



125<sup>th</sup> ANNIVERSARY  
SCHOOL OF LAW  
1 8 7 9 - 2 0 0 4

VALPARAISO

UNIVERSITY

SCHOOL OF LAW

# BULLETIN

# 2004-2005

---

The material contained in this Bulletin is for information only and does not constitute a contract between the student and the University. The University and its various units reserve the right to revise policies, amend rules, alter or add regulations and requirements, and change financial charges at any time in accordance with the best interests of the institution. Law students should use this bulletin in conjunction with the student handbook "Student Affairs Programs" for relevant student life policies for Valparaiso University.

VALPARAISO UNIVERSITY BULLETIN, **Volume 78, Number 2, August 2004**. This bulletin is also available on the School of Law web page at [www.valpo.edu/law/bulletin/](http://www.valpo.edu/law/bulletin/).

Correspondence Address: Valparaiso University School of Law, Wesemann Hall, 656 S. Greenwich St., Valparaiso, IN 46383.  
Phone: 219-465-7829. Fax: 219-465-7872.

Valparaiso University provides equality of opportunity to its applicants for admission, enrolled students, graduates, and employees. The University does not discriminate with respect to hiring, continuation of employment, promotion, and tenure, other employment practices, applications for admission, or career services and placement on the basis of race, color, gender, age, disability, national origin or ancestry, sexual orientation, or (as qualified herein) religion. An institution committed to its Lutheran tradition, the University reserves its right to promote the teaching of the church and to exercise preferences in admissions and employment-related practices in favor of Lutherans.

## CHANGES IN BULLETIN SINCE 2003-2004

### Faculty Changes:

Prof. Elizabeth Bruch – new member of faculty in Room 216.  
Prof. James Loebel – new member of faculty in Room 246.  
Prof. Jeremy Telman – new member of faculty in Room 238.  
Prof. Paul Kohlhoff – new member of clinic faculty in Heritage - Room 209.  
Prof. Geri Yonover – Retired - Emeritus Professor.  
Prof. Rosalie Levinson awarded the Phyllis & Richard Duesenberg chair.  
Prof. Mary Persyn promoted to Associate Dean for Library Services.  
Prof. Michael Straubel now in Room 269 (in Law Library).  
Prof. Susan Stuart now in Room 240.  
Prof. Alan Morrison now in Room 270(in Law Library).  
New Adjunct Professors are: David Butterfield(Drafting:Local Gov't.), Jeffrey Carmichael (Non Profit Orgs.), Paul Cherry (Trial Practice I), Nancy Coletti (Advanced Appellate Advocacy:Criminal), Larry Grudzien (Employer Health Plans), Christopher Nuechterlein (Trial Practice I), Randall Zromkoski (Drafting: Civil Practice), Robert Kennedy (ATLA), Steve Langer (ATLA), Thomas Riley (Patent Prosecution), John Shanahan (Client Counseling).

### Staff Changes:

Lisa Cannon title change to Director, Career Planning Operations  
Tony Credit title change to Executive Director of Admissions  
Darlene Leatz title change to Administrative Assistant - Admissions  
Ann Weitgenant title change to Asst. Director of Admissions/Financial Aid  
New staff: Gail LaMotte (Admissions Assistant), Laurie Hartman (Director, Career Planning Center), Jane Scarpellino (Public Interest Counselor)

### Curriculum:

Dual degree programs added: JD/MS International Commerce and Policy, JD/MS Sports Administration.  
New courses: Law-235 Drafting: Local Government, 2 cr.; Law 416 Non-Profit Organizations, 2 cr.; Law 418 Sports Law, 2 cr.; Law 420 Bankruptcy, 2 cr.; Law 422 Educational Law, 3 cr.; Law 451 Patent Prosecution, 2 cr.; Law 477 Public International Law: Intro, 3 cr.; Law 479 International Law: Human Rights, 3 cr.; Law 480 Immigration Law, 3 cr.; Law 489 Employee Health Plans: ERISA & HIPAA, 2 cr.; Law 502 Probate Administration & Litigation, 2 cr.  
Part-time policies revised – see page 33.  
Honors Program for entering Fall 2004 class revised – see page 32.  
Concentrations program dissolved beginning with entering Fall 2004 class.

**Existing Course Changes:**

Law 407 UCC: Sales and Commercial Paper changed to Law 407 UCC I: Sales & Commercial Paper.

Law 408 Secured Transactions changed to Law 408 UCC II: Secured Transactions.

Law 477 International Law I title changed to Law 477 Public International Law: Introduction.

Law 478 International Law II title changed to Law 478 International Law: Use of Force.

**Externships:**

Externships are now managed by Associate Dean Curt Cichowski and the Career Planning Center. Please see Externship Guidelines on page 79.

**Other:**

DataVu Online Program – Students can now view their student account (financial). Confirmation of registration is scheduled to begin August 16, 2004, online.

Students who enrolled prior to Fall 2002 are governed by the Bulletin under which they enrolled regarding retention standards.

## TABLE OF CONTENTS

<b>Mission and History</b> .....	7
<b>Academic Calendar</b> .....	8
<b>Deans, Faculty, Librarians &amp; Staff</b> .....	9
<b>Degree Programs</b> .....	19
Juris Doctor .....	19
Master of Laws Degree (LL.M.).....	20
JD/MA Dual Degree.....	20
JD/MALS Dual Degree.....	21
JD/MBA Dual Degree.....	21
JD/MS Dual Degrees.....	22
<b>Course of Study for J.D.</b> .....	22
First Year Curriculum.....	22
Legal Writing & Research .....	23
Ethics .....	24
Perspectives .....	24
Clinical Law Program .....	24
Current Representation .....	25
Externships .....	25
Practicum Component .....	25
Credit Cap/No Classroom Component .....	25
Pro Bono Requirement .....	26
Academic Support.....	27
<b>Academic Program Information</b> .....	27
Registration Procedures .....	27
Change of Classes: Drop / Add / Withdrawal.....	27
Attendance Policy .....	28
A.B.A. Work Rule .....	28
Class Cancellations Due to Weather .....	28
Course Load.....	28
Course Work at Other Approved Law Schools.....	29
Summer Session on Campus .....	29
Summer Session Abroad.....	29
Transcripts .....	30
Undergraduate Course Work at Valparaiso University.....	30
Independent Study.....	31
Auditing of Courses.....	31
Residency Requirements .....	31
Accelerated J.D. Program .....	32
Honors Program .....	32
Part-Time Program.....	32
Honor Code System .....	33
Examinations, Exam Number System .....	34
Personal Computers .....	34
Withdrawal from the School of Law .....	35
<b>Grading System &amp; Quality Points</b> .....	35
Grade Point Averages & Class Rank.....	37

Honors in Scholarship .....	37
<b>Retention &amp; Probation .....</b>	<b>37</b>
Cumulative GPA Requirement, Full-Time Students .....	37
Cumulative GPA Requirement, Part-Time Students .....	38
Consequences of Probation .....	38
<b>Petitions &amp; Readmission.....</b>	<b>38</b>
<b>Graduation Information .....</b>	<b>39</b>
Application for Degree .....	39
Commencement.....	39
Graduation Rate.....	40
<b>Bar Standards &amp; Passage .....</b>	<b>40</b>
<b>Student Consumer Information .....</b>	<b>40</b>
<b>Curricular Offerings.....</b>	<b>41</b>
Required Courses.....	41
Course Availability.....	42
<b>Practice Areas .....</b>	<b>44</b>
<b>Course Descriptions .....</b>	<b>50</b>
First-Year Courses.....	51
Upper-Level Required Courses .....	52
Elective Courses .....	56
LL.M. Required Courses.....	76
<b>Curriculum Guidelines &amp; Policies .....</b>	<b>77</b>
Seminar Policy.....	77
Independent Reading & Research Policy.....	77
Externship Guidelines (5 or fewer credits) .....	78
Externship Guidelines (6-15 credits) .....	81
<b>Special &amp; Endowed Programs .....</b>	<b>85</b>
<b>Awards &amp; Honors .....</b>	<b>87</b>
<b>Law Library.....</b>	<b>88</b>
Facilities .....	88
Access.....	88
Collection.....	89
Computer & Other Electronic Services .....	89
Staff .....	90
Reference & Instruction .....	90
Circulation & Interlibrary Loan Services.....	90
Publications & Displays.....	91
<b>Career Planning Center .....</b>	<b>91</b>
One-on-one Guidance.....	91
Software .....	91
Resources & Programming .....	92
Interview Opportunities .....	92
Professional Contract.....	92
First Year .....	92
Second Year .....	93
Third Year .....	93

<b>Valparaiso Law Alumni</b> .....	<b>93</b>
<b>Student Activities &amp; Organizations</b> .....	<b>94</b>
<b>Student Services</b> .....	<b>98</b>
Athletic Recreation Center.....	98
Bulletin Boards .....	99
Dining Services.....	99
Disabled Student Services.....	99
E-Mail.....	99
Emergencies.....	99
Emergency Student Loan Program .....	99
Faxing.....	100
Finance Office & Student Accounts .....	100
Health Center .....	100
Housing.....	100
Lockers.....	100
Lost & Found.....	101
Multicultural Programs.....	101
Notary Public Services .....	101
Office of Alcohol & Drug Education.....	101
Parking Regulations .....	101
Room Reservations for Wesemann Hall.....	101
Sexual Assault Advocacy & Facilitating Education.....	102
Student Counseling & Development Center.....	102
Student ID Cards .....	102
Transcripts .....	102
University Book Center.....	102
University Police Department.....	102
Valparaiso Union .....	103
VU Campus Directory / Photo Directory .....	103
<b>Financial Information</b> .....	<b>103</b>
Tuition / General Student Fee.....	103
Refunds.....	104
Satisfactory Academic Progress .....	105
Applying for Financial Aid .....	106
Employment Opportunities .....	107
Loan Repayment Assistance Programs .....	107
Awards & Scholarships .....	108
<b>Admission Requirements</b> .....	<b>108</b>
<b>Valparaiso University School of Law Honor Code</b> .....	<b>112</b>
<b>Sexual Harassment Policy</b> .....	<b>114</b>
<b>Legend: Wesemann Hall</b> .....	<b>114</b>

## **MISSION AND HISTORY**

The Valparaiso University School of Law is dedicated to scholarship, integrity, community, and service. Our mission statement reads:

Valparaiso University School of Law empowers talented individuals to realize their potential and achieve success in their chosen careers. Our graduates, as leaders in the profession and their communities, make a difference.

Valparaiso University (VU) is a private university located in Valparaiso, Indiana (55 miles southeast of Chicago, Illinois). VU was founded in 1859 as the Valparaiso Male and Female College and rechartered in 1906 as Valparaiso University. In 1925, VU was purchased by the Lutheran University Association, an Indiana corporation comprised of persons affiliated with the Lutheran Church-Missouri Synod and interested in actively promoting higher education in the Christian context. VU continues to be the largest Lutheran-affiliated educational institution in the U.S. The University holds membership in the North Central Association of Colleges and Schools.

The Valparaiso University School of Law (Valpo Law) was founded in 1879 as the Northern Indiana Law School. In 1905 it became part of Valparaiso University. Valpo Law received its American Bar Association accreditation in 1929 and was admitted into membership in the Association of American Law Schools in 1930. The degree of Juris Doctor, which is granted by the School, is approved by the Board of Regents of the University of the State of New York. The School of Law offers the traditional three-year full-time program, an accelerated two-and-a-half year program, and a five-year part-time program toward the Juris Doctor degree, a Master of Laws degree program, and the following dual degree programs; JD/MBA, JD/MALS, JD/MA (psychology), JD/MS International Commerce & Policy, and JD/MS Sports Administration.



**VALPARAISO UNIVERSITY SCHOOL OF LAW  
ACADEMIC CALENDAR 2004-2005**

**FALL SEMESTER 2004**

Aug. 19-20, Thurs.-Fri.	Early Law II & III Registration & Attendance Confirmation (Optional)
Aug. 19-20, Thurs.-Fri.	New student orientation/registration
Aug. 23, Monday	8:00 a.m. INSTRUCTION BEGINS
Aug. 23-24, Mon.-Tues.	8:30 - 5:00 p.m. Law II & III Registration & Attendance Confirmation
Sept. 6, Monday	Classes in Session - Labor Day
Aug. 30, Monday	5:00 p.m. Deadline for Drop/Add
Oct. 7-8, Thurs.-Fri.	No Classes –Professional Development Days/1L Practice Exam
Oct. 9, Saturday	Homecoming Day
Oct. 11, Monday	Deadline to submit new externship proposal for Spring 2005
Oct. 15, Friday	Last day to file application for J.D. conferred May or Aug. 2005
Oct. 22, Friday	5:00 p.m. Deadline to withdraw from course with a grade of W
Nov. 21, Sunday	5:00 p.m. THANKSGIVING RECESS BEGINS
Nov. 28, Sunday	THANKSGIVING RECESS ENDS
Dec. 6, Monday	<b><u>Thursday Class Schedule</u></b>
Dec. 7, Tuesday	INSTRUCTION ENDS. <b><u>Friday Class Schedule.</u></b> Deadline to withdraw officially from VU for Fall
Dec. 8, Wednesday	READING DAY
Dec. 9, Thursday	8:30 a.m. FINAL EXAMINATIONS BEGIN
Dec. 17, Friday	5:00 p.m. FINAL EXAMINATIONS END
Dec. 12, Sunday	2:30 p.m. December Graduates -- Commencement -- VU Chapel
Dec. 30, Tuesday	12:00 noon December Graduate Grade Deadline
Jan. 17, Monday	4:00 p.m. Deadline for all grades

**SPRING SEMESTER 2005**

(AALS Meeting, Jan. 5-8 – Confirmed)

Jan. 10, Monday	8:00 a.m. INSTRUCTION BEGINS
Jan. 10-11, Mon.-Tues.	8:30 - 5:00 p.m. All law students verify attendance and registration
Jan. 17, Monday	5:00 p.m. Deadline for Drop/Add
Jan. 17, Monday	NO CLASSES Martin Luther King Commemoration
Jan. 17, Monday	4:00 p.m. Deadline for all grades
Feb. 10, Thursday	Deadline to submit new externship proposal for Summer/Fall 2005
Feb. 27, Sunday	SPRING RECESS BEGINS
March 13, Sunday	SPRING RECESS ENDS
Apr. 1, Friday	5:00 p.m. Deadline to withdraw from course with grade of W
Apr. 15, Friday	5:00 p.m. Last day to file application for J.D. conferred in Dec. 2005
Apr. 22, Friday	NO CLASSES Good Friday Holiday
May 3, Tuesday	<b><u>Friday Class Schedule.</u></b> INSTRUCTION ENDS. Deadline to withdraw officially
May 4, Wednesday	READING DAY
May 5, Thursday	8:30 a.m. FINAL EXAMINATIONS BEGIN
May 14, Saturday	12:00 noon FINAL EXAMINATIONS END
May 18, Wednesday	12:00 noon Deadline for grades for May graduates
May 21, Saturday	11:00 a.m. Commencement -- VU Chapel
June 14, Friday	12:00 noon Deadline for Spring grades

## DEANS, FACULTY, LIBRARIANS

### **Jay Conison - Dean and Professor of Law**

219/465-7834, jay.conison@valpo.edu

Degrees: J.D. University of Minnesota, 1981; M.A. University of Minnesota, 1978; B.A. Yale College, 1975.

Interest Areas Include: Employee Benefit Plans, and Legal Philosophy. Dean Conison writes primarily on employee benefit plans and the philosophical analysis of legal concepts. Dean Conison is co-chairman of the Clinical and Skills Training Committee of the ABA Section of Legal Education and Admissions to the Bar.

### **Bruce G. Berner - Associate Dean for Academics and Seegers Professor of Law**

219/465-7845, bruce.berner@valpo.edu

Degrees: LL.M. Yale Law School, 1978; LL.B. 1967, B.A. 1965, Valparaiso University.

Interest Areas Include: Criminal Law and Procedure, and Evidence. After practicing with a New Jersey law firm, Professor Berner joined the faculty at Valparaiso and has taught a broad cross-section of courses ranging from legal history and contracts to criminal law and evidence. He has published articles on search and seizure and on the insanity defense. After serving as Special Deputy Prosecutor on the Ford Motor Company "Pinto" case, he continues to consult in many products liability cases.

### **Curtis W. Cichowski - Associate Dean for Administration and Lecturer in Law**

219/465-7841, curt.cichowski@valpo.edu

Degrees: J.D. Valparaiso University, 1981; B.A. Carroll College, 1978.

Interest Areas Include: Copyright, Trademark & Unfair Competition, International Intellectual Property Law, branding and marketing. Dean Cichowski's administrative responsibilities include the career planning operation, the admissions operation, the technology operation, and the externship program.

### **Mary G. Persyn - Associate Dean for Library Services and Associate Professor of Law**

219/465-7830, mary.persyn@valpo.edu

Degrees: J.D. Notre Dame Law School, 1982; M.L.S. University of Oregon, 1969; A.B. Creighton University, 1967.

Interest Areas Include: Legal Writing and Research. Professor Persyn worked as Social Sciences Librarian at Miami of Ohio and was on the staff of the Notre Dame Law School Library before joining Valparaiso's law school faculty.

### **Mark L. Adams - Professor of Law**

219/465-7869, mark.adams@valpo.edu

Degrees: J.D. University of Chicago, 1988; B.A. Williams College, 1983.

Interest Areas Include: Contracts, Labor and Employment Law and Legal Writing. Professor Adams practiced with Davis Wright Tremaine in Seattle, Washington, where he concentrated in labor and employment law. He later served as Legal Counsel and Dean of Students at the Northwest School in Seattle, and was a volunteer staff attorney at the Neighborhood Legal Services of King County. Prof. Adams is director of the LL.M. program.

### **Robert F. Blomquist - Professor of Law**

219/465-7857, robert.blomquist@valpo.edu

Degrees: J.D. Cornell Law School, 1977; B.S. University of Pennsylvania, Wharton School, 1973.

Interest Areas Include: Environmental Law and Policy, Torts, Legislation and International Environmental Law. As an associate and later shareholder/director of a New Jersey law firm, he specialized in federal litigation, environmental law and appellate practice. He served as Vice-Chair of the Indiana Pollution Prevention Board, the Governor's expert environmental and natural resources policy review panel of the Indiana Government Operations Committee, and a two year term as a Porter County Councilman-at-Large. He consults on torts and environmental cases from around the nation.

**Ivan E. Bodensteiner - Professor of Law**

219/465-7852, ivan.bodensteiner@valpo.edu

Degrees: J.D. Notre Dame Law School, 1968; B.A. Loras College, 1965.

Interest Areas Include: Constitutional Law, Civil Rights, Evidence, and Civil Procedure. Prof. Bodensteiner served as director of the Legal Services Program of Fort Wayne, IN, and the law school's clinical program, consultant to the Legal Aid Society of Hawaii, and director of litigation for the Legal Services Program of Northern Indiana and the Legal Services Organization of Indiana. Prof. Bodensteiner served as Dean from 1985-90 and 1997-98. He is active in civil rights litigation, and directs the law school's pro bono program and Honors Program.

**Paul H. Brietzke - Professor of Law**

219/465-7875, paul.brietzke@valpo.edu

Degrees: Ph.D. University of London, 1981; J.D. University of Wisconsin, 1969; B.A. Lake Forest College, 1966.

Interest Areas Include: Law and Economics, Contracts, Antitrust Law, International Human Rights, and Globalization.

Professor Brietzke favors interdisciplinary approaches to law and his special interest in law are antitrust, law and development, comparative law & economics, and African law. He is widely published on many subjects and is one of the leading scholars on Ethiopian law. He is an Editor of Third World Legal Studies, which is published at Valparaiso. Professor Brietzke is a member of Phi Beta Kappa.

**Elizabeth M. Bruch – Assistant Professor of Law**

219/465- , elizabeth.bruch@valpo.edu

Degrees: J.D. University of Wisconsin, 1989; B.A. Valparaiso University, 1986.

Interest Areas Include: Human Rights, Torts, Immigration Law and International Law. Professor Bruch has practiced with Gray, Plant, Mooty, Mooty & Bennett in the Twin Cities, was an Attorney with the Minnesota Advocates for Human Rights, and was Executive Officer for the Human Rights Chamber for Bosnia & Herzegovina. She taught Legal Writing and Legal Method at Arizona State University Law School and has been a Practitioner in Residence at the American University School of Law in D.C., where she has taught in the Human Rights Clinic and taught Torts, Immigration Law and International Law.

**Derrick Augustus Carter - Professor of Law**

219/465-7823, derrick.carter@valpo.edu

Degrees: J.D. Valparaiso University, 1975; B.S. Eastern Michigan University, 1972.

Interest Areas Include: Criminal Law, Criminal Procedure, Appellate & Trial Advocacy, and Law Office Practice. Professor Carter is formerly from the Michigan Appellate Defender Office. He has handled hundreds of criminal appeals, and he has written several law review articles concerning criminal law and criminal procedure.

**Laura Gaston Dooley - Professor of Law**

219/465-7885, laura.dooley@valpo.edu

Degrees: J.D. Washington University School of Law, 1986; B.A. University of Arkansas, 1982.

Interest Areas Include: Civil Procedure, Complex Litigation, and Conflict of Laws. Professor Dooley first clerked for a federal district court judge and then served as law clerk to an Eighth Circuit U.S. Court of Appeals judge. She has written articles in the areas of feminist procedure, medical ethics, and habeas corpus. Professor Dooley is a member of Phi Beta Kappa, the Order of the Coif and American Law Institute.

**Edward McGlynn Gaffney, Jr. - Professor of Law**

219/465-7860, edward.gaffney@valpo.edu

Degrees: LL.M. Harvard Law School, 1976; M.A. 1975, J.D. 1974, Catholic University of America; S.T.J. Gregorian University, 1967; B.A. St. Patrick's College, 1963.

Interest Areas Include: Constitutional Law, Criminal Law and Procedure, Legal History, and Ethics. A member of the D.C. bar and of several federal courts, Professor Gaffney has written extensively about religious freedom and continues to assist religious and other non-profit organizations in cases involving the First Amendment. Professor Gaffney served as dean from 1991-1997. He has been responsible for bringing numerous Supreme Court justices and dignitaries to our campus and to participate in our program in London and Cambridge.

**Alex Geisinger - Professor of Law**

219/465-7881, alex.geisinger@valpo.edu

Degrees: LL.M. Harvard, 1996; J.D. University of Connecticut, 1992; B.A. Franklin and Marshall College, 1987.

Interest Areas Include: Environmental Law, and Civil Procedure (particularly complex litigation issues). From 1992 to 1995, Professor Geisinger was an adjunct instructor at the University of Connecticut School of Law and an associate in the litigation department of Day, Berry & Howard in Hartford, Ct. He directs the Environmental Law Clinic and has written articles on various issues in environmental law.

**Richard Gordon Hatcher - Special Consultant to the Dean**

219/465-7896, richard.hatcher@valpo.edu

Degrees: J.D. Valparaiso University, 1959; B.S. Indiana University, 1956.

Interest Areas Include: Constitutional Law, Local Government, and Employment Discrimination. Perhaps best known as the first African-American elected mayor of a major American city and as a major national and international figure in the civil rights movement, Professor Hatcher has had a distinguished career in public service.

**Rebecca J. Huss - Professor of Law**

219/465-7856, rebecca.huss@valpo.edu

Degrees: LL.M. University of Iowa, 1995; J.D. University of Richmond, 1992; B.A. University of Northern Iowa, 1989

Interest Areas Include: Business Associations, Mergers & Acquisitions, Securities Regulation, Animal Law, and International Commercial Dispute Resolution. Prior to joining the law faculty, Professor Huss practiced corporate law in two large law firms as well as working in the law department of the animal health division of a pharmaceutical company.

**Rosalie Berger Levinson – Phyllis & Richard Duesenberg Professor of Law**

219/465-7854, rosalie.levinson@valpo.edu

Degrees: J.D. Valparaiso University, 1973; M.A. 1970, B.A. 1969, Indiana University.

Interest Areas Include: Constitutional Law, Federal Litigation, and Civil Rights. Professor Levinson has served as staff attorney for a public interest law firm and has been involved in substantial civil rights litigation. Her publications include a treatise and textbook on civil rights litigation and articles addressing sexual harassment in the workplace, rights of the learning disabled, gender discrimination, free speech rights of government employees, due process violations, and church-state issues. Professor Levinson is a member of Phi Beta Kappa.

**JoEllen Lind - Professor of Law**

219/465-7861, joellen.lind@valpo.edu

Degrees: J.D. University of California, Los Angeles, 1976; A.B. Stanford University, 1972.

Interest Areas Include: Civil Procedure, Remedies, Philosophy of Law, and the Uniformed Commercial Code. Professor Lind has been involved in legal education since 1977 and taught at the U. of Pacific and the U. of Utah before coming to Valparaiso. Professor Lind is also a candidate for a Ph.D. in philosophy from the University of Utah and has published major articles combining her interests in law, philosophy and politics. She has a particular interest in the way legal institutions have affected the historical situation of women. Professor Lind is a member of Phi Beta Kappa.

**James F. Loebl – Assistant Professor**

219/465-7809, james.loebl@valpo.edu

Degrees: LL.M. University of Florida Levin College of Law, 2000; J.D. University of Wisconsin, 1992; M.B.A. Harvard Graduate School of Business Administration, 1982; B.S. Santa Clara University, 1978.

Interest Areas Include: Trusts & Estates, Estate Planning, Taxation, and Commercial Law. Before coming to Valparaiso Professor Loebl was a Visiting Assistant Professor at the University of Florida College of Law. He has also held teaching positions at the University of Wisconsin – Green Bay, and Indiana/Purdue University – Fort Wayne. Following law school he was a Clerk for Judge Charles P. Dykman of the Wisconsin Court of Appeals in Madison, Wisconsin.

**Seymour Moskowitz - Professor of Law**

219/465-7858, sy.moskowitz@valpo.edu

Degrees: J.D. Harvard Law School, 1966; B.A. Columbia University, 1963.

Interest Areas Include: Elder Law, Administrative Law, Health Care Law, Family Law, and Pretrial Skills. Professor Moskowitz worked for Legal Services of Gary, Indiana, helped found a law-reform project in Northwest Indiana and played a crucial role in the development of the law school's clinical program. His scholarly interests lie in the pretrial processes, labor, family, and health law. He has published several treatises on legal issues in discovery and has written extensively about topics in employment, health, elder and family law.

**Alan Morrisson – Distinguished Practitioner in Residence**

219/465-7999, alan.morrisson@valpo.edu

Degrees: J.D. 1970, LL.B. 1962, B.A. 1959, Valparaiso University

Interest Areas Include: Business Planning, Federal Income Tax and Corporate Finance.

Mr. Morrisson is a former Senior Vice President of the Sverdrup Corporation in St. Louis.

**David A. Myers - Professor of Law**

219/465-7864, david.myers@valpo.edu

Degrees: J.D. University of Illinois, 1976; B.A. Drake University, 1973.

Interest Areas Include: Property and Entertainment Law. Professor Myers served as law clerk for an Iowa Supreme Court Justice. He joined the law school faculty after teaching agricultural law in the Department of Agricultural Economics at the University of Illinois. In addition to his courses in property and entertainment law, Professor Myers also offers a class in mass media law.

**Clare Nuechterlein - Assistant Professor of Law**

219/465-7948, clare.nuechterlein@valpo.edu

Degrees: J.D. Valparaiso University, 1978; M.A.L.S. 1975; B.A. 1972.

Interest Areas Include: Legal writing, federal criminal law, civil litigation, and law and literature.

Professor Nuechterlein worked for the U.S. Justice Department for eleven years, until 2000, as an Assistant U.S. Attorney for the Eastern District of California. Prior to that she was the City Attorney for the City of Goshen, Indiana, from 1980-1983; and an Attorney Advisor to the Assistant Secretary of Education for Civil Rights, U.S. Department of Education, Washington, D.C. from 1986-1989. She writes and edits "The Federal Forfeiture Guide" for federal practitioners in that field.

**John J. Potts - Professor of Law**

219/465-7855, john.potts@valpo.edu

Degrees: J.D. Boston College Law School, 1974; M.S. Northeastern University, 1975; B.A. University of New Mexico, 1969.

Interest Areas Include: Taxation, Legal Philosophy, the Right to Life of Unborn Children. Professor Potts was a senior tax specialist for Peat, Marwick, Mitchell & Co., then an attorney for Keleher & McLeod, PA., in Albuquerque, New Mexico. He was Chairman, Board of Directors, Section of Taxation, New Mexico State Bar Association, and the first President, St. Thomas More Lawyers' Guild of the Diocese of Gary. He has served as faculty advisor to Campus Pro-Life and Jus Vitae, and for years was president of Pro-Life Action, Inc. In 1985 he received the Stinchfield Memorial Award from Porter County Right to Life for law reform activism.

**Richard Stith - Professor of Law**

219/465-7871, richard.stith@valpo.edu

Degrees: Ph.D. 1973, J.D. 1973, M.Phil. 1971 Yale University; M.A. University of California, Berkeley, 1967; A.B. Harvard College, 1965.

Interest Areas Include: Legal History, Comparative Law, Criminal Law, and Jurisprudence. Professor Stith has served as Director of the Developmental Program in Bio-medical Ethics at St. Louis University School of Medicine, and has taught or done research in Ukraine, Spain, Chile, India, Nepal, Mexico, and China. He has written significantly on fundamental matters in legal and ethical theory and been active in the pro-life movement. He is a member of the Board of Editors of the American Journal of Comparative Law and of the Advisory Council of the National Lawyers Association.

**Michael S. Straubel - Associate Professor of Law**

219/465-7812, mike.straubel@valpo.edu

Degrees: LL.M. McGill University, 1989; J.D. Marquette University, 1982; B.S. Western Michigan University, 1979.

Interest Areas Include: International Law, International Business Law, Legal Writing and Research, and Air and Space Law.

Professor Straubel clerked for a Michigan trial court judge and served as a city attorney. His scholarly interests include international law, space law, and sports law. He now teaches courses in international law and international business transactions. He also coaches the University's cross country and track team.

**Susan P. Stuart - Associate Professor of Law/Director of Academic Success Program**

219/465-7996, susan.stuart@valpo.edu

Degrees: J.D. Indiana University School of Law, 1982.

Interest Areas Include: Legal Research, Education/Labor, Commercial and Business Litigation, Bankruptcy. Professor Stuart has served as a Lecturer in Law for Legal Research and Writing at Indiana University School of Law, Bloomington. She was also an Instructor for the Indiana Conference for Legal Education Opportunity (ICLEO). Her professional activities include participation in the National Organization of Lawyers for Education Associations; American, Indiana State (past member), Indianapolis Bar Associations (past member), Legal Writing Institute; and the Indiana State Teachers Association (past member). Among her other publications, her most recent work-in-progress includes articles on education privacy for school children.

**D. A. Jeremy Telman – Assistant Professor of Law**

219/465-7811, jeremy.telman@valpo.edu

Degrees: J.D. New York University School of Law, 1999; Ph.D. Cornell University, 1993; B.A. Columbia University, 1985

Interest Areas Include: Business Law, International Law, and Litigation.

Prior to law school Professor Telman was a visiting assistant professor at the College of Charleston. After law school he was a Clerk for Judge Rosemary Barkett of the 11<sup>th</sup> Circuit Court of Appeals. Before joining the Valpo law faculty he practiced in the filed of commercial litigation with Sidley Austin Brown & Wood in New York.

**Ruth C. Vance - Professor of Law**

219/465-7862, ruth.vance@valpo.edu

Degrees: J.D. Valparaiso University, 1982; B.A. Olivet College, 1979.

Interest Areas Include: Legal Writing and Research, Workers' Compensation and Employment Rights, and Alternative Dispute Resolution. Before joining the law faculty, Professor Vance practiced with a law firm and was a trust administrator and attorney for a bank. She is a past Chair of the Section on Legal Writing, Reasoning and Research of the American Association of Law Schools. Professor Vance has also served on the Board of Directors of the Association of Legal Writing Directors. She has served as trainer in mediation skills and is a special education mediator. At Valparaiso she coaches the negotiation team.

**David E. Vandercoy - Professor of Law/Director of Clinic**

219/465-7865, david.vandercoy@valpo.edu

Degrees: LL.M. New York University School of Law, 1980; J.D. Dickinson School of Law, 1974; B.A. Pennsylvania State University, 1971.

Interest Areas Include: Clinical Programs, Pretrial, Trial and Appellate Advocacy. Professor Vandercoy practiced law in the areas of civil and criminal litigation. He is director of Valparaiso's clinical program. Professor Vandercoy remains active in litigation.

**Linda S. Whitton - Professor of Law**

219/465-7863, linda.whitton@valpo.edu

Degrees: J.D. 1986, B.A. 1979, Valparaiso University.

Interest Areas Include: Elder Law and Property. Before law school, Professor Whitton was the Communications Director of the Federal Home Loan Bank of Chicago. After graduation she clerked for a Federal Judge in the Southern District of Indiana and then entered private practice in the areas of corporate and real estate law with an Indianapolis law firm. Professor Whitton is a council member of the ABA section of Real Property, Probate and Trust Law and is the Reporter for the Revised Uniform Durable Power of Attorney Act.

## Clinic Faculty

### **Marcia Gienapp - Professor of Law**

219/465-7906, [marcia.gienapp@valpo.edu](mailto:marcia.gienapp@valpo.edu)  
Clinical Law Program (General Civil Cases)  
Degrees: J.D. 1977, B.A. 1973, Valparaiso University.

### **Paul M. Kohlhoff – Assistant Professor**

219/465-7938, [paul.kohlhoff@valpo.edu](mailto:paul.kohlhoff@valpo.edu)  
Clinical Law Program (Tax Clinic)  
Degrees: J.D. 1986, Valparaiso University; B.S. 1983, Purdue University

### **Barbara A. Schmidt - Professor of Law**

219/465-7907, [barbara.schmidt@valpo.edu](mailto:barbara.schmidt@valpo.edu)  
Clinical Law Program (Small Claims Mediation)  
Degrees: J.D. 1973, B.A. 1970, Valparaiso University.

### **Elizabeth G. Tegarden - Lecturer in Law**

219/465-7903, [elizabeth.tegarden@valpo.edu](mailto:elizabeth.tegarden@valpo.edu)  
Clinical Law Program (Juvenile Law)  
Degrees: J.D. Valparaiso University, 1981;  
B.A. Boston University, 1976.

### **David Welter- Professor of Law**

219/465-7905, [david.welter@valpo.edu](mailto:david.welter@valpo.edu)  
Clinical Law Program (Criminal Law)  
Degrees: J.D. 1990, B.A. 1983, Valparaiso University.

## Law Librarians

### **Michael J. Bushbaum - Associate Law Librarian for Access Services**

219/465-7822, [mike.bushbaum@valpo.edu](mailto:mike.bushbaum@valpo.edu)  
Degrees: M.Lib. University of Washington, 1994;  
J.D. Northwestern School of Law of Lewis and Clark College, 1993;  
B.S. University of Nevada, Reno, 1990

### **Naomi J. Goodman - Technical Services Librarian**

219/465-7878, [naomi.goodman@valpo.edu](mailto:naomi.goodman@valpo.edu)  
Degrees: Dip.Lib. University of New South Wales, 1969;  
B.A. University of Queensland, 1968.

### **Sally Holterhoff - Government Information / Reference Librarian**

219/465-7866, [sally.holterhoff@valpo.edu](mailto:sally.holterhoff@valpo.edu)  
Degrees: M.A.L.S. University of Wisconsin - Milwaukee, 1975;  
B.A. Ohio State University, 1970.

