior to the semester in which you are seeking an externship to determine application procedures and requirements.

725-A. State Judicial Externship – IN, IL. Cr. 1-3

Provides students with the opportunity of working in the Superior or Circuit courts of Porter County, Lake County, LaPorte County, St. Joseph in Indiana or Cook County, IL. Work involves assistance on research projects as well as with various operational aspects of the court. Also gives students an opportunity to observe trials and interact with judges related to their court docket and case hearings.

726-A. Federal Judge Externship – IN, IL. Cr. 3 (per semester for 2 semesters/total 6)

Enables third-year students to observe the day-to-day routine of a judge, research and write orders in particular cases, and engage in professional dialogues with the judge and his/her law clerks. Except for those who participate in the summer, students must commit to a full year. It is strongly recommended that students enroll in Law 442 Civil Rights during their second year. Professor Rosalie Levinson supervises the Federal Judge Externship and holds an informational meeting each spring for the following academic year openings. Pre- or co-requisites: Law 442 Civil Rights Legislation and Law 470 Complex Federal Litigation.

727-A. U.S. Attorney Externship – Hammond, IN. Cr. 3

Provides students the opportunity of working with Assistant United States Attorneys in the preparation and prosecution of federal cases. U.S. Attorneys conduct most of the trial work in which the United States is a party. They are the principal federal law enforcement officers in their judicial districts. Students are exposed to both civil and criminal casework. There is a concerted effort to allow students to appear in court if they are licensed under Indiana Rule 2.1. The federal district for the State of Indiana is divided into two districts, of which one has headquarters at the federal courthouse in Hammond, Indiana.

728-A. Porter County Prosecutor's Externship – Valparaiso, IN. Cr. 1-3

Provides students with the opportunity to observe and participate in the daily functions of the Porter County Prosecutor's Office and a unique exposure to the inner workings of the criminal justice system. The program is designed to enable student participation during juvenile adjudications, county court proceedings, and felony court matters. Students are certified (under Indiana Rule 2.1) so that actual courtroom functions can be performed under proper supervision for juvenile and adult trials. Legal research and writing skills are utilized as well as courtroom observation. Pre- or Co-requisites: Law 210 Evidence and Law 467 Criminal Procedure: Investigation or Law 468 Criminal Procedure: Adjudication.

729-A. LaPorte County Prosecutor's Externship – LaPorte or Michigan City, IN. Cr. 1-3

Provides students with the opportunity to observe and participate in the daily functions of the LaPorte County Prosecutor's Office. The program is designed to enable student participation in various court proceedings. Students are certified under IN Rule 2.1 so that actual courtroom functions can be performed under proper supervision. Legal research and writing skills are utilized as well as courtroom observation and participation.

730-A. Mittal Steel, Inc. Externship – Chicago, IL and East Chicago, IN. Cr. 2-3 (formerly ISPAT Inland)

Mittal Steel offers students two distinct opportunities. Students may choose the opportunity to work with the Corporate Legal Department, newly headquartered in Chicago in the general counsel office of Mittal Steel Inc. Externs will be involved with compliance of federal and state laws, litigation, contract preparation and review, claims review, review of incorporation or creation documents of Mittal and its subsidiaries, intellectual property issues, international trade, financing, and records retention. Students may choose instead to extern in the Labor Relations Department in East Chicago, IN. Students will assist attorneys in matters related to worker contracts, arbitration and employment practices.

731-A. Lake County Prosecutor's Office - Crown Point, IN. Cr. 3

Provides students with the opportunity to observe and participate in the daily functions of a large, fast-paced government office with clearly defined roles. The student extern actively participates in court and with out-of court responsibilities under the supervision of an attorney. The extern takes part in court calls which would include various responses to defense motions as well as traffic and misdemeanor bench trials. The extern engages in the review of criminal charges and in assisting deputy prosecutors in the filing of those criminal charges. Additional responsibilities include the research and writing of legal memorandums regarding legal issues that may be requested by deputy prosecutors. Pre- or co-requisites: Law 220 Legal Profession, Law 210 Evidence and Law 467 Criminal Procedure: Investigation.

732-A. Porter County Attorney Externship – Valparaiso, IN. Cr. 1-3

Provides students with the opportunity to observe and participate in the daily functions of county government, through the perspective of a municipal attorney. The program is designed to enable student participation during civil litigation, pre-trial negotiations, and day-to-day functions of an attorney associated with the County representation and liability issues. Students are certified so that actual courtroom functions can be performed under proper supervision.

733-A. Porter County Public Defender Externship – Valparaiso, IN. Cr. 1-3

Provides students the opportunity to work with attorneys in the Porter County Public Defender's office. Externs will work in the Law Office of Tsoutsouris & Bertig. The extern will assist in all phases of the field supervisor's practice in criminal defense (state court and federal court appointments), expected to research and draft trial briefs, pre-trial motions, and other motions, as necessary in the criminal arena. The extern would also interview clients and witnesses. It is expected that the extern would be able to negotiate and assist at trials in criminal proceedings.

734-A. Public Welfare Externship – Hebron, IN. Cr. 1-3

Provides students with the opportunity to work with the attorneys representing the Porter County Department of Public Welfare in cases alleging that children are in need of services due to abuse or neglect (CHINS). Approximately 300 such cases are filed in the Porter County Juvenile Court each year. The externship provides students an opportunity to work in the juvenile court in which court proceedings are closed to the public.

735-A. Indiana Legal Services Externship – Gary or South Bend, IN. Cr. 1-3

Provides a student with a valuable work experience and interaction with multiple attorneys experienced in family law and elder law working at Indiana Legal Services in either Gary or South Bend, IN. The student extern would work on a variety of civil law cases of low income clients. The extern would have client contact, accompany attorneys to court and participate as able. The extern would also research and write necessary legal memoranda.

736-A. EPA Externship – Chicago, IL. Cr. 3

Provides students with the opportunity to obtain practical experience in environmental law by performing legal research and writing to support counseling and enforcement work at the Office of Regional Counsel, U.S. EPA Region V. Externs may also attend negotiations and/or oral arguments. Externs must work at least 16 hours per week during the school year. Prerequisite: Law 448 Environmental Law and prefer a genuine interest in environmental issues.

737-A. Equal Employment Opportunity Commission (EEOC) Externship – Chicago, IL. Cr. 1-3

Provides students with an opportunity to work with the EEOC's Volunteer Service program in one or more divisions: 1) Legal Unit, 2) Administrative Judges, 3) ADR; and 4) Enforcement-Investigation. Work assignments in the various divisions will include legal research, interviewing clients, investigating complaints, preparing witnesses for trial, drafting motions and trial briefs, assisting the administrative judge in hearings, and participating in mediations, judicial decision drafting. Course pre- or co-requisites are an employment law class (i.e., Employment Law, Employment Discrimination, Administrative Law or Civil Rights Legislation).

738-A. Rush University Medical Center Externship – Chicago, IL. Cr. 1-3

Provides a student with a valuable work experience in a major health care system. Rush is an academic medical center that encompasses an 824-bed hospital and Rush University. Rush provides externships in four of its departments: Legal Affairs, Risk Management, Corporate Compliance and the HIPAA Privacy Office. The work assigned to an extern will generally be of the same nature as that given to a first-year associate.

739-A. Hammond Legal Aid – Hammond, IN. Cr. 1-3

Student will research legal issues and prepare legal memoranda, interview witnesses to determine eligibility and whether clinic is able to provide assistance. Student will gain real legal experience with people who need legal help and are unable to afford it. Student may have the opportunity to observe local government meetings related to the Legal Aid Clinic, such as "Mayor's Night Out," Commissioners' meetings. Pretrial Skills or Trial Practice is preferred, but not required.

740-A. Northern Indiana Federal Community Defender – Hammond, IN. Cr. 1-3

Student will work on investigation including witness interviews, discovery review, internet search, etc. Client contact including interviews with family, jail visits, and office visits. Research with finding cases, written memorandum, and suppression motions.

741-A. Department of Homeland Security Externship – Chicago, IL. Cr. 2-3

Provides second-year or third-year students with an interest in immigration law the opportunity to work under the supervision of an attorney in the District Counsel's Office in Chicago. The Department of Homeland Security combined the Customs Office and the Immigration and Naturalization Service (INS) after 9/11. Provides the student with a broad range of matters relating to the importation of goods into the U.S., including criminal investigations and duty assessment disputes. Student externs will work with traditional customs matters such as the valuation and classification of imported goods and will also advise customs officials on administrative law questions

and criminal procedure questions. The activities will include assisting office counsel in trial preparation, trial attendance, the drafting of appellate briefs, and the evaluation of new case files (particularly asylum requests).

742-A. Internal Revenue Service (IRS) Externship – Chicago, IL. Cr. 3

Provides students with an interest in tax litigation to work under the supervision of experienced tax lawyers at the Chicago District Counsel Office of the Internal Revenue Service. Externs provide research assistance to attorneys on substantive tax issues. Students may have the opportunity to attend regular Tax Court sessions, small tax “S” calendar sessions and Bankruptcy Court proceedings where tax claims are at issue. **Students MUST work a minimum of 150 hours** and take into consideration the commute time to Chicago. Course Pre- or Co-Requisite: Individual Income Tax or Corp/Partnership Tax.

744-A. Americans United for Life Externship – Chicago, IL. Cr. 1-3

This externship is for students who have an interest in the issues affecting the sanctity of human life. AUL is a non-profit, public interest law firm and educational organization which works on litigation, legislation and education in the areas of abortion, euthanasia and assisted suicide on the state and national levels. Externs will conduct legal research in the areas of state, federal statutory and constitutional law, as well as with medico-legal ethics issues.

745-A. Public Guardian Externship – Chicago, IL. Cr. 1-3

Provides students with the opportunity to work with a government, public-interest agency assisting elderly and disabled wards of the court. The work experience includes drafting petitions, motions, and other court papers; research; observing court proceedings; tax and title searches on real property; working with attorneys on litigation and discovery, field work, and if Illinois 711-licensed, attend court, motion practice and work on a trial. Prerequisite: Law 487 Elder Law.

746-A. Legal Services Older Adult Program Externship – South Bend, IN. Cr. 1-3

Provides a student with a valuable work experience in the field of elder law working at Indiana Legal Services, Inc. in South Bend, IN. Student externs will identify issues encountered by elder law attorneys during the process of advising older adult clients, participate in resolving legal issues in the clinical setting, reflect on the attorney's role in meeting complex and often interdisciplinary needs of the elderly, enhance professional skills in such areas as client interviewing and counseling, and understand the history, structure and practices of Indiana Legal Services. Prerequisite: Law 487 Elder Law.

747-A. NiSource Externship – Merrillville, IN. Cr. 1-3

Students will work with attorneys at Northern Indiana Public Service Company on a variety of utility regulated matters. Students will be responsible for drafting research memoranda and briefs. This externship may not be offered each semester.

749-A. DuPage County Public Defender – Wheaton, IL. Cr. 2-3

Provides students with the opportunity to represent indigent persons accused of a crime. Depending on the types of cases pending, externs can experience drafting legal documents and memos, observe oral arguments, prepare for trial, negotiate, interview witnesses, develop case strategy, argue motions, observe trials, work with clients, research, participate in pretrial or case status conferences, diagnose clients' problems, participate in bar association activities and argue motions or appeals.

750-A. Municipal Law Externship – Michigan City, IN. Cr. 1-3

The Town Attorney for LaCrosse and Wanatah supervises students in a variety of areas including: updating or creating written municipal ordinances for various cities and towns, employment issues, zoning issues. The student

will be asked to conduct research and review other town ordinances. Student may also be required to attend meetings of the town council and participate in any on-going litigation the town has pending.

751-A. Indiana Attorney General Externship – Indianapolis, IN. Cr. 1-3

Provides students with the opportunity to shadow attorneys for the State of Indiana. Externs work in one of several divisions; Appeals, Consumer Protection, Advisory, Environmental, Government Litigation, or Telephone Privacy.

752-A. University of Notre Dame Externship – South Bend, IN. Cr. 1-3

Provides students the opportunity to work in the Office of General Counsel at Notre Dame University. Students will be involved in legal research, preparing motions, and writing memoranda, pleadings and contracts for the University. Prefer student with interest in education law and academia.

753-A. Indiana Court of Appeals – Indianapolis, IN. Cr. 1-3

Provides a student with a valuable experience as a judicial law clerk in the appellate process. The extern would serve as a judicial law clerk along with the judge's other law clerks in the State Capitol building and affords the opportunity to work with experienced jurists and hone legal research and writing skills.

754-A. Lake County Public Defender – Crown Point, IN. Cr. 1-3

Students will work in the Lake County Government Complex with the Office of the Public Defender. Field supervisor prefers students to work entire school year in this externship. Students work closely with the attorneys in the office to research and prepare legal memoranda.

755-A. Project Peace – TJ Middle School – Valparaiso, IN. Cr. 1-3

The student would set up office hours at Thomas Jefferson Middle School (grades 6-8) and conduct peer mediations with 8th grade students. They will work closely with the supervisor and the 8th grade peer mediators to resolve conflicts in school between students in the 6th, 7th, and 8th grade.

756-A. Berrien County Prosecutor's Office – St. Joseph, MI. Cr. 1-3

Provides students with the opportunity to observe and participate in the daily operations of the Berrien County Prosecutor's Office in Michigan. Externs will review misdemeanor police reports, represent the office at pretrial conferences, conduct non-jury trials and formal hearings in cases involving misdemeanors and civil infractions, and in some cases, may be assigned a misdemeanor jury trial. Work is assigned weekly by the Prosecutor and externs report to the Assistant Prosecutor(s) on a daily basis.

757-A. Law Library Externship – Valparaiso, IN. Cr. 1-3

Student will work with the law librarians as part of the team that responds to the information needs of the law school faculty and students. This will include answering reference questions, creating and testing assignments for the first-year legal research class, and participating in various aspects of law library operations such as acquisitions, collection development, collection maintenance, and circulation. The extern will job-shadow each librarian to observe operations from the perspective of technical and public services. The experience will include field trips to other academic and firm law libraries. The written work product will include assignments to be used in legal research classes and guides to the library.

758-A. St. Margaret Mercy Healthcare (VAS) – Hammond, IN. Cr. 1-3

Externs in the Volunteer Assistance to Seniors program will prepare & file guardianship petitions, orders and court reports; complete research and writing re: needs of clients and program; participate in guardianship case planning and management activities; provide direct support services to volunteer limited guardians and clients; interact and

liaison with local healthcare, social service and legal services providers, financial and health insurance institutions and federal and state public assistance providers; liaison with VAS program advisory committee; and participate in program strategic planning and evaluation activities.