### **Gail Hartzell - Acquisitions Librarian**

219/465-7836, [gail.hartzell@valpo.edu](mailto:gail.hartzell@valpo.edu)  
Degrees: M.L.S. Indiana University - Bloomington, 1992;  
B.A. Kent State University, 1968.

**Professors of Law Emeriti:**

Louis F. Bartelt, Jr.  
Philipp L. Brockington  
Charles A. Ehren, Jr.  
Jack A. Hiller  
Alfred W. Meyer  
Geri J. Yonover

**Adjunct Faculty**

Margo Babineaux  
Former Counsel for U.S. Steel  
Labor Arbitration

Philip Benson  
U.S. Attorney's Office  
Trial Practice I & Mock Trial

Judge Roger V. Bradford  
Porter Superior Court  
Trial Practice I

David Butterfield  
Attorney  
Legal Drafting: Local Government

Jeffrey Carmichael  
Attorney  
Non Profit Organizations

Paul R. Chael  
Chapter 13 Trustee, U.S. Bankruptcy Court  
Bankruptcy

Jeffrey Clymer  
Attorney, Querrey & Harrow  
Pretrial Skills

Bonnie C. Coleman  
Partner, Hodges & Davis  
Seminar: Law and Literature

H. Jonathon Costas  
Partner, Costas & Norman; Mayor of Valparaiso  
Legal Drafting: Business Law

Nancy Colletti  
Attorney  
Advanced Appellate Advocacy:Criminal



Brian Gensel  
Chief Deputy Prosecuting Attorney, Porter County  
Trial Practice I

Robert Gilmore  
Circuit Court Judge, LaPorte County  
Pretrial Skills

Daniel Gioia  
Partner, Spangler, Jennings & Dougherty  
Medical Malpractice

Larry Grudzien  
Attorney  
Employer Health Plans

Lynn Hammond  
Attorney, Law Firm of Lynn Hammond  
Pretrial Skills

David L. Hollenbeck  
Partner, Blachly, Tabor, Bozik & Hartman  
Worker's Compensation, Municipal Finance Law, Local Government Law

Trista Hudson  
Lake County Deputy Prosecutor  
Pretrial Skills

Brian J. Hurley  
Partner, Douglas, Alexa, Koeppen & Hurley  
Legal Drafting: Real Estate

Steven A. Johnson  
Attorney, Steven A. Johnson & Assocs.  
Labor Arbitration

James L. Jorgensen  
Partner, Hoepfner, Wagner & Evans  
Land Transfer

James M. Kapitan  
Partner, Rice & Kapitan  
Pretrial Skills

Robert Kennedy  
Attorney, Offices of Robert Kennedy  
ATLA

Kathleen Bom Lang  
Probate Commissioner, LaPorte County Courthouse  
Advanced Appellate Advocacy:General, Pretrial Skills

Steven Langer  
Attorney, Langer & Langer  
ATLA

John Martin  
Attorney, Tsoutsouris & Bertig  
Trial Practice I

Penny Meyers  
Attorney, Sanders, Pianowski, LLP  
Pretrial Skills

Magistrate Christina J. Miller  
Lake County Circuit Court  
Family Law Practicum

Jane Woodward Miller  
Deputy Prosecuting Attorney, St. Joseph County Prosecuting Attorney's Office  
Trial Practice I

Magistrate Christopher Nuechterlein  
Robert Grant Courthouse, South Bend  
Trial Practice I

Tracy L. Reilly  
Attorney, the Entertainment and Intellectual Property Group - Chicago  
Legal Drafting: Intellectual Property & Entertainment Law

Thomas Riley  
Attorney, McCracken & Frank LLP  
Patent Prosecution

Gwenn R. Rinkenberger  
Attorney, County Commissioner's Office, Porter County  
Trial Practice I

Judge Andrew P. Rodovich  
United States Magistrate Judge, Northern District of Indiana, Hammond Division  
Trial Practice II

Richard J. Rucich  
Partner, Blachly, Tabor, Bozik & Hartman  
Probate Administration and Litigation

Donald Schlyer  
Attorney, Schlyer & Associates  
Trial Practice I

Laura Seng  
Associate Attorney, Barnes & Thornburg  
Health Care Process

John Shanahan  
Attorney, Rhame & Elwood  
Client Counseling

Adam Stern  
Cook County Office of the Public Guardian, Chicago  
Children and the Law

Charles V. Vaughan  
Attorney, Vaughan & Vaughan  
Trial Practice I

Roger Weitgenant  
Attorney at Law  
Pretrial Skills

Randall Zromkoski  
Attorney  
Drafting:Civil Practice

## **Administration**

Dean's Office 465-7834; Fax: 465-7872

Jay Conison, Dean [jay.conison@valpo.edu](mailto:jay.conison@valpo.edu)

Bruce Berner, Associate Dean for Academics [bruce.berner@valpo.edu](mailto:bruce.berner@valpo.edu)

Curtis W. Cichowski, Associate Dean for Administration [curt.cichowski@valpo.edu](mailto:curt.cichowski@valpo.edu)

Lisa Todd, Administrative Assistant to the Dean [lisa.todd@valpo.edu](mailto:lisa.todd@valpo.edu)

Admissions and Student Financial Planning 465-7829; Fax: 465-7808

Tony Credit, Executive Director of Admissions [tony.credit@valpo.edu](mailto:tony.credit@valpo.edu)

Zahra Nwabara, Director of Admissions - Operations [zahra.nwabara@valpo.edu](mailto:zahra.nwabara@valpo.edu)

Ann Weitgenant, Assistant Director of Admissions/Financial Aid [ann.weitgenant@valpo.edu](mailto:ann.weitgenant@valpo.edu)

Darlene Leatz, Administrative Assistant - Admissions [darlene.leatz@valpo.edu](mailto:darlene.leatz@valpo.edu)

Gail LaMotte, Admissions Assistant [gail.lamotte@valpo.edu](mailto:gail.lamotte@valpo.edu)

Alumni Relations 465-7916; Fax: 465-7872

Marilyn Otis, Director [marilyn.otis@valpo.edu](mailto:marilyn.otis@valpo.edu)

Administrative Assistant 888-VALPOLAW; 465-7829

Paige Reichardt [paige.reichardt@valpo.edu](mailto:paige.reichardt@valpo.edu)

Career Planning 465-7814; Fax: 465-7914

Laurie Hartman, Director of the Career Planning Center [laurie.hartman@valpo.edu](mailto:laurie.hartman@valpo.edu)

Lisa Cannon, Director of Career Planning Center Operations [lisa.cannon@valpo.edu](mailto:lisa.cannon@valpo.edu)

Jane Scarpellino, Public Interest Counselor [jane.scarpellino@valpo.edu](mailto:jane.scarpellino@valpo.edu)

Melissa Bertig, Administrative Assistant - Career Planning [melissa.bertig@valpo.edu](mailto:melissa.bertig@valpo.edu)

Computer Services 465-7877; Fax: 465-7808

John Obermann, Director of Technology [john.obermann@valpo.edu](mailto:john.obermann@valpo.edu)

Richard Blennerhassett, Associate Administrator of Technology [richard.blennerhassett@valpo.edu](mailto:richard.blennerhassett@valpo.edu)

Development 465-7851; Fax: 465-7872

Francie Thomas, Development Associate [francie.thomas@valpo.edu](mailto:francie.thomas@valpo.edu)

Faculty Secretaries 465-7847

Melissa Mundt, Office Manager [melissa.mundt@valpo.edu](mailto:melissa.mundt@valpo.edu)

Debbie Bercik [debbie.bercik@valpo.edu](mailto:debbie.bercik@valpo.edu)

Karen Koelemeyer [karen.koelemeyer@valpo.edu](mailto:karen.koelemeyer@valpo.edu)

Nancy Young [nancy.young@valpo.edu](mailto:nancy.young@valpo.edu)

Finance	465-7810; Fax: 465-7808	
Jan Zoladz		jan.zoladz@valpo.edu
Legal Clinic	465-7903	
Sue Hefner, Secretary		sue.hefner@valpo.edu
Sandy Tengblad, Secretary		sandy.tengblad@valpo.edu
Sharon Wyatt, Secretary		sharon.wyatt@valpo.edu
Library	465-7827	
Deborah Blennerhassett, Circulation/Reserve Desk		debbie.blennerhassett@valpo.edu
Jerry Boyd, Technical Services Assistant		jerry.boyd@valpo.edu
Joyce Freeman, Looseleaf Supervisor		joyce.freeman@valpo.edu
Susan Waldschmidt, Government Documents Assistant		susan.waldschmidt@valpo.edu
Steve Probst, Library Services Professional		steven.probst@valpo.edu
Kitty June, Periodicals Assistant		kitty.june@valpo.edu
Pat Glenn, Interlibrary Loan Manager/Catal. Assistant		pat.glenn@valpo.edu
Registrar	465-7840; Fax: 465-7872	
Debbie Gleason, Registrar & Dir. of Student Services		debbie.gleason@valpo.edu
Linda Canada, Assistant Registrar		linda.canada@valpo.edu
OTHER		
Law Review	465-7807; Fax: 465-7880	
Karen Koelemeyer, Publication Assistant		karen.koelemeyer@valpo.edu
Moot Court	465-7894	
Student Bar Assn.	465-7868; Fax: 465-7924	
Undergraduate Offices (all are 219 area code)		
Admissions	464-5011	
Book Center	464-5421	
Financial Aid	464-5015	
Graduate Division	464-5313	
Health Center	464-5060	
Institutional Advancement	464-5110	
International Studies	464-5333	
University Police	464-5430	
Registrar	464-5212	
Student Accounts	464-5101	

## **DEGREE PROGRAMS**

### **Juris Doctor Degree (J.D.)**

The University offers a three-year full-time program, an accelerated program, and a five-year part-time program leading to the degree of Juris Doctor (J.D.). In no case may a student construct a schedule which permits conferral of the degree prior to five regular full-time semesters plus two qualifying summer sessions in residence or eight part-time residency semesters plus two or more summer sessions. The degree is conferred upon recommendation of the Faculty of the School of Law. All work toward a degree must be completed to the satisfaction of the Faculty. In all cases, the student is responsible for meeting the requirements for graduation.

A student who returns to the School of Law after an absence of two or more years may no longer be a candidate for a degree on the basis of the Bulletin under which the student first entered the University but must fulfill for graduation all the requirements and provisions of the Bulletin of the year in which the student re-enters the University.

### **Course Credit and Numerical Grade Requirements**

A candidate for graduation must complete, in good faith, 90.0 credit hours; must receive passing grades in all courses required for the degree; must have a cumulative average of at least 2.000; must fulfill the pro bono requirement; and must attend classes regularly in all courses taken for credit.

### **Master of Laws Degree (LL.M.)**

The Master of Laws (LL.M.) is designed primarily for international students who have a law degree and wish to enhance their understanding of the American Legal System. Students in the LL.M. program take classes with students enrolled in the Juris Doctor (J.D.) program, and are encouraged to participate in co-curricular activities with J.D. students.

LL.M. students must complete a minimum of 24 credit hours with a cumulative grade point average of 2.0/4.0 or better. Students complete the program as a full-time student in one to one and one-half years. International students with a F-1 or J-1 visa must attend the university as full-time students. The full-time course load for LL.M. students is 8 credit hours.

The LL.M. program allows students to choose their own area of concentration. With the assistance and approval of the Program Director, students will develop a specific area of study that coincides with their individual needs and interests. The only required course is Law 700 - Introduction to American Law and Legal Education.

### **JD/MA (Psychology) Dual Degree**

Many aspects of legal practice include a psychological dimension. Professional legal practice includes nuanced interviewing skill, empathy for clients, inference of motivation, prediction of recidivism, modification of behavior, and consumption of psychological reports and expert testimony.

In spring, 1999, the law school faculty approved a new JD/MA dual degree program. The four-year program (108 hours--84 law & 24 psychology) provides traditional legal training, exposure to psychological theory and methods, and integrative training in the application of psychological foundations to the practice of law. Graduates of the JD/MA program will have a foundational background in psychology. The 30-hour curriculum for the Master of Arts is specifically designed to support and inform the practice of law rather than to prepare for the practice of psychology.

### **JD/MA Curricular Overlap**

Students may apply a maximum of 6 credit hours from Law to the MA from the following law courses (completed with grades of B or better): Alternative Dispute Resolution, Family Law, Children and the Law, Elder Law, Externship, Clinic and Pretrial Skills.

No external transfer credit will be accepted into the MA. All work applicable to the MA must be completed within a 5-year time frame.

Up to two 500 level psychology courses at VU may count toward the MA degree requirements.

One 695 (independent study) at VU may count toward the MA degree requirements.

Only the following 600 level courses may count toward the MA degree requirements:

PSY 602 Research Methods

PSY 620 Human Development: Biological & Learned Bases of Behavior

PSY 630 Individual Differences in Childhood: Psychopathology & Appraisal

PSY 640 Individual Differences in Adulthood: Psychopathology & Appraisal

PSY 660 Counseling Theories  
 PSY 662 Counseling Processes  
 PSY 691 Topics in Counseling & Clinical Psychology [with permission of Dept. Head]  
 PSY 693 Seminar in Professional Issues and Ethics  
 PSY 694 Advanced Seminar in Psychology  
 PSY 695 Independent Study [up to 3 credit hours]

**Sample Curriculum**

Year One:	School of Law Curriculum	
Year Two:	School of Law Curriculum	
Fall Elective:	Human Development: Biological	3 cr.
Spring Elective:	Social & Cultural Bases of Behavior	3 cr.
Year Three:	Law School Curriculum	(6 transfer credits)
Year Four:		
Fall:	Child Psychopathology & Appraisal	3 cr.
	Theories: Personality & Intervention	3 cr.
	Seminar in Professional Issues & Ethics	3 cr.
Spring:	Counseling Processes	3 cr.
	Integrative Project	3 cr.
	Adult Psychopathology & Appraisal	3 cr.

24 cr. + 6 trans. cr. = 30 hrs.

**JD/MA (Clinical Mental Health Counseling) Dual Degree**

The JD/MA in Clinical Mental Health Counseling is an extension of the above program that includes the substantial number of graduate psychology courses and applied experiences required for those interested in eligibility for licensure as a mental health counselor in Indiana (and most other states). As with the shorter program, two of a select group of law courses can be counted toward the degree and the PSY 700 course is included as a requirement.

**JD/MALS Dual Degree**

The JD/MALS program enables students in the School of Law to take advantage of the wide range of concentrations offered through the MALS graduate program. The flexible and individualized nature of the MALS program makes the degree an attractive enhancement to the JD. Students must complete application to and be admitted by both the School of Law and the Graduate Office.

**JD/MBA Dual Degree**

The dual JD/MBA program offers students the opportunity to pursue both degrees simultaneously. Credit sharing between the two programs allows most students to complete the dual degree curriculum within four years. The curriculum credit loads per year are, generally, as follows: year one - 100% law school; year two - 60% law school and 40% business; year three - 40% law school and 60% business; year four - 60% law school and 40% business. Admission to the JD/MBA requires taking both the LSAT and the GMAT. Annual tuition for the program is the same as the School of Law tuition.

MBA Courses that count as electives for the JD degree are: MBA 610 Accounting Information for Decision Analysis, 2 credits; MBA 620 Financial Analysis, 2 credits; MBA 710 Taxes and Decision Making, 2 credits; JD courses that will count as electives for the MBA are: Law 430 Business Associations, 4 credits; Law 448 Environmental Law, 3 credits.

### **JD/MS International Commerce and Policy**

The dual JD/MS in International Commerce and Policy program enables law students to broaden their understanding of international business, policy, and economics while pursuing their JD degree. Students can draw elective course work from business, political science, economics, law, and foreign language courses. Law students may apply 6 credits of coursework taken in the Graduate Division toward their JD degree, and 6 credits of specified law coursework may be applied toward the Master of Science in International Commerce & Policy.

### **JD/MS Sports Administration**

The dual JD/MS in Sports Administration provides law students with the opportunity to enhance their understanding of management of sports programs, personnel, and facilities. The 35-credit program capitalizes upon the University's NCAA Division I status and may have special interest to JD students interested in entertainment law, sports, athletics, or recreation. Law students may apply 6 credits of course work taken in the Graduate Division toward their JD degree, and 6 credits of specified law course work may be applied toward the Master of Science in Sports Administration.

## **COURSE OF STUDY FOR J.D.**

The curriculum of the School of Law provides a comprehensive and intensive study of the foundations of the law, an introduction to the many substantive areas of the law, and the opportunity for advanced study in areas of specific student interest. Four distinct and critical strands of legal education run through the course work, including legal analysis, practical training, perspectives on the law, as well as legal writing and research. Methods of instruction are both traditional and innovative.

Practical training is an integral part of Valparaiso's first-year curriculum, which combines exercises in legal research and writing with an introduction to the practical aspects of the legal system. Upper class offerings in trial advocacy, advanced appellate advocacy, clinical work and extern programs also stress the practical strand, as do various student activities such as the mock trial, moot courts, negotiation, and client counseling competitions. "Perspective" courses provide philosophical, sociological, historical, ethical, and social scientific frameworks within which it is possible to view the substance of the law. The student is introduced to some of these in the first year and this focus continues into the upper class curriculum. Legal research and writing, introduced as an important element of the first-year curriculum, is continued in the second year with a selection of advanced legal writing courses, in the third year through a seminar requirement, and by means of such activities as Law Review and Moot Court.

### **First-Year Curriculum**

The first-year curriculum, taught in the traditional case method, consists entirely of required courses designed to introduce students to many of the basic substantive areas of the law. The courses that make up the first-year curriculum are Contracts, Criminal Law, Civil Procedure, Legal Writing, Legal Research I and II, Constitutional Law I, Property, and Torts. These core courses provide the foundation upon which the required upper-level topics and elective courses build.

**Required Courses: Full-time First-Year Studies**

Fall Semester

100 Contracts	Cr. 4
110 Criminal Law	Cr. 3
120 Civil Procedure	Cr. 5
130 Legal Writing	Cr. 2
131 Legal Research I	Cr. 1

Total Credits: Cr. 15

Spring Semester

150 Constitutional Law I	Cr. 3
160 Property	Cr. 5
170 Torts	Cr. 4
180 Legal Writing, Appellate Advocacy	Cr. 2
181 Legal Research II	Cr. 1

Total Credits: Cr. 15

**Part-Time First-Year Curriculum**

2004-2005 Fall Semester

120 Civil Procedure	Cr. 5
130 Legal Writing	Cr. 2
131 Legal Research I	Cr. 1

Total Credits Cr. 8

Spring Semester

160 Property	Cr. 5
180 Legal Writing, Appellate Advocacy	Cr. 2
181 Legal Research II	Cr. 1

Total Credits Cr. 8

2005-2006 Fall Semester

100 Contracts	Cr. 4
110 Criminal Law	Cr. 3

Total Credits Cr. 7

Spring Semester

150 Constitutional Law I	Cr. 3
170 Torts	Cr. 4

Total Credits Cr. 7

**Legal Writing and Research**

The skills of legal research and writing are emphasized and developed through all three years of law study. The emphasis in the first year will be on writing and reasoning skills, with the first semester concentrating on the development of analytical skills and predictive writing. Students also learn basic research skills which are then applied to legal writing assignments. The first-year class is divided into small groups of 10-12 students, which enable the legal writing professors and teaching assistant staff to work closely with each student.

During the second semester, students learn persuasive writing techniques and continue to develop analytical skills, with assignments including trial court memoranda, an appellate brief, and an oral argument based on the appellate brief. Students also learn advanced research techniques including LEXIS and Westlaw, and Internet research.



Second-year students are required to take a two-credit course, choosing between a selection of writing and research courses offered both in the fall and spring semesters. These courses focus on advanced writing and research skills and refine the writing skills learned in the first year.

Each third-year student selects one of a variety of seminar offerings. The seminar requirement is designed to serve a number of different functions: 1) promotes interaction among students who often carry a significant amount of the responsibility for leading the course; 2) it affords the opportunity to work closely with a faculty member in a substantive area of interest to the students; 3) it provides an avenue for students to demonstrate at the end of their legal education the fruits of their work in the area of legal writing and research through the completion of a substantial piece of writing; and 4) it offers intensive analyses of relatively narrow areas of the law to supplement the more general education provided by the remainder of the curriculum. The offerings vary from year to year, reflecting current topics of interest to each professor.

Beyond the ten required hours of legal writing, students have the opportunity to hone their legal writing skills under faculty supervision in the Law Clinic, by participation in one of several externships including the Federal Judge Externship, by current representation, through independent research and, in conjunction with other students, through the Moot Court Society and other competitions, including Law Review.

### **Ethics**

To further encourage students to examine the philosophical and ethical contexts of the development of law and justice, students are required to take a course in Legal Profession before graduation. As the professional role of the attorney is under constant scrutiny, this course enables students to reflect on their own individual aspirations as well as an opportunity to learn more about themselves and their future role as officers of the court.

### **Perspectives**

Building on the introduction to the interdisciplinary study of law provided by the first-year required courses, all students take one of five courses, either their second or third year - American Legal History, Comparative Law, Law and Economics, Legal Process, and Jurisprudence - which examine the law and the legal system as a whole. These perspective courses assure that there will be at least one course that invites the student to stand back and observe the process and structure of the legal system itself. The requirement underscores the School of Law's commitment to an inquiry into values and its concern that students not view the legal system as unchangeable and untouched by their own ethical and intellectual analyses.

### **Clinical Law Program**

Established in 1969, the Law Clinic at Valparaiso serves the community and the legal profession. Through the client representation clinics, third-year students represent low-income clients and citizen groups who would not otherwise have access to the legal system. There are five types of client clinics within the Law Clinic. The Civil Clinic has sections dealing with the following areas: general civil law such as domestic relations, landlord-tenant, consumer and public entitlements; mediation in small claims court and juvenile advocacy in abuse and neglect cases.

Students in the Criminal Clinic represent criminal defendants charged with misdemeanor and felonies. There are also Juvenile, Civil and Civil Mediation clinics. Students in the Tax Clinic represent low-income taxpayers before the IRS.

By providing close supervision of students' representation of clients, the Law Clinic promotes the development of skills in advocacy, negotiation, and counseling. It also provides a context for close scrutiny of the questions of professional responsibility which arise in the practice of law.

### **Current Representation**

In addition to the Law Clinic, students have the opportunity to work in connection with legal representation currently being provided by members of the faculty. In this context students receive the same supervision, varied and extensive experience, and individual support that the Law Clinic provides.

### **Externships**

Externship programs provide students with an opportunity to perform legal research and writing and to work closely with attorneys, prosecutors, public defenders, legal service agencies, and state and federal judges. There are many externship programs available to upper division students, ranging from 2-15 cr. hrs. See Law 664-665 in the Course Description section for more on the externship program.

In order to receive academic credit for externships, students must:

- a) complete an application form and interview with the field and/or externship director prior to the semester in which they expect to intern, and
- b) formally register for the designated externship in the Law Registrar's Office, if accepted.

Externships of 1-5 credit hours generally are graded on a Satisfactory / Unsatisfactory (S/U) basis. Externships of 6-15 credit hours are letter graded for 2 credit hours; the remaining credit hours are graded on a S/U basis. Students can receive no more than fifteen (15.0) hours of externship and clinic credit during their law school career. Academic credit will not be awarded if a student is receiving financial compensation for his or her work.

Academic credit is never extended retroactively for work already undertaken. Student-externs are expected to work at least 45 hours per credit. These same conditions and requirements described above also apply to the summer externship program.

### **Practicum Component**

A 1-2 credit-hour practicum component to existing courses was instituted beginning with the 1998-99 academic year. The practicum is taught by an adjunct in consultation with the faculty member teaching the course. Currently there is a practicum for up to fourteen students as part of the family law course.

### **Cap on Credits for Courses that do not have Classroom Component**

A student may count no more than eighteen non-classroom credits towards the ninety (90) required for graduation.

The following subjects are included in this cap:

- 490 Independent Research & Writing (subject to 4 credit cap)
- 492 Law & Society Integrated Project (3 credit cap)
- 661 A&B Current Representation
- 664-665 Externships (also subject to 15 credit cap that includes participation in clinics)\*
- 667,677 Law Review (subject to 4 credit cap)
- 675 Legal Writing Assistant (subject to 4 credit cap)
- 680 Moot Court Competition
  1. 680-A Client Counseling
  2. 680-B Mock Trial Competition
  3. 680-C ATLA Competition
  4. 680-D Jessup Moot Court Competition
  5. 680-E Giles Sutherland Moot Court Competition
  6. 680-F Manfred Lachs Space Law Competition
- 690 Moot Court Society

\* Although clinic participation is subject to this 15 credit cap, because the clinics have a classroom component, they do not count toward this 18 credit limitation. Further, because externships of 6 or more credits require a classroom component (665), this portion of the externship will not count toward the cap.

### **Pro Bono Externship Requirement**

Twenty (20) hours of public service under the supervision of an attorney are required for graduation. Full-time students must satisfy the 20-hour requirement sometime between completing the first year of law school and the last day of classes before graduation; part-time students must satisfy the requirement between the time they complete 30 credit hours and the last day of classes before graduation. The pro bono requirement can be satisfied by assisting attorneys representing governmental agencies, indigents, or non-profit organizations without compensation or at a reduced fee. Assisting judges as 'law clerks' may also satisfy the requirement. In general, the intent is to make students available to assist attorneys in the types of representation contemplated by Rule 6.1 of the Indiana Rules of Professional Conduct, which states:

"A lawyer should render public interest legal service. A lawyer may discharge this responsibility by providing professional services at no fee or at a reduced fee to persons of limited means or to public service or charitable groups or organizations, by service in activities for improving the law, the legal system or the legal profession, and by financial support for organizations that provide legal services to persons of limited means."

The program is administered through the Career Planning Center (CPC) under the supervision of Jane Scarpellino and assisted by Professor Bodensteiner. An informational meeting is held each spring for second-year students to explain the program's requirements. Informational materials, which include the placement confirmation form, student's log of hours, and supervisor's report, are provided at this meeting and are available in the CPC throughout the year.

Students must register for the Pro Bono program on their course registration form, listed as Law 310 Pro Bono Externship (0.0 cr. hrs), for the semester in which they plan to complete the 20 required hours. When the required hours are completed, a grade of S for Satisfactory is awarded. The grade does not affect a student's grade point average. Satisfactory completion of the requirement will be demonstrated by a written certification from both the student and supervisor(s). The honor code applies to the student's certification.

While it is anticipated that most students will fulfill the requirement in this geographic area, it can be fulfilled in another community during the summer or during a break.

Students can propose their own placement or project and submit it for approval. If necessary, the Career Planning Center can assist a student in finding an appropriate placement. While all students cannot be guaranteed their preferred placement, it is anticipated that no student will be forced to participate in a project that he/she finds unacceptable.

Students cannot receive compensation, academic credit or wages, for the hours of service used to satisfy the requirement.

Satisfactory completion of the 20 hours, including submission of the completed supervisor's report, is the last day of class in the semester the student intends to graduate. Completion of the requirement will be certified on an appropriate form by both the student and the supervising attorney.

Students who complete more than 40 hours will have "Commendation \_\_\_ hours" noted on their academic transcript.

### **Academic Support**

In addition to regular classroom and individual contact with professors, supplemental academic advising is offered to all students through a Faculty Advisor Program. As soon as a student is admitted, he or she is assigned to a member of the faculty who serves as a mentor and source of information as the student makes the transition to law school. The faculty member then continues to provide academic counseling and support throughout the student's years at Valparaiso. Students also receive help from several student organizations which organize study groups as well as examination review and preparation sessions.

In 1989, the faculty of the School of Law developed the Academic Success Program (ASP). The goal of the Academic Success Program is to facilitate academic excellence by easing the transition to law school. The program provides all students with the opportunity to work with the faculty in an informal, small group setting. The focus of the program centers on the process of critical thinking and analytical skills which will transcend any one particular course; the program does not provide a substantive review of course material.

There are two programs, a summer program which is limited to 30 students and a fall program which is open to all students. Each program provides students with a preview of what is expected of law students and thereby relieves some of the typical anxiety experienced in the first year of law school. The summer program requires that students admitted to the fall 1L class complete an application and submit it to the Law Admissions office.

## **ACADEMIC PROGRAM INFORMATION**

### **Registration Procedures**

First-year students are registered for their fall and spring courses by the Law Registrar during the summer before classes begin, and a printout of the class schedule is mailed to students with orientation materials. Second and third-year students register in early April for both the fall and spring semesters via DataVU web registration. Registration information is made available one week before registration.

### **Responsibility Assumed by Registration**

By registering, the student accepts the terms and conditions, financial and otherwise, which have been described in these announcements. In addition, every beginning full-time student and every student who has not been registered during the previous sixteen-month period must submit to the University Medical Center a report of his or her medical history, physical examination, and required immunizations.

At the beginning of each semester, returning law students must confirm their enrollment at the School of Law. Enrollment confirmation is completed via DataVU, a web-based program. Confirmation of enrollment can be accessed on DataVU approximately one week prior to the first day of classes. Confirmation of enrollment must be completed by 5:00 p.m. on the second day of classes. Failure to verify enrollment on DataVU in a timely manner necessitates a \$40.00 late fee. This process does not pertain to new 1L students for their first semester. New 1L students will confirm their enrollment during the Orientation process.

### **Change of Classes: Drop/Add/Withdrawal**

During the first five days of classes each semester, a student may change his or her schedule of classes through the drop/add process. There is no adjustment in the tuition for changes of registration during the drop/add period other than withdrawal from the University. After the deadline for drop/add, students may not add courses, change

courses from audit to credit or credit to audit, change the number of credit hours for which a course is taken, or engage or reverse the S/U option.

A student who wishes to withdraw from a course or courses after the deadline for drop/add will be permitted to do so only with the approval of the instructor(s) concerned and the Associate Dean for Academic Affairs, provided the reduction in course load does not change the student's full-time or part-time status. Granted approval, students may withdraw from a course or courses with a grade of W up to the end of the ninth week of the semester. The date of withdrawal from a course with the grade of W is published in the academic calendar.

Authorized withdrawals are processed through the Registrar's office. A student who abandons a course for which he or she has registered and does not execute the proper withdrawal procedure will receive a grade of F for that course for the semester.

Any request for a change in enrollment after the deadline for Drop/Add must be requested in writing on forms available in the office of the Law Registrar. The course number and title of the course from which a student withdraws after the deadline for Drop/Add will appear on the official transcript with a grade of W.

### **Attendance**

Regular and punctual attendance is necessary to satisfy ABA residency and class hour requirements. Each student is expected to attend every class session for each course for which he or she is enrolled. Professors will enforce the attendance policy and must announce the method of enforcement at least one week prior to its imposition. Any student who does not comply with ABA attendance requirements is subject to administrative withdrawal. When absence is unavoidable, it is the responsibility of the student to explain to the instructor(s) the reason(s) for the absence and to learn what make-up work may be required. Whenever possible, the student should provide advance notice of absences by notifying the instructor(s). When an emergency situation occurs that prevents a student from contacting an instructor, the student should contact either the Law Registrar or the Associate Dean for Academic Affairs so that instructors can be notified.

### **A.B.A. Work Rule**

Standard 304 (f) of the American Bar Association rules governing educational programs states that "a student may not engage in employment for more than 20 hours per week in any semester in which the student is enrolled in more than 12 class hours". This policy is enforced by requiring full-time students to sign a form indicating they have read the above statement and agree to comply with the rule.

### **Class Cancellations Due to Weather**

The School of Law is rarely closed due to weather conditions. However, should ice or snow prevent classes from being held, this information will be announced through the Office of the University President. The President of the University, or the Provost in his absence, decides whether or not the University's classes and co-curricular activities will be canceled due to inclement weather. In so doing, he confers with each vice president and obtains the most recent available weather reports. When the decision is made, he will ask the University's Director of Public Relations to contact WVUR, Indiana 105, and other area communications media. It should always be assumed that the University will continue to be in session unless definitive information to the contrary has been communicated to responsible media.

### **Course Load**

All full-time, first-year students are required to complete the first-year curriculum during the first year of study. Full-time second- and third-year students must carry a minimum of twelve (12.0) credit hours in each semester and may not, except as indicated below, register for more than seventeen (17.0) credit hours in any semester.

A second- or third-year student who wants to take more than seventeen (17.0) credit hours must receive the written permission of the Associate Dean for Academic Affairs prior to registration.

An exception to this rule is that a second- or third-year student who has a cumulative GPA of 2.500 or greater may register for eighteen (18.0) credit hours in any given semester. Full-time students wanting to take fewer than the minimum number of hours may do so only with the permission of the Faculty Petitions Committee. (See sections on Residency Requirements and Attendance in this Bulletin.) Part-time students must take from five (5.0) to eleven (11.0) credit hours during each regular semester and cannot take more than seven (7.0) credit hours in a summer session. (Note that a part-time student may not enroll in a summer session between the first and second year except by express permission of the instructor and the Associate Dean for Academic Affairs. Forms to request permission are available in the Registrar's Office.) Part-time students may convert to full-time status with the approval of the Associate Dean for Academic Affairs and completion of the appropriate form from the Registrar's Office.

#### **Course Work at Other Approved Law Schools**

Credits earned at other ABA-accredited or foreign law schools, including summer sessions, will be counted as elective hours only, and only with the advance approval of the Associate Dean for Academic Affairs. No transfer credit may be used to fulfill courses required for the VU degree unless permission is granted expressly by the Associate Dean. Further, no more than 30 transfer credits may be applied to the VU degree, nor may credits earned in a "conditional" summer program be counted. Courses taken at other law schools will not fulfill prerequisites for courses offered at the School of Law without advance approval of the instructor. No more than seven (7.0) hours of summer school work may be transferred each summer.

An equivalent grade of 2.0 (C) or better must be obtained in each course taken at another law school in order for credit to be accepted. Grades earned at other law schools will not be calculated into the student's GPA. Students who intend to take courses at another law school must first apply for approval by submitting the proper form which is available in the Registrar's Office. It is the responsibility of the student requesting transfer credit from another law school to have an official transcript forwarded from that school to the Registrar after courses are completed and grades are available. No credit will be granted without an official transcript.

#### **Summer Session on Campus**

The School of Law offers an on-campus summer session for which students may register for a maximum of 7.0 credit hours. The on-campus session is administered through the Registrar's Office and usually begins the third or fourth week in May and extends for a seven-week period, ending by mid-July. Final exams are scheduled during the following week. The summer session is open to all registered students at the School of Law, and credit received may be counted toward all requirements of the School of Law.

#### **Summer Session Abroad**

An overseas summer program is offered in Cambridge, England. Courses for the overseas program are taught by School of Law professors, alumni, and guest lecturers from the host country. The program is administered by the Associate Dean for Academic Affairs with assistance from the Registrar's Office. This program usually extends from mid-June to early August. The program begins with several days in London followed by five weeks in Cambridge. The exact dates for this program vary from year to year. In previous years, U.S. Supreme Court Justices Antonin Scalia, Ruth Bader Ginsburg, William F. Rehnquist and Clarence Thomas have participated as faculty members.

### **Transcripts**

School of Law academic transcripts are available at the University Registrar's Office, Kretzmann Hall. No charge is made for any transcript issued. No transcript of a student's record is released until the student has met in full all obligations to the University, financial or otherwise.

### **Undergraduate Course Work at Valparaiso University**

Law students who wish to apply to take courses in the graduate or undergraduate programs at Valparaiso University must apply to be admitted as a graduate student through the Office of Graduate Studies. Students enrolled in the full-time law program may take up to a cumulative total of 6 credits in the graduate or undergraduate division, excluding summer sessions, at no additional charge above the full-time law tuition.

Students may register for courses offered by the University in colleges other than the School of Law if space is available, but only with the permission of the department chairperson. Such courses taken either for credit or audit must be so designated at the time of registration. Such courses will not be counted toward the law degree, will not be credited to the student's course load, residency, or hours for graduation requirements and will not be included in the student's cumulative average. If a student wishes to count a non-School of Law course toward the J.D. degree, a request must be made by petition to the Faculty Petitions Committee prior to enrollment in such course. Grades earned will not be calculated into the G.P.A. Full-time students (12 or more credit hours per semester) will not be charged additional tuition for course work in other colleges (with the exception of music instruction courses); however, tuition is charged for course work in the Summer Session.

Law students taking graduate or undergraduate credits during the fall or spring semester above the cumulative total of 6 credits will be charged the per-credit graduate tuition rate for the specific program for each additional credit. Exceptions to the 6-credit limit may be granted by the Dean of the Graduate Division. Law students taking courses in the graduate or undergraduate programs during either of the summer sessions will be charged the per-credit graduate tuition for the specific program for each course. If they are concurrently taking law courses in the summer, law students will be charged the law tuition rate for each law course.

Students enrolled in the part-time law program who wish to concurrently take graduate or undergraduate courses during the fall or spring semesters will be charged the law tuition rate for law courses, and graduate tuition for the specific program for other courses.

Consistent with the general policy regarding law students, dual degree JD/MA and JD/MS students may take up to a cumulative total of 6 credits in the graduate division during either the fall or spring semesters at no additional charge above the full-time law tuition. Course work beyond 6 credits in the Graduate Division is assessed at the graduate tuition rate. Such students may not carry a course load of more than 18 credits of combined law and graduate coursework in any fall or spring semester.

Students in the JD/MBA program are assessed the School of Law tuition for all coursework applied to either the JD or the MBA degree.

Registration information and forms are available from the Law Registrar or University Registrar's Office. If a student decides to discontinue the course, it is necessary to formally withdraw from the course by completing a drop card from the Law Registrar or University Registrar's Office.

### **Independent Study**

Occasionally, students develop an interest in an area of the law for which there is no separate course in the curriculum. For this reason, the School of Law has a program of independent study listed as Law 490 Independent

Reading and Research. Students may register for this course (for 1-3 credit hours) after developing a specific project proposal. There is a 4-credit maximum of independent study allowed during a law student's career, with a maximum of 3 credit hours in any one semester.

Students interested in an independent study must write a brief description of the project proposal on a form available in the Registrar's Office and have it approved by signatures of the supervising faculty member and the Associate Dean for Academic Affairs. The student's proposal should include the number of credit hours to be earned and the manner in which the paper will be graded, either by letter grade or satisfactory/ unsatisfactory (S/U). A student on academic probation must elect the latter option. Registration for Law 490 is not official until the approved form is on file in the Registrar's office. Registration for this course may not be used to satisfy the seminar requirement.

### **Auditing of Courses**

Full or part-time students are permitted to audit courses at the School of Law with the permission of the instructor and the Associate Dean for Academic Affairs. Audits must be so designated at the time of registration and may not be exchanged for any other grade designation after the drop/add period ends. Criteria for the successful auditing of a course are set by the individual faculty members, but the auditor must attend at least three-fourths (75%) of the class meetings. This attendance must be verified, based upon the Honor System, by the student to the Registrar before the beginning of semester examinations. Audits not verified by students are expunged from the record.

No additional fee is charged auditors who pay for enrollment in the School of Law. Auditors are not permitted to take final examinations in courses taken for audit. No credit is received for auditing a course, and audited courses are not counted toward the student's required load in any given term or toward the number of hours required for residence or graduation. An auditor who complies with these regulations will have audited courses recorded on his or her transcript with the grade of "Audit."

Non-degree seeking individuals may audit courses with the approval of the Associate Dean for Academic Affairs. Courses cannot be audited for credit. Part-time tuition fees apply for audited Law School courses i.e. \$965 per credit hour. For example, a non-degree seeking individual auditing a course that is offered for 2 credits would pay \$1930 plus any other applicable fees.

### **Residency Requirements**

To be eligible for graduation from the School of Law, a student must comply with the residency requirements of the American Bar Association. A full-time student must have a minimum of six semesters of work in which the student must have been enrolled in a minimum of twelve (12.0) hours of academic credit per semester or five regular full-time semesters plus two qualifying summer sessions (no fewer than twelve (12.0) credit hours) in residence at Valpo Law (see Accelerated J.D. Program following this section). Part-time students must enroll in a minimum of eight semesters, enrolling in at least 6 credits and at least two summer sessions during which the student must have been enrolled in a minimum of five (5.0) hours of academic credit. Part-time students may not accelerate graduation before the end of the summer session following the eighth semester of part-time enrollment.

In addition, full-time students must be in residence at the School of Law during their last two full-time semesters (exclusive of summer session). For purposes of this rule, students participating in a full-time externship, 12 or more credits, are considered as being in residence. Part-time students must be in residence at the School of Law for the last thirty (30.0) hours of academic credit earned.

Transfer students and students whose course of study has been interrupted by illness, accident, or an act of God, and who have been permitted by the Faculty to count part-time attendance other than that outlined in the part-time



program, must nevertheless comply with the residency requirements of the American Bar Association. For these students, summer sessions in which the student is enrolled for five (5.0) or more hours of credit may not be counted for more than half of one semester for purposes of residency. Such students registered for fewer than five (5.0) credit hours in the summer session will have the credits earned counted as a prorated fraction of half a semester for purposes of residency.

### **Accelerated J.D. Program**

Students are eligible to graduate within two-and-one-half (2.5) years if the following conditions are met:

- 1) Students have been enrolled in five regular full-time semesters plus two qualifying summer sessions (total of 12 credit hours in 2 summer sessions at Valpo Law) in residence.
- 2) Full-time semesters range from 12-17 credit hours. Students with a cumulative GPA of 2.500 or better may take 18 hours in semesters where overloads are permissible, otherwise overloads are only available through advance permission of the Associate Dean for Academic Affairs.
- 3) Summer sessions have a maximum credit-hour load of 7 hours. The cumulative total of the two summer sessions must equate to no less than 70 semester days and no fewer than 12 credit hours.
- 4) All students must pass a minimum of 90 hours with at least a 2.000 cumulative grade point average.
- 5) Accelerated students must take all course work in residence at Valpo Law.
- 6) Students have until the end of their first year to notify the Registrar's Office of their intention to accelerate.

### **Honors Program**

Select applicants that display excellent credentials for the study of law and leadership potential will be considered for the Honors Program. Prospective Honors Program students should contact the Office of Admission. All Honors Program candidates must interview for the program.

Beginning with the entering Fall 2004 class, the Honors Program will consist of the following courses/sections:

First semester	Law-130-A	Legal Writing (Honors section)
Second semester	Law-180-A	Legal Writing (Honors section)
Third semester	Law-250	Constitutional Law II (Honors section)
Fourth semester	TBA	Perspectives Course or Legal Profession (Honors sections)
Fifth or Sixth semester		Externship or Clinic (approved by Honors Director)
Sixth semester	TBA	Honors Seminar

Although Honors students must maintain a cumulative GPA of 3.0, measured at the end of each academic year, a student whose cumulative GPA falls below 3.0, but is at or above 2.75 at the end of an academic year, may remain in the Honors Program during the following semester. Such student must have a 3.0 cumulative GPA at the end of that semester to remain in the Program. Summer course work is excluded in determining whether the GPA requirement is satisfied.

### **Part-Time Program**

Admission standards for the part-time program are the same as for the full-time program. The basic program extends over a period of five years, with graduation in May of the fifth year. However, depending upon courses offered, by enrolling in the maximum number of hours after the completion of the first-year required curriculum, i.e. eleven (11.0) credit hours each subsequent semester and seven (7.0) credit hours each subsequent summer session, a part-time student could graduate at the end of the summer session following the fourth year. Further, a student must enroll in a minimum of 6 credits in the fall and spring semesters. See also Residence Requirement.

Beginning with the entering class of Fall 2002, all part-time students must complete 90 credit hours, including all required courses. The first-year part-time curriculum includes Civil Procedure, Legal Writing, and Legal Research I in the fall semester; Property, Legal Writing, and Legal Research II in the spring semester. The second-year part-time curriculum includes Criminal Law, Contracts, Constitutional Law I, and Torts. Unless otherwise indicated, all requirements for full-time students apply to part-time students.

After the first semester of part-time study, a part-time student with a cumulative GPA of 2.250 or higher may take up to two summer courses with the permission of the instructor and the Associate Dean for Academic Affairs. The primary consideration will be whether the courses previously taken provide a sufficient background for the summer course. The "Request to Take Additional Summer Credits" application form can be found at the Registrar's web site, [www.valpo.edu/law/academics/registrar](http://www.valpo.edu/law/academics/registrar).

During the second year of part-time study, a part-time student with a cumulative GPA of 2.250 or higher may take up to two additional courses in each semester provided the student's course load does not exceed eleven (11.0) credit hours per semester. Permission must be granted by the instructor and the Associate Dean for Academic Affairs. The primary consideration will be whether the courses previously taken provide a sufficient background for the additional course, but the student's outside commitments also will be considered. The "Part-time Request to Take an Additional Course" form is available online at [www.valpo.edu/law/academics/registrar](http://www.valpo.edu/law/academics/registrar).

After completion of the second semester of part-time study, a part-time student with a cumulative GPA of 2.50 (includes Fall and Spring grades) may transfer to the full-time program with the approval of the Associate Dean for Academic Affairs. Part-time students will find the "Change in Status Form" online at [www.valpo.edu/law/academics/registrar](http://www.valpo.edu/law/academics/registrar).

Full-time students seeking to transfer to the part-time program must petition and gain the approval of the Petitions and Readmissions Committee. Action taken by this committee is final, with no appeal to the Faculty.

Part-time students are required to take Law 210 Evidence, Law 220 Legal Profession, Law 250 Constitutional Law II, and Law 203 Business Associations before attaining more than 60 credit hours. For part-time students, a perspectives course and an advanced writing course must be taken after completion of the first-year courses and before more than sixty (60.0) credit hours.

### **Honor Code System**

As future members of the legal profession, students at the School of Law bear a special responsibility to insist upon and to maintain high standards of integrity. Accordingly, the Valparaiso University School of Law Honor Code has been adopted to promote and insure the opportunity of each student to pursue a legal education to the best of his or her ability in an atmosphere of trust and mutual respect. The Honor Code relies on each individual student for its operation and enforcement, recognizing that the achievement of its goals is ultimately dependent on the integrity of each student. The Honor Code applies to all students of the School of Law. It contains a number of canons, which are general principles representing objectives toward which every Valparaiso law student should strive. The Code also contains a listing of violations which can subject students to discipline in accordance with the procedures set forth in the Code.

To affirm compliance with the Honor Code, all students are required to sign the Honor Code Pledge on work submitted for academic credit. The Honor Code Pledge reads as follows: "I have neither given nor received unauthorized aid." The Pledge must be signed either by the use of the secret examination number or, in the instance where anonymous grading is not required, by the student's name.

The text of the Honor Code is available at the end of this Bulletin. Each student is expected to read the Code in full and become familiar with the canons and listing of violations. All notices, complaints or information relating to a possible violation by a law student shall be presented to the Associate Dean for Academics of the School of Law in person or in writing signed by the student.

### **Examinations**

Most law courses have a final examination at the end of the semester which determines the course grade. However, some professors may administer exams at certain intervals during the semester/session or the grade may be determined by a combination of oral presentation and written assignments. Depending on the academic calendar, one day is designated as a reading period between the last day of instruction and the beginning of examinations. Usually 8-9 days are devoted to examinations each semester (fewer for summer session). The semester examinations are conducted according to a published schedule and regulations approved by the Faculty. Students are expected to take their examinations at the designated time. A student's failure to sit for a scheduled examination, without a prior release from the Associate Dean for Academic Affairs or the Registrar, will result in no credit given for the exam.

Where illness, accident or an act of God intervenes to prevent a student from taking an exam at the scheduled time, it is the responsibility of the student to report such facts or to cause them to be reported at the earliest time physically possible to the Associate Dean for Academic Affairs or to the Registrar. **DO NOT CONSULT THE PROFESSOR!** It will be determined, after consultation, whether the equities of the matter permit either the rescheduling of the examination or the granting of any other relief from the rule. All excused exams require verification. Delayed exams must be taken as soon as possible and no later than two weeks after the scheduled exam period.

### **Exam Number System**

To insure anonymity and confidentiality in the grading process, written examination bluebooks are signed by a secret examination number instead of the student's name, social security number, or any other identifying mark before being turned in.

Random numbers are assigned by computer to each registered student for each of the grading periods (fall, spring, and summer). No set or series of numbers is assigned to any class or group within the student body. Students are required to use the exam number on bluebooks or papers to be graded. No other identifying mark, such as the social security number, the student ID number or the student's name may be used. (The exceptions are the Seminar and Independent Reading and Research papers.) When bluebooks are required, they are provided by the School of Law. When more than one bluebook is used, the books must be marked Book I of II, Book II of II, etc., and an exam number label (or written exam number) must appear on the cover of each additional bluebook.

The code-list of students' names and exam numbers is kept by the Registrar. Faculty and administrative deans may not have access to the code-list until after grades are submitted. Students are responsible for maintaining the confidentiality of their exam numbers. Since only one number is assigned each semester, students who lose or disclose their exam numbers assume the risk of the numbers becoming public knowledge.

### **Personal Computers**

Personal computers may be used to write examinations using the ExamSoft program (Windows-compatible only). Interested students must notify the Registrar at least 3 weeks in advance of the start of exams. ExamSoft is not available for Summer exams.

Personal computers, tape recorders, or any equipment with memory capacity may be used to take notes or record classes only with the permission of the instructor.

### **Withdrawal from the School of Law**

A student who withdraws from the School for the remainder of a semester must do so before the last day of instruction in order to receive grades of W on the official transcript. A withdrawal form from the Registrar's office must be signed by various offices and the Student Financial Planning Office. The University Registrar will authorize such withdrawal and the return of such fees as are refundable.

A student who withdraws from the School of Law without authorization is not entitled to refunds of any kind, and the instructor of each subject in which the student is enrolled is required to report a final grade of F for the official transcript. A student who withdraws after the last day of instruction in the semester will be assigned grades of F in each course in which s/he was enrolled.

A student who withdraws from the School of Law has no automatic right to return. However, under special extenuating circumstances, a student may request a leave of absence, which will provide an automatic right to return within a specified period of time. Permission for a leave of absence must be granted in writing by the Dean or Associate Dean for Academic Affairs. A copy of the form stating the terms of the leave of absence is kept in the student's academic file.

A student who returns to the School of Law after an absence of two or more years may no longer be a candidate for a degree on the basis of the Bulletin under which the student first entered the University but must fulfill for graduation all the requirements and provisions of the Bulletin of the year in which the student re-enters the University.

### **Grading System and Quality Points**

Valparaiso University School of Law uses letter grades as numerical grades on a 4.0 scale.

Grade	Quality Pts.		
A	=	4.0	A = Excellent
A-	=	3.7	B = Good
B+	=	3.3	C = Average
B	=	3.0	D = Poor
B-	=	2.7	F = Failure
C+	=	2.3	I = Incomplete
C	=	2.0	IP = In Progress
C-	=	1.7	S = Satisfactory
D+	=	1.3	U = Unsatisfactory
D	=	1.0	W = Authorized Withdrawal
D-	=	0.7	AW = Administrative Withdrawal
*F	=	0.0	

\*\* Course Honors

\*The grade of F with its corresponding quality points of 0.0 per credit hour indicates that the student has not fulfilled adequately the objectives and requirements of the course, including regular attendance. The grade of F is computed into the student's GPA. It counts for hours attempted, but it does not count for hours earned. A student who has failed a course may not have that failure expunged from the record by retaking the course.

A student who has failed a required course must retake the course unless his or her petition for waiver is granted by the Petitions and Readmissions Committee. The Petitions and Readmissions Committee will apply the following

criteria: 1) whether the student's exam performance was affected by substantial extraneous factors, 2) whether the student has acquired sufficient familiarity with the subject matter of the course so that requiring a retake would be educationally unsound, and 3) the recommendation of the instructor. This policy shall not be applicable to the student who has failed the first semester of a required two-semester continuing course if such student received a passing grade in the second semester, i.e., Law 150 Constitutional Law I and Law 250 Constitutional Law II.

The student who repeats a course in which he or she has received a grade of F may count the hours repeated as earned, and the grade earned will be counted in the GPA. The first grade continues to be calculated in the GPA. Students may not repeat courses when a grade of D- or higher has been earned.

\*\*Students who receive course honors have the grade designation H appear before the grade (i.e., HA for honors A or HA- for honors A-).

**I. Incomplete.** The grade "I" may, at the discretion of the instructor, be given to a student whose completed work in a course indicates the probability of the student's passing the course but who has yet to complete a segment of the assigned work of the course because of circumstances beyond the student's control. An I (Incomplete) received in one semester or summer session must be removed before the first day of the official examination period of the next succeeding semester or it will automatically become a grade of F. The student's deadline for submitting the outstanding work to the instructor shall be one full week prior to that date, unless the professor shall specify an earlier due date.

**IP. In Progress.** Courses which extend beyond one semester (i.e., a full-year seminar or an extended Pro Bono externship) are assigned IP (in progress) until the grade designation has been assigned at the following semester's grading period.

**S/U. Satisfactory/Unsatisfactory.** Courses which are graded S/U are so designated in the Course Descriptions Section. A grade of "S", which is the equivalent of C or better on the grading scale, counts toward hours attempted and hours earned, but is not calculated into the GPA. A grade of "U", which is the equivalent of C- or lower, counts toward hours attempted but is not included in hours earned and is not calculated into the GPA. Courses in which a grade of S or U is received appear on the official transcript and may not be expunged.

Additionally, third-year full-time students have the option of taking one elective course per semester, for a combined total of not more than six (6.0) credit hours for the year, for a grade of S or U in courses offered which are otherwise graded by letter grade. Part-time students may exercise this option after the completion of sixty (60.0) credit hours provided the option is sought for no more than one course per semester and for no more than six (6.0) credit hours in total. This option must be exercised through the Registrar's office at the time of registration and may not be changed after the deadline for Drop/Add. Students who exercise the S/U option for an otherwise letter graded course are not permitted to know their actual test or course work grade which, if C or above, is translated into an S, or if C- or below, is translated into a U when grades are recorded officially. Faculty do not know which students are taking a course S/U (except for independent reading and research).

A third year student already enrolled in more than 5 hours of S/U courses (i.e. Externships, Law Review, Current Representation, Trial Practice II, and Moot Court Competition) in any semester may not exercise the S/U option for any graded course. Further, any students enrolled in Law 490 Independent Reading and Research under S/U is precluded from exercising the S/U option during the same semester.

**W. An Authorized Withdrawal.** (See Change of Program.) This mark carries no credit.

**AW. An Administrative Withdrawal.** Any student who does not comply with ABA attendance requirements is subject to administrative withdrawal. This mark carries no credit.

### **Grade Point Averages**

At the end of each grading period, a semester average and a cumulative average are calculated for each enrolled student. The cumulative GPA is used to establish class rank which customarily changes each semester as the GPA fluctuates. Grades received in courses graded S/U are not included in the calculation of either the semester or the cumulative averages; neither are transfer credits nor grades earned in non-law school Valparaiso University courses.

### **Class Rank**

Full-time students are ranked with their class according to their cumulative GPA at the end of the fall and spring semesters (but NOT the summer session). Summer session grades are included in the following semester's calculation of class rank except for those who complete their degree requirements at the end of the summer session.

After each May graduation, an official rank in class is assigned. Summer graduates are ranked with the preceding May class. Students who complete their degree requirements in December are given an equivalency ranking based on the previous May's class. Although part-time and transfer students are not officially ranked until their final semester, they are given an unofficial rank equivalency according to their cumulative GPA based on their current class level. Part-time and transfer students will be ranked with full-time students at graduation.

### **Honors in Scholarship**

**Course Honors:** A certificate of honor is granted to one or more students who earn the highest grade in a course. Students who receive course honors have the grade designation H appear before the grade on the academic transcript (i.e., HA for honors A or HA- for honors A-).

**Semester Honors:** A full-time student who achieves a semester average of 3.500 or higher in any semester will be awarded semester honors, provided that the student has received no grades of I or U at the official end of the semester concerned and was registered for at least twelve (12.0) credit hours of work for the semester. This rule applies to part-time students who are registered for at least seven (7.0) credit hours of work for a given semester.

**Graduation with Honors:** The Valparaiso University School of Law awards its degrees with special honors to full-time law students according to the following scheme: those graduating in the top 20% of the class receive the degree cum laude; those in the top 11% receive the degree magna cum laude; those in the top 3% receive the degree summa cum laude. Honors for part-time students are based on grade-point equivalency with full-time honorees.

### **Retention and Probation**

If at the time spring semester grades are received by the Registrar a student is enrolled in any summer school program of the Valparaiso University School of Law, such student's cumulative GPA for retention and probation purposes shall be calculated after final grades for such summer session are received. Official rankings will not be re-calculated at the end of the summer session.

### **Cumulative Grade Point Average Requirement, Full-Time Students**

Full-time students will be dismissed due to academic deficiency as follows:

- after second semester below 1.85
- after third semester and each subsequent semester below 2.0

In addition, any full-time student whose cumulative GPA is below 2.000 is placed on academic probation. Any student who is on probation but not dismissed is advised of the consequences of probation and that such probationary status is cause for the re-evaluation of motivation and/or study habits. In addition, any student whose GPA for any semester falls below 1.850 shall be placed on academic probation regardless of such student's cumulative GPA.

#### **Cumulative Grade Point Average Requirement, Part-Time Students**

Part-time students will be dismissed due to academic deficiency as follows:

- after 30 hours below 1.85
- after 45 hours below 2.0

In addition, any part-time student whose cumulative GPA falls below 2.000 at any time after the completion of the first fifteen (15.0) credit hours shall be placed on probation and advised thereof. Part-time students who enrolled prior to Fall 2002 are governed by a previous Bulletin.

#### **Mandatory Academic Support Participation**

Any first-year student (full or part-time) who attains lower than a 2.0 GPA for his or her fall semester will be transferred to a separate legal writing section for Spring semester. The ASP Director will conduct the course. It will fulfill those students' second semester Legal Writing requirement.

#### **Cumulative Grade Point Average Requirement, LL.M. Students**

After the first semester, students with less than a 2.0 GPA will be placed on academic probation. Further after 12 credit hours attempted, any student with less than a 1.85 GPA will be dropped from the program. A student who has been dropped from the program may petition for readmission if their GPA is 1.7 or above. After 24 credit hours the cumulative GPA must be 2.0 in order to receive a degree.

#### **Consequences of Probation**

While on probation, a student cannot participate in any way (including try-outs, entry competitions, etc.) in any co-curricular program, hold office in any student organization recognized by the University or the School of Law, serve as student representative at faculty meetings or on faculty committees, or work at the School or University through work-study without the prior written approval of the Associate Dean for Academic Affairs.

#### **Petitions and Readmission**

Any student who seeks relief from any School of Law academic regulation must, unless otherwise noted, file a petition with the Petitions and Readmission Committee. A student who is dismissed from the School may, if he or she so desires, petition for readmission. No petition for readmission will be entertained if a student's GPA is below 1.55 after 30 hours or 1.70 after 45 hours. The Petitions and Readmission Committee consists of five members (four faculty members and one student).

#### **Petitions for Readmission**

Petitioners for readmission are advised that they may not seek an independent interview with members of the Committee on matters associated with a pending petition. Those concerned may contact the Office of the Associate Dean for Academic Affairs for advice and counsel about the petitioning process. The petition for readmission shall include a showing of extraordinary and compelling circumstances which caused the petitioner to be unable to meet the academic standards of the School of Law while enrolled and shall include also such other matters as the Committee may require by its rules. A quorum of the Committee shall consist of three members. In the event that a vote of the Committee on a readmission petition is two to two or two to one, the petitioner shall be granted an en banc hearing before the entire Committee at a later time. Any time the student representative is absent from a

Committee meeting where the petitioner is entitled to a hearing, the petitioner shall be given the option to postpone the consideration of his or her petition until the next meeting of the Committee. Petitioners do not have an automatic right to a personal appearance before the Committee, but may request it in the petition submitted.

A petitioner for readmission whose petition has been denied may request a rehearing in accordance with such rules as the Committee may establish. Personal appearance in a proceeding on a request for rehearing may be granted by the Committee in its discretion.

A petition for readmission or a petition for rehearing shall be addressed to the Committee but shall be submitted to the Law Registrar, with a copy to the Office of the Associate Dean for Academic Affairs. Committee decisions regarding petitions for readmission and petitions for rehearing shall be final and are not subject to full faculty review.

#### **All Other Petitions**

The Committee shall have advisory jurisdiction over all petitions for relief from faculty rules other than those over which it has final authority. A petition for any such other purpose shall be addressed to the Committee and submitted to the Law Registrar, with a copy to the Office of the Associate Dean for Academic Affairs, for transmittal to and consideration by the Committee in accordance with such rules as it may establish.

Petitioners may not seek an independent interview with members of the Committee on matters associated with a pending petition but may seek advice and counsel from the Office of the Associate Dean for Academic Affairs. Petitioners do not have an automatic right to a personal appearance before the Committee but may request it in the petition submitted.

## **GRADUATION INFORMATION**

#### **Application for Degree**

A student who will receive a law degree at the end of a fall semester must make formal application for the degree on a form provided for this purpose by the Registrar's office no later than the preceding April 15th. A student who is to receive the degree at the end of a spring semester or a summer session must make formal application for the degree on a form provided for this purpose by the Registrar's office no later than the preceding October 15th.

If for any reason a student does not meet the requirements for graduation after filing the application, the student must file another formal application by the beginning of the session in which the student now expects to receive the degree.

#### **Commencement**

A candidate for graduation at the end of the spring semester is required to be present at Commencement in order to receive his or her diploma. A May candidate who is not able to attend Commencement must make his or her excuse known in writing to the Associate Dean for Academics and the Law Registrar. Degrees are not conferred in absentia except by special permission from the Associate Dean for Academics.

The annual Spring Commencement, which is set by the University administration, is usually the Saturday before the third Sunday in May. Commencement events for graduates are planned by the Student Bar Association's 3L Steering Committee, which is assisted by administrative staff.



December law graduates are included in a Commencement program for all University graduates in mid-December. Since the fall semester grades may not be available until after the commencement program, the conferral of degrees is conditioned upon successful completion of all requirements prior to actually receiving the diploma. December graduates have the option of participating in either the December or the following May Commencement programs.

### **Graduation Rate**

Of the full-time students in the 1L class entering the fall of 2001, eight (8) students were dropped for academic reasons.

### **Bar Standards and Passage Standards**

Each state has its own bar registration and admission rules. Those who intend to practice law are encouraged to become acquainted with the rules in any state in which they plan to practice, especially those rules relating to registration deadlines and specific courses or course credit hours that might be required during law school. Often, registration with state Board of Bar Examiners is required prior to or shortly after beginning law school.

Information on requirements may be obtained from the agency responsible for bar admission in each state. Phone numbers and addresses for states' Board of Bar Examiners are available from the Career Planning Center. You should also review the particular state's information on the National Conference of Bar Examiners' web site at [www.ncbex.org](http://www.ncbex.org). Please refer to the publication, "Comprehensive Guide to Bar Admission Requirements."

Most jurisdictions have standards for character and fitness to practice requiring full disclosure of past indiscretions by candidates applying for admission to the bar. Law School applicants should consult with the appropriate bar official to determine if certain past conduct will preclude admission to the bar upon graduation. Additionally, because your law school application provides information relevant to certifying you for state bars, you should fully disclose on the application any information which may in any way reflect on your character and fitness to practice law. It is also imperative, while enrolled in law school, to report any new information to the Associate Dean for Academics of the law school that may reflect on your character and fitness to practice law.

### **Bar Passage Rates**

Valparaiso University law graduates have consistently performed well on bar examinations across the nation. Valparaiso law graduates had a 78% passage rate on the July 2003 Indiana bar examination (the statewide pass rate was 79%).

### **Student Consumer Information**

Information required to be maintained by the School pursuant to federal regulation is gathered and maintained by the Registrar or Financial Aid. This information includes: 1) all financial aid programs administered by the institution including federal, state, and institutional programs; 2) procedures and forms to be completed, and criteria for selection and for determination of the amount of the award; 3) rights and responsibilities of students under the federal programs including criteria for eligibility, determination of "good standing," "satisfactory progress," and how to re-establish "good standing," means of making payments and frequency of payments, terms of loans and sample repayment schedules, and general terms and conditions of work, if applicable; 4) cost of attending, including tuition, fees, books, supplies, estimated costs of typical room and board charges, transportation for students living on-campus, off-campus, or at home, and any additional costs of specific programs in which the student indicates an interest; 5) the refund policy; 6) the academic program, including current degree programs, the instructional laboratory, physical facilities, and faculty; 7) retention data; 8) number and percentage of students completing the program in which the student is interested (if available); 9) the title of the person designated to assist students in obtaining this information and how and where such person may be contacted.

## CURRICULAR OFFERINGS

Following the completion of the required first year curriculum, students are given the opportunity to explore various avenues of study at Valpo Law. During the second year, along with a number of required courses, students begin to select electives. By the third year, almost all required courses will be completed and students select courses that either raise their general skills competency or focus on areas of special interest.

### Required Courses: Second Year Studies

210 Evidence	Cr. 3	First Semester
250 Constitutional Law II	Cr. 3	First Semester
220 Legal Profession	Cr. 2	Either Semester
203 Business Associations	Cr. 4	Either Semester
Writing requirement	Cr. 2 or 3	Either Semester

### Required Courses: Third Year Studies

Fall or Spring Semester	
300 or 301 Seminar	Cr. 2

### Required Courses: Second and Third Year Studies

Students are required to take at least one course from each of the following areas during their second or third year.

### Pro Bono Requirement

310 Pro Bono Requirement	Cr. 0
--------------------------	-------

### Administrative Law Courses

441 Administrative Law	Cr. 3
448 Environmental Law	Cr. 3
446 Employment Law	Cr. 3

### Code Courses

407 UCC	Cr. 3
408 UCC II: Secured Transactions	Cr. 3
421 Individual Tax	Cr. 4

### Property Courses

439 Trusts & Estates	Cr. 3
437 Intellectual Property	Cr. 3
434 Land Use	Cr. 3

### Perspective Courses

260 Legal Process	Cr. 2
265 American Legal History	Cr. 2
270 Comparative Law	Cr. 2
280 Law and Economics	Cr. 3
365 Jurisprudence	Cr. 2

### **Course Availability**

Valparaiso University School of Law makes every effort to ensure that upper-level law students have an opportunity to enroll in a number of courses of special interest. The following is a breakdown of the availability of various courses within the curriculum. Specific course availability is dependent on both student and faculty interest.

#### **The following courses are offered both Fall and Spring semester each year:**

- 203 Business Associations (required course)
- 662 Clinical Program
- 680 Co-Curricular Competitions
- 681 Co-Curricular Competitions
- 661 Current Representation
- 664 Externships
- 665 Externships
- 490 Independent Reading & Research
- 676 Law Review
- 220 Legal Profession (required course)
- 690 Moot Court Society
- 245 Pretrial Skills (2L writing)
- 310 Pro Bono Externship (required course)
- 300 Seminar (required course)
- 301 Seminar (required course)
- 652 Trial Practice I

#### **The following courses are available either Fall or Spring semester each year:**

- 441 Administrative Law
- 242 Adv. Appellate Advocacy - Criminal (2L writing)
- 240 Advanced Legal Writing (2L writing)
- 243 Advanced Legal Research (2L writing)
- 412 Alternative Dispute Resolution
- 265 American Legal History
- 443 Antitrust Law
- 530 Business Planning
- 406 Children and the Law
- 442 Civil Rights Legislation & Litigation
- 270 Comparative Law
- 470 Complex Federal Litigation
- 466 Conflict of Laws
- 150 Constitutional Law I (required course)
- 250 Constitutional Law II (required course)
- 468 Criminal Procedure: Adjudication
- 467 Criminal Procedure: Investigation
- 411 Debtors' Protection & Creditors' Rights
- 487 Elder Law
- 446 Employment Law
- 438 Entertainment Law
- 448 Environmental Law & Policy
- 531 Estate Planning
- 300 European Federalism (seminar)

210 Evidence (required course)  
485 Family Law  
413 Federal Estate & Gift Tax  
421 Fed. Income Tax: Individuals  
405 Indiana Con. Law  
437 Intellectual Property  
410 Intl. Business Transactions  
477 International Law I  
409 Labor Arbitration  
445 Labor Law  
433 Land Transfer and Finance  
280 Law and Economics  
486 Law and the Health Care Process  
235 Legal Drafting (2L writing)  
260 Legal Process  
481 Local Government Law  
414 Medical Malpractice Law  
504 Mergers and Acquisitions  
495 Negotiation / Mediation  
417 Products Liability  
471 Remedies  
407 Sales and Commercial Paper  
408 UCC II: Secured Transactions  
419 Securities Regulation  
653 Trial Practice II  
439 Trusts & Estates

**The following courses are normally offered either Fall or Spring semester in alternate years:**

402 Admiralty  
241 Adv. Appellate Advocacy - Civil (2L writing)  
450 Advanced Patent Law  
495 Bankruptcy Reorganization  
484 Corporate Finance  
495 Fed. Crim. Practice & Procedure  
505 Federal Income Tax: Corporations and Partnerships  
522 Federal Income Tax: Family  
520 Federal Tax Procedure  
449 Hazardous Waste Law  
415 Insurance Law  
495 International Environmental Law  
478 International Law II  
434 Land Use  
275 Legislation  
436 Media Law  
495 Municipal Finance Law  
435 Natural Resources

495 Poverty Law  
440 Regulation of Industry  
488 Selected Topics in Elder Law  
444 Workers' Compensation Law

## **PRACTICE AREAS**

The curriculum offers related courses in various subject matters. The following are courses available from year to year (some depending upon demand and faculty resources) in different areas of practice, and when appropriate, other activities that support the area.