759-A. Equal Employment Opportunity Commission (EEOC) – Indianapolis, IN. Cr. 1-3

Provides students with an opportunity to work for the EEOC Legal Unit and be supervised by a Senior Trial Attorney. Assignments include legal research, interviewing clients, preparing witnesses for trial, drafting motions and trial briefs, and assisting the supervising attorney in trial. In addition, externs will assist the administrative judge with hearings and participate in the Enforcement-Investigation Unit.

760-A. NE Indiana Center for Child Advocacy – Fort Wayne, IN. Cr. 1-3

Student extern will gain hands on experience: interviewing clients, preparing cases, reporting to court, and preparing drafts of motions, appeals, etc.

761-A. Bankruptcy Externship – Gary or South Bend, IN. Cr. 1-3

Provides students the opportunity of working on a close personal basis with a federal bankruptcy court judge. It enables students to observe the day-to-day routine of a bankruptcy judge; engage in professional dialogues with the bankruptcy judge; and become involved in particular problems and their resolution. Students also prepare memorandums and perform legal research for the bankruptcy judges.

762-A. Cook County State's Attorney – Chicago & Markham, IL. Cr. 1-3

Students may work with attorneys in the felony trial unit of the Narcotics Prosecution Bureau in the Chicago office. Students will research legal issues, draft legal memoranda, observe mediation, conduct discovery and prepare for trial.

763. Lawyers for the Creative Arts – Chicago, IL. Cr. 1-3

Provides students with the opportunity to provide legal services to all arts disciplines. The program is designed to enable students to draft legal documents, work with clients, research legal issues, draft memoranda, observe mediations and diagnose clients' problems. Experience will be gained in contracts and Intellectual Property.

764-A. City of South Bend Legal Dept. – South Bend, IN. Cr. 1-3.

The Legal Dept. provides legal advice and representation for the Mayor and all City departments, boards, commissions and agencies. Student will work on research and writing primarily and will see the inner workings of a city legal department with a variety of legal aspects. Will prepare research memos on point of law, but could work on pleadings and might be involved in discovery, depositions and some trial preparation. Student may have the opportunity to conduct discovery and observe trials. Administrative Law is not required, but is helpful.

765-A. Michigan Supreme Court - MI. Cr. 1-3

Students participate in a variety of research and writing projects under the supervision of the judge's law clerks. Projects may include reviewing lower court records, applications for leave to appeal, and draft opinions, reading parties' written briefs, and drafting case memoranda for the judge's review. Students may assist with the drafting of opinions and may travel with the judge to events across the state, including oral arguments, weekly Court conferences, and judicial investitures and State Bar functions.

766-A. Intellectual Property – Hartman & Hartman – Valparaiso IN. Cr. 1

Students with an interest in intellectual property, specifically patents will research legal matters related to these areas and draft memos to assist 2-attorney law firm with patent law issues. Approved for **one credit only**. Course Pre-

Requisite: Intellectual Property, Patent Law or licensed engineer.

767-A. Chicago Immigration Law Externship – Chicago, IL. Cr. 1-3

The office of Marian S. K. Ming & Associates specializes in the legal problems of the first generation immigrants. The extern will deal with actual cases, starting with interviewing clients, collecting evidence, drafting and filing complaints, observing court proceedings, obtaining final court orders, etc. The research done for the case will be the written work product for each student. Student may have the opportunity to attend Immigration Court. Prefer third-year student and Spanish skills are required.

768-A. Federal Highway Administration Externship – Olympia Fields, IL. Cr. 3

Provides students with the opportunity of working with the U.S. Department of Transportation. The Federal Highway Administration, by virtue of its mandate, is charged with the environmentally sensitive development of the nation's principal transportation network. As such, it is the frequent target of litigation under our environmental laws, and thus it is an excellent place to learn both sides of this type of litigation.

769-A. Federal Trade Commission – Chicago, IL. Cr. 1-3

Externs in the Midwest Region participate in all aspects of the office's work and provides an inside look at working for the federal government. Assignments vary depending on the nature and status of the office's cases during the extern's semester. Typical assignments include: identifying unlawful practices and law enforcement targets, often through Internet research; gathering documentary evidence against potential defendants; interviewing consumer victims; drafting declarations to be filed in federal court; drafting federal court pleadings and papers; attending federal court hearings, and attending settlement negotiations.

770-A. U.S. Attorney Externship – South Bend, IN. Cr. 1-3.

Students will work with the Assistant U.S. Attorneys (AUSA) in both criminal and civil matters. It is recommended that the student receive the Indiana Rule 2.1 certification so they may argue motions and conduct trials under the supervision of AUSA. Students will research legal issues, draft appellate briefs and other legal memoranda, observe trials and oral arguments. Student must be willing and able to pass security and background clearance.

771-A. NCAA Externship – Indianapolis, IN. Cr. 1-3.

The NCAA enforcement staff enforces the rules regulated by the member institutions. The extern will be a part of the major violations investigative team in the office only, but will assist in advancing their cases. The extern will review recorded testimony of witnesses and memorialize it, review interview transcripts for accuracy. The extern will prepare limited case correspondence and assist in research projects. The extern will observe pre-hearings and hearings.

772-A. Office of States Attorney – Environmental. Cr. 1-3.

The Cook County State's Attorney's Office is the second largest prosecutor's office in the nation, with more than 900 Assistant State's Attorneys (ASA's) who handle over 60,000 new felony cases and several hundred thousand new misdemeanors a year. The Public Interest Bureau initiates civil and criminal lawsuits to protect individuals in the areas of Environment and Energy, along with numerous other areas related to the general public interest.

773-A. NASD ADR Externship – Chicago, IL. Cr. 1-3

The National Association of Securities Dealers – Regulation, Office of Dispute Resolution is the premier provider of securities dispute alternative dispute resolution. Students would assist with the drafting of arbitration awards and other duties assigned by attorneys regarding case administration. May be able to observe arbitrations and attend in-house training. Co-Requisite: Securities Regulation, ADR preferred but not mandatory.

774-A. NFL Oakland Raiders Football Club Externship – Alameda, CA. Cr. 1-3

Provides students with an opportunity to work 6-7 weeks during the summer with the Oakland Raiders Football Club in their legal department. In addition to conducting research and writing, externs will become involved in arbitrating disputes that arise under the collective bargaining agreement. They will also assist in interviewing witnesses and preparing them for direct and cross-examination, participate at the arbitration hearing, and write post-hearing briefs.

775-A. Legal Aid of Western Michigan – Kalamazoo, MI. Cr. 1-3

The Legal Services provide free legal counsel, advice and representation to low income persons and seniors in non-criminal, non-fee generating matters. Student will work on complaints, pleadings, and briefs. There will be opportunity for client contact, observation of trials and developing case strategy.

776-A. Entertainment Law – New York, NY. Cr. 1-3

Students work with a premier law firm specializing in entertainment and intellectual property law. Students will conduct document review, research and draft legal memoranda, correspondence and a multitude of transactional work with artists, producers, managers and other related music business entities. Pre- or Co-requisite: Trademark, Copyright and Entertainment Law.

777-A. Bureau of Alcohol, Tobacco and Firearms – Chicago, IL. Cr. 1-3

The ATF is a Bureau of the U.S. Dept. of Justice. Externs can expect to research criminal issues with a focus on search and seizure, firearms, explosives, and arson laws. Draft documents including research memos and notices revoking firearms/explosive licenses. May be asked to assist in hearings and meetings with inspectors and/or agents. An extern is assigned to an experienced attorney who bears primary responsibility for assigning work, monitoring the quantity, quality and timeliness of the work. Course Pre-Requisite: Evidence, Criminal Law and Criminal Procedure. Administrative Law is helpful, but not required.

778-A. Marion County Public Defender – Indianapolis, IN. Cr. 1-3

The Agency was formed by statute in 1993 with the first full year of operation in 1994. The Agency represents indigent clients in all areas of Marion County major felony courts, all D felony courts, all misdemeanor courts, Title IV D court, juvenile courts, termination of parental rights/children in need of services cases and all criminal appeals. In 2003, the office handled over 33,000 cases in the criminal justice system. Students will draft motions, orders and subpoenas, interview witnesses and observe court proceedings. Course pre-requisites: Evidence and Legal Profession.

779-A. Newton County Prosecutor – Kentland, IN. Cr. 1-3

Student will work with Chief and Deputy Prosecutor and shadow the deputy prosecutor, argue motions in court, prepare legal research and memo drafting. Writing will consist of legal memoranda. May interview witnesses, conduct discovery and assist prosecutors in preparing for trial.

780-A. Starke County Prosecutor – Knox, IN. Cr. 1-3

Student will conduct legal research, draft motions and supporting memoranda; develop a criminal case in preparation for trial; develop projects for the office, e.g., arrest forfeiture program, crime investigation protocols, and research databanks; review police reports and draft charges and probable cause affidavits; job shadow prosecutor and deputies; make contact with witnesses in preparation for trial. Pre-Requisite: Criminal Law

781-A. Porter Hospital– Valparaiso, IN. Cr. 1-2

Student extern will research medical/legal issues and prepare memoranda, incorporate research into hospital policies

and procedures, present research information to appropriate staff and committees, interview witnesses with potential professional and general liability claims, assist in the response to discovery requests posed by plaintiff counsel, and regulate compliance research and drafting. Pre- or co-requisite: Health Care, Medical Malpractice. Administrative Law is also a benefit.

783-A. Illinois Dept. of Children & Family Services – Chicago, IL. Cr. 1-3

The Dept. was established in 1964. Students will work with a variety of attorneys in preparing the case files for clients. This may include reviewing the investigation, preparing witness list, filing appearances, motions to produce and various subpoenas. Student will conduct legal research and writing short memoranda of law; prepare pleadings, responses to subpoenas; interview witnesses; and summarize depositions.

784-A. Elkhart County Prosecutor's Office – Elkhart, IN. Cr. 1-3

Student will learn elements of crimes, rules of evidence and charging considerations. Student will evaluate investigations for criminal charges and preparation thereof; understand and apply pre-trial procedures for case preparation, assist in trial preparation, conduct research projects, observe trials and hearings. Course pre-requisites: Criminal procedure, criminal law and evidence.

785-A. Illinois Attorney General's Office – Chicago, IL. Cr. 1-3

The office provides an opportunity for students to improve their skills and knowledge in such areas as consumer protection, government representation, civil rights, environmental enforcement, antitrust, complex civil litigation, civil and criminal appeals and criminal law enforcement. Externs work closely with the attorneys to investigate facts, review documents, research legal issues and draft legal memoranda, correspondence and pleadings. Students who qualify for an Illinois 711 license may appear in court under the supervision of an Asst. Attorney General.

786-A. Indianapolis Legal Services – Indianapolis, IN. Cr. 1-3

Provides a student with a valuable work experience in the field of elder law working at Legal Services Organization of Indiana, Inc. in Indianapolis, IN. Initially, the student extern assigned to the Senior Law Project will have initial client interview responsibilities. The extern will participate in the project's case meetings and will be assigned a caseload of clients, representing those clients in a variety of areas ranging from Medicaid administrative hearings to consumer related negotiations. The Senior Law Project will offer the extern a fairly broad exposure to a variety of other legal matters including health care law, guardianships and planning for incapacity through use of advance directives, housing, social security, and other income maintenance issues.

787-A. Social Security Administration – Fort Wayne, IN. Cr. 1-3

Students would review and summarize the evidence in case files, preparing a detailed written report for the Administrative Law Judge. The student will have the opportunity to observe hearings. The student will draft decisions in cases that are fully favorable to the claimant. Administrative Law is preferred, but not required.

788-A. Marion County Prosecutor's Office – Indianapolis, IN. Cr. 1-3

The MCPO handles the state level prosecution of all criminal offenses committed in Marion County. Students will assist in specialty divisions such as general felony, sex crimes/child abuse, drug court, grand jury, gangs/guns, domestic violence, D-felony/ misdemeanor, juvenile court, child support, community prosecutors. Students will research legal issues in order to draft legal memoranda, interview witnesses, participate in pre-trial or case status conferences, develop case strategy, and observe trials and negotiations. Students are encouraged to be court certified under Indiana Rule 2.1.

789-A. U.S. Patent & Trademark Office – Washington, DC. Cr. 1-3

The Patent and Trademark Office (PTO) externship is tailored for law students with an interest in trademark law and the U.S. trademark registration process and related intellectual property issues. The extern primarily supports the trademark examining operation, with trademark attorneys who are responsible for determining the registrability of trademarks.

790-A. Equip for Equality – Chicago, IL. Cr. 1-3

The mission of Equip for Equality is to advance the human and civil rights of children and adults with physical and mental disabilities in Illinois. It is the only statewide, cross-disability, comprehensive advocacy organization providing self-advocacy assistance, legal services, and disability rights education. Students will primarily conduct client interviews and provide legal advice, self-advocacy assistance, information and referral and case file management. Extern will conduct legal research on issues that arise from the client interview and draft legal memoranda as needed.

791-A. Small Business Administration – Washington, DC. Cr. 1-3, Summer Only

Students will work with the Office of Chief Counsel, the principal legal advisor for the SBA regarding the administration of its programs concerning assistance to small business. The Office of General Law is a division within the OGC and deals with labor and employment law issues. This is a 10-week summer only program and student will work 40 hours per week. Students may expect to research legal issues and draft legal memoranda, conduct discovery and write opinions, observe negotiations, mediation and arbitrations and trials.

Curriculum Guidelines and Policies

Law 300-301 Seminar Policy

The seminar is to be a scholarly writing experience based on research. It is to be researched and done independently. The general subject of the papers in a seminar will be suggested by the seminar's title; the particular subject of a seminar paper is to be approved in advance by the faculty member responsible for the seminar. The seminar requirement is designed to give students an opportunity to build on the knowledge they have gained during their first two years of law study by making in-depth studies in specialized subjects. The goal for substance in the paper is contribution to knowledge. This implies originality and creativity, hallmarks of true scholarship. The goal for writing is improvement in writing skills. The use of the word skill does not imply any lack of creativity in writing. To achieve this goal, it is necessary to establish a baseline for the student's writing in the seminar, give the student feedback regarding his or her paper, and require a rewrite.

An improvement in the student's approach (possibly via comment on the research), and in the student's substantive analysis are implicit in the rewrite requirement. So, of course, is an improvement in the student's writing. There must therefore be a minimum of two versions of each paper, a first draft and a final version, both of which are submitted to the responsible faculty member for review. Heavy commenting on a draft by a faculty member is required, within the extent to which the paper permits comment. More than one draft before a final version is permitted, but not required, within the discretion of the responsible faculty member. Students will present the results of their research, and their analysis, in class. Because a shared fund of information is necessary to seminar discussion, professors may assign readings. However, because independent research and writing constitute the bulk of the student's work for seminar, professors must be sensitive to not overburdening students with assigned readings.

Seminars will ordinarily meet for 1400 minutes. However, because of the research and writing components, the necessity for student presentation of work, and different pedagogical approaches, variations from this norm are to be expected. Nevertheless, seminars which meet for fewer than 700 minutes or more than 2100 minutes are

presumptively out of compliance. The seminar is required for graduation and will count for this purpose only if taken during the student's third year. Second year students may enroll in a seminar if space exists, and receive credit, but the same does not satisfy the seminar requirement. Enrollment in each seminar is limited to a maximum of 16 students; a lower number shall be utilized as the maximum if the number of available seminars permits.

Law 490 Independent Reading & Research Policy

Independent Research and Writing, from one to three credit hours, is to be a scholarly writing experience for our students. Both the writing and research is to be done independently. The project will be chosen by the student and will be proposed to and approved by the supervising faculty member before registration. There is a 4 credit cap on Independent Reading and Research during a student's career.

There will be an initial draft and a final version. The initial draft will be submitted to the supervising faculty and will be subject to heavy commenting. This will aid the student in improving research and writing skills - the goal of the course. The guidelines for paper length are intended to be flexible but should reflect adequately the credit hours sought by the student. The following are suggested:

1 cr.- 15-25 pages length including appropriate footnotes; 2 cr.-25-35 pages length including appropriate footnotes; 3 cr.-35-45 pages length including appropriate footnotes.

Law 725-799 Externship Guidelines – Three (3) or Fewer Credits

I. Educational Objectives

- A. Externships have as their educational objectives:
 - 1. To promote student understanding of the law in an applied setting by involving the student in decision-making, problem-solving, and strategizing;
 - 2. To enhance the student's professional skills in areas such as client interviewing and counseling, negotiating, research, legal drafting and writing, and advocating; and
 - 3. To provide the student an opportunity for critical reflection on the attorney's role in various legal institutions and in society from the unique perspective of a participant-observer.

II. Eligibility

- A. Students who have successfully completed their first year of law school, or students who have successfully completed 30 credits, may participate in an externship of 3 or fewer credits.
- B. Students participating in externships should be able to demonstrate academic excellence commensurate with the externship to the Director of Externships as appropriate, and to the Associate Dean. The student must otherwise be in good standing with Valparaiso University School of Law.
- C. Students may be required to take the Legal Profession course as a pre- or co-requisite. Students enrolled in prosecutor's offices externships must also take Evidence and Criminal Procedure: Investigation as a pre- or co-requisite. In addition, other course pre- or co-requisites may apply depending on the particular externship (see externship descriptions for additional pre- or co-requisites).
- D. Some placements may require a security clearance or direct application to the placement.
- E. Students may not earn more than a total of 9 hours in externship credits.
- F. A third year student enrolled in more than three hours of an S/U externship in any semester may not exercise the S/U option for any graded course.
- G. Academic credit is never awarded retroactively for work already undertaken before a student enters an approved externship placement; all externships must be approved first by the Curriculum Committee and then by the faculty.
- H. To be selected to participate in an externship, students must go through the appropriate application process, detailed in Part III below.

III. Application Process

- A. Students must check EASElaw throughout the semester as extern openings will be posted in Job Openings or Interview Schedules and they may consult the descriptions of available externships from the Director of Externships. EASElaw and the descriptions will indicate which application process to follow. Many externship supervisors select externs each spring for the following three semesters; summer, fall, or spring. Selected field supervisors choose to conduct on-campus interviews in the spring to choose next year's student externs.
- B. Interested students must complete the "Externship Application Form," which is available online and from the Externship Director and, in addition, complete any application form or process required by a particular Field Supervisor. At the time of completing the "Externship Application Form," the Registrar will verify the academic information supplied on the form.
- C. Students will submit their completed "Externship Application Form" to the Registrar to add the course to their schedule.
 - 1. Field Supervisors will choose their externs through various processes. The Director of Externship Program will administer the campus interviews conducted by selected Field Supervisors. The Externship Director will notify student externs of their selection and send a copy of the notice to the Registrar. Students must interview with and be selected by their placement Field Supervisors no later than the first day of semester classes.
- D. Valparaiso University School of Law cannot guarantee any student an externship placement, or guarantee students their choice of a particular placement.

IV. Registration

- A. Registration is conditional upon and subject to acceptance into one of the externship placements. Registration is limited depending on placement availability. After the application process is completed, the Externship Director, will inform the Registrar of students who have been accepted as externs. Only students who are selected as externs will be permitted to register for the externship. Students shall plan to meet with their Faculty Supervisor/Externship Director during the first week of classes at an orientation meeting to receive any special instructions and assignments regarding their externships. Unless informed otherwise, students should make arrangements with the Field Supervisor to begin work during the first week of classes.
- B. Permission to withdraw from an externship requires the written permission of the Field Supervisor and the Externship Director. A student may drop an externship only during the drop-add period in any semester and only with the advance approval of the Externship Director and the Associate Dean for Academic Affairs. Discretion rests with the Faculty Supervisor to administratively withdraw any student having unexcused absences at the placement or assigned meetings with the Faculty Supervisor. What constitutes an unexcused absence shall be within the discretion of the Faculty Supervisor. Students may add an externship only within the first week of classes and only with the permission of the Externship Director and the Field Supervisor.

V. Requirements

- A. Student externs are required to work at least 45 hours per credit awarded for the externship experience. For example, for a three credit externship, a student must work 135 hours, or approximately 10 hours per week for the 14 week semester. Individual Faculty Supervisors may require more hours to be worked than stated in this paragraph. These hours do not include time spent fulfilling the other requirements of the externship such as maintaining a log, work product file, journal, and filing evaluations.

- B. Students may not receive compensation for their work in an externship. Students may not obtain credit for externship participation at a placement where they are gainfully employed during the externship period. This also applies to students who qualify and receive the Summer Public Interest Scholarship (SPIS).
- C. Each student shall maintain a daily log in which the student designates the amount of time spent together with a brief description of the activity, i.e., designating the type of case and legal issues the student is exploring (all confidential information shall be redacted). The daily log shall be submitted periodically to the Field Supervisor for signature. The Faculty Supervisor shall review the student's daily log at least twice during the course of the semester.
- D. Students shall maintain a file of the work product they produce in the externship and shall submit the file at least twice during the semester for review by the Faculty Supervisor. Confidential information shall be redacted as required by the Field Supervisor.
- E. Each student extern shall submit to the Externship Director an evaluation of the externship placement, Field Supervisor, and Faculty Supervisor at the close of the externship on a form supplied by the Externship Director. The student evaluation will not be read by the Field Supervisor or by the Faculty Supervisor until after a grade has been submitted for the course.
- F. As part of the externship, students shall maintain journals that contain reflections and evaluations of the students' work experience and any other items assigned by the Faculty Supervisor. For example, the student should reflect on the lawyer's role and the student's reaction to assuming that role, how well or poorly a given activity went, and the student's challenges in dealing with that activity, and any reflections the student has regarding any activity at the placement.
 Judicial externs should reflect additionally on the role of the law clerk, the process of judicial decision-making, and how factual issues are resolved by the court. Government externs should reflect additionally on the role of government attorneys and how that role differs, if at all, from attorneys in the private sector, how government attorneys exercise their discretion to pursue certain cases and not others, and the student's observation about the legal system within which the placement operates. Public interest externs should reflect additionally on the legal system's effect on the lives of people with low incomes and on access to lawyers for people with low incomes.
 The journal entries shall not contain any confidential client or case information. The journals will be submitted to the Faculty Supervisor on a regular basis, as determined by the Faculty Supervisor.
- G. Each student in a state judicial externship shall submit a final written report at the end of the semester. The report shall include a general discussion of the nature of the experiences gained by the extern, an analysis of the extern's experiences in light of his or her legal education, and a critique of the program, i.e., an evaluation of all favorable and unfavorable aspects of the program.
- H. The externship shall have a classroom component if required by the Faculty Supervisor.
- I. Individual Faculty Supervisors may have additional requirements that are not listed in these Guidelines.
- J. Established and regularized communication shall occur among the Externship Director, the Field Supervisor, and the student extern. The Faculty Supervisor shall visit the site placement at least once during the year.

VI. **Proposals of New Externships**

Students may elect to propose a new externship that is not available in the law school's current offerings. Formal proposal applications are available from the Externship Director. Please see Lisa Cannon for these materials and guidance in submitting a new proposal. **Note:** The deadline to propose a new externship for the following summer or fall semester is February 10. The deadline for a new externship proposal for the spring semester is October 10. These dates are set to provide ample time for review by the Curriculum Committee and approval by the faculty.

VII. Code of Professional Responsibility

All students are expected to conform their conduct to the standards of the Code of Professional Responsibility and the Judicial Code, as applicable. Students are prohibited from discussing confidential case information with anyone other than personnel at their placement.

VIII. Grading Policy

- A. Externships are graded on an S/U basis by the Faculty Supervisor. The student's evaluation shall be based on the time spent and work performed at the placement, and the logs, journals, work product, paper, attendance, content of scheduled meetings with the Faculty Supervisor, and the Field Supervisor's written evaluation.
- B. A Faculty Supervisor may request the Curriculum Committee and the full faculty for leave to offer an externship for a letter grade.

IV. Periodic Review

- A. At the end of the academic year after a new externship is implemented, the Faculty Sponsor shall submit a report on the externship to the Curriculum Committee for review.
- B. Every three years, beginning in academic year 2000-2001, the Curriculum Committee shall evaluate whether the Program is meeting its stated educational objectives and shall submit a written evaluation of the program to the faculty.
- C. In writing their reports and evaluations, the Faculty Supervisor and Curriculum Committee shall consider the following factors:
 - 1. Adequacy of instructional resources,
 - 2. Classroom component,
 - 3. Pre-requisites for student participation,
 - 4. Number of students participating,
 - 5. Amount of credit awarded to each student,
 - 6. Evaluation of student academic achievement,
 - 7. Qualifications and training of field supervisors,
 - 8. Evaluation of Field Supervisors,
 - 9. Evaluation of Faculty Supervisors, and
 - 10. Visits to field placements

SPECIAL AND ENDOWED PROGRAMS

Our formal course of instruction is complemented by a variety of distinctive programs. Most of these programs occur each academic year. Others, such as the faculty inaugural lecture, are triggered by the occurrence of a special event. Students, faculty, and alumni are encouraged to participate in each of these distinctive opportunities.

The Edward A. Seegers Lecture

In memory of his parents, Edward A. Seegers, a Chicago attorney, established the first endowed professorship at the School of Law in 1983. In addition to the Louis and Anna Seegers Distinguished Service Professor of Law, the endowment funds an annual lecture series known as the Seegers Lecture.

The Lecture series enables Valpo Law to host each year a scholar of international reputation. Seegers Lecturers deliver a paper on the law and its intersections with philosophy, ethics, theology and other disciplines. Typically, the lecturer remains on campus for several days and participates in seminars with faculty and students. The text of each lecture is published in the Valparaiso University Law Review.

The Monsanto Lectures on Tort Law Reform and Jurisprudence

The purpose of the annual Monsanto Lecture Series is to examine the theory of tort law as it has evolved in the United States and to explore avenues for its reform. Each year, the endowment supports the visit of a nationally renowned scholar to deliver a public lecture on tort reform. The text of each lecture is published in the Valparaiso University Law Review.

Established in 1986, this annual series is endowed by a generous gift from the Monsanto Fund of the Monsanto Company in St. Louis and is made possible through the special efforts of Richard W. Duesenberg, Valpo Law class of 1953, retired senior vice president, general counsel and secretary of the Monsanto Company, and John L. Mason, president of the Monsanto Fund.

Indiana Supreme Court Lectures

The Indiana Supreme Court Lecture is an annual lecture at Valparaiso University School of Law, made possible by the generous support of the Indiana Supreme Court. Established in 1999, The Indiana Supreme Court Lecture is designed to invite distinguished scholars and professionals to speak on a topic of current interest to the profession and the academy. The text of each lecture is published in the Valparaiso University Law Review.

The Indiana Supreme Court generally tries to send a representative from the Court to be present at the lecture. The current members of the Court are Chief Justice Randall T. Shepard and Justices Brent E. Dickson, Robert D. Rucker ('76), Theodore Boehm, and Frank Sullivan, Jr. The Indiana Supreme Court has been a strong friend and supporter of law schools and legal education in the State of Indiana.

Tabor Institute in Legal Ethics

The Tabor Institute sponsors an annual lecture to enrich the curriculum by enabling reflection on virtuous living, including the relationship between the reasons for being a good lawyer and a good person. The purpose of this lecture series is to illuminate the nature of our vocation and responsibility as lawyers to our clients and our society. In addition, the Tabor Institute sponsors grants in aid to students demonstrating excellence in their grasp of legal ethics and professional responsibility. The text of each lecture is published in the Valparaiso University Law Review. Established in 1997, this annual series is endowed by Glenn Tabor, Valpo Law Class of 1958, one of the founders of the law firm of Blachly, Tabor, Bozik and Hartman, and spouse Pat Tabor, Valpo Law Class of 1962.

Distinguished Visitors Program

On occasion, distinguished jurists, practitioners, or faculty are invited to visit the School of Law to hold a series of seminars to examine the broad practical and philosophical obligations of the legal profession.

The Judge Luther M. Swygert Memorial Moot Court Competition

In memory of the late Judge Luther M. Swygert, Mrs. Gertrude Swygert, his wife, and Michael I. Swygert, his son and member of the Valpo Law class of 1967, created an endowed fund for the establishment of the law school's own internal student moot court competition. Judge Swygert served on the United States Court of Appeals for the Seventh Circuit from 1961-1987.

The Judge Luther M. Swygert Memorial Moot Court Competition is held annually at the School of Law. Each year the judges for the final round include leading members of the federal and state judiciary, with a member of the Seventh Circuit as Chief Judge. In addition to the honor of arguing before a panel of eminent jurists, the endowment provides a monetary award to the winning two-student team.

The Institute on Law and Pastoral Ministry

In 1985 the University founded the Institute on Law and Pastoral Ministry with the purpose of updating pastors, church executives and other church leaders on the critical issues of liability as they affect the churches. The Institute is held at the School of Law for two days each year with the faculty and students attending the lectures and participating in panel discussions along with theology professors, attorneys, and church leaders representing various religions. The Institute publishes a quarterly newsletter.

Faculty Inaugural Lectures

The Faculty of the School of Law considers the attainment of full academic rank a significant achievement in the life of a teacher and scholar. Within one year of attaining the rank of full professor, the faculty member delivers an Inaugural Lecture on the topic of the professor's choice. The Lecture represents an important contribution to scholarship worthy not only of oral presentation to the University community and the public but also of publication in a scholarly journal.