### **Alternative Dispute Resolution**

412 Alternative Dispute Resolution  
495-B Negotiation  
495-C Mediation  
245 Pretrial Skills  
409 Labor Arbitration  
662 Mediation Clinic

Faculty Contacts: Professors Barbara Schmidt and Ruth Vance

### **Business Law:**

235 Legal Drafting  
203 Business Associations  
421 Federal Income Tax: Individuals  
530 Business Planning  
401 Law and Accounting  
404 Corporate Finance  
408 UCC II: Secured Transactions  
411 Debtor's Protection & Creditor's Rights  
407 UCC I: Sales & Commercial Paper  
410 International Business Transactions  
419 Securities Regulation  
440 Regulation of Industry  
443 Antitrust Law  
413 Federal Estate & Gift Tax  
437 Intellectual Property  
438 Entertainment Law  
441 Administrative Law  
443 Antitrust Law  
444 Worker's Compensation  
445 Labor Law  
446 Employment Law  
465 Trademark & Unfair Competition  
495-E International Commercial Dispute Resolution  
495-J Bankruptcy Reorganization  
495-R eCommerce  
504 Mergers & Acquisitions

505 Federal Income Tax: Corporations & Partnerships  
525 Corporate Reorganization Taxation  
663-G Tax Clinic

**Supplemental Activities**

Bankruptcy Externship  
IRS Externship  
NASD ADR Externship  
Intellectual Property Law Assn.  
Faculty Contact: Professor Rebecca Huss

**Child / Family Law:**

245 Pretrial Skills  
406 Children and the Law  
485 Family Law  
652 Trial Practice  
412 Alternative Dispute Resolution  
411 Debtor/Creditor  
487 Elder Law  
488 Selected Topics in Elder Law  
485-P Family Law Practicum  
662-B Juvenile Law Clinic  
662-A Civil Law Clinic

**Supplemental Activities**

Public Welfare Externship  
State Judicial Externship (Judges Miller or Shanahan)  
Faculty Contact: Seymour Moskowitz

**Civil Practice:**

120 Civil Procedure  
245 Pretrial Skills  
466 Conflict of Laws  
470 Complex Federal Litigation  
652 Trial Practice I  
662 Legal Services Clinic  
241 Advanced Appellate Advocacy: Civil  
244 Advanced Appellate Advocacy: General

**Supplemental Activities**

Federal Judicial Externship  
State Judicial Externship  
County Attorney Externship  
Faculty Contacts: Professors Laura Dooley, Ivan Bodensteiner and David Vandercoy

**Criminal Practice Requirements:**

110 Criminal Law  
467 Criminal Procedure: Investigation  
468 Criminal Procedure: Adjudication  
242 Advanced Appellate Advocacy: Criminal  
495-G Federal Criminal Practice & Procedure

652 or 653 Trial Practice I/II  
662 Criminal Law Clinic

**Supplemental Activities**

Lake County Prosecutor's Office  
U.S. Attorney Externship  
Porter County Prosecutor's Externship  
LaPorte County Prosecutor's Externship  
Porter County Public Defender Externship

Faculty Contacts: Professors Bruce Berner, Derrick Carter and Richard Stith

**Elder / Health Law:**

487 Elder Law  
301 Seminar: Law and the Health Care Process  
441 Administrative Law  
245 Pretrial Skills  
439 Trusts and Estates  
413 Federal Estate and Gift Taxation  
531 Estate Planning  
488 Selected Topics in Elder Law  
414 Medical Malpractice Law  
404 Corporate Finance  
530 Business Planning

**Supplemental Activities**

664-KK Rush Presbyterian (Chicago)  
664-X Legal Services Older Adult (South Bend)  
664-V Methodist Hospitals (Gary)

Faculty Contacts: Professors Seymour Moskowitz and Linda Whitton

**Employment & Labor Law**

245 Pretrial Skills  
441 Administrative Law  
442 Civil Rights Legislation & Litigation  
444 Workers' Compensation  
445 Labor Law  
446 Employment Law  
409 Labor Arbitration  
Labor Law Moot Court Competition

Faculty Contact: Professor Mark Adams

**Entertainment Litigation & Intellectual Property/Technology**

437 Intellectual Property  
438 Entertainment Law  
465 Trademark & Unfair Competition  
450 Advanced Patent Law  
436 Media Law  
445 Labor Law  
443 Antitrust Law

**Supplemental Activities**

664-EEE Lawyers for the Creative Arts (Chicago) Externship

664-YY Arena Football League Externship

665-I Oakland Raiders Externship

Faculty Contacts: Professor David Myers and Assoc. Dean Curtis Cichowski

**Environmental Law & Policy**

448 Environmental Law & Policy

275 Legislation

440 Regulation of Industry

449 Hazardous Waste Law

495-I International Environmental Law

**Supplemental Activities**

Environmental Moot Court Team

664-E EPA Externship

664-NN Environmental Litigation

664-HH Everglades National Park (Summer)

Faculty Contacts: Professors Robert Blomquist and Alex Geisinger.

**International Trade and Development**

270 Comparative Law

300 Seminar:European Federalism

301 Seminar: International Sports Law

410 International Business Transactions

477 International Law I

402 Admiralty Law

466 Conflicts of Law

478 International Law:Use of Force

479 International Law:Human Rights

480 Immigration Law

495-I International Environmental Law

Cambridge Program

Jessup International Law Moot Court Team (1 cr.)

Manfred Lachs Space Law Moot Court Team (1 cr.)

Faculty Contact: Professor Michael Straubel

**State & Local Government/Civil Rights**

481 Local Government Law

434 Land Use

441 Administrative Law

405 Indiana Constitutional Law

442 Civil Rights Legislation

470 Complex Federal Litigation

448 Environmental Law

Faculty Contacts: Professor Rosalie Levinson and Professor Ivan Bodensteiner



### **General Practice**

245	Pretrial Skills
203	Business Associations
407	UCCI: Sales & Commercial Paper
408	UCCII: Secured Transactions
421	Federal Income Tax - Individual
439	Trusts & Estates
441	Administrative Law
445	Labor Law
466	Conflict of Laws
467	Crim. Pro.: Investigation
471	Remedies
481	Local Government
485	Family Law
652	Trial Practice I
653	Trial Practice II
662	Clinical Program

### **Human Rights & Responsibilities**

245	Pretrial Skills
406	Children and the Law
441	Administrative Law
442	Civil Rights Leg. & Lit.
444	Worker's Compensation Law
448	Environmental Law
477	International Law I
478	International Law II
481	Local Government
483	Law & Feminism
486	Law and Health Care Process (seminar)
652	Trial Practice I
653	Trial Practice II

### **Supplemental Activities:**

Health Law Association  
Indiana Civil Liberties Union  
Jus Vitae  
Equal Justice Alliance  
EEOC Externship  
Legal Services Organization Externship

### **Litigation**

241 & 242	Adv. App. Advocacy: Civil & Criminal
245	Pretrial Skills
203	Business Associations
409	Labor Arbitration
412	Alternative Dispute Res.
414	Medical Malpractice
417	Products Liability

421 Federal Income Tax - Indiv.  
441 Administrative Law  
442 Civil Rights Legislation & Litigation  
444 Worker's Compensation  
466 Conflict of Laws  
467 Criminal Procedure: Inves.  
468 Criminal Procedure: Adjud.  
470 Complex Federal Litigation  
471 Remedies  
495-G Federal Crim. Prac. & Pro.  
652 Trial Practice I  
653 Trial Practice II  
662 Clinical Program

**Supplemental Activities:**

Prosecutor's Office Externship  
Federal Judge Externship  
State Judicial Externship  
Swygert Memorial Moot Court  
U.S. Attorney Externship  
National Mock Trial Competition  
Negotiation Competition  
Client Counseling Competition  
ATLA Competition

**Taxation**

203 Business Associations  
413 Fed. Estate & Gift Tax  
419 Securities Regulation  
420 Federal Tax Procedure  
421 Federal Income Tax - Indiv.  
439 Trust & Estates  
441 Administrative Law  
505 Fed. Inc. Tax: Corps/Ptnrs.  
525 Corp. Reorganization Tax  
530 Business Planning  
531 Estate Planning  
652 Trial Practice I  
653 Trial Practice II

**Supplemental Activities:**

662-G Tax Clinic  
664-I IRS Externship

**Property**

235 Drafting: Real Estate  
203 Business Associations  
413 Federal Estate & Gift Tax  
421 Federal Income Tax - Indiv.  
431 Estate Planning

- 433 Land Transfer
- 434 Land Use
- 435 Natural Resources
- 437 Intellectual Property
- 438 Entertainment Law
- 439 Trusts & Estates
- 441 Administrative Law
- 448 Environmental Law
- 449 Hazardous Waste
- 495-T International Intellectual Property
- 531 Estate Planning

**Supplemental Activities:**

- Environmental Moot Court
- Giles Sutherland Rich Moot Court
- Midwest Environmental Law Caucus
- EPA Externship
- Environmental Litigation Externship

**Public Interest Representation**

- 241 Adv. App. Advocacy-Civil
- 245 Pretrial Skills
- 203 Business Associations
- 406 Children & the Law
- 421 Fed. Income Tax - Indiv.
- 441 Administrative Law
- 442 Civil Rights Legislation & Litigation
- 448 Environmental Law
- 470 Complex Federal Litigation
- 481 Local Government
- 486 Law and Health Care
- 487 Elder Law
- 652 Trial Practice I
- 653 Trial Practice II
- 662 Clinical Program

**Supplemental Activities:**

- Public Welfare Externship
- EEOC Externship
- Juvenile Law Clinic
- Mediation Clinic

## **COURSE DESCRIPTIONS**

The following courses are approved by the faculty of the School of Law and by the University. Not all courses are offered every year and additional courses may have been added since this Bulletin was printed. A description of the courses not listed in this bulletin or whose descriptions and/or requirements have changed is published by the School of Law prior to registration for the semester in question and may be obtained from the Law Registrar.

### **Low Enrollment Courses:**

Except in the exercise of administrative discretion for the purpose of initiating new courses, if an existing course (except clinics or similar offerings) has enrolled (after registration) fifteen or fewer students at least two of the last three times it was offered in a normal semester (i.e., excluding summer school), it will be offered 1) at a maximum once every two years; or 2) as a seminar; or 3) as a mini-course (1 or 1.5 credits). If an existing course has enrolled 10 or fewer students, it may be cancelled.

The numbering system is as follows:

- 1) Required 1L courses are numbered 100-199;
- 2) Required 2L courses are numbered 200-249 and between 260 and 290 (inclusive);
- 3) Required 3L courses are numbered 300-349 and between 360 and 370 (inclusive);
- 4) Elective courses are numbered 400-599;
- 5) Miscellaneous/Clinical/Co-Curricular courses are numbered 600-699;
- 6) Required LL.M. courses are numbered 700-710.

### **First-Year Courses**

#### **100. Contracts. Cr. 4**

The general scope and purpose of the legal protection accorded contracts; mutual assent and consideration; specific performance; the Statute of Fraud. Economic and psychological aspects of the subject are considered along with the legal history, comparative law and modern statutory developments. Primary emphasis is placed on the contract in litigation, but problems of negotiation, draftsmanship, and legal planning are considered throughout.

#### **110. Criminal Law. Cr. 3**

A survey course in the substantive criminal law. Coverage may include: the basic elements of criminal liability--*actus reus*, *mens rea*, concurrence, causation and result; the elements of major crimes--homicide, assault & battery, rape, robbery, theft, burglary, arson, etc.; attempt, conspiracy, and solicitation; defenses of justification and excuse; insanity and intoxication; contrasting the traditional American approach with the theories of the Model Penal Code; the aims of punishment.

#### **120. Civil Procedure. Cr. 5**

Jurisdiction (subject matter and territorial), venue, law applied in federal courts, pleading, discovery, pre-trial conference, adjudication without trial, trials (allocation of burden of proof, judicial control of jury, post-trial motions), right to jury trial, impact of former adjudication.

#### **130. Legal Writing, Reasoning & Research. Cr. 2**

This course focuses on legal analysis, manual legal research, objective writing skills, and the role of the attorney as counselor. Students learn these skills by doing in-class exercises, and by writing objective documents such as case briefs, case analyses, closed and open research memorandums, and opinion letters. Students apply their newly acquired research skills in writing an office memorandum. Client interviewing and counseling skills may also be introduced.

#### **131. Legal Research I. Cr. 1**

This course is designed to give students an understanding of basic legal research sources and how to find and use them. Topics include sources of law and types of authority, case law, statutes, administrative regulations, secondary

sources, and authority verification. Students will develop research skills through written assignments using the sources and tools.

**150. Constitutional Law I. Cr. 3**

Scope of the legislative power of Congress; relations between the federal government and the states, including limitations on the states' ability to regulate economic matters; fourteenth amendment - due process and equal protection - limitations on the states.

**160. Property. Cr. 5**

Personal property: possessory interests, acquisition of ownership, finding, bailment. Real property: general introduction, types of estates in land, Statutes of Uses and its effects, easements and profits, covenants running with the land, licenses, adverse possession, conveyancing, and zoning.

**170. Torts. Cr. 4**

Civil liability for damage to persons and property resulting from intentional or negligent conduct; limitations of liability; strict liability for abnormally dangerous activities; strict liability for the manufacture and sale of products; limitations of liability for strict liability; the impact of legislation on common law concepts.

**180. Legal Writing, Reasoning & Appellate Advocacy. Cr. 2**

This course focuses on persuasive writing and the role of the attorney as advocate. Manual and computer legal research skills are strengthened by applying them to several written assignments. Students strengthen legal analysis skills and learn persuasive writing techniques through assignments that may include closed and open research trial briefs, an appellate brief, pleadings, and a case comment. In addition, students learn oral advocacy techniques and present an oral argument on the appellate brief. Students are also exposed to advocacy skills such as negotiation and alternative dispute resolution.

**181. Legal Research II. Cr. 1 (spring)**

This is a continuation of Legal Research I, covering online legal research, legislative history, legal research on the Internet, practice material, and non-legal materials. Students will develop research skills in these areas through written assignments. The final portion of the course will consist of a review of the legal research sources and strategies covered in both semesters.

**Upper-Level Required Courses**

**203. Business Associations. Cr. 4**

This course is a study of the principal forms of business associations with an emphasis on the internal governance of corporations. The course begins with an examination of the law governing agencies, partnerships, and limited liability companies. Corporate studies begin with a consideration of the formation and attributes of corporations. Other topics relating to closely held corporations and selected federal securities law issues are included. The course also addresses the control and management of publicly held corporations, including struggles for control and the relevant federal securities regulations governing take-over bids and proxy solicitation. A significant portion of the course concentrates on shareholder litigation and the duties of officers, directors, and others. This course is a prerequisite to Law 504 Mergers and Acquisitions and to Law 530 Business Planning.

**210. Evidence. Cr. 3**

The course is a study of the federal rules of evidence. An assigned textbook supplies the background to prepare for class discussion of the rationale supporting the evidence rules. Class discussion includes application of evidence rules in context. Pre- or co-requisite to: 664-665 Prosecutor's Office Externship.

**220. The Legal Profession. Cr. 2**

The law of the lawyer as part of the system of justice and the lawyer's unique professional responsibilities and the ethical dilemmas; including examination of the Code of Professional Responsibility and the A.B.A. Model Rules of Professional Conduct; and including also study of a variety of specific topics and questions, among which are - the lawyer's independent professional standing; the lawyer's roles as advocate negotiator, and counselor; the duty of candor to the tribunal; courtroom etiquette; contempt; conflicts of interest; malpractice; lawyer advertising; the lawyer in government, in the corporation, in public interest practice; lawyer's fees; the clients' right to counsel and to counsel's competent performance of the professional role; the adversary system. Pre- or co-requisite to: 662 Clinic Internship, 664-665 Externships and Indiana 2.1 certification.

**250. Constitutional Law II. Cr. 3**

Scope of the judicial power under Article III. First Amendment freedom of expression, association and the press; religion clauses - establishment and free exercise.

**One of the following courses is required to fulfill the advanced writing requirement in the second year:**

**235. Legal Drafting. (All 235 lettered courses are worth 2 Cr.)**

This course teaches a method for drafting various documents, as well as identifying and solving problems through the drafting process. Students will learn how to prepare a variety of legal documents, including legislation, a will, and documents used in a specific area of the law, such as labor law or real estate. Other topics will include the appropriate use of forms, preparing documents that effectuate clients' intentions, and avoiding potential legal disputes. Enrollment is limited.

**A. Real Estate.**

Students will learn a drafting process and format to assist them in real estate transactions.

**B. Business Law.**

A practical approach to learning the foundations of drafting contracts and agreements related to business. Students will learn a drafting process and format which will assist them in compiling agreements and analyzing the needs of their business clients. Drafting assignments include an asset sale agreement, a will and an operating agreement for a limited liability company. The proper and effective use of forms is also addressed.

**C. Local Government. Cr. 2**

Students will learn how to prepare a number of legal documents used in local government.

**D. Natural Resources.**

This course is an expansion of legal drafting skills. It is designed to expose the student to substantive areas of natural resources and environmental law, and apply the knowledge to drafting exercises.

**F. Criminal Pleadings.**

This course will provide the student with skills in legal drafting and analysis by focusing on the elements of the drafting process. Students will prepare a variety of legal documents and forms that will be useful in future practice. The sample documents and forms that will be prepared will be in the area of criminal law.

### **G. Intellectual Property and Entertainment Law.**

This course is designed to expose the student to a variety of issues that lawyers encounter in negotiating and drafting agreements in the area of intellectual property and entertainment law, as well as the particular challenges encountered in counseling clients in these areas.

#### **240. Advanced Legal Writing. Cr. 2**

Students in this course learn how to prepare a variety of legal documents required in the everyday practice of law. The types of documents that students may produce include jury instructions, statutes, contracts, trial briefs, pleadings, interrogatories, and letters. Attention is given to both adapting forms and creating documents. Enrollment is limited.

#### **241. Advanced Appellate Advocacy- Civil. Cr. 2**

This course offers an opportunity to sharpen practical skills that are essential to effective appellate practice: the relationship between legal theory and the facts of a case, preservation of issues for appeal, artful selection of the most important issues to present for appellate review, the characterization of those issues in an "appealing" way, and the framing of an argument. Enrollment is limited.

#### **242. Advanced Appellate Advocacy- Criminal. Cr. 2**

This course offers an opportunity to sharpen academic and practical skills that are essential to effective appellate advocacy. Students will read transcripts from actual cases, identify and develop issues, prepare arguments and briefs, simulate client visits, and conduct mock arguments. Students will have the opportunity to view oral arguments in several courts. Enrollment is limited.

#### **243. Advanced Legal Research. Cr. 3**

This course will emphasize how to most efficiently and effectively find information needed by the practicing lawyer. Research planning and strategy will be discussed throughout the semester as the major sources of legal information are examined, including print sources and electronic databases (Westlaw, Lexis, Internet). Specialized sources used for particular areas of law, including health, education, and international law will also be covered, including sources for researching medical and social science information. A discussion of the past and future of legal research will provide a perspective and a view of what changes the practicing lawyer can expect. Enrollment is limited.

#### **244. Advanced Appellate Advocacy - General. Cr. 2**

The purpose of this course is to give students an opportunity to develop effective appellate advocacy skills applicable to both civil and criminal law. Students will not only learn about how the appellate process works in American law but will also gain valuable practical experience on how to take a case through the appellate system. This will include reading transcripts of actual cases, preparing motions, identifying and developing issues, preparing arguments and briefs, and conducting mock arguments. Students will have the opportunity to learn about judicial clerkships and to visit and observe arguments in a variety of courts in surrounding jurisdictions.

#### **245. Pretrial Skills. Cr. 3**

This course provides training in client interviewing and counseling, case preparation, and negotiation. Coursework includes a substantial writing component as well as lecture-demonstrations, role-playing, and participation in projects that give students experience and feedback for the lawyer's tasks. Prerequisite or co-requisite to: Law 662 Clinic Internship.

**One of the following five courses is required to fulfill the perspective requirement in the second or third year:**

**260. Legal Process. Cr. 2**

This course focuses upon ideas about the common law, precedent and stare decisis, decision-making theory, and institutional competence within the legal system. It includes a review of the development of modern American adjudication, and the adversarial system.

**265. American Legal History. Cr. 2**

Topics include the rise of judicial power, the repudiation of revolutionary ideals, increasing rights to injure others, attempts to check judicial discretion (formalism, codification, election of judges), and the Legal Realist counterattack. The validity of Marxist critiques of our law is a recurring question.

**270. Comparative Law. Cr. 2 or 3 (depending on the instructor).**

An historical, theoretical, and contemporary comparison of the Anglo-American legal tradition primarily with that of continental Europe (the latter being the dominant tradition in the modern world). Emerging law of a united Europe may also be discussed.

**280. Law and Economics. Cr. 3**

Principles of economic analysis in their legal context; the influence of economic principles of legislation and administrative and judicial decision; the role of property and contract laws in the economy; business organizations as a cause and effect of contracts and other market activities; private and public law regimes governing economic activity compared and contrasted; an evaluation of administrative law techniques - the deregulation controversy; a critique of methodology and policy prescriptions offered by law and economics analyses.

**365. Jurisprudence: Theories of Legal Obligation. Cr. 2**

An introduction to philosophy of law, traditionally required for all students at the capstone to their legal education. We focus especially on various answers to the question "Why should we obey the law?" The authority of legal rules and of their moral foundation is systematically questioned. Readings include H. L. A. Hart, Thomas Aquinas, Martin Luther, John Locke and C.S. Lewis.

**One of the following two courses to fulfill the third year seminar requirement:**

**300. Seminar. Cr. 2 or 3 (Year-long seminars)**

This seminar spans both semesters of the third year (1.0 - 1.5 credit each semester). The specific topics available are determined on an annual basis depending on faculty interest and availability. The seminar descriptions are made available to students in the registration packet at the time of registration. Past seminar topics have included: International Human Rights, Copyright Law, Alternative Dispute Resolution and International Tax Law. Check registration materials for prerequisites.

**301. Seminar. Cr. 2**

This seminar is completed in one semester. The specific topics are determined on an annual basis depending on faculty interest and availability. The seminar descriptions are made available to students in the registration packet at the time of registration. Past topics have included: Law and Religion, Health Process, Death Penalty, and European Federalism. See the Seminar Policy following this course description section. Check registration materials for prerequisites.



**The following course is required to fulfill the Pro Bono requirement:**

**310. Pro Bono Externship. Cr. 0**

S/U grade. A minimum of 20 hours of law-related community service is required to be completed and is administered by the Career Planning Center (see separate section on Pro Bono). Notation of commendation appears on the academic transcript of students completing more than 40 hours of Pro Bono service. The Pro Bono requirement can be completed anytime following the completion of 30 credit hours.

**Elective Courses**

**401. Law and Accounting. Cr. 2**

A study of the basic fundamentals of financial statements and accounting as they relate to the practice of law. Topics include basic financial statements, generally accepted accounting principles, audit reports and accountants' responsibilities, the time value of money, financial statement analysis, drafting and negotiating agreements and legal documents containing accounting terminology and concepts, and lawyers' responses to auditors' requests for information about legal contingencies and related discovery issues. Topics are related to damage computation, judgment enforcement, discovery and due diligence, law practice management, commercial litigation, government regulation (including securities disclosure and rate making), estate and investment planning, corporate, commercial and real estate finance, bankruptcy, and general business representation. Designed for students with little or no accounting education or experience.

**402. Admiralty. Cr. 2.**

This course examines the doctrines of admiralty law as they apply to oceans, lakes, and rivers. Consideration is given to the areas of jurisdiction, conflict of laws, personal injury, carriage of passengers and cargo, rights and duties of maritime workers, insurance, ships' mortgages, vessel collisions, and other maritime perils.

**404. Corporate Finance. Cr. 3**

The objective of this course is to consider financial aspects of the modern corporation as those aspects are raised in various contexts as legal issues. The course integrates theoretical finance materials and juxtaposes these materials with case law and legislation in an effort both to provide a basis for evaluating judicial and legislative responses to issues of finance and to provide basic information about concepts and terminology likely to be encountered by the corporate lawyer. The course assumes the familiarity with corporate law provided by a basic business organizations course; it does not assume prior training in or familiarity with economics or business finance.

**405. Indiana Constitutional Law. Cr. 2**

A study of state constitutional law with a focus on the Indiana Constitution in the comparative context of the U.S. Constitution, and other state constitutions. Special attention will be given to the increasing importance of state bills of rights as providing guarantees of individual rights that are separate and additional to those provided by the U.S. Constitution; the distribution and separation of powers among the separate branches; public education and state institutions; finance and debt; and the processes for amending the state constitution.

**406. Children and the Law. Cr. 2**

This course will focus on the treatment of juveniles in the various contexts in which they come in contact with the court systems. Topics include Child in Need of Services proceedings; juvenile delinquency, adoption and paternity proceedings with an emphasis on available options for courts to meet the best interests of the child. The issue of child emancipation in a variety of legal contexts will also be explored as well as the rights of parents.

**407. UCC I: Sales & Commercial Paper. Cr. 3**

This course is devoted to the law of Sales and Commercial Paper (negotiable instruments) as governed by Articles Two, Three, and Four of the Uniform Commercial Code.

**408. UCC II: Secured Transactions. Cr. 3**

An examination of security interests in personal property under Article Nine of the Uniform Commercial Code. Topics include the creation and perfection of security interests, the rights of secured creditors against other creditors (including the trustee in bankruptcy) and the enforcement of security interests.

**409. Labor Arbitration. Cr. 2**

An examination of the basics of labor contract enforcement through the method of arbitration. Determining arbitrability, standards for interpreting contract language, strikes, discipline and discharge, drug testing, pre-and post-contract grievances as well as U.S. Supreme Court cases affecting arbitration, are among the many subjects the students will explore. Each class session will include a review of a fact pattern taken from an actual labor contract with students asked to comment on the potential arbitration issues raised by same. In addition, students will participate in a mock arbitration hearing either as corporate or union counsel. Labor Law and/or Civil Rights are recommended, though not required, prerequisites. Enrollment is limited. Instructor highly recommends having taken or currently taking Law 652 Trial Practice.

**410. International Business Transactions. Cr. 3**

As the world's economy becomes more and more interdependent, business transactions across national boundaries and the law regulating that business is growing and becoming more important.

International Business Transactions explores the practical aspects of conducting international business transactions as well as the workings of international systems such as the General Agreement of Tariff and Trade. Areas which will be covered include unfair foreign competition; anti-dumping duties; subsidies and countervailing duties; regulating international investment; technology transfer; and regulating the multinational corporation.

**411. Debtors' Protection and Creditors' Rights. Cr. 3**

The legal positions of the creditor and debtor regarding secured and unsecured transactions and their legal and equitable remedies, with particular emphasis on the provisions of the 1978 Bankruptcy Code, as amended. Coverage includes: collection by execution; provisional remedies; proceedings in aid of execution; creditors' bills; exemptions; liability for tortious collection proceedings; fraudulent conveyances; creditors; receiverships; history and current operation of bankruptcy legislation in the United States; assets of the bankruptcy estate and the automatic stay; the avoiding powers of the trustee in bankruptcy; debtors' avoidance and redemption powers; administration, liquidation and distribution in bankruptcy; reorganization proceedings under Chapter 11 of the Bankruptcy Code; and debt rehabilitation under Chapter 13 of the Bankruptcy Code.

**412. Alternative Dispute Resolution. Cr. 3**

This course will examine the many processes available for resolving disputes and how they fit into the justice system. Students will critically examine each process in terms of its purposes, implementation, effectiveness, and appropriateness and gain experience in choosing or designing appropriate dispute resolution systems for clients. Students will participate in ADR simulations. Prerequisite to: Mediation Clinic, Negotiation, Mediation, and ADR Seminars.

**413. Federal Estate & Gift Taxation. Cr. 2**

A detailed study of federal taxation of estates and gifts. Topics include gift taxation of certain material transactions, determination of property owned by a decedent at death, property transferred during life but included in an estate at

death, taxation of life insurance and powers of appointment, and study of deductions and credits including the marital deduction and the unified credit. Prerequisite to: Law 531, Estate Planning.

**414. Medical Malpractice Law. Cr. 2**

The main areas to be covered include the duties of health care providers (origin, scope and limits), breach of duty (including *res ipsa loquitur*), proximate cause, damages, (including statutory limits), patient compensation funds, evidence, experts, settlements (including structured settlements), economics of malpractice litigation, and the Indiana Medical Malpractice Act.

**415. Insurance Law. Cr. 3**

A study of insurable interest, concealment, representation, warranty, cause of invalidity, increase of hazard, the peril insured against, the amount of recovery, subrogation, conditions applicable after loss, waiver and estoppel, assignment of policies, and rights of beneficiaries.

**416. Non-profit Organizations. Cr. 2**

This course focuses upon the legal issues related to nonprofit organizations with an emphasis upon charitable organizations and the federal and state law governing such entities. Topics will include qualifications for non-profit tax-exempt status and the special duties and rights of non-profits.

**417. Products Liability. Cr. 2 or 3**

This course examines judicial regulation of the design, manufacture and marketing of products by examining the various causes of action for personal injury or property damage caused by products. These theories of recovery include warranty, misrepresentation, negligence and strict liability in tort, e.g., causation, including intervening acts, contributory negligence, assumption of risk and scope of duty.

**418. Sports Law Cr. 2**

This course will survey the major legal issues involved in both amateur and professional sports in the United States. Under the heading of amateur sports the course will look at the powers of the NCAA, the rights created by athletic scholarships, and gender equity. Under the heading of professional sports the course will look at league decision-making power, antitrust exemptions, collective bargaining and salary arbitration. Finally, the course will examine the growing area of drug-testing issues.

**419. Securities Regulation. Cr. 2 or 3 (depending on the instructor).**

Federal regulation of the issuance and subsequent sale of securities. The course begins with an examination of the Securities Act of 1933 and the exemptions therefrom. This act defines "securities" and governs the registration process through which issuers offer for sale and sell new securities. The remainder of the course is devoted to selected topics governed by the Securities Exchange Act of 1934. A principal subject is Rule 10b-5, a general "anti-fraud" provision which has become a pervasive branch of corporate law. Other topics may include civil liabilities, regulation of takeover bids, regulation of broker-dealers, and regulation of securities exchanges. Little or no time is spent in the study of state regulation of takeover bids, regulation of broker-dealers, and regulation of securities exchanges.

**420. Bankruptcy Cr. 2**

This course introduces students to federal bankruptcy proceedings. Students will study the current Bankruptcy Act and be introduced to liquidation proceedings under Chapter 7, Wage-Earner Plans under Chapter 13 and corporate reorganizations under Chapter 11. This course is not to be confused with **411. Debtor & Creditor (3 cr.)** which

covers similar material devoting substantial time to state debtor-creditor law. Students will not be permitted to take both courses.

**421. Federal Income Taxation of Individuals. Cr. 4**

A study of the basic structure and substantive content of the federal income tax system from the perspective of taxation of individuals. Emphasis is given to both technical and social policy considerations. Prerequisite to: Law 505, Law 520, Law 525, and Law 530.

**422. Education Law. Cr. 3**

This course addresses the legal concepts inherent to schools and also the current policy issues driving the legal issues. The course will trace the legal framework for public education (including a brief introduction to school finance) at both the state and local level. Then the course will address three discrete legal relationships within that framework: church-state relations, school-teacher relations, and school-student relations. From those relationships the course will examine tort liability, teacher employment, labor relations, race and education, student discipline and special education. Current policy issues that will likely be examined include school reform, school choice, and vouchers.

**433. Land Transfer and Finance. Cr. 3**

An application of property concepts to real estate transactions, including an analysis of the roles played by lawyers, brokers, and financing institutions. Basic considerations relevant to the drafting of listing agreements, contracts, mortgages, and other related documentation will be reviewed, together with a discussion of available means of title and quality assurance. The ownership of shared facilities, such as condominiums and cooperatives, will also be reviewed.

**434. Land Use. Cr. 3.**

An in-depth analysis of the control of land use and land development. Public planning methodology and goals on the national, state, and local levels will be explored, together with private land use controls. The policies, procedures, and terminology of zoning will be discussed, in addition to the regulation of subdivisions and other means of growth control.

**435. Natural Resources: The Law of Water and Energy. Cr. 3**

Examination of the property law and related public law concerning the use, development, conservation, and preservation of water and energy resources: the doctrines of private real property rights in water (riparian and appropriation), the equitable apportionment of interstate waters, and the variety of Federal, interstate and state-based systems for the planning, regulation, and management of water uses; surveys of the law applicable of coal, oil, natural gas, and electricity, including hydro and nuclear power - the respective technologies, their environmental implications and their control and regulation, including questions of land reclamation, facility-siting, transportation and transmission, waste disposal and fuel processing; and the integration of water and energy law segments through examination of the common thread provided by the successive application of private property rights and duties, public regulation, and public management, all in a constitutional setting characterized significantly by federalism and the fifth and fourteenth amendment due process and takings clauses.

**436. Media Law. Cr. 2**

This course will examine the role of the media in American society. The class will begin with the history of the First Amendment Free Press Clause, and a review of various theories for freedom of expression in this country. It will then explore both the common law rules and public regulations affecting those who write or publish books, magazines, or newspapers, or who are connected with the broadcasting or telecommunications industries. Finally,

we will examine issues presented by the development of new multi-media technologies, and by the significant changes in telecommunications law adopted recently by Congress. (Offered alternative years.)

**437. Intellectual Property. Cr. 2 or 3**

Patents, trademarks, and copyrights are examined from the following perspectives: the objects of constitutional statutes and the common law; the prerequisites to federal protection including standards of patentability and the subject matter of copyrights; applications and regulation procedures; the administrative process; judicial reviews; the protection of ideas; rights of holders of patents, trademarks, and copyrights; grants, licenses, and assignments; infringement, plagiarism, and unfair competition; and the doctrine of fair use.

**438. Entertainment Law. Cr. 3**

This course will focus on five major areas of entertainment litigation: protection of ideas through property, tort and contract theories; aspects of defamation directly related to literary and artistic works; right of privacy issues; developing legal theories in protecting publicity values; and First Amendment considerations. Matters that will be considered include: 1) the scope of authors' moral rights in American law; 2) the common law of intellectual property and the protection of ideas; 3) contract rights to compensation for an idea; 4) an examination of the law of libel as applied to works of fiction; 5) constitutional problems with protecting the right of privacy; and 6) property rights in names, likenesses and personal histories.

**439. Trusts and Estates. Cr. 3**

A study of the essential tools of lifetime and testamentary planning of estates: 1) interstate succession; 2) wills and testaments; 3) uses and trusts, express, resulting and constructive; 4) future interests in real property; 5) perpetuities and restraints on alienation; 6) powers of appointment; and 7) gifts, charitable and causa mortis. Prerequisite to Law 531.

**440. Regulation of Industry. Cr. 2**

This course will analyze the regulatory process, including the justifications for regulation, methods of regulation, the legal constraints on regulation and political concerns inherent in regulation. It will focus on environmental, health and economic regulatory schemes. In the environmental and health regulation portion of the course, students will consider such topics as the Coase theorem, the relationship between tort rules and regulation, market-based incentives and such attempts at regulatory control as cost-benefit analysis and risk regulation. The section on economic regulation will consider such issues as natural monopoly, deregulation and public choice.

**441. Administrative Law. Cr. 3**

Doctrines governing agency actions, including constitutional, statutory, judicial, and self-imposed limitations. Particular attention is paid to the Administrative Procedure Act and other provisions of federal law regulation, rule-making and adjudication, as well as decisions affecting such matters as openness to public examination, conflict of interest avoidance, and pressures from outside groups.

**442. Civil Rights Legislation and Litigation. Cr. 3**

A survey of civil rights legislation, including the reconstruction era acts and more recent acts prohibiting discrimination - in public accommodations, housing, employment, education and programs receiving federal financial assistance - on the basis of race, sex and disability. The course is designed to emphasize enforcement of legislation through private litigation. Therefore, it will focus on the scope and coverage of each act, the availability of a cause of action and jurisdiction, defenses, the type of proof required and remedies. Recommended courses: Law 150 Constitutional Law I. Prerequisite or co-requisite to: Law 664-A Federal Judge Externship program.

**443. Antitrust Law. Cr. 3**

The historical evolution of judicial and administrative attempts to preserve competition through interpretations of the Sherman, Clayton and Federal Trade Commission Acts. The types of conduct constituting restraints of trade (price fixing, customer and territorial allocation, boycotts, tying and exclusive dealing); monopolization; prohibitions on mergers arising from market conditions; the private antitrust plaintiff and the treble damage suit; the use and misuse of economics in legal analysis.

**444. Workers' Compensation Law. Cr. 2.**

This course will examine the historical development of worker's compensation laws while focusing on the criteria for establishing compensability of work-related injuries and the exclusivity of the worker's compensation remedy. The course will examine the type, nature and extent of benefits provided by worker's compensation laws including medical care, disability and/or impairment awards. The course will also examine the inter-relationship between worker's compensation law and other work place injury remedies including third party claims and social security disability benefits.

**445. Labor Law. Cr. 3**

A survey course covering selection of bargaining representatives, union organization of employees, economic pressure for benefits, collective bargaining, enforcement of collective bargaining agreements, and statutory limitations on collective bargaining agreements.

**446. Employment Law. Cr. 3**

An examination of existing and evolving legal rules governing the workplace in the non-union setting. The course provides an introduction to the rights and duties of employers and employees that are unrelated to the law on employee organization. Topics covered will include: the erosion of the employment-at-will doctrine; the hiring of employees; the use of lie detectors; drug testing and HIV testing in hiring and discharge decisions; employer liability for negligent hiring; and the terms and conditions of employment.