Continuing Legal Education

In service to the practicing bar, Valpo Law co-sponsors continuing legal education (CLE) programs with the Indiana Continuing Legal Education Forum. In addition, Valpo Law Faculty offers low cost CLE programs to attorneys. Students are welcome to attend, at no charge, any CLE program of interest on a space available basis. Continuing legal education is mandatory in Indiana.

AWARDS AND HONORS

In addition to the scholastic honors outlined in the Honors in Scholarship section of the Bulletin, there are a large variety of special annual awards made to law students. Representative sampling of these awards includes:

Charles L. Vaughan Award:

Established by Charles R. Vaughan, Valpo Law '57, this award is presented to the top students in the Trial Practice courses (determined annually based on number of qualified students in Trial Practice I and/or II).

Corpus Juris Secundum Award:

Three graduating students are chosen by the faculty to receive this award, which recognizes overall contributions to the School of Law.

Course Honors:

A certificate of honor is granted to one or more students who earn - highest grade in a course. Students who received course honors have an "H" (Honors) appear beside the grade designation on their academic transcript.

Federal Bar Association Award:

The student who receives the highest grade in Law 470 Complex Federal Litigation is presented a monetary award from the Northwest Indiana Chapter of the Federal Bar Association.

Highest Scholastic Average:

For each class of law students, a certificate is presented to the top-ranked student for each semester. Rank is calculated by cumulative GPA.

Indiana State Bar Association Scholarship:

Based on outstanding academic achievement and law school community service, two third-year students are selected annually to receive this monetary award.

Dean W. Kohlhoff Memorial Award for Excellence in Environmental Law:

Established by the Kohlhoff family to recognize excellence in the study of environmental law and in memory of Professor Dean W. Kohlhoff, Ph.D., who was a long-time member of the Valparaiso University faculty teaching in the Department of History.

Professor Gromley Memorial Scholarship Awards:

Selection of a 2L and 3L student based primarily on service to the law school community in a manner most representative of Prof. Charles Gromley (competence, selflessness, and compassion). Prof. Gromley, who taught at the School of Law for 32 years, was known as the "ultimate teacher." Following his sudden death in 1992, this scholarship was established by his family, alumni and friends.

Ten Commandments for Lawyers:

Local attorney Larry Evans, author of the "Ten Commandments for Lawyers," presents this annual plaque to students who best exemplify civility, legal excellence and professionalism.

West Group IL Course Honors Award:

For every first-year course, the student who received the highest grade is presented a certificate from West Group Publishing.

LAW LIBRARY

The heart of any good law school is its library. The law, in print and electronic form, is the basic working material of law students and faculty, practicing attorneys, and legal scholars. At Valparaiso University Law Library, students develop research skills which will serve them throughout their careers by utilizing the resources of the collection, a variety of electronic information sources, and the expertise of professional librarians.

VU Law Library provides users with convenient access to a wide array of legal information sources; supports faculty in their teaching and research; educates students in the use of legal information sources; and informs the public about the availability and use of legal resources.

Facilities

Law students spend many of their waking hours in the library. The VU Law Library provides a comfortable and inviting environment for researching and studying the law. Centrally located in Wesemann Hall, the Library occupies a total of 26,000 square feet on three floors. Generous spaces for individual study and for collaboration offer an atmosphere that is conducive to learning. Seating for 350 is provided at tables and open carrels and in casual seating areas. Three study rooms for small groups are located on the library's lower level and may be reserved in advance.

In addition to a wireless network accessible throughout Wesemann Hall, the Law Library is equipped with several Internet terminals attached to various legal databases and a microform reader-printer. Photocopy machines are located on each floor and are operated either by coins or by debit cards which can be purchased in the circulation area.

Access

In addition to Law School users, the Law Library provides access to the University community and to the general public. As the largest legal research facility in northwest Indiana, the Law Library is frequently used by local attorneys and judges.

When school is in session, the Library is open 113 hours per week, from 7:30 a.m. to midnight Monday through Thursday; 7:30 a.m. to 10 p.m. Friday, 9 a.m. to 10 p.m. Saturday and 9 a.m. to midnight Sunday. Hours vary during summer and holiday periods. Monday through Thursday the Library is open until 1:00 a.m. for law students.

Law students are also welcome to use the University library, the Christopher Center for Library and Information Services, located several blocks away. The Moellering collection at the Christopher Center includes over 350,000 bound volumes, as well as over 900,000 microforms and more than 2,500 current periodicals on site and access to over 8,000 periodical titles electronically. These materials supplement the holdings of the Law Library, facilitating interdisciplinary research in such areas as business, medicine, and engineering.

Collection

The Law Library collection, arranged in open stacks, contains over 300,000 volumes of law and law-related materials in hard copy and microformat. The Library supports the School of Law curriculum and provides all the basic primary and many secondary materials for researching federal law as well as law in the 50 states. These materials include federal, regional, and state reporters and digests; federal and state statutes and administrative regulations; treatises; and looseleaf publications.

A complete run of over 2600 serials and periodicals, including all the law reviews published by accredited U.S. law schools, is maintained by the Library. In addition, the Library houses one of the few existing collections of the records and briefs of the Indiana Supreme Court and the Indiana Court of Appeals. Audio-visual materials, including nearly 1000 audio and video tapes produced both commercially and locally, are available in the Library.

Since 1978 the Law Library has been a selective federal depository for United States government information in various formats. Holdings include post-1970 Congressional materials and the reports and decisions of many government agencies. The Library also provides the bibliographic tools to facilitate access to these documents. Besides government documents, the large microform collection includes the U.S. Supreme Court records and briefs from 1974, the Readex United Nations Law Collection from 1984, the Congressional Record and Federal Register since their inception, the session laws of all states since 1981, and a full collection of Indiana session laws.

The basic arrangement of the Law Library collection is as follows. The Reference Collection and some U.S. law materials are located on the main level. Reserve and course materials (see below under Circulation) are shelved in a room located behind the Circulation Desk and must be requested there. On the upper level are the rest of the U.S. law collection, all state materials and books on subjects other than U.S. law, such as British law, foreign relations, health, statistics, women's studies, history, and religion. Materials located on the lower level are the depository collection of government documents, bound periodicals, and microforms.

The Law Library collection is organized in the familiar Library of Congress classification system. The Library's online catalog, GALILEO, provides access to the law collection as well as to the holdings of the Christopher Center (University Library). Several public access GALILEO terminals are located on the main and upper floors. GALILEO is accessible from any networked terminal on campus and by dial-in, telnet, and World Wide Web access from remote locations.

Library materials are protected by a book security system, which sounds an alarm in the circulation area when items which aren't properly checked out are being removed from the library. At that point, the user will be asked to show the Circulation Desk staff that all library materials in his/her possession have been checked out properly.

Computer and Other Electronic Services

While maintaining a strong book collection, the Law Library has embraced new technologies. The Law Library houses one computer lab containing 20 Windows-based PCs. There are numerous other PCs scattered around the Library. An email room is located just off the Circulation area. All computers are attached to the law school network, which provides access to word-processing software, Computer Assisted Legal Instruction (CALI) exercises, e-mail and the world wide web. In addition, students can access LEXIS and WESTLAW, two major legal databases. These databases provide access to state and federal court opinions, codes, agency regulations, and various secondary and specialized materials. Two major non-legal databases, NEXIS and DIALOG, are also available. Other internet-based legal databases such as Legal Trac, Congressional Universe, Hein Online, LLMC Digital, and BNA publications are available through the network also. Librarians teach the research skills required to effectively search these databases as part of the first-year curriculum.

In addition to the wired computer lab terminals, Valpo Law also features a wireless network that is accessible to all students, staff and faculty. Please see the Network Administrator for details.

The Law Library has its own section on Valpo Law's home page on the web, which can be viewed at www.valpo.edu/law/lawlibrary/.

Staff

A well-trained staff of service-oriented librarians provides reference and research assistance to law school users and other library patrons. The professional staff includes seven librarians with graduate degrees, four of whom also hold law degrees. They are assisted by six support staff members, who are responsible for such functions as circulation, interlibrary loan, looseleafing, and technical support. The Library also employs a number of students for part-time positions such as circulation desk attendant, shelver, filer, and computer room aide.

Reference and Instruction

The key to success for a law school library is not just the strength of its collection, but also the quality of the service that it provides to users.

The Law Library's services to students include traditional reference assistance and individualized research instruction, which are offered by librarians a total of 65 hours per week during the academic year. These services are intended to enhance users' research and to limit their frustration.

Since the ability to perform legal research is a skill essential to the practice of law, the Law Librarians place a high priority on providing research instruction to law students. Reference questions are often an opportunity for librarians to provide one-on-one teaching of search strategies and techniques. Student and faculty research efforts are supported by personal guidance and assistance from the librarians. They also serve as instructors in the first-year Legal Research program. In addition, the librarians teach Advanced Legal Research, an elective course for second and third year students.

Circulation and Interlibrary Loan Services

The use of a law library is inherently different from the uses of many other libraries. Most VU Law Library materials form a basic research collection and are used briefly on the premises, rather than being checked out for

thorough reading. Circulating materials are primarily single-volume treatises. Members of the Valpo Law and University community may borrow Law Library circulating materials using a barcoded VU identification card (which may also be used to borrow circulating materials from the Christopher Center). Others wishing to borrow circulating items may purchase a Patron Card (cost is \$15/year), which permits borrowing only from the Law Library. Additional circulation services include placing holds (on any item currently checked out, requesting notification when it is returned) and initiating recalls (on any checked out item that a user requires immediately).

High-demand library materials are often placed "on reserve." Reserve items, including directories, hornbooks, Indiana materials and current-year periodicals, are shelved in the Reserve Room behind the circulation desk. They circulate on a limited basis only: for a period of three hours or overnight after 10:00 p.m. Many assigned course readings and past final exams with sample answers are available through the electronic reserve system to view and print. Please see a librarian for more details.

To serve students and faculty who need materials not available in the Law Library collection, at the Christopher Center, or from a database, the Law Library staff will arrange to borrow them through OCLC, an international computerized network, which allows retrieval from libraries throughout the country. The Law Library also maintains close contact and a liberal borrowing program with the other three Indiana law school libraries (Indiana University-Bloomington, IU-Indianapolis, and Notre Dame) and with Chicago area law libraries. This helps ensure that materials are available when needed for Law Library users.

Publications and Displays

THE REPORTER, a newsletter published by the Law Librarians, features legal research guides and updates on library activities. A brochure on the use of GALILEO is available near the public access terminals. A guide to the services offered by the Library is available on the web site.

A display case in the circulation area usually features a selection of the published works of the Valpo Law Faculty, including treatises, looseleaf compilations, and law review articles. Occasional topical displays highlight library materials on such topics as African-American history, women's history, and the environment. Also on display in the circulation area and in the reference area are awards and plaques honoring various student organizations.

CAREER PLANNING CENTER

A personalized approach to Career Planning

There is no magic button leading to a great job for every student; career planning is a highly personal process that must be tailored to each student's aspirations and dreams. Our seasoned Career Planning counselors, all of whom are former practicing attorneys, will partner with you throughout your three years at Valpo Law to give you the tools necessary for developing a strategy and process for your legal career now and in the future.

One-on-one guidance

The Valparaiso University School of Law Career Planning Center's ("the CPC") overarching goal is to enhance the professional development of each of our students. Our services include cover letter and resume review, one-on-one counseling on professional development and career strategy issues and guidance in salary negotiations. Our counselors will also review with you the full array of options available to you at Valpo Law including internship and externship opportunities, and Law Review and Moot Court participation to further enhance your resume credentials.

Career Planning software

Our office utilizes EASElaw; a sophisticated software that allows us to track where our students want to go and what they want to do. Each student registers with the CPC within their first few weeks of law school and builds their on-line profile throughout their three years at Valpo. CPC counselors monitor and track the progress of students via the database and work on strengthening employer relationships in cities where there is student interest. EASElaw, also allows employers to self-post positions with our school that are instantly viewable by Valpo students. Additionally, job fairs, conferences, on-campus interviews, and many other programs are offered through EASElaw.

Resources and Programming

Throughout the year, CPC offers practical programming designed to supplement our individualized counseling services. Programming includes presentations from renowned legal job strategy experts, Valpo alumni and the CPC staff on legal job search strategies in a variety of traditional and non-traditional job markets. We also have an aggressive mock interview program; our ultimate goal is for each law student to participate in the rigors of a professional video-taped mock interview at least once during their three years at Valpo. Finally, our Career Planning Center library houses the latest career guidance books.

Interview Opportunities

In the last academic year, 50 employers participated in the CPC recruiting process through on-campus interviewing (OCIs) and other Valpo generated off-campus interview programs which resulted in over 400 student interviews. These employers include large national law firms, small/medium regional firms, government agencies, public interest employers, and the military. Valpo Law students also participate in a number of job fairs that target employers in both specific geographic locations (including New York, Chicago, Minneapolis, Cleveland, Delaware and Nashville) or specific practice areas including patent law, public interest and government.

Results!

Our students find jobs throughout the United States – from New York to California, with virtually every type of legal and non-legal employer. Employers include large national law firms located in major cities, smaller regional firms, public interest organizations, government and judicial clerk positions.

Professionalism

The CPC is committed to each student's ethical and professional growth and development during law school and in future career positions and endeavors. As such, each student is expected to adhere to certain rules and responsibilities that promote ethics and professionalism in the recruiting and job search process by signing the CPC Student Professionalism Guidelines. These guidelines are critical to both students and employers.

Valparaiso University School of Law is a member of the National Association for Law Placement (NALP). As such, Valparaiso University School of Law expects its students, personnel, and employer community to adhere to NALP Principles and Standards for Law Placement and Recruitment Activities.

Valparaiso University Law Students must review and comply with the principles and standards stated at NALP's website (<http://www.nalp.org>) as well as those stated in the Professionalism Guidelines.

In your first year

Fall semester

In your first semester, we suggest you focus on academics! However, during your first few months of law school, members of the CPC staff will meet with you several times in order to explain the mission and goals of the Office,

and provide practical advice on drafting resumes, cover letters, networking and interviewing. In conformance with current NALP guidelines, individual resume and cover letter consultations are available to students beginning on November 1st. Many law firms begin to accept resumes from 1Ls (for summer employment) on December 1st. Our counseling and programming focuses on beginning to build your network of contacts during your holiday break.