**448. Environmental Law and Policy. Cr. 3**

A study of the responses of the legal system to resource scarcity, technological change, and environmental pollution. The course will examine basic federal regulatory statutes as well as the role of the courts in controlling environmental decision-making under federal laws. The following subjects are explored: environmental policy perspectives (including the usefulness of environmental knowledge, economic considerations, and the philosophical framework for preservation of the natural environments); control of government decision-making affecting the environment (with focus on the National Environmental Policy Act and state environmental policy acts); land, waste and toxic substances (with special emphasis on solid waste and hazardous substance management); water pollution (effluent standards; receiving water considerations, enforcement and remedies); and air quality and noise emission control (with special emphasis on state implementation plans, prevention of significant deterioration and enforcement problems).

**449. Hazardous Waste Law. Cr. 3**

This course will focus on the federal Resource Conservation and Recovery Act (RCRA), the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), and areas of overlap between the two statutory areas. Topical issues that will be covered during the course will be the following: the definition of hazardous waste; entities regulated by RCRA (generators and treatment, storage, and disposal facilities); the cleanup provisions under RCRA; enforcement actions under RCRA; EPA's powers under CERCLA; potentially responsible parties; statutory defenses to CERCLA liability, private actions and allocation; cleanup procedures and standards; natural resource damages; and insurance coverage for cleanup costs.

While this course is an advanced course in environmental law, and students are advised to take the general course in Environmental Law and Policy beforehand, there are no technical prerequisites for this course. Students will learn statutory analysis, administrative regulation of complex environmental problems, and practical considerations in handling hazardous waste as a political problem.

**450. Advanced Patent Law. Cr. 3**

The course will include an examination of the statutory requirements for patentability, an introduction to claim drafting and other patent prosecution issues, and an exploration of patent infringement licensing, and other issues. Course work will also include an examination of recent developments. Pre- or Co-requisite: Law 437 Intellectual Property.

**451. Patent Prosecution. Cr. 2**

The purpose of this course is to give students an overview of some of the procedures and substantive requirements involved with representing an inventor in front of the U.S. Patent and Trademark Office. This course will begin to help the students prepare for taking the Patent Agent's Examination, passage of which is required in order to practice in front of the USPTO. Students will be exposed to the steps in taking an invention from disclosure by the inventor, through the issuance of a U.S. patent, to expiration of the patent. Finally, students will learn to understand the different types of patent applications, the basic deadlines that must be met, how to file a patent application, how to respond to some basic office actions and what options are available after final rejection.

Pre-requisite: Law 437 Intellectual Property.

**465. Trademark & Unfair Competition Law. Cr. 2**

This course will provide an in-depth discovery and investigation of trademark and unfair competition laws and practices. Subjects of this discovery will include writings on the still evolving jurisprudence of false designation or origin under Section 43(a)(1) of the Lanham Act; the Restatement (Third) of the Law of Unfair Competition, and the federal anti-dilution law. Topics will include not only the basics of Trademark Law, but the effect on practice of the Intent to Use registration procedures; the development of case law dealing with contributory trademark infringement, and the impact of the revised Section 43(a)(2) on false advertising doctrine. Taking Law 437 Intellectual Property as a pre-requisite is desirable though not required.

**466. Conflict of Laws. Cr. 3**

Analysis of the problems that arise when the facts of a case are connected with more than a single sovereign jurisdiction, domestic or foreign. Both traditional and modern choice of law approaches are considered. Also addressed are the issues of jurisdiction and the recognition and enforcement of judgments.

**467. Criminal Procedure: Investigation. Cr. 3**

This course will focus on the problems that occur during the pre-indictment phase of criminal prosecution with special attention to the constitutional limits on police investigatory practices (i.e., Fourth and Fifth Amendment issues and the ever-changing exclusionary rules). No prerequisite. (Law 467 or 468 is strongly recommended as a second-year course for those students intending to register for the Clinical Program courses in the third year.) Pre- or co-requisite to: 664-665 Prosecutor's Office Externships.

**468. Criminal Procedure: Adjudication. Cr. 3**

Focus will be on the procedural and constitutional problems that come up after the commencement of formal criminal proceedings, including pre-trial proceedings, trial sentencing and post-conviction review at both state and federal levels. (Law 467 or 468 is strongly recommended as a second-year course for those students intending to register for the Clinical Program courses in the third year.)

**470. Complex Federal Litigation. Cr. 3**

An examination of the special problems encountered in litigating complex civil cases, particularly those that involved multi-national contacts. Topics to be covered include: the structure of complex suits in a unitary forum and the joinder of appropriate parties, the problem of duplicative litigation in separate courts, class actions, managing the complex case, finality problems and choice-of-law issues.

**471. Remedies. Cr. 3**

Forms of judicial and equitable relief which courts can grant by way of redress of those who have been or may be injured, including legal doctrines to prevent unjust enrichment, alternate choices and tactical advantages of each.

**475. Legislation. Cr. 3**

An exciting study of statutes in the creation of public policy, including descriptive and normative theories of legislation; interpretive issues and political theories of legislation; legislative drafting; representational structures; structures of legislative deliberation; direct democracy as an alternative to republican government; statutes as sources of public policy; theories and doctrines of statutory interpretation; and problems of implementation of statutes.

**477. Public International Law: Introduction Cr. 3**

This course provides an introduction to public international law, covering the traditional topics of international law, including sources of law, the relation of international to national law, jurisdiction, problems of enforcement, international human rights law, use of force, peacekeeping and humanitarian intervention, and assumes no prior knowledge of or experience in public international law. In addition, the course will introduce students to the most important international organizations that promote and enforce international law, including the United Nations and related entities.

**478. International Law: Use of Force Cr. 3**

A continuation of Law 477, including discussion of territory authority, individuals and nationality, immigration, force and war, state responsibility and international claims, and immunities from jurisdiction.

**481. Local Government Law. Cr. 3**

Incorporation and incidents of existence; types of organizations, legislative control; corporate agencies, expressed and implied powers; revenue and indebtedness; acquisition and control of property; liability in contract and tort; remedies; home rule.

**483. Law and Feminism. Cr. 3**

This course will be a study of feminist legal history, epistemology and methodology and then consider issues concerning women in the workplace, women in the family and women in the legal world. The casebook includes the scholarly work of feminist theorists as well as cases exploring both the impact of law on women and the impact of women on the law. You will examine and assess the influence of our Constitution on the feminist struggle and will also look generally at the impact of feminist theory on legal process. Some of the specific topics studied and discussed are the sameness/difference debate and formal equality, rape, pornography, prostitution, and sexual harassment.

**485. Family Law. Cr. 3**

A study of legal theories and practice regarding family, parenthood, marriage and issues attendant to divorce. Additional topics include alternative reproductive technologies, termination of parental rights, etc. Prerequisite to: 485-P. Family Law Practicum.



**485-P. Family Law Practicum. Cr. 2**

An application of doctrine to practice. Students work with lawyers and judges on problems and cases which deal with topics covered in the classroom Family Law course. Issues include: premarital agreements, involuntary termination of parental rights, child custody and support proceedings, etc. Co- or Prerequisite - Law 485 Family Law.

**486. Law and Health Care Process. Cr. 2**

A study of the application of law and legal processes to problems and policies relating to health and health care services. Students will read and evaluate traditional legal materials (cases, statutes, etc.) as well as materials drawn from economics, ethics, and the health sciences. Special attention will be paid to issues embedded in access to services, financing the health care system, decision-making (e.g., informed consent, involuntary commitments, bioethical issues in treatment decisions, etc.), distribution and allocation of scarce resources, confidentiality and privacy concerns.

**487. Elder Law. Cr. 3**

As a growing percentage of the general population, senior citizens face complex financial management and health care issues which often require legal assistance for effective resolution. Focusing on the need for specialized legal services to the elderly, the topics covered in this course include ageism, the unique ethical dilemmas which can arise in an elder law practice, special counseling skills, preventative financial planning measures in anticipation of incapacity or disability, advance health care directives, long term care alternatives and financing, public benefit programs and elder abuse and neglect.

**488. Selected Topics in Elder Law. Cr. 2**

An examination of three pressing legal topics affecting representation and care of the elderly: a) health maintenance organizations and the legal rights and duties of consumers and providers in such organizations; b) special housing needs (congregate housing, assisted living, nursing homes, age-restricted housing); c) elder abuse and neglect (civil and criminal protective statutes, remedies, etc.). Non-legal readings will supplement Xeroxed cases and statutory materials (Elder Law I is not a prerequisite).

**489. Employee Health Plans: ERISA & HIPAA. Cr. 2**

This course will look at health benefit issues, disability benefit issues, ERISA requirements, tax issues, cafeteria plans, HRAs and HSAs, HIPAA issues, and funding issues.

**490. Independent Reading and Research. Cr. 1-3**

Individual directed study supervised by a member of the Faculty. Students are limited to a total of 4 credit hours during their law school career with a maximum of 3 credit hours in any one semester. Design of the specific program is the responsibility of the student, who should submit a written outline of the project to a faculty member for approval. Faculty approval will be subject to the particular member's interest and availability. A substantial paper will be determined jointly by the student and supervising faculty member at the time the project is initially approved by the supervising faculty member. Projects which have been approved by a faculty member must then be submitted to the Office of the Associate Dean for Academic Affairs for final approval prior to registration. This course may not be substituted in lieu of the Seminar requirement. Independent Reading and Research shall be graded S/U or letter at the discretion of the instructor. However, a student who is on academic probation is not permitted to take this course for a letter grade. In the case of a third-year student, if the course is graded S/U, the student will be precluded from exercising the S/U option during the same semester. See the Independent Reading & Research Policy following this course description section.

**491. Advanced Study (Topic). Cr. 1**

To be offered on an occasional basis as announced by the Associate Dean for Academic Affairs, this course will offer the opportunity for advanced study in particular subject matter areas. The prerequisite is the successful completion of the basic course. A student may not use credit earned in this course in satisfaction of the Seminar requirement.

**492. Law and Psychology: Integrative Project. Cr. 3**

Intensive study of a selected topic in the nexus of law and psychology. Student selects a committee of three faculty from Law and Psychology with one designated as Chair. The student is responsible for successfully proposing a topic and defending the final written product. Graded on S/U basis. Open only to students enrolled in the JD-MA (Psychology) or JD-MA CMHC programs.

**495. Contemporary Legal Problems (Topic). Cr. 1-3**

A course in which a special topic in law will be given intensive study. The topic will vary from year to year and will be determined by recent developments in the legal system and by joint interests of faculty and students.

**495-B. Negotiation. Cr. 1 (1st seven weeks - Fall semester)**

This is a seven week, one credit skill-based course that meets once a week for 100 minutes to allow for simulations. Students will practice the skills of planning for negotiation, setting the agenda, bargaining for information, exchanging offers, concessions, and counter-proposals, and concluding the negotiation. Ethical issues of the attorney-negotiator will also be discussed. Because the course is simulation-oriented, enrollment is limited to 15. Students will be evaluated by their progress in simulations and written work. Prerequisite - Law 412 ADR.

**495-C. Mediation. Cr. 1 (2nd seven weeks - Fall semester)**

This is a seven week, one credit skill-based course that meets once a week for 100 minutes to allow for simulations of key parts of the mediation process and complete mediations. Students will practice the skills of beginning the mediation process, accumulating information, developing an agenda, framing the issues, generating movement, conducting caucuses, and concluding the mediation. Ethical issues of the attorney-mediator will also be discussed. Because the course is simulation-oriented, enrollment is limited to 15. Students will be evaluated by their progress in simulations and written work. Prerequisite - Law 412 ADR.

**495-E. International Commercial Dispute Resolution. Cr. 3**

This course examines the principal modes of settling international commercial disputes. Subjects in the area of international litigation that may be covered are jurisdiction, choice of law, taking evidence abroad and enforcement of judgments. Basic issues of international arbitration will be covered as well as the use of mediation as a tool for the resolution of cross cultural disputes. Attention will be given to the circumstances influencing the choice of dispute resolution processes and drafting dispute settlement clauses in contracts.

**495-G. Federal Criminal Practice and Procedure. Cr. 2**

This course will begin with an introduction to the basis and scope of federal criminal jurisdiction and limitations on federal criminal authority. The remaining weeks will focus on: Investigative techniques; disclosure and discovery; grand jury proceedings; mail fraud; RICO; drugs; tax enforcement; money laundering; and criminal civil rights. The course will conclude with a review of state-federal overlaps and concerns. Prerequisite: Law 467 or 468.

**495-I International Environmental Law. Cr. 3**

A comprehensive study of the evolution of international environmental law, sources of international environmental law, international legal rules dealing with hazardous activities, international legal rules dealing with species and ecosystems, international legal instruments addressing the global commons, ethics and equity concerns, and trends and innovations in international environmental protection.

**495-J. Bankruptcy Reorganization. Cr. 3**

The purpose of this course is to expose the student to the theory and application of the Bankruptcy Code to corporate reorganizations and liquidations from the debtor's as well as the creditor's perspective. Topics to be covered include pre-filing considerations, treatment of executory contracts, tax claims, sale of property, adequate protection, plan confirmation and post-confirmation litigation. While a basic understanding of secured transactions and debtor-creditor relationships will be helpful, this course has no prerequisites.

**495-L. Municipal Finance Law. Cr. 2**

This course provides an in-depth examination of various exactions utilized by localities such as property taxes, user fees, special assessments and debt (payments which are typically supported by a revenue stream from one of the foregoing). It also looks at newer and more exotic forms of local government financing including privatism and privatization; tax incremental financing (T.I.F.) and even gambling. What is the role of the law and lawyers in all this? Who pays? What issues of income redistribution and intergenerational equity are raised by local fiscal policy? These questions and others will be addressed in this course.

**495-P. Feminist Philosophy. Cr. 3** (cross-listed with undergrad course).

Over recent decades many women scholars have developed a body of work in epistemology, metaphysics and ethical and political philosophy that might fairly be generally characterized as "feminist" philosophy. The course will consider questions as varied as whether gender is socially constructed, whether accepted notions of rationality exhibit a masculinist orientation, whether there is a particular ethical stance occupied by women, whether feminists should adopt a political theory founded in individual rights, whether the family is a justifiable social institution and the like. Enrollment is limited.

**495-R. The Law of eCommerce. Cr. 3 (Fall semester)**

Use of computers and the Internet is radically transforming business practices, and with their transformation has also come the reformation of American commercial law. The purpose of this class is to understand the impact of computer technology on the law governing private transactions in goods, services, and information. Students will learn to become competent to give legal advice to participants in the digital economy. The course includes a business planning component, because students assist a hypothetical small business to go from commerce to "eCommerce," by engaging in the business planning and legal analyses needed to establish the company's web site and online trading activities. Students enrolling in the Law of eCommerce should have taken at least one class in Business Associations, Business Planning, Intellectual Property, Taxation, UCC, or the equivalent and should have access to a computer and the Internet.

**495-S. Introduction to Poverty Law. Cr. 2**

The purpose of this course is to give an overview of contemporary poverty law issues, which is of particular relevance in light of the passage of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA), the recent "welfare reform." The course will provide a brief historical background of welfare in the United States, and will also discuss the contemporary attitudes surrounding welfare and how these attitudes or beliefs have shaped current policies. The course is also intended to give a practical background for clinic students working with low-income clients to have a better understanding of the numerous supportive services available for low-income residents.

**495-T. International Intellectual Property. Cr. 2**

This course has two objectives. One is to offer students the opportunity to gain an appreciation and understanding of the various roles - social, economic, and cultural - that intellectual property (patent, copyright, trademark, and trade secret) plays across national borders. The second is to deliver a framework within which students can become capable of professionally engaging in the international intellectual property field. Prerequisite - Law 437 Intellectual Property.

**500. Great Books in the Law (Honors Program). Cr. 1 (Letter grade, fall/spring)**

In the second year, students in the Honors Program will be required to complete a seminar in which they will read a book from an approved list and prepare a paper (minimum 15 pages double-spaced, excluding footnotes). There will be four mandatory sessions (two each semester), during each of which a group of students will lead the discussion of a book, guided by the issues identified by the faculty at the beginning of the seminar.

**502. Probate Administration & Litigation. Cr. 2**

This course will begin by examining the three predominant methods to pass property at death; joint tenancy with rights of survivorship, last will and testament, and trust. Next the course will study the probate process in depth. Finally, the course will examine the two major areas of probate litigation; namely, will contests and claims against estates. Pre-requisite: Law 439 Trusts & Estates.

**504. Mergers & Acquisitions. Cr. 2 or 3**

This course will examine the law pertaining to corporate mergers and acquisitions. It will provide a general background on the relevant corporate law and analyze the major components of the documents used in these types of corporate transactions. As time permits, specific issues that arise in connection with hostile takeovers will be studied. Prerequisite - Law 203 Business Associations.

**505. Federal Income Taxation of Corporations & Partnerships. Cr. 3**

A study of the fundamental principles of federal income taxation of corporations and partnerships. The emphasis is on taxation of corporations. Prerequisite: Law 421, Prerequisite to: Law 525.

**520. Federal Tax Procedure. Cr. 2**

This course will examine the procedural aspects regarding the representation of parties before the Internal Revenue Service. Emphasis will be given to the collection-related areas of tax delinquencies, both business and personal; and to the areas of tax audits with the Examination Division and criminal proceedings within the Criminal Investigation Division of the IRS. This course will not repeat the content of either substantive tax or criminal law, but rather the procedural aspects of these areas within the confines of the IRS. Subjects to be covered include: IRS structure; IRS/Department of Justice relationships; federal tax lien, investigatory powers and summons authority; administrative seizures and sales; business tax/trust fund theory; appeals; criminal tax violations. The course will be of particular benefit to those students who intend to practice in the tax, business-commercial, debtor-creditor, or criminal law areas. Prerequisite: Law 421 Federal Income Tax.

**522. Federal Income Taxation of the Family. Cr. 1**

Continues individual taxation study, covering: choice of taxpayer; trust taxation; family business arrangements; and related policy consideration. Prerequisite: Law 421.

**525. Corporate Reorganization Taxation. Cr. 2**

Advanced study of federal income taxation of corporations, focusing on the tax aspects of corporate reorganizations. Prerequisites: Law 421 and Law 505.

**530. Business Planning. Cr 3**

Integration of the principles of Business Associations, Corporate Finance, and Corporate and Individual Taxation; the study of the principles of advanced corporate law; the introduction of students to the planning part of a business practice; considering an interdisciplinary set of rules and weighing the competing goals of the client and the alternative solutions so that an informed judgment as to the best overall structure of the plan can be made. Prerequisites: Law 203 and Law 421. Recommended: Law 505.

**531. Estate Planning. Cr. 2**

The planning and drafting of wills and trusts. A series of "estate planning" problems is studied. Students' work in the course consists of classroom analysis of the problems and of typical forms of documents drafted by students working in groups. The documents are those determined to be needed by fictional clients who appear in the problems. The problems cover the following: planning and drafting for the client whose principle assets consist of closely held businesses. The course applies law learned in Property, Trusts and Estates, Federal Estate and Gift Taxation, and elsewhere. No organized body of new law is taught. Prerequisite: Law 413 and Law 439.

**600. 3L Honors Practicum. Cr. 1 (Graded S/U)**

In the third year, students in the Honors Program will be required to complete a one-credit Honors Project. The project shall consist of the following:

1. It will be a two-semester course, graded S/U in the spring semester, except for students graduating in December. The project can be completed at any time during the year, and requires a minimum of 45 hours of work.
2. Completion of an additional 45 hours in a Federal Judge Externship (Law 664-A) will satisfy the requirement.
3. A student may complete a one-credit Honors Project under the supervision of a professor during the third year, which will emphasize fieldwork and may be interdisciplinary in nature. The project will also include a significant writing component, although it may take the form of a study, empirical research or drafting.

The Honors Program Director will be available for consultation with students and professors in designing an Honors Project. All Honors Project proposals must be approved by the professor involved and the Honors Program Director before registration. The Honors Program Director and the Associate Dean for Academic Affairs must approve an Honors Program student's proposal to complete more than one Honors Project. The one-credit Honors Project is included in calculating the limit of six-credits for Law 490 - Independent Reading and Research, which students are allowed during their law school careers.

**652. Trial Practice I. Cr. 3**

A training course designed to develop, through student participation, the skills a trial lawyer needs to acquire to confront effectively the evidentiary problems that occur with great frequency in the trial setting. This course includes 14 hours of plenary sessions in addition to 2 hour weekly sessions with individual instructors. Prerequisite: Law 210. (Limited enrollment.)

**653. Trial Practice II. Cr. 2-3**

S/U grade. A training course designed to develop through student participation the skills of a trial lawyer. The planning and the effective presentation of the complete case with special emphasis on tactics, persuasiveness and the ethical aspects of trial advocacy. Prerequisites: Law 210 and Law 652. (Limited enrollment.)

**661. Current Representation. Cr. 2-3**

S/U grade. Students may be invited by any faculty member to perform work of significant academic value under his or her supervision in connection with legal representation currently being provided by the faculty member.

**Applied Skills Courses**

Two types of courses are offered in which students have an opportunity to apply classroom theory and skills to actual courtroom and law office practice. The school maintains a law clinic at Heritage Hall, adjacent to Wesemann Hall that is open to low income individuals in the community who are in need of legal representation. The law clinic is a fully staffed law office in which licensed faculty instructors supervise the law practice of legal interns. To participate in clinic, students enroll as interns (Law 662) in one of six clinic programs. Interns receive a limited license to practice law from the Supreme Court of Indiana. Interns receive 2-3 credits per semester for work in the clinic.

Students may also enroll in an extern program (Law 664-665). Externs assist with the legal work of a field supervisor, who is either an attorney or judge, in the office in which they are placed. In addition, each externship has a faculty supervisor. **Students may earn no more than 15 credits of externship and clinic credit during their law school career.** In some programs students receive a limited license to practice law from the Supreme Court of Indiana.

Due to conflict of interest problems, students may not enroll in certain externships and the clinic during the same semester. Students who wish to experience both clinic and an externship are encouraged to enroll in an externship during their second year and clinic during their third year.

**662. Clinic Internship. (Must register for 2 semesters beginning in the fall.)**

**662-A. Civil Law Clinic - Porter County. Cr. 2.**

Students work on general civil matters such as landlord-tenant, small claims, social security and debt collection cases. In addition, students represent clients in all areas of family law including adoption, guardianship, divorce, child support and visitation. Clients represented are generally from Porter County. Pre-req or co-req: Law 220 Legal Profession and Law 245 Pretrial Skills. Recommended: Law 652, 653 Trial Practice I and II. (Limited enrollment.)

**662-B. Juvenile Law Clinic. Cr. 2.**

Training and practice in representing children in abuse, neglect and termination of parental rights cases. Students are appointed Guardians ad Litem by the Lake County Juvenile Court. Pre-req or co-req: 220 Legal Profession and 245 Pretrial Skills. (Limited enrollment.)

**662-C. Civil Mediation Clinic. Cr. 2**

Students mediate small claims cases in Superior Courts in Porter County. Pre- or co-requisite: 220 Legal Profession, 245 Pretrial Skills. (Limited enrollment.)

**662-D. Criminal Law Clinic. Cr. 3**

Students represent individuals who are involved in the criminal justice system. The nature of the caseload varies but may include trial level cases, appeals, and post-conviction proceedings. Pre- or co-requisite: 210 Evidence, 220

Legal Profession and 245 Pretrial Skills. Recommended: 467 Criminal Procedure: Investigation, 468 Criminal Procedure: Adjudication and 652 Trial Practice I. (Limited enrollment.)

**662-G. Tax Clinic. Cr. 3**

Students will receive training in how to handle Federal income tax controversy cases, both at the administrative level (IRS) and U.S. Tax Court. They will handle cases of low-income clients, who have problems ranging from innocent spouse cases to offer-in-compromise cases. The students will also meet with IRS officials from the Examination and Appeals Division and a U.S. Tax Court Judge. A limit of ten students will be accepted on a first come, first served basis. Pre-req: Federal Individual Taxation, Law 421; Pre/Co-req: Law 220 Legal Profession.

**664-665. Extern Programs. Cr. 1-15**

**664 Externships of 1-5 cr. hrs.**

**665 Externships of 6-15 cr. hrs.**

(See the Externship Guidelines following this course description section).

Generally graded S/U. Students can receive no more than fifteen (15.0) hours of externship and clinic credit during their law school career. Although students may enroll in more than one externship in a semester, they may not earn more than 5 credits of externship in the same semester. Further, a third-year student enrolled in more than 3 hours of a pass/fail externship in any semester may not exercise the pass/fail option for any graded course. Academic credit will not be awarded if a student is receiving financial compensation for their work. Individual externships have limited enrollment.

In order to receive academic credit, students must make arrangements with the extern faculty supervisor prior to the semester in which they expect to extern and formally register for the designated externship in the registrar's office. A student should check current registration materials for the name of the extern faculty supervisor.

Student externs are expected to work at least 45 credit hours per credit. For a three credit externship, a student must work 135 hours or approximately 10 hours per week during the 14 week semester. Individual faculty supervisors may require more hours to be worked. Academic credit is never extended retroactively for work already undertaken. A student may not participate in an externship before successful completion of the first year curriculum.

Students must take the Legal Profession course as a pre- or co-requisite for all externships. Students enrolled in prosecutor's offices externships must also take Evidence and Criminal Procedure: Investigation as a pre- or co-requisite.

**664-A. Federal Judge Externship. Cr. 3 (per semester for 2 semesters)**

Enables third-year students to observe the day-to-day routine of a judge, research and write orders in particular cases, and engage in professional dialogues with the judge and his/her law clerks. Except for those who participate in the summer, students must commit to a full year. Pre- or co-requisites: Law 442 Civil Rights Legislation and Law 470 Complex Federal Litigation. It is strongly recommended that students enroll in Civil Rights during their second year.

**664-AA. Lake County Prosecutor's Office. Cr. 3-5**

Provides students with the opportunity to observe and participate in the daily functions of the Lake County Prosecutor's Office in Crown Point, IN. The student extern actively participates in court and with out-of court responsibilities under the supervision of an attorney. The extern takes part in court calls which would include

various responses to defense motions as well as traffic and misdemeanor bench trials. The extern engages in the review of criminal charges and in assisting deputy prosecutors in the filing of those criminal charges. Additional responsibilities include the research and writing of legal memorandums regarding legal issues that may be requested by deputy prosecutors.

**664-B. U.S. Attorney Externship. Cr. 3**

Provides students the opportunity of working with Assistant United States Attorneys in the preparation and prosecution of federal cases. U.S. Attorneys conduct most of the trial work in which the United States is a party. They are the principal federal law enforcement officers in their judicial districts. The federal district for the State of Indiana is divided into two districts, of which one (Hammond Division) has headquarters in Dyer, Indiana.

**664-BB. Ungaretti & Harris Pro Bono Externship. Cr. 1-5**

Provides students with the opportunity to observe and participate in the preparation of criminal indigent appeals and hearings before the Social Security Administration, and Immigration and Naturalization Service with a Chicago law firm dealing with these matters.

**664-C. Bankruptcy Externship. Cr. 3**

Provides students the opportunity of working on a close personal basis with a federal bankruptcy court judge (Judge Lindquist of Gary or Judge Rodibaugh of South Bend). It enables students to observe the day-to-day routine of a bankruptcy judge; engage in professional dialogues with the bankruptcy judge; and become involved in particular problems and their resolution. Students also prepare memorandums and perform legal research for the bankruptcy judges.

**664-CC. Michigan Supreme Court. Cr. 1-5**

**664-D. Porter County Prosecutor's Externship. Cr. 3**

Provides students with the opportunity to observe and participate in the daily functions of the Porter County Prosecutor's Office. The program is designed to enable student participation during juvenile adjudications, county court proceedings, and felony court matters. Students are certified so that actual courtroom functions can be performed under proper supervision. Legal research and writing skills are utilized as well as courtroom observation. Pre- or Co-requisites: Law 203 Business Associations, Law 210 Evidence and Law 467 Criminal Procedure: Investigation or Law 468 Criminal Procedure: Adjudication.

**664-DD. Dearborn County Prosecutor's office. Cr. 1-5**

**664-E. EPA Externship. Cr. 3**

Provides students with the opportunity to obtain practical experience in environmental law by performing legal work at the U.S. EPA Region V, located in Chicago, Illinois. Prerequisite: Law 448 Environmental Law.

**664-EE. Lawyers for the Creative Arts. Cr. 1-5**

Provides students with the opportunity to provide legal services to all arts disciplines. The program is designed to enable students to draft legal documents, work with clients, research legal issues, draft memoranda, observe mediations and diagnose clients' problems. Experience will be gained in contracts and Intellectual Property.

**664-F. State Judicial Externship. Cr. 2**

Provides students with the opportunity of working in Porter County Superior Court III or IV, the Lake County Circuit Court, LaPorte County Superior Court, or Circuit Court of Cook County, IL. It involves assistance on research projects as well as with various operational aspects of the court.



**664-FF. Chicago Immigration Law Externship. Cr. 1-5**

**664-G. Federal Highway Administration Externship. Cr. 3**

Provides students with the opportunity of working with the U.S. Department of Transportation. The Federal Highway Administration, by virtue of its mandate, is charged with the environmentally sensitive development of the nation's principal transportation network. As such, it is the frequent target of litigation under our environmental laws, and thus it is an excellent place to learn both sides of this type of litigation.

**664-H. Public Guardian Externship. Cr. 1-3**

Provides students with the opportunity to work with a government, public-interest agency assisting elderly and disabled wards of the court. The work experience includes drafting petitions, motions, and other court papers; research; observing court proceedings; tax and title searches on real property; working with attorneys on litigation and discovery, field work, and if 711-licensed, attend court, motion practice and work on a trial. Prerequisite: Law 487 Elder Law.

**664-I. IRS Externship. Cr. 3**

Provides students with an interest in tax litigation to work under the supervision of experienced tax lawyers at the Chicago District Counsel Office of the Internal Revenue Service.

**664-II. DuPage County Public Defender. Cr. 2-3**

Provides students with the opportunity to represent indigent persons accused of a crime. Depending on the types of cases pending, externs can experience drafting legal documents and memos, observe oral arguments, prepare for trial, negotiate, interview witnesses, develop case strategy, argue motions, observe trials, work with clients, research, participate in pretrial or case status conferences, diagnose clients' problems, participate in bar association activities and argue motions or appeals.

**664-J. Public Welfare Externship. Cr. 3**

Provides students with the opportunity to work with the attorneys representing the Porter County Department of Public Welfare in cases alleging that children are in need of services due to abuse or neglect. Approximately 300 such cases are filed in the Porter County Juvenile Court each year. The externship provides students an opportunity to work in the juvenile court in which court proceedings are closed to the public.

**664-K. Porter County Attorney Externship. Cr. 3**

Provides students with the opportunity to observe and participate in the daily functions of county government, through the perspective of a municipal attorney. The program is designed to enable student participation during civil litigation, pre-trial negotiations, and day-to-day functions of an attorney associated with the County representation and liability issues. Students are certified so that actual courtroom functions can be performed under proper supervision.

**664-KK. Rush Presbyterian-St. Luke's Medical Center Externship. Cr. 1-5**

Provides a student with a valuable work experience in a major health care system. Rush is a major health care system with approximately sixty-four affiliated businesses and over 8,000 employees. Consequently, about the only area of the law the extern will not be exposed to is admiralty. The work assigned to an extern will generally be of the same nature as that given to a first-year associate.

**664-L. LaPorte County Prosecutor's Externship. Cr. 3**

Provides students with the opportunity to observe and participate in the daily functions of the LaPorte County Prosecutor's Office. The program is designed to enable student participation in various court proceedings. Students are certified so that actual courtroom functions can be performed under proper supervision. Legal research and writing skills are utilized as well as courtroom observation and participation.

**664-LL. Law Library Externship. Cr. 1-5**

Student will work with the law librarians as part of the team that responds to the information needs of the law school faculty and students. This will include answering reference questions, creating and testing assignments for the first-year legal research class, and participating in various aspects of law library operations such as acquisitions, collection development, collection maintenance, and circulation. The intern will job-shadow each librarian to observe operations from the perspective of technical and public services. The experience will include field trips to other academic and firm law libraries. The written work product will include assignments to be used in legal research classes and guides to the library.

**664-NN. Litigation Externship in Environmental Law. Cr. 1-5**

Students will work on a variety of environmental matters such as litigation of federal and state permit violations; wetlands issues and mandamus actions. Students will be responsible for drafting some pleadings and discovery, writing research memoranda and briefs.

**664-O. Americans United for Life Externship. Cr. 3**

Provides students with an opportunity to work with the most important pro-life public interest law firm in the country (in Chicago). Externs will work with state and federal statutory and constitutional law, as well as with medico-legal ethics issues.

**664-OO. NASD ADR Externship. Cr. 1-5**

Students would assist with the drafting of arbitration awards and other duties assigned by attorneys regarding case administration.

**664-P. Immigration and Naturalization Service (INS) Externship. Cr. 2**

Provides second-year or third-year students with an interest in international law the opportunity to work under the supervision of an attorney in the District Counsel's Office in Chicago. The activities will include assisting office counsel in trial preparation, trial attendance, the drafting of appellate briefs, and the evaluation of new case files (particularly asylum requests).

**664-QQ. Corporate Council, City of Gary. Cr. 1-5**

**664-RR. University of Notre Dame Externship. Cr. 1**

Provides students the opportunity to work in the Office of General Counsel at Notre Dame University. Students will be involved in legal research, preparing motions, and writing memoranda, pleadings and contracts.

**664-S. Equal Employment Opportunity Commission Externship (Chicago). Cr. 2**

Provides students with an opportunity to work with the EEOC's Volunteer Service program in one or more divisions: 1) Legal Unit, 2) Administrative Judges, 3) ADR; and 4) Enforcement-Investigation. Work assignments in the various divisions will include legal research, interviewing clients, investigating complaints, preparing witnesses for trial, drafting motions and trial briefs, assisting the administrative judge in hearings, and participating in mediations.

**664-SS. Porter County Public Defender Externship. Cr. 2-3**

Provides students the opportunity to work with attorneys in the Porter County Public Defender's office. Externs will work in the Law Office of Tsoutsouris & Bertig and be supervised by Mr. John E. Martin. The extern will assist in all phases of the field supervisor's practice in criminal defense (state court and federal court appointments), expected to research and draft trial briefs, pre-trial motions, and other motions, as necessary in the criminal arena. The extern would also interview clients and witnesses. It is expected that the extern would be able to negotiate and assist at trials in criminal proceedings.

**664-TT. Ispat Inland, Inc. Externship. Cr. 2-3**

Provides students the opportunity to work with corporate officials as well as attorneys in the general counsel office of Ispat Inland, Inc. Externs will be involved with compliance of federal and state laws, litigation, contract preparation and review, claims review, review of incorporation or creation documents of Ispat and its subsidiaries, intellectual property issues, international trade, financing, and records retention.

**664-UU. Wisconsin State Public Defender - Milwaukee. Cr. 1-3**

Provides students with the opportunity to represent indigent persons accused of a crime. Externs will experience interviewing clients and witnesses, assisting attorneys in court, preparing trial notebooks, conducting motions, trials, bail reviews and sentencing. Externs will also research legal issues, draft motions, and prepare briefs, legal memos and legal documents.

**664-V. Methodist Hospitals Externship. Cr. 3**

Provides students who have a background in health care an opportunity to gain experience in identifying, evaluating, and minimizing exposure to the legal liability inherent in providing health care. Student externs work with hospital in-house counsel in Merrillville in areas of professional liability, general liability, and workers' compensation. Prerequisite: Law 486 Law and Healthcare Process or Law 487 Elder Law.

**664-W. U.S. Customs Office Externship. Cr. 2-4**

Provides the student with a broad range of matters relating to the importation of goods into the U.S., including criminal investigations and duty assessment disputes. Student externs will work with traditional customs matters such as the valuation and classification of imported goods and will also advise customs officials on administrative law questions and criminal procedure questions. The student will work in the Customs Services' Chicago Chief Counsel's office with contact on a regular, daily basis.

**664-WW. Indiana Attorney General Externship. Cr. 5**

Provides students with the opportunity to shadow attorneys for the State of Indiana. Externs work in one of several divisions; Appeals, Consumer Protection, Advisory, Environmental, Government Litigation, or Telephone Privacy.

**664-X. Legal Services Older Adult Program Externship. Cr. 3**

Provides a student with a valuable work experience in the field of elder law working at Legal Services of Northern Indiana, Inc. in South Bend, IN. Student externs will identify issues encountered by elder law attorneys during the process of advising older adult clients, participate in resolving legal issues in the clinical setting, reflect on the attorney's role in meeting complex and often interdisciplinary needs of the elderly, enhance professional skills in such areas as client interviewing and counseling, and understand the history, structure and practices of Legal Services of Northern Indiana, Inc. Prerequisite: Law 487 Elder Law.

**664-XX. Berrien County Prosecutor's Office. Cr. 1-5**

Provides students with the opportunity to observe and participate in the daily operations of the Berrien County Prosecutor's Office in Michigan. Externs will review misdemeanor police reports, represent the office at pretrial

conferences, conduct non-jury trials and formal hearings in cases involving misdemeanors and civil infractions, and in some cases, may be assigned a misdemeanor jury trial. Work is assigned weekly by the Prosecutor and externs report to the Assistant Prosecutor(s) on a daily basis.

**664-Y. Senior Law Project Externship. Cr. 5**

Provides a student with a valuable work experience in the field of elder law working at Legal Services Organization of Indiana, Inc. in Indianapolis, IN. Initially, the student extern assigned to the Senior Law Project will have initial client interview responsibilities. The extern will participate in the project's case meetings and will be assigned a caseload of clients, representing those clients in a variety of areas ranging from Medicaid administrative hearings to consumer related negotiations. The Senior Law Project will offer the extern a fairly broad exposure to a variety of other legal matters including health care law, guardianships and planning for incapacity through use of advance directives, housing, social security, and other income maintenance issues.

**664-YY. Arena Football League Externship. Cr. 1-5**

Provides the student with the opportunity to be involved in a wide variety of legal activities related to a professional sports' league. The work product which would most likely result therefrom would be application for trademark registration, memoranda of law, and other various documents and correspondence.

**664-Z. Legal Services of Northern Indiana, Inc. Externship. Cr. 3-5**

Provides a student with a valuable work experience in the field of elder law working at Legal Services of Northern Indiana, Inc. in South Bend, IN. The student extern would work on a variety of civil law cases of low income clients. The extern would have client contact, would accompany attorneys to court and participate as able. The extern would also produce the necessary legal documents. Prerequisite: Law 487 Elder Law

**664-ZZ. Municipal Law Externship. Cr. 1-5**

**665 Externships of 6-15 cr.**

**665-B1 & B2. Older Adult Legal Services Program Cr. 6-15**

Provides a student with a valuable work experience in the field of elder law working at Legal Services of Northern Indiana, Inc. in South Bend, IN. Student externs will identify issues encountered by elder law attorneys during the process of advising older adult clients, participate in resolving legal issues in the clinical setting, reflect on the attorney's role in meeting complex and often interdisciplinary needs of the elderly, enhance professional skills in such areas as client interviewing and counseling, and understand the history, structure and practices of Legal Services of Northern Indiana, Inc.

**665-C1 & C2. Equal Employment Opportunity Commission Externship (Indianapolis). Cr. 6-15**

Provides students with an opportunity to work for the EEOC Legal Unit and be supervised by a Senior Trial Attorney. Assignments include legal research, interviewing clients, preparing witnesses for trial, drafting motions and trial briefs, and assisting the supervising attorney in trial. In addition, externs will assist the administrative judge with hearings and participate in the Enforcement-Investigation Unit.

**665-D1 & D2. Equal Employment Opportunity Commission - Phoenix, AZ. Cr. 6-15**

Provides a student with a valuable experience in the employment law field by working in the EEOC Legal Unit supervised by a Senior Trial Attorney. Work in the Legal Unit would include legal research, interviewing clients, preparing witnesses for trial, drafting motions and trial briefs, and assisting the supervising attorney in trial. This externship exposes students to all aspects of the EEOC administrative operations.

**665-G1 & G2. Indiana Court of Appeals (Indianapolis, IN). Cr. 6-15**

Provides a student with a valuable experience as a judicial law clerk. The extern would serve as a judicial law clerk along with the judge's other law clerks.

**665-I1 & I2. NFL Oakland Raiders Football Club Externship (Alameda, California). Cr. 6-15**

Provides students with an opportunity to work 6-7 weeks during the summer with the Oakland Raiders Football Club in their legal department. In addition to conducting research and writing, externs will become involved in arbitrating disputes that arise under the collective bargaining agreement. They will also assist in interviewing witnesses and preparing them for direct and cross-examination, participate at the arbitration hearing, and write post-hearing briefs.

**665-J1 & J2. U.S. Dept. of Justice (Washington, DC). Cr. 12**

Provides a student with a valuable experience in the appellate, civil or criminal law field depending on which division the student is assigned. The student extern would perform research, draft motions and memoranda, prepare evidence for trial, research criminal histories of defendants, and participate in witness conferences. The extern would also attend court and assist trial prosecutors at counsel table.

**675. Legal Writing Assistant. Cr. 2**

S/U grade. This course is for the enrollment of teaching assistants to the first year courses, 130 Legal Writing, Reasoning & Research and 180 Legal Writing, Reasoning & Appellate Advocacy. Teaching assistants, chosen by application to the Dean and the instructors in the courses, receive two credits each semester (in exchange for their work as teaching assistants). Teaching assistants who have earned four credits and wish to continue will be paid a monetary compensation. In no event may teaching assistants earn more than 4 credits.

**676, 677. Law Review. Cr. 2 or 3**

S/U grade. Participation in Law Review activities, including the writing, editing, and publication of legal notes and articles. Admission is limited to third-year students who were note writers during their second year and whose notes have been judged as acceptable or publishable by the Law Review Board and is by invitation only. (NOTE: Courses 676 and 677 may be used to satisfy the third-year Seminar requirement). Students in Law Review who accelerate their graduation will receive 3 credit hours in the final semester.

**680. Competition. Cr. 1**

S/U grade. Client Counseling; Mock Trial; ATLA; Negotiation. Competitions include the Jessup Moot Court, Manfred Lachs Space Law Moot Court, and the Giles Sutherland Rich Moot Court.

**690. Moot Court Society. Cr. 1**

S/U grade. Academic credit is awarded to members of the Moot Court Society for participation as a member of an interschool or intra-school competition, including the National Moot Court competition, Giles Sutherland Rich Moot Court, Judge Luther M. Swygert Memorial Moot Court, and Environmental Moot Court.

**LL.M. Required Courses**

**700. Introduction to American Law and Legal Education. Cr. 2**

After considerable discussion of the special style of American legal education, this course focuses on the basic structures of the American legal profession, U.S. federalism, interactions of common and statutory law, judicial review, and selected substantive fields of law. Students prepare a 12-15 page paper on an approved topic, comparing an aspect of American law or legal education to that of another country.

## **Curriculum Guidelines and Policies**

### **Law 300-301 Seminar Policy**

The seminar is to be a scholarly writing experience based on research. It is to be researched and done independently. The general subject of the papers in a seminar will be suggested by the seminar's title; the particular subject of a seminar paper is to be approved in advance by the faculty member responsible for the seminar.

The seminar requirement is designed to give students an opportunity to build on the knowledge they have gained during their first two years of law study by making in-depth studies in specialized subjects. The goal for substance in the paper is contribution to knowledge. This implies originality and creativity, hallmarks of true scholarship. The goal for writing is improvement in writing skills. The use of the word skill does not imply any lack of creativity in writing. To achieve this goal, it is necessary to establish a baseline for the student's writing in the seminar, give the student feedback regarding his or her paper, and require a rewrite.

An improvement in the student's approach (possibly via comment on the research), and in the student's substantive analysis are implicit in the rewrite requirement. So, of course, is an improvement in the student's writing. There must therefore be a minimum of two versions of each paper, a first draft and a final version, both of which are submitted to the responsible faculty member for review. Heavy commenting on a draft by a faculty member is required, within the extent to which the paper permits comment. More than one draft before a final version is permitted, but not required, within the discretion of the responsible faculty member. Students will present the results of their research, and their analysis, in class. Because a shared fund of information is necessary to seminar discussion, professors may assign readings. However, because independent research and writing constitute the bulk of the student's work for seminar, professors must be sensitive to not overburdening students with assigned readings.

Seminars will ordinarily meet for 1400 minutes. However, because of the research and writing components, the necessity for student presentation of work, and different pedagogical approaches, variations from this norm are to be expected. Nevertheless, seminars which meet for fewer than 700 minutes or more than 2100 minutes are presumptively out of compliance. The seminar is required for graduation and will count for this purpose only if taken during the student's third year. Second year students may enroll in a seminar if space exists, and receive credit, but the same does not satisfy the seminar requirement. Enrollment in each seminar is limited to a maximum of 16 students; a lower number shall be utilized as the maximum if the number of available seminars permits.

### **Law 490 Independent Reading & Research Policy**

Independent Research and Writing, from one to three credit hours, is to be a scholarly writing experience for our students. Both the writing and research is to be done independently. The project will be chosen by the student and will be proposed to and approved by the supervising faculty member before registration. There is a 4 credit cap on Independent Reading and Research during a student's career.

There will be an initial draft and a final version. The initial draft will be submitted to the supervising faculty and will be subject to heavy commenting. This will aid the student in improving research and writing skills - the goal of the course. The guidelines for paper length are intended to be flexible but should reflect adequately the credit hours sought by the student. The following are suggested:

1 cr.- 15-25 pages length including appropriate footnotes; 2 cr.-25-35 pages length including appropriate footnotes; 3 cr.-35-45 pages length including appropriate footnotes.

## **Law 664 Externship Guidelines - Five (5) or Fewer Credits**

### **I. Educational Objectives**

- A. Externships have as their educational objectives:
  - 1. To promote student understanding of the law in an applied setting by involving the student in decision-making, problem-solving, and strategizing;
  - 2. To enhance the student's professional skills in areas such as client interviewing and counseling, negotiating, research, legal drafting and writing, and advocating; and
  - 3. To provide the student an opportunity for critical reflection on the attorney's role in various legal institutions and in society from the unique perspective of a participant-observer.

### **II. Eligibility**

- A. Students who have successfully completed their first year of law school, or students who have successfully completed 30 credits, may participate in an externship of 5 or fewer credits.
- B. Students participating in externships should be able to demonstrate academic excellence commensurate with the externship to the Faculty Supervisor, or Director of Externships as appropriate, and to the Associate Dean for Academic Affairs. The student must otherwise be in good standing with Valparaiso University School of Law.
- C. Students may be required to take the Legal Profession course as a pre- or co-requisite. Students enrolled in prosecutor's offices externships must also take Evidence and Criminal Procedure: Investigation as a pre- or co-requisite. In addition, other course pre- or co-requisites may apply depending on the particular externship (see externship descriptions for additional pre- or co-requisites).
- D. Some placements may require a security clearance or direct application to the placement.
- E. Students may not earn more than a total of 15 hours in externships and clinics.
- F. A third year student enrolled in more than three hours of a S/U externship in any semester may not exercise the S/U option for any graded course.
- G. Academic credit is never awarded retroactively for work already undertaken before a student enters an approved externship placement; all externships must be approved first by the Curriculum Committee and then by the faculty.
- H. To be selected to participate in an externship, students must go through the appropriate application process, detailed in Part III below.

### **III. Application Process**

- A. Students may consult the descriptions of available externships kept in the Career Planning Center. The descriptions will include the name(s) of supervising faculty and will indicate which application process to follow. Many externship supervisors select externs each spring for the following three semesters; summer, fall, or spring. Selected field supervisors choose to conduct on-campus interviews in the spring to choose next year's student externs.
- B. Interested students must complete the "Externship Application Form," which is available in the CPC and, in addition, complete any application form or process required by a particular Faculty Supervisor. At the time of completing the "Externship Application Form," the Registrar will verify the academic information supplied on the form.
- C. Students will submit their completed "Externship Application Form," and other required materials to the appropriate Faculty Supervisor.
  - 1. Faculty Supervisors who make extern selections for particular externship placements will select the student extern(s). In the event that more students apply for a specific externship opportunity than there are available openings, there will be a rebuttable presumption that those applicants with the highest class rank shall be chosen. To rebut the aforementioned presumption, the applicant must demonstrate unique

- qualifications for the particular externship. The Faculty Supervisor will notify the student extern(s) of their selection and send a copy of the notice to the Field Supervisor, Registrar, and Externship Director.
2. Faculty Supervisors who allow Field Supervisors to choose their externs will select those students to be interviewed. The Career Planning Center will administer the campus interviews conducted by Field Supervisors. The Externship Director will notify student externs of their selection and send a copy of the notice to the Registrar and the Faculty Supervisor. Students must interview with and be selected by their placement Field Supervisors no later than pre-registration.
  - D. Valparaiso University School of Law cannot guarantee any student an externship placement, or guarantee students their choice of a particular placement.

#### **IV. Registration**

- A. Registration is conditional upon and subject to acceptance into one of the externship placements. Registration is limited depending on faculty and placement availability. After the application process is completed, the Faculty Supervisor or Externship Director, as appropriate, will inform the Registrar of students who have been accepted as externs. Only students who are selected as externs will be permitted to register for the externship. Students shall arrange to meet with their Faculty Supervisors before the first week of classes to receive any special instructions and assignments regarding their externships. Unless informed otherwise, students should make arrangements with the Field Supervisor to begin work during the first week of classes.
- B. Permission to withdraw from an externship requires the written permission of the Field Supervisor and the Faculty Supervisor. A student may drop an externship only during the drop-add period in any semester and only with the advance approval of the Faculty Supervisor and the Associate Dean for Academic Affairs. Discretion rests with the Faculty Supervisor to administratively withdraw any student having unexcused absences at the placement or assigned meetings with the Faculty Supervisor. What constitutes an unexcused absence shall be within the discretion of the Faculty Supervisor. Students may add an externship only within the first week of classes and only with the permission of the Faculty Supervisor and the Field Supervisor.

#### **V. Requirements**

- A. Student externs are required to work at least 45 hours per credit awarded for the externship experience. For example, for a three credit externship, a student must work 135 hours, or approximately 10 hours per week for the 14 week semester. Individual Faculty Supervisors may require more hours to be worked than stated in this paragraph. These hours do not include time spent fulfilling the other requirements of the externship such as maintaining a log, work product file, journal, and filing evaluations.
- B. Students may not receive compensation for their work in an externship. Students may not obtain credit for externship participation at a placement where they are gainfully employed during the externship period.
- C. Each student shall maintain a daily log in which the student designates the amount of time spent together with a brief description of the activity, i.e., designating the type of case and legal issues the student is exploring (all confidential information shall be redacted). The daily log shall be submitted periodically to the Field Supervisor for signature. The Faculty Supervisor shall review the student's daily log at least twice during the course of the semester.
- D. Students shall maintain a file of the work product they produce in the externship and shall submit the file at least twice during the semester for review by the Faculty Supervisor. Confidential information shall be redacted as required by the Field Supervisor.
- E. Each student extern shall submit to the Career Planning Center an evaluation of the externship placement, Field Supervisor, and Faculty Supervisor at the close of the externship on a form supplied by the Externship Director. The student evaluation will not be read by the Field Supervisor or by the Faculty Supervisor until after a grade has been submitted for the course.



- F. As part of the externship, students shall maintain journals that contain reflections and evaluations of the students' work experience and any other items assigned by the Faculty Supervisor. For example, the student should reflect on the lawyer's role and the student's reaction to assuming that role, how well or poorly a given activity went, and the student's challenges in dealing with that activity, and any reflections the student has regarding any activity at the placement.  
Judicial externs should reflect additionally on the role of the law clerk, the process of judicial decision-making, and how factual issues are resolved by the court. Government externs should reflect additionally on the role of government attorneys and how that role differs, if at all, from attorneys in the private sector, how government attorneys exercise their discretion to pursue certain cases and not others, and the student's observation about the legal system within which the placement operates. Public interest externs should reflect additionally on the legal system's effect on the lives of people with low incomes and on access to lawyers for people with low incomes.  
The journal entries shall not contain any confidential client or case information. The journals will be submitted to the Faculty Supervisor on a regular basis, as determined by the Faculty Supervisor.
- G. Each student shall submit a final written report at the end of the semester. The report shall include a general discussion of the nature of the experiences gained by the extern, an analysis of the extern's experiences in light of his or her legal education, and a critique of the program, i.e., an evaluation of all favorable and unfavorable aspects of the program.
- H. The externship shall have a classroom component if required by the Faculty Supervisor.
- I. Individual Faculty Supervisors may have additional requirements that are not listed in these Guidelines.
- J. Established and regularized communication shall occur among the Faculty Supervisor, the Field Supervisor, and the student extern. The Faculty Supervisor shall visit the site placement at least once during the year.

#### **VI. Proposals of New Externships**

Students may elect to propose a new externship that is not available in the law school's current offerings. Formal proposal applications are available in the Career Planning Center. Please see Lisa Cannon for these materials and guidance in submitting a new proposal. **Note:** The deadline to propose a new externship for the following summer or fall semester is February 10. The deadline for a new externship proposal for the spring semester is October 10. These dates are set to provide ample time for review by the Curriculum Committee and approval by the faculty.

#### **VII. Code of Professional Responsibility**

All students are expected to conform their conduct to the standards of the Code of Professional Responsibility and the Judicial Code, as applicable. Students are prohibited from discussing confidential case information with anyone other than personnel at their placement.

#### **VIII. Grading Policy**

- A. Externships are generally graded on a S/U basis by the Faculty Supervisor. The student's evaluation shall be based on the time spent and work performed at the placement, and the logs, journals, work product, paper, attendance, content of scheduled meetings with the Faculty Supervisor, and the Field Supervisor's written evaluation.
- B. A Faculty Supervisor may request the Curriculum Committee and the full faculty for leave to offer an externship for a letter grade.

#### **IV. Periodic Review**

- A. At the end of the academic year after a new externship is implemented, the Faculty Sponsor shall submit a report on the externship to the Curriculum Committee for review.

- B. Every three years, beginning in academic year 2000-2001, the Curriculum Committee shall evaluate whether the Program is meeting its stated educational objectives and shall submit a written evaluation of the program to the faculty.
- C. In writing their reports and evaluations, the Faculty Supervisor and Curriculum Committee shall consider the following factors:
  - 1. Adequacy of instructional resources,
  - 2. Classroom component,
  - 3. Pre-requisites for student participation,
  - 4. Number of students participating,
  - 5. Amount of credit awarded to each student,
  - 6. Evaluation of student academic achievement,
  - 7. Qualifications and training of field supervisors,
  - 8. Evaluation of Field Supervisors,
  - 9. Evaluation of Faculty Supervisors, and
  - 10. Visits to field placements.

**Law 665 Externship Guidelines - Semester Away (6-15 cr.)**

The language of the Guidelines contemplates a full-time externship of 15 credits. However, these Guidelines apply to any externship of 6 or more credits in a single semester or summer.

**I. Educational Objectives**

- A. The semester away externship has as its educational objectives:
  - 1. To promote student understanding of the law in an applied setting by involving the student in decision-making, problem-solving, and strategizing;
  - 2. To enhance the student's professional skills in areas such as client interviewing and counseling, negotiating, legal drafting and writing, and advocating; and
  - 3. To provide the student an opportunity for critical reflection on the attorney's role in various legal institutions and in society from the unique perspective of a participant-observer.

**II. Eligibility**

- A. Third year law students, or students who have completed 60 credits, may participate in a semester-away externship during the summer before their third year of law school or during either the fall or spring semester of their third year.
- B. Students participating in semester-away externships should be able to demonstrate academic excellence commensurate with the externship to the Faculty Supervisor, as appropriate, and to the Associate Dean for Academic Affairs. The student must otherwise be in good standing with Valparaiso University School of Law.
- C. The Legal Profession course is a pre-requisite for a semester-away externship. Students enrolled in prosecutor's offices externships must also take Evidence and Criminal Procedure: Investigation as pre- or co-requisites. In addition, other pre-requisites may apply depending on the particular externship (see externship listings for additional pre-requisites).
- D. Some placements may require a security clearance or direct application to the placement.
- E. Students enrolled in the accelerated graduation program may only do a semester-away externship if they are able to take Jurisprudence and a seminar during their "third year" and if they have met all other requirements.
- F. Students may not earn more than a total of 15 hours in externships.
- G. A third year student enrolled in more than three hours of a pass/fail externship in any semester may not exercise the pass/fail option for any graded course.

- H. Academic credit is never awarded retroactively for work already undertaken before a student enters an approved externship placement; all externships must be approved first by the Curriculum Committee and then by the faculty.
- I. To participate in a semester-away externship, students must go through the application process and be accepted by the Faculty Supervisor in consultation with the Associate Dean for Academic Affairs and by the Field Supervisor.

### **III. Application Process**

- A. Interested students must complete the "Semester Away Externship Application Form," which is available in the Career Planning Center (CPC). When students pick up the form, the Registrar will verify the academic information supplied on the form. The form requests students to indicate four placement choices in the order of preference. Students will only be considered for interviews with the four placements selected.
- B. Along with the application, students must submit copies of resumes, transcripts, and writing samples for each placement selected to the appropriate Faculty Supervisor.
  - 1. Faculty Supervisors who make extern selections for particular externship placements will, in consultation with the Associate Dean, select the student extern(s). In the event that more students apply for a specific externship opportunity than there are available openings, there will be a rebuttable presumption that those applicants with the highest class rank shall be chosen. To rebut the aforementioned presumption, the applicant must demonstrate unique qualifications for the particular externship. The Faculty Supervisor will notify the student extern(s) of their selection and send a copy of the notice to the Field Supervisor, Registrar, and Externship Director.
  - 2. Faculty Supervisors who allow Field Supervisors to choose their externs will select those students to be interviewed in consultation with the Associate Dean. The Externship Director will administer the interviews conducted by Field Supervisors. The Externship Director will notify student externs of their selection and send a copy of the notice to the Registrar and the Faculty Supervisor. Students must interview with and be selected by their placement Field Supervisors no later than pre-registration.
- C. Valparaiso University School of Law cannot guarantee any student an externship placement, or guarantee students their choice of a particular placement.

### **IV. Registration**

- A. Registration is conditional upon and subject to acceptance into one of the semester away externship placements. Registration is limited depending on faculty and placement availability. After the application process is completed, the Faculty Supervisor or Externship Director, as appropriate, will inform the Registrar's Office of students who have been accepted as externs. Only students who are selected as externs by the appropriate Faculty and Field Supervisors will be permitted to register for the semester-away externship. Students shall arrange to meet with their Faculty Supervisors before the first week of classes to begin the classroom component of the semester-away externship. Unless informed otherwise, students should make arrangements with the Field Supervisor to begin work during the first week of classes.
- B. Permission to withdraw from a semester-away externship requires the written permission of the Field Supervisor and the Faculty Supervisor. A student may drop a semester away externship only during the first five days in any semester and only with the advance approval of the Faculty Supervisor and the Associate Dean for Academic Affairs. Discretion rests with the Faculty Supervisor to administratively withdraw any student having unexcused absences at the placement or classroom component. What constitutes an unexcused absence shall be within the discretion of the Faculty Supervisor. Students may add a semester-away externship only within the first week of classes and only with the permission of the Faculty Supervisor and the Field Supervisor.

**V. Requirements**

- A. For a fall or spring semester-away externship, students are required to work approximately 40 hours per week during the 14-week semester (these figures assume a 15 credit externship). These hours do not include time spent fulfilling the other requirements of the externship such as maintaining a log, work product file, and journal; filing evaluations; and producing the interactive written project.
- B. For a summer session semester-away externship, students are required to work 40 hours per week for the 7-week session to earn 7 credits. These hours do not include time spent fulfilling the other requirements of the externship such as maintaining a log, work product file, and journal; filing evaluations; and producing the interactive written project.
- Hours of Work Required Per Credit
- |                   |                          |
|-------------------|--------------------------|
| 6-7 cr=25 hrs./wk | 10-11 cr=35 hrs./wk      |
| 8-9 cr=30 hrs./wk | 12 or more cr=40 hrs./wk |
- C. Students may not receive compensation for their work in an externship. Students may not obtain credit for externship participation at a placement where they are gainfully employed during the externship period.
- D. Each student shall maintain a daily log in which the student designates the amount of time spent together with a brief description of the activity, i.e., designating the type of case and legal issues the student is exploring (all confidential information shall be redacted). The daily log shall be submitted periodically to the Field Supervisor for signature. The Faculty Supervisor shall review the student's daily log at least twice during the course of the semester.
- E. Students shall maintain a file of the work product they produce in the externship and shall submit the file at least twice during the semester for review by the Faculty Supervisor. Confidential information shall be redacted as required by the Field Supervisor.
- F. Each student extern shall submit to the Externship Director an evaluation of the externship placement, Field Supervisor, and Faculty Supervisor at the close of the externship on a form supplied by the CPC. The student evaluation will not be read by the Field Supervisor or by the Faculty Supervisor until after a grade has been submitted for the course.
- G. As part of the externship, students shall maintain journals that contain reflections and evaluations of the students' work experience and any other items assigned by the Faculty Supervisor. For example, the student should reflect on the lawyer's role and the student's reaction to assuming that role, how well or poorly a given activity went, and the student's challenges in dealing with that activity, and any reflections the student has regarding any activity at the placement. Judicial externs should reflect additionally on the role of the law clerk, the process of judicial decision-making, and how factual issues are resolved by the court. Government externs should reflect additionally on the role of government attorneys and how that role differs, if at all, from attorneys in the private sector, how government attorneys exercise their discretion to pursue certain cases and not others, and the student's observation about the legal system within which the placement operates. Public interest externs should reflect additionally on the legal system's effect on the lives of people with low incomes and on access to lawyers for people with low incomes. The journal entries shall not contain any confidential client or case information. The journals will be submitted to the Faculty Supervisor on a regular basis, as determined by the Faculty Supervisor.
- H. Classroom component. The classroom component for a semester away externship shall consist of an interactive project that follows the general outline given below. The Faculty Supervisor will tailor this classroom component for a specific placement. The objectives to be achieved by the interactive project/classroom component include:
1. Enhanced student preparation for the externship experience through supervised pre-externship research;
  2. Formulation of realistic expectations of the externship experience through student identification of specific goals and objectives that are in line with the overall educational objectives of the Program;

3. Integration of theory and practice through the scholarly examination of a theoretical and a professional or ethics question, guided by input from the Faculty and Field Supervisors;
4. Post-externship student reflection upon achievement of specific goals and objectives and the impact of the field experience on pre-externship attitudes.
5. Outline for the Semester-Away Interactive Project:
  - a. Prior to the commencement of a semester-away externship, each student, in cooperation with the Faculty and Field Supervisors, will identify at least one substantive issue and one professionalism or ethics issue that will serve as the foundation for the student's research project and reflection. The student will then conduct a literature search for relevant research on the issues identified and submit a bibliography to the Faculty Supervisor for approval. Before embarking on the externship, the student will also prepare and discuss with the Faculty Supervisor a statement of goals and objectives for the externship.
  - b. Based on the first 4 weeks of field experience, the student will refine the focus of the theoretical and professionalism/ethics issues identified for the project and submit an outline for the project paper to the Field Supervisor for input, and then to the Faculty Supervisor for input and approval.
  - c. Ten weeks into the field experience, the student will submit a draft of the project paper to the Faculty Supervisor for further input. Analysis and discussion of the theoretical issue and the professionalism/ethics issue should be both supported by research and informed by the field experience.
  - d. After consultation with the Faculty Supervisor, the student will prepare a final paper, devoting approximately 10 pages to analysis and discussion of the theoretical issue, 5-7 pages to the professionalism/ethics issue, and 3-5 pages to reflection upon the initial goals and objectives for the externship experience. The student's grade for the interactive project shall be based on a combination of the quality of the first draft and the final draft of the interactive project paper, the student's ability to synthesize and candidly reflect upon the field experience, and the student's presentation.
  - e. At the end of the semester, student externs shall make a presentation based on their field experiences and interactive projects to the other student externs and Faculty Supervisors.
  - I. Established and regularized communication shall occur among the Faculty Supervisor, the Field Supervisor, and the student extern. The Faculty Supervisor shall visit the extern's site placement once during the semester if more than six (6) academic credits are to be awarded.

**VI. Code of Professional Responsibility**

- A. All students are expected to conform their conduct to the standards of the Code of Professional Responsibility and the Judicial Code, as applicable. Students are prohibited from discussing confidential case information with anyone other than personnel at their placement.

**VII. Grading Policy**

- A. Two of the credits earned for the externship (summer, fall, or spring) shall be given a letter grade by the Faculty Supervisor. The letter grade shall be based on the interactive project. The remainder of the credits earned for the externship shall be graded on an S/U (pass/fail) basis by the Faculty Supervisor with input from the Field Supervisor. The student's evaluation for the S/U (pass/fail) portion of the credits shall be based on the work performed at the placement and the logs, journals, assignments, attendance, content of scheduled meetings with the Faculty Supervisor, and the Field Supervisor's written evaluation.

**VIII. Periodic Review**

- A. At the end of each academic year, the Faculty Sponsor shall submit a report on any new semester-away externship to the Curriculum Committee for review.
- B. Every three years, beginning in academic year 2000-2001, the Curriculum Committee shall evaluate whether the Program is meeting its stated educational objectives and shall submit a written evaluation of the program to the faculty.

- C. In writing their reports and evaluations, the Faculty Sponsor and Curriculum Committee shall consider the following factors:
1. Adequacy of instructional resources,
  2. Classroom component,
  3. Pre-requisites for student participation,
  4. Number of students participating,
  5. Amount of credit awarded to each student,
  6. Evaluation of student academic achievement,
  7. Qualifications and training of field supervisors,
  8. Evaluation of Field Supervisors,
  9. Evaluation of Faculty Supervisors, and
  10. Visits to field placements.

### **SPECIAL AND ENDOWED PROGRAMS**

Our formal course of instruction is complemented by a variety of distinctive programs. Most of these programs occur each academic year. Others, such as the faculty inaugural lecture, are triggered by the occurrence of a special event. Students, faculty, and alumni are encouraged to participate in each of these distinctive opportunities.

#### **The Edward A. Seegers Lecture**

In memory of his parents, Edward A. Seegers, a Chicago attorney, established the first endowed professorship at the School of Law in 1983. In addition to the Louis and Anna Seegers Distinguished Service Professor of Law, the endowment funds an annual lecture series known as the Seegers Lecture.

The Lecture series enables Valpo Law to host each year a scholar of international reputation. Seegers Lecturers deliver a paper on the law and its intersections with philosophy, ethics, theology and other disciplines. Typically, the lecturer remains on campus for several days and participates in seminars with faculty and students. The text of each lecture is published in the Valparaiso University Law Review.

#### **The Monsanto Lectures on Tort Law Reform and Jurisprudence**

The purpose of the annual Monsanto Lecture Series is to examine the theory of tort law as it has evolved in the United States and to explore avenues for its reform. Each year, the endowment supports the visit of a nationally renowned scholar to deliver a public lecture on tort reform. As with the Seegers Lecture, the written text is published in the Valparaiso University Law Review.

Established in 1986, this annual series is endowed by a generous gift from the Monsanto Fund of the Monsanto Company in St. Louis and is made possible through the special efforts of Richard W. Duesenberg, Valpo Law class of 1953, recently retired senior vice president, general counsel and secretary of the Monsanto Company, and John L. Mason, president of the Monsanto Fund.

#### **Supreme Court Lectures**

The Indiana Supreme Court Lecture is an annual lecture at Valparaiso University School of Law, made possible by the generous support of the Indiana Supreme Court. The first lecture was held in 1999, the lecturer was Professor Cass R. Sunstein, Karl N. Llewellyn Professor of Jurisprudence, University of Chicago Law School. His topic was "Dollars for Rights: How (and Why) Law Fails."

The current members of the Court are Chief Justice Randall T. Shepard and Justices Brent E. Dickson, Robert D. Rucker, Theodore Boehm, and Frank Sullivan, Jr. The Indiana Supreme Court has been a strong friend and

supporter of law schools and legal education in the State of Indiana. The Valparaiso University School of Law is grateful to the Court for making this lecture series possible.

### **Tabor Institute in Legal Ethics**

The Tabor Institute sponsors an annual lecture to enrich the curriculum by enabling reflection on virtuous living, including the relationship between the reasons for being a good lawyer and a good person. The purpose of this lecture series is to illuminate the nature of our vocation and responsibility as lawyers to our clients and our society. In addition, the Tabor Institute sponsors grants in aid to students demonstrating excellence in their grasp of legal ethics and professional responsibility.

Established in 1997, this annual series is endowed by Glenn Tabor, Valpo Law Class of 1958, one of the founders of the law firm of Blachly, Tabor, Bozik and Hartman, and spouse Pat Tabor, Valpo Law Class of 1962.

### **Distinguished Visitors Program**

On occasion, distinguished jurists, practitioners, or faculty are invited to visit the School of Law to hold a series of seminars to examine the broad practical and philosophical obligations of the legal profession.

### **The Judge Luther M. Swygert Memorial Moot Court Competition**

In memory of the late Judge Luther M. Swygert, Mrs. Gertrude Swygert, his wife, and Michael I. Swygert, his son and member of the Valpo Law class of 1967, created an endowed fund for the establishment of the law school's own internal student moot court competition. Judge Swygert served on the United States Court of Appeals for the Seventh Circuit from 1961-1987.

The Judge Luther M. Swygert Memorial Moot Court Competition is held annually at the School of Law. Each year the judges for the final round include leading members of the federal and state judiciary, with a member of the Seventh Circuit as Chief Judge. In addition to the honor of arguing before a panel of eminent jurists, the endowment provides a monetary award to the winning two-student team.

### **The Institute on Law and Pastoral Ministry**

In 1985 the University founded the Institute on Law and Pastoral Ministry with the purpose of updating pastors, church executives and other church leaders on the critical issues of liability as they affect the churches. The Institute is held at the School of Law for two days each year with the faculty and students attending the lectures and participating in panel discussions along with theology professors, attorneys, and church leaders representing various religions. The Institute publishes a quarterly newsletter.

### **Faculty Inaugural Lectures**

The Faculty of the School of Law considers the attainment of full academic rank a significant achievement in the life of a teacher and scholar. Within one year of attaining the rank of full professor, the faculty member delivers an Inaugural Lecture on the topic of the professor's choice. The Lecture represents an important contribution to scholarship worthy not only of oral presentation to the University community and the public but also of publication in a scholarly journal.

### **Continuing Legal Education**

In service to the practicing bar, Valpo Law co-sponsors (on average, three each month) continuing legal education (CLE) programs with the Indiana Continuing Legal Education Forum and the Indiana Bar Association. In addition, Valpo Law Faculty and Legal Services of Indiana jointly offer free CLE programs to attorneys who are active in the pro bono bar. Students are welcome to attend, at no charge, any CLE program of interest on a space available basis. Continuing legal education is mandatory in Indiana.