Spring semester

Grades come out in January and we encourage students to start making their summer plans early. The CPC continues to counsel students on their individual career plans along with providing resume and cover letter editing assistance. 1L students may participate in on-campus interviews (if selected by employers). Additionally, students should explore any and all job opportunities for the summer based on their growing network of contacts and assistance from the CPC. Some students use their 1L summer to explore public interest or government work. These positions are often unpaid so Valpo has established the Summer Public Interest Scholarship (SPIS) program to assist students who work for no compensation in meeting their law school expenses. We also encourage 1Ls to consider summer school, the Cambridge summer abroad program, and the multitude of internship and externship opportunities offered at Valpo. At the end of the academic first year, students are given an opportunity to participate in the Law Review write-on competition. Law Review is a highly coveted academic honor and students are strongly encouraged to participate in the competition. Moot Court is another highly regarded law school activity and try-outs also occur during the spring semester of your first year. Prior to returning for your second year, it is critical that you look at Judicial Clerkships, small and medium sized employers and alternative careers because these employers may not participate in fall on-campus interviews.

In your second year . . .

Fall semester

Both second and third year students are encouraged to take part in mock interviews in late August and/or early September. Mock interviews help students prepare for the fall on-campus interviewing season, where students seek summer employment after their 2nd year or full-time employment after their 3rd year. Please note: those firms who do not participate in Valpo's fall on-campus interviewing, especially large firms, begin to accept individual submissions of cover letters and resumes on August 1. Thus, it is imperative that your resume and cover letter be in top shape even before second year starts! Students interested in public interest or government careers should attend the Equal Justice Works Career Fair in Washington, DC in late October.

Spring semester

Students who have not secured employment for their second year summer are encouraged to continue to contact employers and build their network to create opportunities for summer and permanent employment. CPC counselors work closely with these students to develop short and long-term career plans based on the student's practice area interests and long-term geographic location goals. You may want to consider participation in our highly-regarded Federal Judicial Externship program or one of the six Legal Aid Clinics offered only to third-year students. Space is limited and selection of candidates is completed in the spring semester of your second year.

Third year

Students who spent their 2L summer as a summer associate at a large firm will hopefully have earned themselves an offer for permanent employment after graduation. Other students who worked at smaller firms or public interest positions will likely still be in the position of seeking permanent employment after graduation, when many small and medium sized firms continue to hire. Further, Judicial Federal Clerkship Applications are due in September for consideration of employment the following year. CPC counselors continue their counseling with these students to ensure that students continue to work towards their short and long-term post-graduation goals.

VALPARAISO LAW ALUMNI

The law alumni play an active and critical role in the life of the law school. Geographically, they are dispersed across the country as well as several foreign nations. Valparaiso University School of Law graduates' employers are as varied as their locations. Yet, the common thread uniting all alumni is their commitment to both their profession and their communities. Valpo Law graduates are linked to the School of Law and each other through the Office of Alumni Relations.

The Office of Alumni Relations serves to unify all Valparaiso University Law Alumni for service to the School of Law in the areas of academic distinction, alumni development, diversity, student relations, recruitment, career planning, and in any other way consistent with the needs of the School of Law. Alumni groups strive to identify and advise the School of Law regarding the ways the school can serve the needs of the alumni in particular and the legal profession in general.

STUDENT ACTIVITIES & ORGANIZATIONS

Legal education, by definition, is based on active participation - especially in the classroom. But a legal education is not confined to the classroom. Beyond course instruction, students continue their professional development in both formal and informal activities, discussions, corridor debates, and friendly arguments with fellow students and faculty. The stimulating contacts of student life at Valparaiso combine to develop a broadened outlook in each student. A healthy spirit of competition, which encourages each student to strive for excellence, complements the kind of camaraderie and mutual respect which characterizes the legal profession and Valparaiso University School of Law.

The School of Law supports a number of co-curricular and extra-curricular activities which are available to both full and part time students. Officers are elected each year from within the student body, and a current listing is available from the Law Review Office, Moot Court Office, or Student Bar Association respectively.

The Valparaiso University Law Review

Founded in 1967, the Valparaiso University Law Review is a scholarly journal published by Valparaiso law students three times each year. Membership on the Review is by invitation of the editorial board and is based upon a student's successful results of a writing competition and cumulative grade point average. It affords qualified students an invaluable opportunity for training in precise analysis of legal problems and in clear presentation of legal issues. In addition, in an increasingly competitive job market, law review participation can be a great asset when searching for clerking and permanent positions. Each issue contains articles and lectures by members of the legal profession and comments and notes by members of the staff.

The Moot Court Society

Founded in 1991, the Moot Court Society is responsible for organizing and administering all moot court activities at Valparaiso. Membership is by invitation of the Executive Board after participation in the Candidacy Advocacy Competition. The competition is open to all students who have completed the first year of legal writing. Participation in this program provides students with the opportunity for advanced study in persuasive writing and oral arguments at the appellate level.

American Bar Association / Law Student Division

Each law student has the opportunity to join the Law Student Division of the ABA for a minimal annual fee. The student body elects a member to represent Valparaiso at the meetings of the ABA/LSD.

Amnesty International

Amnesty International's vision is of a world in which every person enjoys all of the human rights enshrined in the Universal Declaration of Human Rights and other international human rights standards. Amnesty International undertakes research and action focused on preventing and ending grave abuses of the rights to physical and mental integrity, freedom of conscience and expression, and freedom from discrimination, within the context of its work to promote all human rights.

Asian Law Student Association (ALSA)

The purpose of the Asian Law Student Association (ALSA) is to promote interaction among Asian Americans at Valparaiso University School of Law and to address the needs of the Asian American community that arise on this campus and throughout the nation. This organization will strive to improve this law school, community, state, and nation by promoting equality, opportunity, and freedom.

Association of Trial Lawyers of America

The Association of Trial Lawyers of America (ATLA) is a national professional organization which serves attorneys who are actively involved in trial work and law students who have a keen interest in trial practice. Student members participate in the mock trial and writing competitions sponsored by the national chapter.

Black Law Students Association

Established in the early 1970's, the purposes of BLSA are to articulate and promote the professional needs of Black American law students and to focus on a greater awareness of the needs of the Black community. BLSA presents guest speakers and hosts social events throughout the year, and members actively assist in the recruiting of minority applicants.

Chicago Bar Association

Law students who are interested in practicing law in the Chicago area are able to become members in the Chicago Bar Association/Law Student Division (CBA). Through participation in CBA activities, students develop contacts and networks with practitioners in Chicago and attend career workshops and seminars.

Christian Legal Society

Through the Christian Legal Society students from all denominations share their experiences, problems and hopes as Christians in the legal profession. CLS sponsors weekly Bible study sessions and is affiliated with the National Christian Legal Society.

Coalition for Choice

Formed in 1987, the goal of the Coalition for Choice is to provide law students a forum to discuss pro-choice and personal liberties issues.

Delta Theta Phi Law Fraternity

Delta Theta Phi (DTP) is a national law fraternity established to provide law students valuable contacts with DTP alumni and members of the legal profession.

Democratic Law Society

The Democratic Law Society is a graduate chapter of the national organization of college Democrats. Our purpose is to raise the level of political awareness and activity at Valpo Law. The society strives to promote traditional liberal principles in the law school community.

Equal Justice Alliance

Formed in 1990, the goal of the Equal Justice Alliance is to encourage the pursuit and support of public interest law. Members host programs and bring speakers to Valparaiso to discuss important themes of public service law; research and identify public service employment opportunities; and develop specific opportunities for students to serve as legal interns or volunteer clerks in legal office or agencies that work in the public interest. The Equal Justice Alliance is affiliated with the National Association for Public Interest Law (NAPIL).

The Federalist Society

The Federalist Society is a national organization of law students, lawyers and judges interested in the current state of the legal order. The society seeks to promote individual liberty, traditional values and the rule of law.

The Forum

The law school newspaper, The Forum, is published during the school year by and for Valparaiso law students. It provides an outlet for law school news, current events information, student commentary, and wit. No prior journalist experience is necessary to participate.

Health Law Association

The purpose of Valparaiso Health Law Association (HLA) is to educate the law school community on issues of health law and on career opportunities in health law. HLA promotes publications and health law materials to the law school community. HLA encourages and supports student participation in health law.

Hispanic Law Students Association

The Hispanic Law Students Association (HLSA) provides social and academic support for all Hispanic law students at Valparaiso. The primary objective of HLSA is to increase the number of Hispanic law students in the hope of furthering the advancement of Hispanics. HLSA works closely with the Office of Admissions on recruitment and admission. HLSA also assists students in career placements and provides a valuable network with Hispanic attorneys.

Illinois Bar Association/Law Student Division

Established in 1989 at Valparaiso as the first Illinois Bar Association chapter outside of Illinois, student members benefit from opportunities to meet and discuss career opportunities with members of the Illinois bar.

Indiana Civil Liberties Union

The Indiana Civil Liberties Union (ICLU) is a group of individuals whose goal is to insure that the constitutional guarantees of individual liberties prevail in Indiana. The ICLU sponsors speakers, organizes and participates in letter writing campaigns, and works closely with the local Calumet and state chapters on a host of projects. The ICLU gives students the opportunity to discuss and act on personal liberty issues. Its members recognize that a freedom lost to one is a freedom lost to all.

Indianapolis Bar Association

Participation in the Indianapolis Bar Association provides students the opportunity to develop contacts with practitioners in Indianapolis. The association hosts several programs for law students, including an "introduction to practicing law in Indianapolis" seminar and a tour of the courts.

Inns of Court

Participation in the Lake and Porter County Inns of Court provides students the opportunity to develop contacts with practitioners in Northwest Indiana. Students are invited to attend monthly dinner meetings where programs addressing legal ethical problems are presented.

Intellectual Property Law Association

The goals of the most recently formed student organization at Valparaiso, the Intellectual Property Law Association (IPLA), are to follow trends in the field of intellectual property for members and to network with employers in the intellectual property area. The IPLA produces a bi-monthly newsletter.

International Law Society

The International Law Society (ILS) is devoted to the exploration of current legal issues of global significance, to promotion of a greater understanding of international law, and to the development and pursuit of career opportunities in the field of international law.

Jewish Law Students Association

The Jewish Law Students Association (JLSA) is a component of the National Jewish Law Students Association, which has over a 130-school network nationwide. The purpose of the association is to form a representative body for the Jewish students at Valparaiso as well as informing the University and community on Jewish perspectives of the law.

Jus Vitae

Jus Vitae is a law reform organization. Its members use their professional skills to protect the dependent and disabled against all forms of violence - including abortion, infanticide, and the involuntary killing of the sick and aged. Its ultimate aim is equal protection and civil rights for every human being. Jus Vitae presents its Human Equality Award each year to a person who has contributed significantly to equal justice under law for every human being. Pro-life presentations, brief writings, law clerk internships, and job placements are among the activities of its members.

Law Spouses Association

The Law Spouses Association is a social and support group of spouses of law students at Valparaiso. One of the goals of the group is to acquaint students' spouses and families with each other. Past activities have included: guest speakers, aerobics classes at the law school, bake sales, and numerous social events.

Valparaiso Environmental Law Society (VELS)

As one of the most active organizations at Valparaiso, the Valparaiso Environmental Law Society (VELS) explores the issues of environmental law and policy through guest speakers, field trips and films. VELS actively monitors environmental developments in the Midwestern region of the United States and takes positions on important environmental cases pending in the courts as well as proposed legislation and administrative regulations affecting the environment. VELS offers an opportunity for students to discuss environmental concerns outside of the classroom and to appreciate the dynamics of environmental litigation.

Multicultural Law Students Association (MLSA)

The Multicultural Law Students Association promotes diversity of all races, religions, and ethnicities within the legal community. MLSA presents guest speakers, hosts social events, mentors to local high-school students, raises funds for community efforts promoting diversity in education, and works closely with the office of admissions in furthering its goal of increasing diversity within the law school. MLSA was awarded the Valparaiso SBA Student Organization of the Year Award in 2003.

Phi Alpha Delta Law Fraternity

Phi Alpha Delta (PAD) is the world's largest professional fraternity and is dedicated to the ideals of community service. The international organization offers professional programs, student loans, career counseling, and various opportunities to meet fellow members through conferences and conventions. The PAD chapter at Valparaiso sponsors both student and community-oriented programs, including a used book sale and a first-year tutorial session.

Phi Delta Phi International Legal Fraternity

Phi Delta Phi, the nation's first professional fraternity, was founded in 1869 at The University of Michigan. PDP provides its members with many contacts in the legal profession and offers various benefits such as a loan program, scholarships, insurance program, and several publications. The Valparaiso chapter of PDP co-sponsors an annual visit by the Supreme Court of Indiana for the hearing of an oral argument.

Sports & Entertainment Law Association

The Sports Law Association strives to introduce law students to the practice and procedures of sports law as well as educate them as to the various career opportunities in this expanding field.

Student Bar Association

All students are members of the Student Bar Association and through it contribute to the educational and recreational programs of the School of Law. Students are able to serve on faculty committees by appointment of the SBA Board. Among the faculty committees with SBA representation are: Admissions, Petitions and Readmissions, Curriculum, Placement, and Library Committees. Student representatives of the SBA also attend faculty meetings. SBA committees are responsible for many activities at Valparaiso, and SBA members help in planning the orientation program for new students and graduation activities. In addition, each year the SBA plans the events for Law Week in February, which include an Honors Luncheon, a Faculty Roast, and the Barrister's Ball. Student representatives have also played a vital role in the Martin Luther King observance, the Pro Bono program, and the Academic Success Program.

University Intramural Program

Law students may participate in the University Intramural sports program. Law School teams participate in basketball, football, softball, rugby, swimming and volleyball.

Women Law Students Association

Founded in 1974, the Women Law Students Association (WLSA) has been instrumental in the recruiting and supporting of women law students at Valparaiso. The number of women enrolled at Valparaiso is about 46% of the student body. WLSA provides support and works to locate future employment opportunities for its members. WLSA furthers its goals by sponsoring speakers and cosponsoring special guests and social events with other student groups.

Women Lawyers Association of Lake and Porter Counties

Women law students who are interested in practicing law in Lake or Porter Counties in Indiana are able to become non-voting members of the Women Lawyers Association. Participation in the Association allows students to develop contacts and to network with women lawyers in the area.

STUDENT SERVICES

The following are descriptions of the resources and services available to law students as members of the University community. Some of these are university-wide and some are specifically for law students.

Athletic Recreation Center (ARC)

The Athletic Recreation Center provides facilities including racquetball courts, an Olympic size pool, an indoor running track, volleyball courts, an exercise/weight room, and numerous basketball courts. Intramural sports are offered to all students on campus. Teams are formed by individuals via sign-up sheets provided at the Intramurals Office in the ARC. Law school teams are involved in basketball, football, softball, rugby, swimming and volleyball.

Bulletin Boards

Student information is posted on various bulletin boards throughout the law school. The primary location is in the student hallway on the first level leading to the classrooms. Each administrative office and student organization has bulletin board space available. Notices, messages, and announcements may be posted on the individual student organization boards, in the Student Lounge, or in the Locker Rooms only. Notices should not be placed on doors or windows.