### **Third World Legal Studies**

Devoted to interdisciplinary and comparative studies of law in the Third World, the Third World Legal Studies Journal is published annually at Valpo Law in conjunction with the International Third World Legal Studies Association. Its authors are lawyers and legal scholars from around the world. Editors include Professors Jack Hiller and Paul Brietzke, and Law Librarian Mary Persyn is the Managing Editor.

## **AWARDS AND HONORS**

In addition to the scholastic honors outlined in the Honors in Scholarship section of the Bulletin, there are a large variety of special annual awards made to law students. Representative sampling of these awards includes:

### **Charles L. Vaughan Award:**

Established by Charles R. Vaughan, Valpo Law '57, this award is presented to the top students in the Trial Practice courses (determined annually based on number of qualified students in Trial Practice I and/or II).

### **Corpus Juris Secundum Award:**

Three graduating students are chosen by the faculty to receive this award, which recognizes overall contributions to the School of Law.

### **Course Honors:**

A certificate of honor is granted to one or more students who earn - highest grade in a course. Students who received course honors have an "H" (Honors) appear beside the grade designation on their academic transcript.

### **Distinguished Student Award:**

The Valparaiso University Alumni Association honors one graduating law student each year for outstanding academic achievements and for overall contributions to the University and to the School of Law.

### **Federal Bar Association Award:**

The student who receives the highest grade in Law 470 Complex Federal Litigation is presented a monetary award from the Northwest Indiana Chapter of the Federal Bar Association.

### **Highest Scholastic Average:**

For each class of law students, a certificate is presented to the top-ranked student for each semester. Rank is calculated by cumulative GPA.

### **Indiana State Bar Association Scholarship:**

Based on outstanding academic achievement and law school community service, two third-year students are selected annually to receive this monetary award.

### **J.D. (Juggling Duties) Award:**

The J.D. (Juggling Duties) Award, a monetary award established by an anonymous faculty member, is presented to an outstanding third-year law student based on scholarship and parental responsibilities. The first award was presented in February 1998.



**Dean W. Kohlhoff Memorial Award for Excellence in Environmental Law:**

Established by the Kohlhoff family to recognize excellence in the study of environmental law and in memory of Professor Dean W. Kohlhoff, Ph.D., who was a long-time member of the Valparaiso University faculty teaching in the Department of History.

**Professor Gromley Memorial Scholarship Awards:**

Selection of a 2L and 3L student based primarily on service to the law school community in a manner most representative of Prof. Charles Gromley (competence, selflessness, and compassion). Prof. Gromley, who taught at the School of Law for 32 years, was known as the "ultimate teacher." Following his sudden death in 1992, this scholarship was established by his family, alumni and friends.

**Ten Commandments for Lawyers:**

Local attorney Larry Evans, author of the "Ten Commandments for Lawyers," presents this annual plaque to students who best exemplify civility, legal excellence and professionalism.

**West Group IL Course Honors Award:**

For every first-year course, the student who received the highest grade is presented a certificate from West Group Publishing.

**LAW LIBRARY**

The heart of any good law school is its library. The law, in print and electronic form, is the basic working material of law students and faculty, practicing attorneys, and legal scholars. At Valparaiso University Law Library, students develop research skills which will serve them throughout their careers by utilizing the resources of the collection, a variety of electronic information sources, and the expertise of professional librarians.

VU Law Library provides users with convenient access to a wide array of legal information sources; supports faculty in their teaching and research; educates students in the use of legal information sources; and informs the public about the availability and use of legal resources.

**Facilities**

Law students spend many of their waking hours in the library. The VU Law Library provides a comfortable and inviting environment for researching and studying the law. Centrally located in Wesemann Hall, the Library occupies a total of 30,000 square feet on three floors. Generous spaces for individual study and for collaboration offer an atmosphere that is conducive to learning. Seating for 350 is provided at tables and open carrels and in casual seating areas. Three study rooms for small groups are located on the library's lower level and may be reserved in advance.

The Law Library is equipped with several Internet terminals attached to various legal databases, several microform readers, and a reader-printer. Photocopy machines are located on each floor and are operated either by coins or by debit cards which can be purchased in the circulation area.

**Access**

In addition to Law School users, the Law Library provides access to the University community and to the general public. As the largest legal research facility in northwest Indiana, the Law Library is frequently used by local attorneys and judges.

When school is in session, the Library is open 108 hours per week, from 7:30 a.m. to midnight Monday through Thursday; 7:30 a.m. to 10 p.m. Friday, 9 a.m. to 10 p.m. Saturday and 9 a.m. to midnight Sunday. Hours vary during summer and holiday periods.

Law students are also welcome to use the University library, the Christopher Center for Library and Information Services, located several blocks away. The Moellering collection at the Christopher Center includes over 350,000 bound volumes, as well as over 900,000 microforms and more than 2,500 current periodicals on site and access to over 8,000 periodical titles electronically. These materials supplement the holdings of the Law Library, facilitating interdisciplinary research in such areas as business, medicine, and engineering.

### **Collection**

The Law Library collection, arranged in open stacks, contains over 300,000 volumes of law and law-related materials in hard copy and microformat. The Library supports the School of Law curriculum and provides all the basic primary and many secondary materials for researching federal law as well as law in the 50 states. These materials include federal, regional, and state reporters and digests; federal and state statutes and administrative regulations; treatises; and looseleaf publications.

A complete run of over 2600 serials and periodicals, including all the law reviews published by accredited U.S. law schools, is maintained by the Library. In addition, the Library houses one of the few existing collections of the records and briefs of the Indiana Supreme Court and the Indiana Court of Appeals. Audio-visual materials, including nearly 1000 audio and video tapes produced both commercially and locally, are available in the Library.

Since 1978 the Law Library has been a selective federal depository for United States government information in various formats. Holdings include post-1970 Congressional materials and the reports and decisions of many government agencies. The Library also provides the bibliographic tools to facilitate access to these documents. Besides government documents, the large microform collection includes the U.S. Supreme Court records and briefs from 1974, the Readex United Nations Law Collection from 1984, the Congressional Record and Federal Register since their inception, the session laws of all states since 1981, and a full collection of Indiana session laws.

The basic arrangement of the Law Library collection is as follows. The Reference Collection and some U.S. law materials are located on the main level. Reserve and course materials (see below under Circulation) are shelved in a room located behind the Circulation Desk and must be requested there. On the upper level are the rest of the U.S. law collection, all state materials and books on subjects other than U.S. law, such as British law, foreign relations, health, statistics, women's studies, history, and religion. Materials located on the lower level are the depository collection of government documents, bound periodicals, and microforms.

The Law Library collection is organized in the familiar Library of Congress classification system. The Library's online catalog, GALILEO, provides access to the law collection as well as to the holdings of the Christopher Center (University Library). Several public access GALILEO terminals are located on the main and upper floors. GALILEO is accessible from any networked terminal on campus and by dial-in, telnet, and World Wide Web access from remote locations.

Library materials are protected by a book security system, which sounds an alarm in the circulation area when items which aren't properly checked out are being removed from the library. At that point, the user will be asked to show the Circulation Desk staff that all library materials in his/her possession have been checked out properly.

### **Computer and Other Electronic Services**

While maintaining a strong book collection, the Law Library has embraced new technologies. The Law Library houses two computer labs containing 33 Windows-based PCs. All computers are attached to the law school

network, which provides access to word-processing software, Computer Assisted Legal Instruction (CALI) exercises, e-mail and the world wide web. In addition, students can access LEXIS and WESTLAW, two major legal databases. These databases provide access to state and federal court opinions, codes, agency regulations, and various secondary and specialized materials. Two major non-legal databases, NEXIS and DIALOG, are also available. Other internet-based legal databases such as Legal Trac, Congressional Universe, Hein Online, LLMC Digital, and BNA publications are available through the network also. Librarians teach the research skills required to effectively search these databases as part of the first-year curriculum.

In addition to the wired computer lab terminals, Valpo Law also features a wireless network that is accessible to all students, staff and faculty. Please see the Network Administrator for details.

The Law Library has its own section on Valpo Law's home page on the web, which can be viewed at [www.valpo.edu/law/library/](http://www.valpo.edu/law/library/).

The Law Library supports the audio/visual needs of the Law School. Equipment for recording and for playback of audio and video tapes is available upon request for classroom use and for co-curricular activities held at the Law School, such as Moot Court, Mock Trial, Negotiation, and Client Counseling competitions. The video equipment was purchased through the generous contributions of alumni, faculty, and the Valparaiso University Guild. Request for audio/visual services should be made at the Law Library Circulation desk.

### **Staff**

A well-trained staff of service-oriented librarians provides reference and research assistance to law school users and other library patrons. The professional staff includes six librarians with graduate degrees, three of whom also hold law degrees. They are assisted by five support staff members, who are responsible for such functions as circulation, interlibrary loan, looseleafing, and technical support. The Library also employs a number of students for part-time positions such as circulation desk attendant, shelver, filer, and computer room aide.

### **Reference and Instruction**

The key to success for a law school library is not just the strength of its collection, but also the quality of the service that it provides to users.

The Law Library's services to students include traditional reference assistance and individualized research instruction, which are offered by librarians a total of 65 hours per week during the academic year. These services are intended to enhance users' research and to limit their frustration.

Since the ability to perform legal research is a skill essential to the practice of law, the Law Librarians place a high priority on providing research instruction to law students. Reference questions are often an opportunity for librarians to provide one-on-one teaching of search strategies and techniques. Student and faculty research efforts are supported by personal guidance and assistance from the librarians. They also serve as instructors in the first-year Legal Research program. In addition, the librarians teach Advanced Legal Research, an elective course for second and third year students.

### **Circulation and Interlibrary Loan Services**

The use of a law library is inherently different from the uses of many other libraries. Most VU Law Library materials form a basic research collection and are used briefly on the premises, rather than being checked out for thorough reading. Circulating materials are primarily single-volume treatises. Members of the Valpo Law and University community may borrow Law Library circulating materials using a barcoded VU identification card (which may also be used to borrow circulating materials from Moellering Library). Others wishing to borrow circulating

items may purchase a Patron Card (cost is \$15/year), which permits borrowing only from the Law Library. Additional circulation services include placing holds (on any item currently checked out, requesting notification when it is returned) and initiating recalls (on any checked out item that a user requires immediately).

High-demand library materials are often placed "on reserve." Reserve items, including directories, hornbooks, Indiana materials and current-year periodicals, are shelved in the Reserve Room behind the circulation desk. They circulate on a limited basis only: for a period of three hours or overnight after 10:00 p.m. Many assigned course readings and past final exams with sample answers are available through the electronic reserve system to view and print. Please see a librarian for more details.

To serve students and faculty who need materials not available in the Law Library collection, at the Christopher Center, or from a database, the Law Library staff will arrange to borrow them through OCLC, an international computerized network, which allows retrieval from libraries throughout the country. The Law Library also maintains close contact and a liberal borrowing program with the other three Indiana law school libraries (Indiana University-Bloomington, IU-Indianapolis, and Notre Dame) and with Chicago area law libraries. This helps ensure that materials are available when needed for Law Library users.

### **Publications and Displays**

THE REPORTER, a newsletter published by the Law Librarians, features legal research guides and updates on library activities. A brochure on the use of GALILEO is available near the public access terminals. A guide to the services offered by the Library is available on the web site.

A display case in the circulation area usually features a selection of the published works of the Valpo Law Faculty, including treatises, looseleaf compilations, and law review articles. Occasional topical displays highlight library materials on such topics as African-American history, women's history, and the environment. Also on display in the circulation area and in the reference area are awards and plaques honoring various student organizations.

## **CAREER PLANNING CENTER**

### **A personalized approach to Career Planning**

There is no magic button leading to a great job for every student; career planning is a highly personal process that must be tailored to each student's aspirations and dreams. Our seasoned Career Planning counselors, several of whom are former practicing attorneys, will partner with you throughout your three years at Valpo Law to provide a truly individualized approach to developing a strategy for your legal career.

### **One-on-one guidance**

The Career Planning Center's (CPC) overarching goal is to enhance the professional development of each of our students. Our services include cover letter and resume review, one-on-one counseling on professional development and career strategy issues and guidance in salary negotiations. Our counselors will also review with you the full array of options available to you at Valpo Law including internship and externship opportunities to further enhance your resume credentials.

### **Career Planning software**

Our office utilizes LawCareer; sophisticated software that allows us to track where our students want to go and what they want to do. Each student registers with LawCareer within their first week of law school and builds their on-line profile throughout their three years at Valpo. CPC counselors monitor and track the progress of students via the database and work on strengthening employer relationships in cities where there is student interest. Lawmatch,

another piece of software, allows employers to self-post positions with our school that are instantly viewable by Valpo students. Students may also post their resumes for employer compatibility search.

### **Resources and Programming**

Throughout the year, CPC offers practical programming designed to supplement our individualized counseling services. Programming includes presentations from renowned legal job strategy experts, Valpo alumni and the CPC staff on legal job search strategies in a variety of traditional and non-traditional job markets. We also have an aggressive mock interview program; our ultimate goal is for each law student to participate in the rigors of a professional video-taped mock interview at least once during their three years at Valpo. Finally, our Career Planning Center library houses the latest career guidance books.

### **Interview Opportunities**

In the last academic year, 50 employers participated in the CPC recruiting process through on-campus interviewing (OCIs) and other Valpo generated off-campus interview programs which resulted in over 400 student interviews. These employers include large national law firms, small/medium regional firms, government agencies, public interest employers, , and the military. Additionally, 12 Externship employers came to Valpo Law and participated in over 130 interviews. Samples of externship positions include opportunities with state judges, public defenders, the U.S. Attorney's Office, the National Association of Securities Dealers ,Homeland Security and Rush University Medical Center. Valpo Law students also participate in a number of job fairs that target employers in both specific geographic locations (including New York, Chicago, Minneapolis, Cleveland, Delaware and Nashville) or specific practice areas including patent law, public interest and government.

### **Results!**

Our students find jobs throughout the United States – from New York to California, with virtually every type of legal and non-legal employer. Employers include large national law firms located in major cities, smaller regional firms, public interest organizations, government and judicial clerk positions.

### **Professional Contract**

The Valparaiso University School of Law Career Planning Center (“the CPC”) is committed to each student’s ethical and professional growth and development during law school and in future career positions and endeavors. As such, each student is expected to adhere to certain rules and responsibilities that promote ethics and professionalism in the recruiting and job search process by signing the CPC Student Professionalism Contract. In exchange for signing this contract, law students will receive the services of the CPC as described in the Mission Statement. **Failure to sign the CPC contract will result in the inability to use any of the CPC resources including job postings, counseling, LawCareerWeb and on-campus interviewing.**

### **In your first year . . . .**

#### **Fall semester**

In your first semester, we suggest you focus on academics! During your first few months of law school, members of the CPC staff will meet with you several times in order to explain the mission and goals of the Office, and provide practical advice on drafting resumes, cover letters, networking and interviewing. In conformance with current National Association of Law Placement (NALP) guidelines, individual resume and cover letter consultations are available to students beginning on November 1<sup>st</sup>. Many law firms begin to accept resumes from 1Ls (for summer employment) on December 1<sup>st</sup>. Our counseling and programming focuses on beginning to build your network of contacts during your holiday break.

#### **Spring semester**

Grades come out in January and we encourage students to start making their summer plans early. The CPC continues to counsel students on their individual career plans along with providing resume and cover letter editing

assistance. 1L students may participate in on-campus interviews (if selected by employers). Additionally, students should explore any and all job opportunities for the summer based on their growing network of contacts and assistance from the CPC. Some students use their 1L summer to explore public interest or government work. These positions are often unpaid so Valpo has established the Summer Public Interest Scholarship (SPIS) program to assist students who work for no compensation in meeting their law school expenses. We also encourage 1Ls to consider summer school, the Cambridge summer abroad program, and the multitude of internship and externship opportunities offered at Valpo. At the end of the academic first year, students are given an opportunity to participate in the Law Review write-on competition. Law Review is a highly coveted academic honor and students are strongly encouraged to participate in the competition. Moot Court is another highly regarded law school activity and try-outs also occur during the spring semester of your first year.

### **In your second year . . .**

#### **Fall semester**

Students participate in Fall on-campus interviewing (for summer employment after their 2<sup>nd</sup> year) beginning in August. Additionally, those firms who don't participate in Valpo's on-campus interviewing, especially large firms, begin to accept individual submissions of cover letters and resumes on August 1. Thus, it is imperative that your resume and cover letter be in top shape even before second year starts! Students interested in public interest or government careers should attend the Equal Justice Works Career Fair in Washington, DC in late October.

#### **Spring semester**

Students who have not secured employment for their second year summer are encouraged to continue to contact employers and build their network to create opportunities for summer and permanent employment. CPC counselors work closely with these students to develop short and long-term career plans based on the student's practice area interests and long-term geographic location goals. You may want to consider participation in our highly-regarded Federal Judicial Externship program or one of the six Legal Aid Clinics offered only to third-year students. Space is limited and selection of candidates is completed in the spring semester of your second year.

#### **Third year**

Students who spent their 2L summer as a summer associate at a large firm will hopefully have earned themselves an offer for permanent employment after graduation. Other students who worked at smaller firms or public interest positions will likely still be in the position of seeking permanent employment after graduation. CPC counselors continue their counseling with these students to ensure that students continue to work towards their short and long-term post-graduation goals.

## **VALPARAISO LAW ALUMNI**

The law alumni play an active and critical role in the life of the law school. Geographically, they are dispersed across the country as well as several foreign nations. Valparaiso University School of Law graduates' employers are as varied as their locations. Yet, the common thread uniting all alumni is their commitment to both their profession and their communities. Valpo Law graduates are linked to the School of Law and each other through the Office of Alumni Relations.

The Office of Alumni Relations serves to unify all Valparaiso University Law Alumni for service to the School of Law in the areas of academic distinction, alumni development, diversity, student relations, recruitment, career planning, and in any other way consistent with the needs of the School of Law. Alumni groups strive to identify and advise the School of Law regarding the ways the school can serve the needs of the alumni in particular and the legal profession in general.

## **STUDENT ACTIVITIES & ORGANIZATIONS**

Legal education, by definition, is based on active participation - especially in the classroom. But a legal education is not confined to the classroom. Beyond course instruction, students continue their professional development in both formal and informal activities, discussions, corridor debates, and friendly arguments with fellow students and faculty. The stimulating contacts of student life at Valparaiso combine to develop a broadened outlook in each student. A healthy spirit of competition, which encourages each student to strive for excellence, complements the kind of camaraderie and mutual respect which characterizes the legal profession and Valparaiso University School of Law.

The School of Law supports a number of co-curricular and extra-curricular activities which are available to both full and part time students. Officers are elected each year from within the student body, and a current listing is available from the Law Review Office, Moot Court Office, or Student Bar Association respectively.

### **The Valparaiso University Law Review**

Founded in 1967, the Valparaiso University Law Review is a scholarly journal published by Valparaiso law students three times each year. Membership on the Review is by invitation of the editorial board and is based upon a student's successful results of a writing competition and cumulative grade point average. It affords qualified students an invaluable opportunity for training in precise analysis of legal problems and in clear presentation of legal issues. In addition, in an increasingly competitive job market, law review participation can be a great asset when searching for clerking and permanent positions. Each issue contains articles and lectures by members of the legal profession and comments and notes by members of the staff.

### **The Moot Court Society**

Founded in 1991, the Moot Court Society is responsible for organizing and administering all moot court activities at Valparaiso. Membership is by invitation of the Executive Board after participation in the Candidacy Advocacy Competition. The competition is open to all students who have completed the first year of legal writing. Participation in this program provides students with the opportunity for advanced study in persuasive writing and oral arguments at the appellate level.

### **American Bar Association / Law Student Division**

Each law student has the opportunity to join the Law Student Division of the ABA for a minimal annual fee. The student body elects a member to represent Valparaiso at the meetings of the ABA/LSD.

### **Amnesty International**

Amnesty International's vision is of a world in which every person enjoys all of the human rights enshrined in the Universal Declaration of Human Rights and other international human rights standards. Amnesty International undertakes research and action focused on preventing and ending grave abuses of the rights to physical and mental integrity, freedom of conscience and expression, and freedom from discrimination, within the context of its work to promote all human rights.

### **Asian Law Student Association (ALSA)**

The purpose of the Asian Law Student Association (ALSA) is to promote interaction among Asian Americans at Valparaiso University School of Law and to address the needs of the Asian American community that arise on this

campus and throughout the nation. This organization will strive to improve this law school, community, state, and nation by promoting equality, opportunity, and freedom.

**Association of Trial Lawyers of America**

The Association of Trial Lawyers of America (ATLA) is a national professional organization which serves attorneys who are actively involved in trial work and law students who have a keen interest in trial practice. Student members participate in the mock trial and writing competitions sponsored by the national chapter.

**Black Law Students Association**

Established in the early 1970's, the purposes of BLSA are to articulate and promote the professional needs of Black American law students and to focus on a greater awareness of the needs of the Black community. BLSA presents guest speakers and hosts social events throughout the year, and members actively assist in the recruiting of minority applicants.

**Chicago Bar Association**

Law students who are interested in practicing law in the Chicago area are able to become members in the Chicago Bar Association/Law Student Division (CBA). Through participation in CBA activities, students develop contacts and networks with practitioners in Chicago and attend career workshops and seminars.

**Christian Legal Society**

Through the Christian Legal Society students from all denominations share their experiences, problems and hopes as Christians in the legal profession. CLS sponsors weekly Bible study sessions and is affiliated with the National Christian Legal Society.

**Coalition for Choice**

Formed in 1987, the goal of the Coalition for Choice is to provide law students a forum to discuss pro-choice and personal liberties issues.

**Delta Theta Phi Law Fraternity**

Delta Theta Phi (DTP) is a national law fraternity established to provide law students valuable contacts with DTP alumni and members of the legal profession.

**Democratic Law Society**

The Democratic Law Society is a graduate chapter of the national organization of college Democrats. Our purpose is to raise the level of political awareness and activity at Valpo Law. The society strives to promote traditional liberal principles in the law school community.

**Equal Justice Alliance**

Formed in 1990, the goal of the Equal Justice Alliance is to encourage the pursuit and support of public interest law. Members host programs and bring speakers to Valparaiso to discuss important themes of public service law; research and identify public service employment opportunities; and develop specific opportunities for students to serve as legal interns or volunteer clerks in legal office or agencies that work in the public interest. The Equal Justice Alliance is affiliated with the National Association for Public Interest Law (NAPIL).

**The Federalist Society**

The Federalist Society is a national organization of law students, lawyers and judges interested in the current state of the legal order. The society seeks to promote individual liberty, traditional values and the rule of law.



### **The Forum**

The law school newspaper, The Forum, is published during the school year by and for Valparaiso law students. It provides an outlet for law school news, current events information, student commentary, and wit. No prior journalist experience is necessary to participate.

### **Health Law Association**

The purpose of Valparaiso Health Law Association (HLA) is to educate the law school community on issues of health law and on career opportunities in health law. HLA promotes publications and health law materials to the law school community. HLA encourages and supports student participation in health law.

### **Hispanic Law Students Association**

The Hispanic Law Students Association (HLSA) provides social and academic support for all Hispanic law students at Valparaiso. The primary objective of HLSA is to increase the number of Hispanic law students in the hope of furthering the advancement of Hispanics. HLSA works closely with the Office of Admissions on recruitment and admission. HLSA also assists students in career placements and provides a valuable network with Hispanic attorneys.

### **Illinois Bar Association/Law Student Division**

Established in 1989 at Valparaiso as the first Illinois Bar Association chapter outside of Illinois, student members benefit from opportunities to meet and discuss career opportunities with members of the Illinois bar.

### **Indiana Civil Liberties Union**

The Indiana Civil Liberties Union (ICLU) is a group of individuals whose goal is to insure that the constitutional guarantees of individual liberties prevail in Indiana. The ICLU sponsors speakers, organizes and participates in letter writing campaigns, and works closely with the local Calumet and state chapters on a host of projects. The ICLU gives students the opportunity to discuss and act on personal liberty issues. Its members recognize that a freedom lost to one is a freedom lost to all.

### **Indianapolis Bar Association**

Participation in the Indianapolis Bar Association provides students the opportunity to develop contacts with practitioners in Indianapolis. The association hosts several programs for law students, including an "introduction to practicing law in Indianapolis" seminar and a tour of the courts.

### **Inns of Court**

Participation in the Lake and Porter County Inns of Court provides students the opportunity to develop contacts with practitioners in Northwest Indiana. Students are invited to attend monthly dinner meetings where programs addressing legal ethical problems are presented.

### **Intellectual Property Law Association**

The goals of the most recently formed student organization at Valparaiso, the Intellectual Property Law Association (IPLA), are to follow trends in the field of intellectual property for members and to network with employers in the intellectual property area. The IPLA produces a bi-monthly newsletter.

### **International Law Society**

The International Law Society (ILS) is devoted to the exploration of current legal issues of global significance, to promotion of a greater understanding of international law, and to the development and pursuit of career opportunities in the field of international law.

### **Jewish Law Students Association**

The Jewish Law Students Association (JLSA) is a component of the National Jewish Law Students Association, which has over a 130-school network nationwide. The purpose of the association is to form a representative body for the Jewish students at Valparaiso as well as informing the University and community on Jewish perspectives of the law.

### **Jus Vitae**

Jus Vitae is a law reform organization. Its members use their professional skills to protect the dependent and disabled against all forms of violence - including abortion, infanticide, and the involuntary killing of the sick and aged. Its ultimate aim is equal protection and civil rights for every human being. Jus Vitae presents its Human Equality Award each year to a person who has contributed significantly to equal justice under law for every human being. Pro-life presentations, brief writings, law clerk internships, and job placements are among the activities of its members.

### **Law Spouses Association**

The Law Spouses Association is a social and support group of spouses of law students at Valparaiso. One of the goals of the group is to acquaint students' spouses and families with each other. Past activities have included: guest speakers, aerobics classes at the law school, bake sales, and numerous social events.

### **Midwest Environmental Law Caucus**

As one of the most active organizations at Valparaiso, the Midwest Environmental Law Caucus (MELC) explores the issues of environmental law and policy through guest speakers, field trips and films. MELC actively monitors environmental developments in the Midwestern region of the United States and takes positions on important environmental cases pending in the courts as well as proposed legislation and administrative regulations affecting the environment. MELC offers an opportunity for students to discuss environmental concerns outside of the classroom and to appreciate the dynamics of environmental litigation.

### **Multicultural Law Students Association (MLSA)**

The Multicultural Law Students Association promotes diversity of all races, religions, and ethnicities within the legal community. MLSA presents guest speakers, hosts social events, mentors to local high-school students, raises funds for community efforts promoting diversity in education, and works closely with the office of admissions in furthering its goal of increasing diversity within the law school. MLSA was awarded the Valparaiso SBA Student Organization of the Year Award in 2003.

### **Phi Alpha Delta Law Fraternity**

Phi Alpha Delta (PAD) is the world's largest professional fraternity and is dedicated to the ideals of community service. The international organization offers professional programs, student loans, career counseling, and various opportunities to meet fellow members through conferences and conventions. The PAD chapter at Valparaiso sponsors both student and community-oriented programs, including a used book sale and a first-year tutorial session.

### **Phi Delta Phi International Legal Fraternity**

Phi Delta Phi, the nation's first professional fraternity, was founded in 1869 at The University of Michigan. PDP provides its members with many contacts in the legal profession and offers various benefits such as a loan program, scholarships, insurance program, and several publications. The Valparaiso chapter of PDP co-sponsors an annual visit by the Supreme Court of Indiana for the hearing of an oral argument.

### **Sports & Entertainment Law Association**

The Sports Law Association strives to introduce law students to the practice and procedures of sports law as well as educate them as to the various career opportunities in this expanding field.

### **Student Bar Association**

All students are members of the Student Bar Association and through it contribute to the educational and recreational programs of the School of Law. Students are able to serve on faculty committees by appointment of the SBA Board. Among the faculty committees with SBA representation are: Admissions, Petitions and Readmissions, Curriculum, Placement, and Library Committees. Student representatives of the SBA also attend faculty meetings. SBA committees are responsible for many activities at Valparaiso, and SBA members help in planning the orientation program for new students and graduation activities. In addition, each year the SBA plans the events for Law Week in February, which include an Honors Luncheon, a Faculty Roast, and the Barrister's Ball.

Student representatives have also played a vital role in the Martin Luther King observance, the Pro Bono program, and the Academic Success Program.

### **University Intramural Program**

Law students may participate in the University Intramural sports program. Law School teams participate in basketball, football, softball, rugby, swimming and volleyball.

### **Women Law Students Association**

Founded in 1974, the Women Law Students Association (WLSA) has been instrumental in the recruiting and supporting of women law students at Valparaiso. The number of women enrolled at Valparaiso is about 46% of the student body. WLSA provides support and works to locate future employment opportunities for its members. WLSA furthers its goals by sponsoring speakers and cosponsoring special guests and social events with other student groups.

### **Women Lawyers Association of Lake and Porter Counties**

Women law students who are interested in practicing law in Lake or Porter Counties in Indiana are able to become non-voting members of the Women Lawyers Association. Participation in the Association allows students to develop contacts and to network with women lawyers in the area.

## **STUDENT SERVICES**

The following are descriptions of the resources and services available to law students as members of the University community. Some of these are university-wide and some are specifically for law students.

### **Athletic Recreation Center (ARC)**

The Athletic Recreation Center provides facilities including racquetball courts, an Olympic size pool, an indoor running track, volleyball courts, an exercise/weight room, and numerous basketball courts. Intramural sports are

offered to all students on campus. Teams are formed by individuals via sign-up sheets provided at the Intramurals Office in the ARC. Law school teams are involved in basketball, football, softball, rugby, swimming and volleyball.

### **Bulletin Boards**

Student information is posted on various bulletin boards throughout the law school. The primary location is in the student hallway on the first level leading to the classrooms. Each administrative office and student organization has bulletin board space available. Notices, messages, and announcements may be posted on the individual student organization boards, in the Student Lounge, or in the Locker Rooms only. Notices should not be placed on doors or windows.

### **Dining Services**

The University Dining Services offers a cafeteria luncheon service on a cash basis Monday through Friday during the academic year in the Wesemann Hall Student Lounge. Snack machines and a microwave oven are also available. Law students may also purchase a meal plan for the Valparaiso Union and selected undergraduate residence halls. Many restaurants offering a wide range of price and cuisine are also close to campus.

### **Disabled Student Services**

The University is committed to meeting its obligation to provide effective auxiliary aid and assistance to students who are disabled. The provision of auxiliary assistance is primarily the responsibility of the Department of Rehabilitation Services of the state in which the student maintains legal residence. If the request for assistance is denied by the local agency, Valparaiso University's provision of academic accommodations will be based upon a case by case analysis of an individual student's need and his/her eligibility under the ADA and Section 504 of The Rehabilitation Act of 1973 and its regulations.

Students should notify the Associate Dean of the Law School in writing before the first day of classes or as soon as reasonably possible. Such notice is required to determine eligibility and to give various academic and service areas a reasonable amount of time to effect any necessary changes.

### **Email**

All law students are assigned an email account by the University's Electronic Information Service (EIS) Office. Email accounts use students first and last names (i.e., "john.smith@valpo.edu"). Important administrative information and reminders for upcoming events will be sent via email. Email on your Valparaiso account must be checked regularly or forwarded to an existing account if applicable. Forwarding can be set by contacting the EIS Help Desk at 219-464-5678 or by using the EIS Online Service Center ([www.valpo.edu/eis/](http://www.valpo.edu/eis/)).

### **Emergencies**

To notify law students in emergency situations, messages should be directed to the circulation desk of the Law Library. If an emergency requires administrative attention, the Dean's Office, Registrar's Office or the Associate Dean for Academic Affairs should be contacted.

### **Emergency Student Loan Program**

An Emergency Student Loan program, which is supported by the Law Alumni Association, has limited funds available to students who are in need of a short-term loan. This fund is for emergencies only and not for personal budget shortfalls, grocery purchases, etc. There is a \$500 cap on these loans. Because of the limited funds, success of the loan program depends on the timely repayment of these loans. Failure to pay the loan in a timely manner will impose a hold on the release of a student's transcript and diploma. Contact Jan Zoladz, Administrative Assistant for Finance, Wesemann 209.

### **Faxing**

A student fax machine is located in the Student Bar Association (SBA) Office (Room 143A). The fax number is 219-465-7924. During holidays, vacation and summer months, when the SBA Office is closed, students are asked to make other arrangements for sending FAX messages.

### **Finance Office & Student Accounts - Kretzmann Hall - 464-5101**

Bills for tuition and student fees are mailed by the Finance Office. Fall semester tuition and fee statements are mailed to students in mid-July with payment due in mid August. Tuition statements for the spring semester are mailed in early December and are due the end of the month. Tuition can be paid in drafts, checks or money orders made payable to Valparaiso University or by credit card (Discover, VISA and MasterCard only) and should be forwarded to the Student Accounts Office in Kretzmann Hall.

Those students receiving scholarships or grants will find a credit for one-half of the total amount of the scholarship or grant on each semester's statement. Scholarships and grants received outside of the University may not appear on the statement. Loan checks can be endorsed and refunds picked up at the Student Accounts Office. Transcripts and degrees are put on hold when student accounts are not paid in full.

### **Health Center - 1406 LaPorte Avenue - 219-464-5060**

The Student Health Center provides professional health care and wellness programs for qualifying students. The Health Center is staffed by Advanced Practice Nurse Practitioners. A consulting Internist is also available upon referral. The Health Center is open 8:00 a.m. to noon and 1:00 p.m. to 4:30 p.m. Monday through Friday when undergraduate classes are in session. Walk-ins and appointments are available all day. Visits to the Health Center are strictly confidential. Except in rare instance, as specified by law, no medical information will be released without written authorization from the patient.

Services covered by student fees include assessment by a board certified Family Nurse Practitioner and/or physician. Some immunizations such as tetanus boosters, flu vaccines, and allergy injections are available at a small fee through the Health Center. Illnesses or accidents that require more extensive treatment or services are referred to local healthcare facilities based on the medical needs and preferences of the student. Students are expected to pay for the costs of such treatment if it is not covered by the Student Medical Plan. In case of emergency, when the Health Center is closed, students may use the services of the Emergency Room at Porter Memorial Hospital at 814 LaPorte Ave. Other less emergent issues can be addressed by paging the Health Center Director. Call the Student Health Center for paging instructions.

### **Housing**

The city of Valparaiso also offers a wide variety of housing opportunities. Apartments are located throughout the city, in large complexes and private homes. Houses are also available to rent. In early spring, the Admissions Office produces a housing guide for law students. In addition to providing assistance with locating housing in the Valparaiso community, the Admissions Office also coordinates a roommate listing service for those students who wish to share apartments or houses. Housing information can be found at [www.valpo.edu/law/admissions/](http://www.valpo.edu/law/admissions/).

### **Lockers**

Two locker rooms are located on the first level of Wesemann Hall. Incoming students are assigned a locker and combination lock at orientation/registration. This same locker is designated for the entire time a student is enrolled (no need to clear the lockers during the summer months). Students having locker combination problems should contact the Registrar's Office. Information via locker mail slot is an important means of communicating for faculty, administration, and various organizations; therefore, students are advised to check their lockers frequently.

### **Lost & Found**

A lost and found box is located in the Law Library at the Circulation Desk. The campus lost and found is located at the University Police office (corner of Union and University Park).

### **Multicultural Programs - Office of Student Affairs - Kretzmann Hall 123 - 464-5413**

The Multicultural Programs office provides services that address the needs of American students of color, both undergraduate and graduate, while also serving as their primary advocate. The office offers general counseling and assistance, academic advising, and co-curricular programs. Cultural affirmation is reflected through the promotion of cultural and educational programs and by supporting the Martin Luther King (MLK) Cultural Center. The MLK Center, located at 606 Freeman Street (next to the School of Law), offers study, meeting and recreational space along with a library and computer room and is accessible through the week to all students, faculty, staff and members of the Valparaiso community.