Dining Services

The University Dining Services offers a cafeteria luncheon service on a cash basis Monday through Friday during the academic year in the Wesemann Hall Student Lounge. Snack machines and a microwave oven are also available. Law students may also purchase a meal plan for the Valparaiso Union and selected undergraduate residence halls. Many restaurants offering a wide range of price and cuisine are also close to campus.

Disabled Student Services

Valparaiso University School of Law strives to assure that staff and students with disabilities have access to the full range of programs and services it offers. The provision of auxiliary assistance is primarily the responsibility of the Department of Rehabilitation Services of the state in which the student maintains legal residence. If the request for assistance is denied by the local agency, Valparaiso University's provision of reasonable academic accommodations will be based upon a case by case analysis of an individual student's need and his/her eligibility under the ADA and Section 504 of The Rehabilitation Act of 1973 and its regulations.

It is the responsibility of the person with a disability to self-identify to the Law Registrar and request the necessary application forms for accommodations. Along with the accommodations application forms, documentation of the disability from an appropriate professional is required. The documentation generally consists of a report from an appropriate professional explaining the testing that has been completed, the diagnosis, the major life activity that is affected by the disability, and a recommendation of appropriate accommodations.

The deadlines to submit accommodation request applications for examinations and documentation of disability are as follows: Fall semester – October 15; Spring semester – March 15; and Summer sessions – May 15. Classroom accommodation requests and documentation are due prior to enrolling.

Except as otherwise provided, the School of Law shall keep in confidence all medical or clinical records and data, and all other information submitted by or in connection with a student's request for accommodation pursuant to all applicable federal, state, and University laws and policies. The identity of a student and information submitted in support of an accommodation may be divulged to individuals with a need to know, such as the members of the law school's Accommodation Committee, necessary support staff, and qualified individuals used to assist in the accommodation decision-making process. The identity of a student with a disability will not otherwise be disclosed – particularly to faculty members – without the student's consent unless confidentiality is impracticable (such as an obvious disability requiring a noticeable classroom accommodation) or disclosure is for good cause (such as a student's filing a complaint against a faculty member).

Email

All law students are assigned an email account by the University's Information Technology (IT) Office. Email accounts use students first and last names (i.e., "john.smith@valpo.edu"). Important administrative information and reminders for upcoming events will be sent via email. Email on your Valparaiso account is the official form of University communication and must be checked regularly or forwarded to an existing account if applicable. Forwarding can be set by contacting the IT Help Desk at 219-464-5678 or by using the IT Online Service Center (www.valpo.edu/IT/).

Emergencies

To notify law students in emergency situations, messages should be directed to the circulation desk of the Law Library. If an emergency requires administrative attention, the Dean's Office, Registrar's Office or the Associate Dean for Academic Affairs should be contacted.

Emergency Student Loan Program

An Emergency Student Loan program, which is supported by the Law Alumni Association, has limited funds available to students who are in need of a short-term loan. This fund is for emergencies only and not for personal budget shortfalls, grocery purchases, etc. There is a \$500 cap on these loans. Because of the limited funds, success of the loan program depends on the timely repayment of these loans. Failure to pay the loan in a timely manner will impose a hold on the release of a student's transcript and diploma. Contact Jan Zoladz, Administrative Assistant for Finance, Wesemann 209.

Faxing

A student fax machine is located in the Student Bar Association (SBA) Office (Room 143A). The fax number is 219-465-7924. During holidays, vacation and summer months, when the SBA Office is closed, students are asked to make other arrangements for sending FAX messages.

Finance Office & Student Accounts - Kretzmann Hall - 464-5101

Bills for tuition and student fees are mailed by the Finance Office. Fall semester tuition and fee statements are mailed to students in mid-July with payment due in mid August. Tuition statements for the spring semester are mailed in early December and are due the end of the month. Tuition can be paid in drafts, checks or money orders made payable to Valparaiso University or by credit card (Discover, VISA and MasterCard only) and should be forwarded to the Student Accounts Office in Kretzmann Hall.

Those students receiving scholarships or grants will find a credit for one-half of the total amount of the scholarship or grant on each semester's statement. Scholarships and grants received outside of the University may not appear on the statement. Loan checks can be endorsed and refunds picked up at the Student Accounts Office. Transcripts and degrees are put on hold when student accounts are not paid in full.

Health Center - 1406 LaPorte Avenue - 219-464-5060

The Student Health Center provides professional health care and wellness programs for qualifying students. The Health Center is staffed by Advanced Practice Nurse Practitioners. A consulting Internist is also available upon referral. The Health Center is open 8:00 a.m. to noon and 1:00 p.m. to 4:30 p.m. Monday through Friday when undergraduate classes are in session. Walk-ins and appointments are available all day. Visits to the Health Center are strictly confidential. Except in rare instance, as specified by law, no medical information will be released without written authorization from the patient.

Services covered by student fees include assessment by a board certified Family Nurse Practitioner and/or physician.

Some immunizations such as tetanus boosters, flu vaccines, and allergy injections are available at a small fee through the Health Center. Illnesses or accidents that require more extensive treatment or services are referred to local healthcare facilities based on the medical needs and preferences of the student. Students are expected to pay for the costs of such treatment if it is not covered by the Student Medical Plan. In case of emergency, when the Health Center is closed, students may use the services of the Emergency Room at Porter Hospital at 814 LaPorte Ave. Other less emergent issues can be addressed by paging the Health Center Director. Call the Student Health Center for paging instructions.

Housing

The city of Valparaiso also offers a wide variety of housing opportunities. Apartments are located throughout the city, in large complexes and private homes. Houses are also available to rent. In early spring, the Admissions Office produces a housing guide for law students. In addition to providing assistance with locating housing in the Valparaiso community, the Admissions Office also coordinates a roommate listing service for those students who wish to share apartments or houses. Housing information can be found at www.valpo.edu/law/admissions/.

International Studies Office

The International Studies Office is dedicated to serving the special needs of international students and helping to create a supportive environment in which to live and study. It is their goal to help international students reach their fullest potential at Valparaiso University. Throughout your period of study at Valpo, they are happy to help you with any problems that might arise with your courses, immigration, or personal matters. The International Studies Office is located on the main campus in Meier Hall, Room 138, Telephone number - 219.464.5333.

Lockers

A locker room is located on the first level of Wesemann Hall. Incoming students may request a locker and combination lock once they have confirmed their enrollment. This same locker is designated for the entire time a student is enrolled (no need to clear the lockers during the summer months). Students having locker combination problems should contact the Registrar's Office.

Lost & Found

A lost and found box is located in the Law Library at the Circulation Desk. The campus lost and found is located at the University Police office (corner of Union and University Park).

Multicultural Programs - Office of Student Affairs - Kretzmann Hall 123 - 464-5413

The Multicultural Programs office provides services that address the needs of American students of color, both undergraduate and graduate, while also serving as their primary advocate. The office offers general counseling and assistance, academic advising, and co-curricular programs. Cultural affirmation is reflected through the promotion of cultural and educational programs and by supporting the Martin Luther King (MLK) Cultural Center. The MLK Center, located at 606 Freeman Street (next to the School of Law), offers study, meeting and recreational space

along with a library and computer room and is accessible through the week to all students, faculty, staff and members of the Valparaiso community.

Notary Public Services

Free notary services are available in the following offices: Registrar (Rm. 215), Assistant Registrar (Rm 214), Director of Externships (Rm. 266), Sr. Exec. Administrator (Rm. 212), and Financial Administrator (Rm. 209).

Office of Alcohol & Drug Education (OADE) - Miller Hall, Room 128 - 464-6820

The Office of Alcohol and Drug Education coordinates substance abuse prevention efforts at Valparaiso University. Among its services are the Peer Education program, the CARE program which assists at-risk students through a program of assessment and education, extensive outreach programming to residences and classrooms, and counseling and referral services for students, faculty and staff who are experiencing problems with alcohol and other drugs. This office also supports a local BACCHUS chapter, the national organization that promotes alcohol awareness and responsibility on college campuses.

Parking Regulations

Law student parking is available in two parking lots east of Wesemann Hall: directly east of the faculty/staff lot and south of Wesemann Hall. The parking lot in front of Wesemann is reserved for faculty and staff (south half) and the other half (north half) is available for law student use. Further, it is important not to park on the street in front of Wesemann Hall marked by a yellow strip - this area is reserved for emergency vehicles that require immediate access to the building. Violators of these rules will be ticketed by the University Police or Valparaiso City Police Department.

All vehicles must be registered with the University Police Office and must display a valid parking sticker. Please note that the parking sticker does not ensure the availability of parking but grants the privilege of parking in specified areas when space is available. Any parking fine must be paid. Transcripts, grade reports, and diplomas will be put on hold until payment for all fines is received.

Room Reservations in Wesemann Hall – Exec. Admin. for Academic Services - Room 229 - 465-7847

To reserve a room for an organization meeting, students must reserve use of a room with the Executive Administrator for Academic Services, located in Room 229. The Brassfield Conference Room is for faculty and staff use only. Individuals or groups who have made reservations with the Executive Administrator have precedence in the use of a room. In general, law school classrooms are locked after hours and are not available for evening or weekend use. However, the three seminar rooms remain unlocked and available for use whenever the law school is open.

Sexual Assault Awareness & Facilitative Education (SAAFE) - Health Center - 464-6860

The Sexual Assault Awareness and Facilitative Education (SAAFE) Office provides peer education as a means to broaden awareness of healthy lifestyles and to aid in the prevention of sexual assault. The SAAFE Office resource center contains videos and written materials available to students. All student organizations and campus groups may request a variety of programs ranging from informational to interactive workshops such as body image, STD's, gender issues, wellness issues and healthy relationships. SAAFE Advocates and Peer Educators provide outreach programs for students through a Web page and e-mail, and through campus sponsored programs and events. The SAAFE Office provides advocacy services to individuals (male and female) who are survivors of sexual assault. Advocates meet with survivors at their request at a confidential location and provide the survivors with information about their rights, options that exist in dealing with the assault, and support in their decision making. All of this

occurs within the realm of confidentiality. The SAAFE Office also provides support services to the victim's significant others.

Student Counseling & Development Center (SCDC) - 464-5002

The Student Counseling and Development Center provides counseling services to full-time Valparaiso University students with personal, social, substance abuse, and academic skills issues. The confidential services are provided by professional counselors and psychologists. In addition to individual and group counseling and consultation, Center staff offer numerous educational presentations through outreach services; psychiatric availability for students requiring medications; and psychological crisis coverage for the University community. While all counseling and educational services are free of charge, a minimal fee may be required for interest, personality and development assessment.

Student I.D. Cards

Picture identification cards are issued to all new law students at orientation, and are intended to be valid for student's entire enrollment. The identification card is used by students to check out library books as well as admitting a student to all University sporting events free of charge, and most concerts sponsored by the University's Music Department. The identification card must also be presented for rental of sports equipment at the Athletic Recreation Center and Student Union. If an identification card is lost, another card can be acquired at the EIS office in the Christopher Center. A replacement fee will be charged.

Transcripts - University Registrar's Office - Kretzmann Hall - 464-5212

School of Law academic transcripts are available at the University Registrar's Office, Kretzmann Hall. No charge is made for any transcript issued. No transcript of a student's record is released until the student has met in full all obligations to the University, financial or otherwise. Transcript requests require the student's signature.

University Book Center - 1109 Union St. - 464-5421

The University Book Center (a division of Follett Higher Education Group) sells texts and other materials required for Valparaiso University courses, including those offered by the School of Law and the Graduate Division. Books can be ordered online at www.valpo.edu/bookcenter/. Services include check cashing, U.S. Postal Service, and the sale of clothing, gifts, and sundries.

University Police Department - 816 Union St. - 464-5430

Emergency contact: 24 hours a day #911

Non-emergency service hours: 8:00 a.m.-4:00 p.m.

The Valparaiso University Police Department provides educational and professional police services for the campus to help protect the students, faculty, staff, and properties owned by Valparaiso University. This office registers vehicles, provides campus parking regulations and maps of the campus, and enforces campus parking and traffic regulations. The campus lost and found office is also located here.

The University Police Department can be contacted any hour of the day or night for any type of emergency. If it is a situation not directly handled by the University Police Department, the proper authority will be notified of the problem.

Valparaiso Union - Chapel Drive - 464-5415

The Valparaiso Union is a community center for all members of the campus where students and others come together on common ground to meet and exchange ideas. The Union also develops programs that are responsive to

student developmental needs and to the cultural, social, recreational, and educational needs of the campus community.

Through Union Board, students can attend films, lectures, concerts, outdoor recreation trips, mini-courses, coffeehouses, a comedy club, trips to Chicago, and much more. The Union staff also plan and present such programs as the jazz festival, the Madrigal dinners, lounge sales and other performing arts events.

Facilities and services in the Union include the The Round Table Dining and Games Area, the Office of Conference Services, Union Adworks, the Union Information Desk, Dining Service facilities, student organization offices, meeting rooms and lounges, and a 24-hour study lounge and computer lab.

VU Campus Directory/Valpo Law Photo Directory

Local phone numbers and addresses of students, faculty and staff are listed in the Valparaiso University Campus Directory. A photo directory is published and distributed by the School of Law. Those students not wanting their telephone numbers or addresses listed in the directory need to communicate this information to the Assistant Registrar within ten days of registration confirmation. Students can pick up a copy of the Campus Directory in the Administrative Office area of the law school or at the University Student Union. The law student photo and address directories are available in the second floor Administrative Office area of the law school (usually in October).

FINANCIAL INFORMATION**

Tuition/General Student Fee

For the 2006-2007 academic year, the standard tuition is \$28,250 for full-time students (12 or more credit hours), and the general student fee is \$690. Tuition for part-time students is \$1,107 per credit hour (5-11 credit hours) and the general student fee is \$376.

The estimated cost of attendance for the 2006-2007 academic year is \$39,850 for full-time students. This figure includes tuition, room, board, general student fee, books, transportation, and personal expenses as well as loan fees.

* Estimated Cost of Attendance (for 1 year)

Tuition	=	\$28,250
Fees	=	690
Room	=	5,000
Board	=	2,300
Books	=	1,000
Misc./Pers.	=	1,000
Transportation	=	1,350
Loan Fees	=	260
Total		\$39,850

The University strives to notify students of tuition increases for the following academic year in late February or early March of the current academic year.

Refunds

Withdrawal From All Classes

Students who withdraw from Valparaiso University may be eligible for a refund of a portion of the tuition and room and board charges for the semester of their withdrawal. The University and/or the student may be required to return some of the federal financial aid, if any, awarded to the student. If the student received financial aid from state, University or private funds (other than family), a portion of the refund may also be returned to the grant, scholarship or loan source from which it was received.