### **Notary Public Services**

Free notary services are available in the Registrar's Office (Rm. 215), Career Planning Center (Rm. 125), Dean's Office (Rm. 206), and Financial Administrator's Office (Rm. 209).

### **Office of Alcohol & Drug Education (OADE) - Miller Hall, Room 128 - 464-6820**

The Office of Alcohol and Drug Education coordinates substance abuse prevention efforts at Valparaiso University. Among its services are the Peer Education program, the CARE program which assists at-risk students through a program of assessment and education, extensive outreach programming to residences and classrooms, and counseling and referral services for students, faculty and staff who are experiencing problems with alcohol and other drugs. This office also supports a local BACCHUS chapter, the national organization that promotes alcohol awareness and responsibility on college campuses.

### **Parking Regulations**

Law student parking is available in two parking lots east of Wesemann Hall: directly east of the faculty/staff lot and south of Wesemann Hall. The parking lot in front of Wesemann is reserved for faculty and staff (south half) and the other half (north half) is available for law student use. Further, it is important not to park on the street in front of Wesemann Hall marked by a yellow strip - this area is reserved for emergency vehicles that require immediate access to the building. Violators of these rules will be ticketed by the University Police or Valparaiso City Police Department.

All vehicles must be registered with the University Police Office and must display a valid parking sticker. Please note that the parking sticker does not ensure the availability of parking but grants the privilege of parking in specified areas when space is available. Any parking fine must be paid; transcripts, grade reports, and diplomas will be put on hold until payment is received.

### **Room Reservations in Wesemann Hall - Faculty Office Man. - Room 229 - 465-7847**

To reserve a room for an organization meeting, students must reserve use of a room in the Room Schedule Book located in the Faculty Secretary Office Manager's Office. The Brassfield Conference Room is for faculty and staff use only. Additional information is required when reserving rooms for weekend or evening use. Individuals or groups who have made reservations in the Room Schedule Book have precedence in the use of a room. In general, law school classrooms are locked after hours and are not available for evening or weekend use. However, the three seminar rooms remain unlocked and available for use whenever the law school is open.

**Sexual Assault Awareness & Facilitative Education (SAAFE) - Health Center - 464-6860**

The Sexual Assault Awareness and Facilitative Education (SAAFE) Office provides peer education as a means to broaden awareness of healthy lifestyles and to aid in the prevention of sexual assault. The SAAFE Office resource center contains videos and written materials available to students. All student organizations and campus groups may request a variety of programs ranging from informational to interactive workshops such as body image, STD's, gender issues, wellness issues and healthy relationships. SAAFE Advocates and Peer Educators provide outreach programs for students through a Web page and e-mail, and through campus sponsored programs and events. The SAAFE Office provides advocacy services to individuals (male and female) who are survivors of sexual assault. Advocates meet with survivors at their request at a confidential location and provide the survivors with information about their rights, options that exist in dealing with the assault, and support in their decision making. All of this occurs within the realm of confidentiality. The SAAFE Office also provides support services to the victim's significant others.

**Student Counseling & Development Center (SCDC) - 464-5002**

The Student Counseling and Development Center provides counseling services to full-time Valparaiso University students with personal, social, substance abuse, and academic skills issues. The confidential services are provided by professional counselors and psychologists. In addition to individual and group counseling and consultation, Center staff offer numerous educational presentations through outreach services; psychiatric availability for students requiring medications; and psychological crisis coverage for the University community. While all counseling and educational services are free of charge, a minimal fee may be required for interest, personality and development assessment.

**Student I.D. Cards**

Picture identification cards are issued to all new law students at orientation, and are intended to last for the entire time a student is enrolled. The identification card is used by students to check out library books as well as admitting a student to all University sporting events free of charge, and most concerts sponsored by the University's Music Department. The identification card must also be presented for rental of sports equipment at the Athletic Recreation Center and Student Union. If an identification card is lost, another card can be acquired at the EIS office in the Christopher Center. A replacement fee will be charged.

**Transcripts - University Registrar's Office - Kretzmann Hall - 464-5212**

School of Law academic transcripts are available at the University Registrar's Office, Kretzmann Hall. No charge is made for any transcript issued. No transcript of a student's record is released until the student has met in full all obligations to the University, financial or otherwise. Transcript requests require the student's signature.

**University Book Center - 1109 Union St. - 464-5421**

The University Book Center (a division of the Nebraska Book Co., Inc.) sells texts and other materials required for Valparaiso University courses, including those offered by the School of Law and the Graduate Division. Books can be ordered online at [www.vubook.com](http://www.vubook.com). Services include check cashing, U.S. Postal Service, and the sale of clothing, gifts, and sundries.

**University Police Department - 816 Union St. - 464-5430**

**Emergency contact: 24 hours a day #911**

Non-emergency service hours: 8:00 a.m.-4:00 p.m.

The Valparaiso University Police Department provides educational and professional police services for the campus to help protect the students, faculty, staff, and properties owned by Valparaiso University. This office registers vehicles, provides campus parking regulations and maps of the campus, and enforces campus parking and traffic regulations. The campus lost and found office is also located here.

The University Police Department can be contacted any hour of the day or night for any type of emergency. If it is a situation not directly handled by the University Police Department, the proper authority will be notified of the problem.

**Valparaiso Union - Chapel Drive - 464-5415**

The Valparaiso Union is a community center for all members of the campus where students and others come together on common ground to meet and exchange ideas. The Union also develops programs that are responsive to student developmental needs and to the cultural, social, recreational, and educational needs of the campus community.

Through Union Board, students can attend films, lectures, concerts, outdoor recreation trips, mini-courses, coffeehouses, a comedy club, trips to Chicago, and much more. The Union staff also plan and present such programs as the jazz festival, the Madrigal dinners, lounge sales and other performing arts events.

Facilities and services in the Union include the Round Table Dining and Games Area, the Office of Conference Services, Union Adworks, the Union Information Desk, Dining Service facilities, student organization offices, meeting rooms and lounges, and a 24-hour study lounge and computer lab.

**VU Campus Directory/Photo Directory**

Local phone numbers and addresses of students, faculty and staff are listed in the Campus Directory and in a separate law student photo directory. Those students not wanting their phone number or address listed in the directory need to communicate this information to the Assistant Registrar within ten days of registration confirmation. Students can pick up a copy of the Campus Directory in the Administrative Office area of the law school or at the Union. The law student photo and address directory is available in the second floor Administrative Office area of the law school (usually in October).

**FINANCIAL INFORMATION\*\***

**Tuition/General Student Fee**

For the 2004-2005 academic year, the standard tuition is \$24,670 for full-time students (12 or more credit hours), and the general student fee is \$612. Tuition for part-time students is \$965 per credit hour and the general student fee is \$326.

The estimated cost of attendance for the 2004-2005 academic year is \$35,492 for full-time students. This figure includes tuition, room, board, general student fee, books, transportation, and personal expenses as well as loan fees.

\* Estimated Cost of Attendance (for 1 year)

Tuition	=	\$24,670
Fees	=	612
Room	=	4,300
Board	=	2,300
Books	=	1,000
Misc./Pers.	=	1,000
Transportation	=	1,350
Loan Fees	=	260
Total		\$35,492



The University strives to notify students of tuition increases for the following academic year in late February or early March of the current academic year.

### **Refunds**

#### **Withdrawal From All Classes**

If a student withdraws or is expelled from Valparaiso University, he or she may be eligible for a refund of a portion of the tuition, fees, room and board charges for the semester of their withdrawal. If the student received financial aid, a portion of that refund will be returned to the federal, state, university and/or private source from which that aid was received. Regardless of the formula (below) which is used, federal funds will be repaid first. If any refund remains, it will be used to repay VU funds, state funds, other private sources and the student in proportion to the amount paid by each of those sources as long as there was no unpaid scheduled cash payment or balance due to the university prior to the calculation of the refund. If there is an unpaid scheduled cash payment, all aid sources will be repaid before any refund is paid to the student.

The date of withdrawal and basis for calculating all refunds will be the date on which the withdrawal form is received by the Office of the Registrar (Fall and Spring semesters) or the Summer Sessions Office for summer students. Each semester, a schedule of the applicable refund dates is available in the Finance Office and the Office of Financial Aid.

#### **ProRata Refund Policy**

This policy applies to those students who withdraw before completing 60% of the semester, and who: are withdrawing from all classes for the semester, and have had any federal financial aid disbursed to their student account, and who have not previously attended a class, prior to the current semester, at Valparaiso University.

The Federal ProRata Refund Policy requires that the percentage of the refund is equal to the number of weeks remaining in the semester, divided by the total number of weeks in the semester, rounded down to the nearest 10%.

#### **Standard Refund Policy**

Any student who does not meet the requirement for ProRata Refunds (above) and who withdraws during the semester will have his or her charges refunded according to the following schedule:

- 100% refund if the withdrawal is completed on or before the first day of class;
- 90% refund if the student withdraws after the first day of class and up to and including the end of the first 10% of the semester;
- 50% refund if the student withdraws after the end of the first 10% of the semester but up to and including the end of the first 25% of the semester;
- 25% refund if the student withdraws after the end of the first 25 % of the semester but up to and including the end of the first 50% of the semester.

No refund is available to a student who withdraws after the end of the first 50% of the semester.

Examples of the application of the refund policy may be obtained at the Finance Office. Refunds must be claimed in writing within six months of the close of the semester in which the assessments were made.

#### **Withdrawal During Summer Session**

The above policies are applicable to students enrolled in either or both summer sessions, so long as they withdraw from all classes for the entire summer.

### **Dropping Courses**

If a student drops one or more courses but continues to be enrolled in at least one course for the semester, their tuition charges will be refunded according to the Standard Refund Policy above. There will be no refund of the general fee.

The financial aid award, if any, is subject to revision if the student drops below full-time status.

### **SATISFACTORY ACADEMIC PROGRESS POLICY**

#### **Federal Aid Policy (Title IV)**

The following is federal aid policy (Title IV). Federal aid recipients must maintain minimum standards of satisfactory academic progress for receipt of federal, state, and most VU aid programs. All students receiving financial assistance must maintain matriculated status in a degree program. Regulations require a maximum time frame for degree completion, a quantitative measurement (credits earned toward a degree), and a qualitative measurement (cumulative grade point average). These three criteria are checked at the end of each academic year in May to determine whether students are maintaining satisfactory academic progress.

#### **Law Students - Federal Aid Recipients**

Law students may attempt up to 150% of the hours required for the law degree (135 attempted hours compared to 90 hours required for the law degree). Part-time students must complete the degree within six years, even if they have not reached a maximum number of attempted hours. Students must complete at least two-thirds of all credit hours attempted each academic year.

For financial aid purposes, incompletes and withdrawals will count as hours attempted but not completed. If incompletes are later completed, they will be reflected when progress is again checked, or sooner if the student appeals. Repeated courses will be added to total hours attempted or hours completed for purposes of calculating financial aid or cost to the student. The new grade will be included in the GPA calculation, which will be considered when progress is again checked, or sooner if the student appeals. VU does not offer non-credit remedial courses.

#### **Appeals and Reinstatement**

Students whose academic progress is not in compliance with federal aid standards will be notified in writing after the spring semester that their eligibility for aid has been terminated. They will also be advised of the appeal and reinstatement policy at that time. Students may appeal termination of their federal aid eligibility based on extenuating circumstances, which may include illness, death in the family, other circumstances beyond the student's control, or special academic circumstances. If the appeal is approved, the student will normally have one academic year to attain the appropriate GPA and completed credit hour standards, unless specified differently by the appeals committee. In some cases, the committee may put the student on probation for one semester and require that the student meet certain standards. Students who don't appeal, or whose appeal is denied, will not regain federal aid eligibility until the semester after they have attained the appropriate GPA and completed credit hour standards. Appeals should be directed to the Office of Financial Aid Appeals Committee.

#### **Other Considerations - For Federal Aid Purposes**

Summer school credits may be considered in evaluating attainment of the academic progress standards on an appeal basis. Certain aid programs have shorter time-frame limits. For example, federal loan programs have cumulative limits that may be exceeded before the maximum time frame limits are reached.

## **APPLYING FOR FINANCIAL AID**

### **First Time Financial Aid Applicants/Borrowers**

Valparaiso University School of Law is committed to providing financial assistance to students who would otherwise be unable to pursue a legal education. Valpo Law requires that the Free Application for Federal Student Aid (FAFSA) form be completed to determine eligibility. No additional forms are required. To ensure that you are considered for the maximum amount of financial aid, the FAFSA should be completed by March 1st prior to the year you expect to receive financial aid. These forms can be accessed at [www.fafsa.ed.gov/](http://www.fafsa.ed.gov/).

The processors will send the completed analysis back to you and will send it electronically to the institutions you designate. Your financial aid award will then be calculated on the basis of this report.

The Financial Aid Office will send you notice of your award in the summer. The award letter will include details of your eligibility for subsidized and unsubsidized loans as well as the simplified procedure necessary for obtaining the loan funds you wish to borrow for the next academic year.

### **Federal Programs Available to Law Students**

Approximately 90% of all financial aid available to law students comes from student loan programs. Federal student aid is awarded on the basis of need as determined in accordance with the federal guidelines. These loans include the Federal Direct Subsidized Loan and the Federal Direct Unsubsidized Loan.

If you intend to apply for the Federal Direct Subsidized Loan or the Unsubsidized Loan, you will not need to obtain and complete a separate application from a lender. All paperwork will be completed directly with VU, and VU will work with the federal government to obtain your loan funds and credit them directly to your student account each semester. Private loans are not part of the Federal Direct Student Loan Program and require loan applications. If you want to apply for a private loan, a list of lenders is available at [www.valpo.edu/law/admissions/financialaid/loans/](http://www.valpo.edu/law/admissions/financialaid/loans/). Private loan eligibility will be based on individual need but will not exceed the cost of attendance. Complete and deliver your application to the Financial Aid Office; the loan will be certified and sent to the lender. To insure on-time disbursement, you should submit your loan application by July 1. If your loan is approved, the money will be issued to the University. All loan checks are disbursed by the University Finance Office (Kretzmann Hall) and can be picked up there.

### **Renewing Financial Aid**

Renewing financial aid can be done one of two ways. Either by completing the renewal application via the web or by completing a paper FAFSA. If you have previously applied for financial aid, instructions for renewing your application will be mailed by the federal processor. Renewal instructions are mailed to students who have completed a FAFSA for the current year. Instructions are mailed to the address most recent in the Federal Processors database, normally the permanent home address.

Renewal applications make applying for aid easier because much of the data is supplied, based on the previous year's FAFSA application. Students will receive a PIN supplied by the Federal Process to access [www.fafsa.ed.gov/](http://www.fafsa.ed.gov/). This will enable you the ability to edit and update information that normally changes from year to year such as income and assets. Review the entire application before sending it electronically and follow the complete instructions from the processor.

If a student does not receive the Instructions for Renewal by the end of January, a paper FAFSA will need to be completed to avoid the possibility of missing the March 1 recommended deadline for applying. (It is not possible to obtain a duplicate Renewal Application from the federal government.) FAFSA's are available at the Admissions and Financial Aid Office in Wesemann Hall. Valparaiso University's Title IV Code is 001842; this information must be included on the Renewal Form and FAFSA.

### **What to Expect in Future Years**

Generally, all financial aid awards are one-year awards. Some scholarships, however, may be automatically renewed if certain minimum conditions are met. Since the cost of attendance and the financial situation of students changes from year to year, each student applying for financial aid must complete the Free Application for Federal Student Aid (FAFSA) renewal on an annual basis.

Each year the Financial Aid Office publishes a Financial Aid Handbook which is distributed to all law students; students are encouraged to check the Financial Aid Handbook for any additional financial aid information.

### **EMPLOYMENT OPPORTUNITIES**

#### **Campus Work Study**

The Campus Work Study Program is a joint venture of the federal government and the University that provides part-time employment for students who qualify for need-based financial aid.

#### **Teaching Assistants**

Teaching assistantships are available to second and third-year law students in the Legal Writing Program. The appointments are for one year and selections are made by the legal writing professors. The teaching assistants work with the legal writing professors in administering, supervising and critiquing the projects required in the first and second-year legal writing courses.

#### **Research Assistants**

Research assistantships are generally semester appointments with a faculty member. Appointments are available to second and third year law students and are made by the individual faculty members.

**NOTE: Students should note that it is a requirement of the School of Law and of the American Bar Association that a full-time law student not be employed in excess of 20 hours per week during the school term.**

### **LOAN REPAYMENT ASSISTANCE PROGRAMS**

In recent years, Valpo Law has taken a progressive lead in legal education by encouraging its students to further the public interest in and out of law school. Valpo Law is continually exploring meaningful ways in which it can promote the delivery of legal services to the unrepresented who cannot afford a lawyer.

#### **Summer Public Service Scholarships**

Valpo Law offers scholarships to students who wish to work during the summer months for a public interest organization or state or local governmental agencies. These scholarships are awarded to students who have positions where no compensation is paid and no academic credit is earned. The scholarship program has been in place since 1989, and over 160 students have received scholarships ranging from \$500 to \$2,500 depending on the kind of employment and the number of hours worked over the summer. This scholarship is applied directly to the student's tuition for the following academic year.

### **Loan Repayment Assistance Program (LRAP)**

In order to encourage law students to accept public interest employment upon graduation, Valpo Law offers loan assistance to graduates who have accepted positions in public interest, lower-paying employment, and who have accumulated substantial debt from educational loans. Applications for both the Summer Public Service Scholarship and the LRAP are required, and students interested in such an opportunity should contact the Career Placement Center at the School of Law.

### **AWARDS & SCHOLARSHIPS**

Financial assistance administered by the School of Law is available through endowed funds, gifts of alumni and friends, and through a general appropriation of funds by Valparaiso University. In general, each of the three law classes is awarded approximately the same amount of merit assistance. While first year students receive merit awards based on projections of academic success and contributions, second and third year students receive merit awards based on actual academic success and contribution. All scholarships are renewed if certain minimum conditions are met.

Awards are made to second and third year students based on academic performance in law school.

\*\*Please note that due to constantly changing federal and state legislation, as well as changes in University policy, the contents here are subject to change and/or deletion without notice.

## **INFORMATION FOR THE PROSPECTIVE JD APPLICANT**

### **First-Year & Transfer Status**

Applications for admission to the first-year class are processed beginning October 1. Applicants are encouraged to complete and submit the application by April 1 of the year in which admission is sought. For optimal scholarship consideration, files should be complete by January 1. Admission offers as a first-year student are only made for the fall semester of each year.

The School of Law uses a rolling admission process. Applications are acted upon as soon as they are completed. In some cases, an application will be "deferred" until the Admissions Committee can review the entire applicant pool. The Admissions Office makes every effort to notify applicants of a first response (accept, deferral or deny) as soon as possible.

In order to apply as a first-year student, an applicant must:

- Have received or be expected to receive prior to law school matriculation a bachelor's degree from a college or university accredited by one of the regional associations of colleges
- Take the Law School Admissions Test (LSAT). Valparaiso University School of Law will accept LSAT scores that are up to five years old
- Complete the Application for Admission form. This is the basic document required to initiate an application and should be sent to the School of Law, along with the required essay and \$50 application fee. An application for admission may be submitted even though the applicant has not yet taken the LSAT. Review takes place when the file is complete
- Please note that the application fee (check or money order) should be made payable to Valparaiso University. The application fee is not refundable. The application fee will be waived for all applications postmarked on or before January 1, 2005 or for applications referred by a Valpo Law graduate. The application fee may be waived in cases of extreme hardship. Those applicants who feel they are unable to pay the fee should request a fee waiver form from the Admissions Office when requesting an application;

- Register with the Law School Data Assembly Service (LSDAS). The applicant must arrange for the submission of transcript(s) of undergraduate and graduate schools attended to LSDAS. LSAT and LSDAS registration materials may be obtained from either the Admissions Office or Law Services (Box 2000, Newtown, PA 18940; [www.lsac.org](http://www.lsac.org)).
- Arrange for the timely submission of recommendations. Valparaiso University School of Law strongly encourages letters of recommendation as part of the admissions process. Applicants are strongly encouraged to supplement their files with two letters from faculty or professionals who can attest to academic qualities. Applicants who have been out of school for some time may substitute letters from employers or others who know them well.

Any false or misleading statements or an incomplete or inaccurate application may be the basis for denial of admission, or, if admitted, dismissal from the School of Law. The false information will be reported to Law Services. All questions must be answered, and the application must be signed and dated. The applicant must notify the Admissions Office of any changes of status as to any part of the application which may occur after the date of the signature on the application.

An admitted student must submit an official, final undergraduate transcript, showing the receipt of a degree or degrees and all academic work undertaken prior to the date of registration, directly to Valpo Law by the first day of the fall semester in which the student begins law school. The official transcript must be mailed directly from the conferring institution to the Admissions Office.

All admissions offers are conditioned upon the receipt of a final undergraduate transcript and may be revoked if the official transcript certifying receipt of bachelor's degree is not received. Note: Transcripts received by the Admissions Office as part of the LSDAS Report are not official and do not fulfill this requirement.

Applications may be submitted on-line via [www.valpo.edu/law/](http://www.valpo.edu/law/).

#### **Tuition Deposits**

All offers of admission (first-year or transfer student) are conditioned upon receipt of a \$500 tuition deposit and receipt of required transcripts showing conferral of a bachelor's degree and law school grades (for transfer applications). The tuition deposit may be paid in two installments, each of \$250. The initial tuition deposit installment of \$250 is due on April 1. For those applicants admitted after April 1, the initial \$250 is due two weeks after receipt of the letter of acceptance. The second and final tuition deposit installment is due on June 1. The tuition deposit is applied toward tuition and general fees.

**Tuition deposits are non-refundable.**

#### **Orientation**

An orientation and registration program for all new students is held two days before the first day of classes in August. All new students are required to attend. Specific details on orientation are mailed to all new students during the summer.

To obtain an application for admission to Valparaiso University School of Law, contact:  
 Admissions Office, Valparaiso University School of Law, Wesemann Hall, 656 S. Greenwich St., Valparaiso, Indiana 46383; Phone: 219-465-7829 or 888-VALPOLAW; E-Mail: [valpolaw@valpo.edu](mailto:valpolaw@valpo.edu).  
 Web address: [www.valpo.edu/law/](http://www.valpo.edu/law/).

### **Transfer Application**

In order to apply as a transfer candidate, an applicant must submit:

- A completed application for admission, transfer status;
- A letter of good standing from the dean of the law school currently attending;
- An official transcript from the undergraduate institution showing the conferral of a bachelor's degree;
- A certified academic transcript covering all course work to be completed prior to transfer (completion of first year);
- A copy of the first page of the LSDAS Report originally submitted for admission to law school; and
- The \$50 registration fee (check or money order), payable to Valparaiso University.

### **Transfer Reactivation Candidates**

Students seeking transfer who completed an original application to Valparaiso University School of Law for first year admission, simply need to reactivate their prior application (as long as it was within the past three years), and submit the following additional information:

- A letter of good standing from the dean of the law school currently attending;
- Certified academic transcripts covering all course work completed prior to transfer; and
- The application fee.

### **Credit Awarded to Transfer Students**

A student transferring to Valparaiso University School of Law from another law school may receive up to 30 hours of course credit, provided:

- That the student meets the scholastic average required for graduation by that law school and all other conditions and requirements for continued attendance at that school;
- That the student's scholastic standing meets the requirements of the Valparaiso University School of Law for advanced standing;
- That the work which the student has completed is similar in character to that which is given at Valparaiso University School of Law; and
- That the student has met the entrance requirements of Valparaiso University School of Law for first year law students.

The right is reserved to withhold such credit, wholly or in part. Credit which has been granted provisionally may be withdrawn because of unsatisfactory work at Valparaiso University School of Law. No advanced standing is given for courses completed with a grade of 1.7 (C-) or below (or the equivalent).

Prior to registration, a student admitted with advanced standing must consult with the School of Law's Associate Dean for Academic Affairs regarding credit to be transferred. The amount of credit transferred depends on the quality of the student's record and the relationship of the coursework to the program at Valparaiso University School of Law. A maximum of 30 hours of course credit may be transferred.

Grades from transferred credits will not be used to compute the student's cumulative grade point average at Valparaiso University School of Law. The student must obtain and maintain a grade point average of at least a 2.0 (C) at Valparaiso University School of Law to be eligible for a degree. In the computation of a student's standing, grades of 0.0 (or F) earned at Valparaiso University School of Law are included. Students who enter with advanced standing do not have an official class ranking until graduation.

### **Visiting Student Application**

In order to apply as a visiting student, an applicant must submit:

- A completed application of admission, visiting status;
- A letter of good standing from the Dean of the law school currently attending, indicating that credits taken at Valparaiso University School of Law will be accepted by that institution as transfer credit;
- An official transcript covering all law school course work completed.

## **INFORMATION FOR THE MASTERS OF LAW DEGREE**

### **Admission Criteria and Procedures**

Each applicant must: (1) have a law degree with high academic standing from a recognized foreign university; (2) receive a minimum TOEFL score of 575 (paper-based), 230 (computer-based), or successfully complete the INTERLINK program (or a comparable intensive English program); and (3) provide a notarized statement of financial support. In addition, each applicant must: (1) complete the LL.M. application; (2) provide at least two letters of recommendation commenting in detail on the scholastic and professional qualifications of the applicant; and (3) provide original or certified true copies of academic records with a certified English translation for all university work.

The University is required by the Immigration and Naturalization Service to determine that international applicants have sufficient financial resources to cover all of their expenses while in the United States. Therefore, a notarized statement of financial support must be submitted.

### **Financial Aid**

Financial aid will not be available to support students in the LL.M. program. Applicants are encouraged to seek assistance from their governments or other outside sources.

## **INFORMATION FOR THE PROSPECTIVE JD/MA, JD/MS, OR JD/MALS APPLICANT**

### **Admission Criteria and Procedures**

Persons should apply to the MA, MS, or MALS program at the same time that they first apply to the School of Law. Though the law school and graduate schools will share applicant information, the graduate admission decisions and the law school admission decisions are SEPARATE PROCESSES. Admission to one program does not guarantee admittance to the other. All dual degree applicants should submit a \$20 application fee directly to the graduate division along with their application to the graduate program, in addition to the \$50 application fee to the law school (unless it has been waived).

## **INFORMATION FOR THE PROSPECTIVE JD/MBA APPLICANT**

### **Admission Criteria and Procedures**

Students interested in applying to the JD/MBA program must complete the School of Law Application, the supplemental Dual Degree Application Form, take the Law School Admission Test (LSAT) and the Graduate Management Admission Test (GMAT), and submit the \$40 application fee.



## **VALPARAISO UNIVERSITY SCHOOL OF LAW HONOR CODE**

### **I. Citation**

These provisions, the rules and procedures herein may be cited and referred to as the Valparaiso University School of Law Honor Code.

### **II. Preamble**

The Valparaiso University School of Law Honor Code is adopted to promote and ensure the opportunity of each student to pursue legal education to the best of his or her ability in an atmosphere of trust and mutual respect. The Code recognizes that achievement of these goals is ultimately dependent on the integrity of each individual student. Nothing herein, including the provisions of Article XII, shall be interpreted in conflict with standards 205 and 208 of the Accreditation Standards of the American Bar Association, requiring the dean and faculty to retain control over matters entrusted to them by the standards.

### **III. Scope**

The Honor Code applies to the behavior of any student of the Valparaiso University School of Law.

### **IV. Canons**

The following canons are general principles, representing objectives toward which every Valparaiso University law student should strive. They constitute standards of professional conduct which should provide guidance for students in many specific situations.

\* A student should scrupulously regard the rights of others and should observe high ethical standards in his or her conduct. A student should strive to promote an academic environment where each student has an equal opportunity to use all of the resources of the school. A student should not take any action which deprives another student of a reasonable opportunity to use the resource materials.

\* A student should never offer or render and/or receive aid of any kind from another student during an examination. A student who has taken an examination should never offer or render aid concerning the examination to a student who has not yet taken the examination. Likewise, a student who has not yet taken an examination should never request or accept aid from a student who has taken the examination, or obtain a copy of an examination before taking it.

\* The Code recognizes that discussions between students are an integral factor of legal education. Within the parameters of specific instructions on any given assignment, students are encouraged to exchange ideas and alternative viewpoints. However, all work submitted for evaluation should ultimately be the result of that student's independent effort. A student should never submit the work of another as his or her own work.

\* Except at a public trial, a student participating in or aware of any Honor Code Proceeding should not divulge any information concerning the proceeding outside of the proceeding itself. A student should obey all directions of the Honor Court or Honor Commission.

\* Any student associated with the Honor System should be a person of high integrity, competence and of suitable temperament, and be a non-probationary student. The student should strive to maintain an independent and objective attitude in the performance of his or her duties.

\* The enforcement of the Honor Code is ultimately dependent on the integrity of each individual student. A student should not initiate Honor Code proceedings if he or she is aware or should have been aware that the accusations are false, nor should a student initiate Honor Code proceedings for the sole purpose of injuring the reputation of another student or in a deliberate attempt to cause another student emotional distress.

#### **V. The Honor Code Pledge**

It has been a tradition at the Valparaiso University School of Law to require all students to sign an honor code pledge on the work done for academic credit.

This pledge reads as follows: **I have neither given nor received unauthorized aid.**

Each student must sign the pledge by their examination number.

#### **VI. Violations**

As future members of the legal profession, students at the School of Law bear a special responsibility to insist upon and to maintain high standards of integrity. Accordingly, the School of Law has defined the following violations which are subject to discipline in accordance with the procedures set forth in subsequent sections of this Code.

##### **A. Misrepresentation.**

Misrepresentation includes any act of fraud or deception by which the student gains or attempts to gain an academic benefit or advantage from the University, its constituent institutions, its faculty, staff, or students, or persons dealing with the University. Examples of this offense include, but are not limited to, the following:

1. forging or altering any University document, record, or instrument of identification;
2. furnishing material information which is known by the student to be false to any official, other employee, or agent of the University;
3. signing the school attendance policy indicating that the student has attended the requisite number of scheduled class meetings per course when in fact the student knows such to be false;
4. falsely signing another student's name to the school attendance policy.

##### **B. Unfair Advantage.**

Unfair advantage includes any act of fraud, deception, or improper influence by which the student gains or attempts to gain an academic benefit or advantage from the University, its constituent institutions, its faculty, staff, or students, or persons dealing with the University. "Academic benefit or advantage" results from the student's course work as well as from co-curricular activities such as Law Review, Moot Court, Mock Trial and Client Counseling Competition. Examples of this offense include, but are not limited to, the following:

1. unauthorized copying, collaboration, or use of notes or books on any examination, project, or paper;
2. failing to observe time limits set for an examination by the instructor in charge;
3. lying about the performance of academic work;
4. submitting as one's own and without citation, writings or ideas known by the student to be of another (including those of any person furnishing writing for hire) in any academic pursuit; offering or attempting to offer money or some other thing or service to a member of the University community, including its faculty, staff, and students, in an effort to gain unauthorized academic benefit or advantage;
5. stealing, damaging, or destroying notes or books of students;
6. stealing, hiding, or vandalizing library materials.

**C. Obstruction of Honor Code Process.**

This section includes any failure to cooperate with the Honor Court, a Presenter, or other agency acting hereunder with respect to the conduct of any investigation or proceeding held in connection with any alleged violation by any other person of the Honor Code.

**D. Accessoryship.**

This section includes any aid intentionally given to another student in violation of this Code.

**E. Corruption of Honor Code Process.**

This section includes the use of a position on the Honor Court, or Honor Commission, or as a Presenter, to obtain, or attempt to obtain, a special advantage in academic matters for himself for another where he knows or it is obvious that such action is improper.

**The full honor code and procedures are available in the Dean's Office.**

**VALPARAISO UNIVERSITY SEXUAL HARASSMENT POLICY**

Valparaiso University prohibits discrimination and harassment by all faculty, staff, and students. Law students who feel they have been a victim of sexual harassment are encouraged to report the incident to the Associate Dean, the Registrar and Director of Student Services, or one of the University Sexual Harassment Complaint Advisors/Advocates. A list of Sexual Harassment Complaint Advisors/Advocates may be obtained by calling: 1) the SAAFE Office at 464-6860 or 2) the Assistant Provost for Student Affairs at 464-5411. The full policy and procedures found in the University's Student Handbook is distributed to all new law students.

**WESEMANN HALL LEGEND**

**LOWER LEVEL**

Office

- 14 Government Docs. Librarian, Sally Holterhoff
- 15 Government Information Coordinator, Susan Waldschmit

**FIRST FLOOR**

- 109 Law Library Professional Specialist, Steven Probst
- 111 Law Librarian, Mary Persyn
- 112 Associate Librarian for Access Services, Michael Bushbaum
- 113 Lower student computer lab
- 118 Looseleaf Supervisor, Joyce Freeman
- 121 Library Circulation Desk
- 122 Circulation, Debbie Blennerhassett
- 123 Library photocopier
- 125-130 Career Planning
- 131 Student Lounge

114

132	Hessler Seminar Room
133	Chicago Seminar Room
134	St. Louis Seminar Room
136	Staff Lounge
139	Law Review Office – Karen Koelemeyer
141	Law Review Editor
142	Moot Court
143-A	SBA Office
148	Stride Courtroom
149	Judge's Chambers
155	Pelzer Classroom
158	Ulbricht Classroom
160	Benson Classroom
163	Tabor Auditorium

## **SECOND FLOOR**

202	Admissions & Development/Alumni Relations
205	Dean, Jay Conison
206	Administrative Assistant to the Dean, Lisa Todd
207	Associate Dean, Bruce Berner
208	Associate Dean, Curtis Cichowski
209	Financial Administrator, Jan Zoladz
210	Director of Admissions-Operations, Zahra Nwabara
211	Asst. Director Admissions/Financial Aid, Ann Weitgenant
212	Executive Director of Admissions, Tony Credit
214	Asst. Registrar, Linda Canada
214A	Director, Alumni Relations, Marilyn Otis
215	Registrar and Director of Student Services, Debbie Gleason
216	Prof. Elizabeth Bruch
217	Faculty Secretary, Karen Koelemeyer
218	Prof. Linda Whitton
219	Brassfield Conference Room
220	Prof. Ruth Vance
222	Prof. Mark Adams
224	Prof. Seymour Moskowitz
226	Prof. Derrick Carter
227	Copy/Mail Room
228	Prof. Rosalie Levinson
229	Faculty Secretary Office Manager, Melissa Mundt
230	Prof. Ivan Bodensteiner
231	Prof. Susan Stuart
232	Prof. Alex Geisinger
233	Prof. Clare Nuechterlein
234	Prof. Rebecca Huss
235	Network Administrator, John Obermann
236	Prof. Richard Stith
238	Prof. Jeremy Telman

240 Prof. Susan Stuart  
241 Prof. Laura Dooley  
242 Prof. John Potts  
243 Prof. JoEllen Lind  
244 Faculty Lounge  
245 Faculty Secretaries – Nancy Young, Debbie Bercik  
246 Prof. James Loebel  
247 Prof. Robert Blomquist  
248 Prof. Edward Gaffney  
249 Prof. Paul Brietzke  
250 Prof. David Myers  
251 Acquisitions Librarian, Gail Hartzell  
252 Technical Services Librarian, Naomi Goodman  
253 Cat. Asst. & Interlibrary Loan, Pat Glenn  
254 Library Workroom  
255 Upper Student Computer Lab  
257 Storage  
260-264 Library enclosed carrels  
268 Empty office  
269 Prof. Michael Straubel  
270 Prof. Alan Morrisson