Valparaiso University's refund policy exists for calculating the refund of institutional charges. The federal "Return of Title IV Funds" formula dictates the amount of Federal Title IV aid that must be returned to the federal government by the school and the student. The federal formula is applicable to a student receiving federal aid other than Federal Work Study, if that student withdraws on or before the 60% point in time in the semester. The student may also receive a refund of institutional charges through the University's refund policy (below). The amount of refund of institutional charges will be the greater of the amount the school must return to federal Title IV programs or the amount determined by the University's refund policy.

The date of withdrawal and basis for calculating all refunds will be the date on which the student provides the completed withdrawal form to the Law Registrar. Each semester, a schedule of the applicable refund dates is available in the Finance Office, the Office of Financial Aid, and the Registrar's Office.

In accordance with Valparaiso University's refund policy, students who withdraw from the University will receive a pro-rated refund of tuition and room fees, according to the following schedule:

During the 1st week of classes	90%	During the 5th week of classes	50%
During the 2nd week of classes	80%	During the 6th week of classes	40%
During the 3rd week of classes	70%	During the 7th week of classes	30%
During the 4th week of classes	60%	After the 7th week of classes	None

If a student is receiving financial aid, University and state funds will be reduced according to the above University refund policy. However, the schedule is different for federal funds. If a student withdraws on or before the 60% point in the semester, the percentage of funds that must be returned to the federal government is equal to the number of calendar days remaining in the semester, divided by the number of calendar days in the semester. Scheduled breaks of more than four consecutive days are excluded. The calculation of the return of these funds may result in the student owing a balance to the university and/or the federal government.

Note:

If funds are released to a student because of a credit balance on the student's account, then the student may be required to repay some of the federal grants if the student withdraws. Students considering withdrawing from all classes should consult with the Financial Aid Office if they are concerned about the financial impact of withdrawing.

Dropping Courses:

If a student drops one or more courses but continues to be enrolled in at least one course for the semester, their tuition charges will be refunded according to the University's refund policy. There will be no refund of special, laboratory or general fees.

The financial aid award, if any, is subject to revision if the student drops one or more courses.

SATISFACTORY ACADEMIC PROGRESS POLICY

Federal Aid Policy (Title IV)

The following is federal aid policy (Title IV). Federal aid recipients must maintain minimum standards of satisfactory academic progress for receipt of federal, state, and most VU aid programs. All students receiving financial assistance must maintain matriculated status in a degree program. Regulations require a maximum time frame for degree completion, a quantitative measurement (credits earned toward a degree), and a qualitative measurement (cumulative grade point average). These three criteria are checked at the end of each academic year in May to determine whether students are maintaining satisfactory academic progress.

Law Students - Federal Aid Recipients

Law students may attempt up to 150% of the hours required for the law degree (135 attempted hours compared to 90 hours required for the law degree). Part-time students must complete the degree within seven years, even if they have not reached a maximum number of attempted hours. Students must complete at least two-thirds of all credit hours attempted each academic year.

For financial aid purposes, incompletes and withdrawals will count as hours attempted but not completed. If incompletes are later completed, they will be reflected when progress is again checked, or sooner if the student appeals. Repeated courses will be added to total hours attempted or hours completed for purposes of calculating financial aid or cost to the student. The new grade will be included in the GPA calculation, which will be considered when progress is again checked, or sooner if the student appeals. VU does not offer non-credit remedial courses.

Appeals and Reinstatement

Students whose academic progress is not in compliance with federal aid standards will be notified in writing after the spring semester that their eligibility for aid has been terminated. They will also be advised of the appeal and reinstatement policy at that time. Students may appeal termination of their federal aid eligibility based on extenuating circumstances, which may include illness, death in the family, other circumstances beyond the student's control, or special academic circumstances. If the appeal is approved, the student will normally have one academic year to attain the appropriate GPA and completed credit hour standards, unless specified differently by the appeals committee. In some cases, the committee may put the student on probation for one semester and require that the student meet certain standards. Students who don't appeal, or whose appeal is denied, will not regain federal aid eligibility until the semester after they have attained the appropriate GPA and completed credit hour standards. Appeals should be directed to the Office of Financial Aid Appeals Committee.

Other Considerations - For Federal Aid Purposes

Summer school credits may be considered in evaluating attainment of the academic progress standards on an appeal basis. Certain aid programs have shorter time-frame limits. For example, federal loan programs have cumulative limits that may be exceeded before the maximum time frame limits are reached.

APPLYING FOR FINANCIAL AID

First Time Financial Aid Applicants/Borrowers

Valparaiso University School of Law is committed to providing financial assistance to students who would otherwise be unable to pursue a legal education. Valpo Law requires that the Free Application for Federal Student Aid (FAFSA) form be completed to determine eligibility. No additional forms are required. To ensure that you are considered for the maximum amount of financial aid, the FAFSA should be completed by March 1st prior to the year you expect to receive financial aid. These forms can be accessed at www.fafsa.ed.gov.

The processors will send the completed analysis back to you and will send it electronically to the institutions you designate. Your financial aid award will then be calculated on the basis of this report.

The Financial Aid Office will send you notice of your award after you have been admitted to the School of Law. The award letter will include details of your eligibility for subsidized and unsubsidized loans as well as the simplified procedure necessary for obtaining the loan funds you wish to borrow for the next academic year.

Federal Programs Available to Law Students

Approximately 90% of all financial aid available to law students comes from student loan programs. Federal student aid is awarded on the basis of need as determined in accordance with the federal guidelines. These loans include the Federal Direct Subsidized Loan and the Federal Direct Unsubsidized Loan.

If you intend to apply for the Federal Direct Subsidized Loan or the Unsubsidized Loan, you will not need to obtain and complete a separate application from a lender. All paperwork will be completed directly with VU, and VU will work with the federal government to obtain your loan funds and credit them directly to your student account each semester. Private loans are not part of the Federal Direct Student Loan Program and require loan applications. If you want to apply for a private loan, a list of lenders is available at www.valpo.edu/law/admissions/financialaid/loans/. Private loan eligibility will be based on individual need but will not exceed the cost of attendance. Complete and deliver your application to the Financial Aid Office; the loan will be certified and sent to the lender. To insure on-time disbursement, you should submit your loan application by July 1. If your loan is approved, the money will be issued to the University. All loan checks are disbursed by the University Finance Office (Kretzmann Hall) and can be picked up there.

Renewing Financial Aid

Renewing financial aid can be done one of two ways. Either by completing the renewal application via the web or by completing a paper FAFSA. If you have previously applied for financial aid, instructions for renewing your application will be mailed by the federal processor. Renewal instructions are mailed to students who have completed a FAFSA for the current year. Instructions are mailed to the address most recent in the Federal Processors database, normally the permanent home address.

Renewal applications make applying for aid easier because much of the data is supplied, based on the previous year's FAFSA application. Students will receive a PIN supplied by the Federal Process to access www.fafsa.ed.gov/. This will enable you the ability to edit and update information that normally changes from year to year such as income and assets. Review the entire application before sending it electronically and follow the complete instructions from the processor.

If a student does not receive the Instructions for Renewal by the end of January, a paper FAFSA will need to be completed to avoid the possibility of missing the March 1 recommended deadline for applying. (It is not possible to obtain a duplicate Renewal Application from the federal government.) FAFSA's are available at the Admissions and Financial Aid Office in Wesemann Hall. Valparaiso University's **Title IV Code is 001842**; this information must be included on the Renewal Form and FAFSA.

Awards for returning students are completed after all Spring grades are received.

What to Expect in Future Years

Generally, all financial aid awards are one-year awards. Some scholarships, however, may be automatically renewed if certain minimum conditions are met. Since the cost of attendance and the financial situation of students changes

from year to year, each student applying for financial aid must complete the Free Application for Federal Student Aid (FAFSA) renewal on an annual basis.

Each year the Financial Aid Office publishes a Financial Aid Handbook which is distributed to all law students; students are encouraged to check the Financial Aid Handbook for any additional financial aid information.

EMPLOYMENT OPPORTUNITIES

Campus Work Study

The Campus Work Study Program is a joint venture of the federal government and the University that provides part-time employment for students who qualify for need-based financial aid.

Teaching Assistants

Teaching assistantships are available to second and third-year law students in the Legal Writing Program. The appointments are for one year and selections are made by the legal writing professors. The teaching assistants work with the legal writing professors in administering, supervising and critiquing the projects required in the first and second-year legal writing courses.

Research Assistants

Research assistantships are generally semester appointments with a faculty member. Appointments are available to second and third year law students and are made by the individual faculty members.

NOTE: Students should note that it is a requirement of the School of Law and of the American Bar Association that a full-time law student not be employed in excess of 20 hours per week during the school term.

LOAN REPAYMENT ASSISTANCE PROGRAMS

In recent years, Valpo Law has taken a progressive lead in legal education by encouraging its students to further the public interest in and out of law school. Valpo Law is continually exploring meaningful ways in which it can promote the delivery of legal services to the unrepresented who cannot afford a lawyer.

Summer Public Service Scholarships

Valpo Law offers scholarships to students who wish to work during the summer months for a public interest organization or state or local governmental agencies. These scholarships are awarded to students who have positions where no compensation is paid and no academic credit is earned. The scholarship program has been in place since 1989, and over 160 students have received scholarships ranging from \$500 to \$2,500 depending on the kind of employment and the number of hours worked over the summer. This scholarship is applied directly to the student's tuition for the following academic year.

Loan Repayment Assistance Program (LRAP)

In order to encourage law students to accept public interest employment upon graduation, Valpo Law offers loan assistance to graduates who have accepted positions in public interest, lower-paying employment, and who have accumulated substantial debt from educational loans. Applications for both the Summer Public Service Scholarship and the LRAP are required, and students interested in such an opportunity should contact the Career Placement Center at the School of Law.

AWARDS & SCHOLARSHIPS

Financial assistance administered by the School of Law is available through endowed funds, gifts of alumni and friends, and through a general appropriation of funds by Valparaiso University. In general, each of the three law

classes is awarded approximately the same amount of merit assistance. While first year students receive merit awards based on projections of academic success and contributions, second and third year students receive merit awards based on actual academic success and contribution. All scholarships are renewed if certain minimum conditions are met. Full-tuition scholarship students must maintain a cumulative grade point average of 3.0. All other scholarships, that are less than full-tuition scholarships, require maintenance of a 2.9 cumulative grade point average, unless otherwise specified. Retention of scholarships is determined when all Spring grades are processed.

Awards are made to second and third year students based on academic performance in the School of Law.

**Please note that due to constantly changing federal and state legislation, as well as changes in University policy, the contents here are subject to change and/or deletion without notice.

INFORMATION FOR THE PROSPECTIVE JD APPLICANT

First-Year & Transfer Status

Applications for admission to the first-year class are processed beginning October 1. Applicants are encouraged to complete and submit the application by April 1 of the year in which admission is sought. For optimal scholarship consideration, files should be complete by January 1. Admission offers as a first-year student are only made for the fall semester of each year.

The School of Law uses a rolling admission process. Applications are acted upon as soon as they are completed. In some cases, an application will be "wait listed" until the Admissions Committee can review the entire applicant pool. The Admissions Office makes every effort to notify applicants of a first response (accept, wait list or deny) as soon as possible.

In order to apply as a first-year student, an applicant must:

- Have received or be expected to receive prior to law school matriculation a bachelor's degree from a college or university accredited by one of the regional associations of colleges;
- Take the Law School Admissions Test (LSAT). Valparaiso University School of Law will accept LSAT scores that are up to five years old;
- Complete the Application for Admission form. This is the basic document required to initiate an application and should be sent to the School of Law, along with the required essay and \$50 application fee. An application for admission may be submitted even though the applicant has not yet taken the LSAT. Review takes place when the file is complete;
- Please note that the application fee (check or money order) should be made payable to Valparaiso University. The application fee is not refundable. The application fee may be waived in cases of extreme hardship. Those applicants who feel they are unable to pay the fee should request a fee waiver form from the Admissions Office when requesting an application;
- Register with the Law School Data Assembly Service (LSDAS). The applicant must arrange for the submission of transcript(s) of undergraduate and graduate schools attended to LSDAS. LSAT and LSDAS registration materials may be obtained from either the Admissions Office or Law Services (Box 2000, Newtown, PA 18940; www.lzac.org).
- Arrange for the timely submission of recommendations. Valparaiso University School of Law strongly encourages letters of recommendation as part of the admissions process. Applicants are encouraged to send their letters of recommendation to LSAC for inclusion in their LSDAS report – two letters from

faculty or professionals who can attest to academic qualities. Applicants who have been out of school for some time may substitute letters from employers or others who know them well.

Any false or misleading statements or an incomplete or inaccurate application may be the basis for denial of admission, or, if admitted, dismissal from the School of Law. The false information will be reported to Law Services. All questions must be answered, and the application must be signed and dated. The applicant must notify the Admissions Office of any changes of status as to any part of the application which may occur after the date of the signature on the application.

An admitted student must submit an official, final undergraduate transcript, showing the receipt of a degree or degrees and all academic work undertaken prior to the date of registration, directly to Valpo Law by the first day of the fall semester in which the student begins law school. The official transcript must be mailed directly from the conferring institution to the Admissions Office.

All admissions offers are conditioned upon the receipt of a final undergraduate transcript and may be revoked if the official transcript certifying receipt of bachelor's degree is not received. Note: Transcripts received by the Admissions Office as part of the LSDAS Report are not official and do not fulfill this requirement.

Applications may be submitted on-line via www.valpo.edu/law/.

Tuition Deposits

All offers of admission (first-year or transfer student) are conditioned upon receipt of a \$500 tuition deposit and receipt of required transcripts showing conferral of a bachelor's degree and law school grades (for transfer applications). The tuition deposit may be paid in two installments, each of \$250. The initial tuition deposit installment of \$250 is due on April 1. For those applicants admitted after April 1, the initial \$250 is due two weeks after receipt of the letter of acceptance. The second and final tuition deposit installment is due on June 1. The tuition deposit is applied toward tuition and general fees. **Tuition deposits are non-refundable.**

Orientation

An orientation and registration program for all new students is held for two or three days before the first day of classes in August. All new students are required to attend. Specific details on orientation are mailed to all new students during the summer.

To obtain an application for admission to Valparaiso University School of Law, contact:
Admissions Office, Valparaiso University School of Law, Wesemann Hall, 656 S. Greenwich St., Valparaiso, Indiana 46383; Phone: 219-465-7829 or 888-VALPOLAW; E-Mail: valpolaw@valpo.edu.
Web address: www.valpo.edu/law/.

Transfer Application

In order to apply as a transfer candidate, an applicant must submit:

- A completed application for admission, transfer status;
- A letter of good standing from the dean of the law school currently attending;
- An official transcript from the undergraduate institution showing the conferral of a bachelor's degree;
- A certified academic transcript covering all course work to be completed prior to transfer (completion of first year);
- A copy of the first page of the LSDAS Report originally submitted for admission to law school; and
- The \$50 registration fee (check or money order), payable to Valparaiso University.

Transfer Reactivation Candidates

Students seeking transfer who completed an original application to Valparaiso University School of Law for first year admission, simply need to reactivate their prior application (as long as it was in the previous year), and submit the following additional information:

- A letter of good standing from the dean of the law school currently attending;
- Certified academic transcripts covering all course work completed prior to transfer; and
- The application fee.

Credit Awarded to Transfer Students

A student transferring to Valparaiso University School of Law from another law school may receive up to 30 hours of course credit, provided:

- That the student meets the scholastic average required for graduation by that law school and all other conditions and requirements for continued attendance at that school;
- That the student's scholastic standing meets the requirements of the Valparaiso University School of Law for advanced standing;
- That the work which the student has completed is similar in character to that which is given at Valparaiso University School of Law; and
- That the student has met the entrance requirements of Valparaiso University School of Law for first year law students.

The right is reserved to withhold such credit, wholly or in part. Credit which has been granted provisionally may be withdrawn because of unsatisfactory work at Valparaiso University School of Law. No advanced standing is given for courses completed with a grade of 1.7 (C-) or below (or the equivalent).

Prior to registration, a student admitted with advanced standing must consult with the School of Law's Associate Dean for Academic Affairs regarding credit to be transferred. The amount of credit transferred depends on the quality of the student's record and the relationship of the coursework to the program at Valparaiso University School of Law. A maximum of 30 hours of course credit may be transferred.

Grades from transferred credits will not be used to compute the student's cumulative grade point average at Valparaiso University School of Law. The student must obtain and maintain a grade point average of at least a 2.0 (C) at Valparaiso University School of Law to be eligible for a degree. In the computation of a student's standing, grades of 0.0 (or F) earned at Valparaiso University School of Law are included. Students who enter with advanced standing do not have an official class ranking until graduation.

Visiting Student Application

In order to apply as a visiting student, an applicant must submit:

- A completed application of admission, visiting status;
- A letter of good standing from the Dean of the law school currently attending, indicating that credits taken at Valparaiso University School of Law will be accepted by that institution as transfer credit;
- An official transcript covering all law school course work completed.

INFORMATION FOR THE MASTER OF LAWS DEGREE

Admission Criteria and Procedures

Each applicant must: (1) have a law degree with high academic standing from a recognized foreign university; (2) receive a minimum TOEFL score of 575 (paper-based), 230 (computer-based), or successfully complete the INTERLINK program (or a comparable intensive English program); and (3) provide a notarized statement of

financial support. In addition, each applicant must: (1) complete the LL.M. application; (2) provide at least two letters of recommendation commenting in detail on the scholastic and professional qualifications of the applicant; and (3) provide original or certified true copies of academic records with a certified English translation for all university work.

The University is required by the Immigration and Naturalization Service to determine that international applicants have sufficient financial resources to cover all of their expenses while in the United States. Therefore, a notarized statement of financial support must be submitted.

Financial Aid

Financial aid will not be available to support students in the LL.M. program. Applicants are encouraged to seek assistance from their governments or other outside sources.

INFORMATION FOR THE PROSPECTIVE JD/MA, JD/MS, OR JD/MALS APPLICANT

Admission Criteria and Procedures

Persons should apply to the MA, MS, or MALS program at the same time that they first apply to the School of Law. Though the law school and graduate schools will share applicant information, the graduate admission decisions and the law school admission decisions are SEPARATE PROCESSES. Admission to one program does not guarantee admittance to the other. All dual degree applicants should submit a \$20 application fee directly to the graduate division along with their application to the graduate program, in addition to the \$50 application fee to the law school.

INFORMATION FOR THE PROSPECTIVE JD/MBA APPLICANT

Admission Criteria and Procedures

Students interested in applying to the JD/MBA program must complete the School of Law Application, the supplemental Dual Degree Application Form, take the Law School Admission Test (LSAT) and the Graduate Management Admission Test (GMAT), and submit the \$20 application fee to the Business School and \$50 application fee to the School of Law.

VALPARAISO UNIVERSITY SCHOOL OF LAW HONOR CODE

I. Citation

These provisions, the rules and procedures herein may be cited and referred to as the Valparaiso University School of Law Honor Code.

II. Preamble

The Valparaiso University School of Law Honor Code is adopted to promote and ensure the opportunity of each student to pursue legal education to the best of his or her ability in an atmosphere of trust and mutual respect. The Code recognizes that achievement of these goals is ultimately dependent on the integrity of each individual student.

Nothing herein, including the provisions of Article XII, shall be interpreted in conflict with standards 205 and 208 of the Accreditation Standards of the American Bar Association, requiring the dean and faculty to retain control over matters entrusted to them by the standards.

III. Scope

The Honor Code applies to the behavior of any student of the Valparaiso University School of Law.

IV. Canons

The following canons are general principles, representing objectives toward which every Valparaiso University law student should strive. They constitute standards of professional conduct which should provide guidance for students in many specific situations.

* A student should scrupulously regard the rights of others and should observe high ethical standards in his or her conduct. A student should strive to promote an academic environment where each student has an equal opportunity to use all of the resources of the school. A student should not take any action which deprives another student of a reasonable opportunity to use the resource materials.

* A student should never offer or render and/or receive aid of any kind from another student during an examination. A student who has taken an examination should never offer or render aid concerning the examination to a student who has not yet taken the examination. Likewise, a student who has not yet taken an examination should never request or accept aid from a student who has taken the examination, or obtain a copy of an examination before taking it.

* The Code recognizes that discussions between students are an integral factor of legal education. Within the parameters of specific instructions on any given assignment, students are encouraged to exchange ideas and alternative viewpoints. However, all work submitted for evaluation should ultimately be the result of that student's independent effort. A student should never submit the work of another as his or her own work.

* Except at a public trial, a student participating in or aware of any Honor Code Proceeding should not divulge any information concerning the proceeding outside of the proceeding itself. A student should obey all directions of the Honor Court or Honor Commission.

* Any student associated with the Honor System should be a person of high integrity, competence and of suitable temperament, and be a non-probationary student. The student should strive to maintain an independent and objective attitude in the performance of his or her duties.

* The enforcement of the Honor Code is ultimately dependent on the integrity of each individual student. A student should not initiate Honor Code proceedings if he or she is aware or should have been aware that the accusations are false, nor should a student initiate Honor Code proceedings for the sole purpose of injuring the reputation of another student or in a deliberate attempt to cause another student emotional distress.

V. The Honor Code Pledge

It has been a tradition at the Valparaiso University School of Law to require all students to sign an honor code pledge on the work done for academic credit.

This pledge reads as follows: **I have neither given nor received unauthorized aid.**

Each student must sign the pledge with their examination number.

VI. Violations

As future members of the legal profession, students at the School of Law bear a special responsibility to insist upon and to maintain high standards of integrity. Accordingly, the School of Law has defined the following violations which are subject to discipline in accordance with the procedures set forth in subsequent sections of this Code.

A. Misrepresentation.

Misrepresentation includes any act of fraud or deception by which the student gains or attempts to gain an academic benefit or advantage from the University, its constituent institutions, its faculty, staff, or students, or persons dealing with the University. Examples of this offense include, but are not limited to, the following:

1. forging or altering any University document, record, or instrument of identification;
2. furnishing material information which is known by the student to be false to any official, other employee, or agent of the University;
3. signing the school attendance policy indicating that the student has attended the requisite number of scheduled class meetings per course when in fact the student knows such to be false;
4. falsely signing another student's name to the school attendance policy.

B. Unfair Advantage.

Unfair advantage includes any act of fraud, deception, or improper influence by which the student gains or attempts to gain an academic benefit or advantage from the University, its constituent institutions, its faculty, staff, or students, or persons dealing with the University. "Academic benefit or advantage" results from the student's course work as well as from co-curricular activities such as Law Review, Moot Court, Mock Trial and Client Counseling Competition. Examples of this offense include, but are not limited to, the following:

1. unauthorized copying, collaboration, or use of notes or books on any examination, project, or paper;
2. failing to observe time limits set for an examination by the instructor in charge;
3. lying about the performance of academic work;
4. submitting as one's own and without citation, writings or ideas known by the student to be of another (including those of any person furnishing writing for hire) in any academic pursuit; offering or attempting to offer money or some other thing or service to a member of the University community, including its faculty, staff, and students, in an effort to gain unauthorized academic benefit or advantage;
5. stealing, damaging, or destroying notes or books of students;
6. stealing, hiding, or vandalizing library materials.

C. Obstruction of Honor Code Process.

This section includes any failure to cooperate with the Honor Court, a Presenter, or other agency acting hereunder with respect to the conduct of any investigation or proceeding held in connection with any alleged violation by any other person of the Honor Code.

D. Accessoryship.

This section includes any aid intentionally given to another student in violation of this Code.

E. Corruption of Honor Code Process.

This section includes the use of a position on the Honor Court, or Honor Commission, or as a Presenter, to obtain, or attempt to obtain, a special advantage in academic matters for himself for another where he knows or it is obvious that such action is improper.

The full honor code and procedures are available in the Dean's Office.

VALPARAISO UNIVERSITY SEXUAL HARASSMENT POLICY

Valparaiso University prohibits discrimination and harassment by all faculty, staff, and students. Law students who feel they have been a victim of sexual harassment are encouraged to report the incident to the Associate Dean, the

Director of Student and Young Alumni Services, or one of the University Sexual Harassment Complaint Advisors/Advocates. A list of Sexual Harassment Complaint Advisors/Advocates may be obtained by calling: 1) the SAAFE Office at 464-6860 or 2) the Assistant Provost for Student Affairs at 464-5411. The full policy and procedures found in the University's Student Handbook is distributed to all new law students.

WESEMANN HALL LEGEND

LOWER LEVEL

Office

- 14 Government Documents Librarian, Sally Holterhoff
15 Government Information Coordinator, Susan Waldschmit

FIRST FLOOR

- 108 Periodicals Asst., Noelle Raelson
109 Educational Services Librarian, Steven R. Probst
111 Assoc. Dean for Library Services, Mary Persyn
112 Assoc. Librarian for Access Services, Michael Bushbaum
113 Visiting Librarian, Maribel Nash
118 Looseleaf Supervisor, Joyce Freeman
121 Library Circulation Desk
122 Library Circulation Supervisor, Debbie Blennerhassett
123 Library photocopier
125-130 Career Planning, Director, Valerie Jensen; Asst. Director, Natalie Kijurna;
Public Interest Counselor, Jane Scarpellino; Assoc. Administrator, Jackie Peyton
131 Student Lounge
132 Hessler Seminar Room
133 Chicago Seminar Room
134 St. Louis Seminar Room
136 Staff Lounge
139 Law Review Office – Karen Koелеmeyer
141 Law Review Editor
142 *The Forum*
143 Moot Court and Mock Trial
143-A SBA Office
148 Stride Courtroom
149 Judge's Chambers
152 Jury Room
155 Pelzer Classroom
158 Ulbricht Classroom
160 Benson Classroom
163 Tabor Auditorium

SECOND FLOOR

202 Admissions – Admin. Assoc., Darlene Leatz; Admin. Asst., Beth Heinold;
Recruiter, Kristen Mulligan

205 Dean, Jay Conison

206 Assoc. Administrator – Office of the Dean Paige Reichardt

207 Assoc. Dean, Bruce Berner

208 Assoc. Dean, Curtis Cichowski

209 Financial Administrator, Jan Zoladz

210 Director of Admissions-Operations, Zahra Nwabara

211 Asst. Director Student Financial Planning, Ann Weitgenant

212 Sr. Exec. Administrator – Office of the Dean, Lisa Todd

214A Exec. Director of Admissions, Tony Credit

214 Asst. Registrar, Linda Canada

215 Registrar and Director of Academic Services, Debbie Gleason

216 Prof. Elizabeth Bruch

217 Asst. Administrator - Academics, Debbie Bercik

217 Asst. Administrator – Advancement, Shelly Ruwersma

217 Asst. Director – Advancement, Francie Thomas

218 Prof. Linda Whitton

219 Brassfield Conference Room

220 Prof. Ruth Vance

222 Prof. Mark Adams

224 Prof. Seymour Moskowitz

226 Prof. Derrick Carter

227 Copy/Mail Room

228 Prof. Rosalie Levinson

229 Exec. Administrator - Academic Services, Melissa Mundt

230 Prof. Ivan Bodensteiner

231 Prof. Susan Stuart

232 Prof. Alex Geisinger

233 Prof. Clare Nuechterlein

234 Prof. Rebecca Huss

235 Prof. Jim Loebel

236 Prof. Richard Stith

238 Prof. Jeremy Telman

240 Prof. Susan Stuart

241 Prof. Laura Dooley

242 Prof. John Potts

243 Prof. JoEllen Lind

244 Faculty Lounge

245 Academic Services – Assoc. Administrator, Karen Koелеmeyer;
Assoc. Administrator, Nancy Young

246 Prof. Geneva Brown

247 Prof. Robert Blomquist

248 Prof. Edward Gaffney

249 Prof. Paul Brietzke

250 Prof. David Myers

251	Acquisitions Librarian, Gail Hartzell
252	Technical Services Librarian, Naomi Goodman
253	Cat. Asst. & Interlibrary Loan, Pat Glenn
254	Jerry Boyd, Technical Services Asst. and Library Workroom
255	Student Computer Lab
263	Assoc. Administrator - Technology, Donna Patterson
264	Director of Technology, John Obermann
265	Library Carrel
266	Director of Externships, Lisa Cannon
267	Director of Student and Young Alumni Relations, Marilyn Otis
268	Exec. Director - Advancement, Jim Vondracek
269	Prof. Michael Straubel
270	Prof. Alan Morrisson
271	Prof. Emeritus Jack Hiller

HERITAGE HALL LEGEND

Office

1	Prof. David Welter
2	Prof. E. Gail Tegarden
3	Prof. Marcia Gienapp
4	Conference Room
5	Interview/Lounge
20	Asst. Administrator – Clinic, Sharon Wyatt and Administrative Asst. – Clinic, Kate Patterson
20A	Prof. Barbara Schmidt
21	Exec. Administrator – Clinic Sandy Tengblad
21A	Prof. David Vandercoy
202/203	Classroom
204	Clinic Library
205	Computer Lab
208	Classroom
209	Prof. Paul Kohlhoff
213	Prof. Geneva Brown
2 nd Level	Multiple Interview Rooms