

Completing Strategy Profile

You are new to Valparaiso University Law School but already you may have heard other students, faculty and staff talking about "Strategy." You may also have picked up that Strategy has something to do with Career Planning. Strategy is the career planning management system that we use at Valpo Law. The system was created by CSO Research, Inc. This is the system that you will use for career development including identifying and applying for various types of career/job opportunities.

If you have clicked on and reviewed the tasks described in your VOLT mobile tool, you probably discovered that #4 mentions something about completing your Strategy Profile even before your first career planning advising session. How can you accomplish this?

To access the student login page for Strategy, start a web browser and go to:

<https://www.myinterfase.com/valpolaw/student> - **bookmark your Student Login page**

Remember:

Username - student Valpo email

Password - student ID number

Here is an example of what you will see on the Student Homepage:

VALPARAISO UNIVERSITY LAW

strategy

My Account ▾ Employer Directory Job Search ▾ Interview Schedules ▾ Career Events

Log Out Home

Home

Calendar

Resource Library

My Favorites

My Partners ▲

I want to ... ▾

Report a Hire

View My Activity

Saved Searches ▲

the CampusCareerCoach.com
Practical answers to career questions for college students.
Powered by CSO

Account Summary

Profile Last Modified:
Tuesday, August 28, 2012
[Update Profile](#)

Current E-mail Address:
test@valpo.edu
[Change Email](#)

Default Resume Last Modified:
Tuesday, July 28, 2009
[Update Resume](#)

Allow Employer Viewing / Resume Referral
No [Change](#)

Welcome, Test Student
To navigate the system use the menu items above.

System will have a new look! Update coming soon!

YouTube Take a tour of our new design and updated features on YouTube.
[Click Here](#)

Announcements [Printer Friendly](#)

Apply NOW to avoid missing out on these great opportunities! Following is a sampling of 2L Summer 2013 Employment Opportunities & deadlines to apply:
Employer / Deadline to Apply through Strategy
May Oberfell Lorber (Mishawaka/South Bend)/August 22, 2012
Lewis & Kappes (Indianapolis)/ August 27, 2012
Barnes & Thornburg (Indianapolis/South Bend) / August 29, 2012
Burke Costanza & Carberry (Valparaiso/Merrillville) / August 29, 2012
Winston & Strawn (Chicago) / August 29, 2012

Task List

No tasks available at this time.

Upcoming Events [See All](#)

Aug
30
4:30 PM
Government Agency Career Expo

When you login to Strategy you need to complete your on-line recruiting profile. It is your on-line recruiting profile that allows the Career Planning Center staff to assist with your career search. To access this page:

1. Point to "My Account"
2. Select, "My Profile"
3. Click the "Edit Profile" tab
4. Begin updating your profile in the Personal Information section which will appear as follows:

The screenshot shows the 'My Profile' page on the Strategy website. The page has a yellow navigation bar at the top with links for 'My Account', 'Employer Directory', 'Job Search', 'Interview Schedules', and 'Career Events'. A left sidebar contains navigation options like 'Home', 'Calendar', 'Resource Library', 'My Favorites', 'My Partners', and 'I want to ...'. The main content area is titled 'My Profile' and has two tabs: 'View Profile' and 'Edit Profile'. The 'Edit Profile' tab is active, showing the 'Personal Information' section. This section includes a 'Save' button and a 'Cancel' button. A red warning message states: 'IMPORTANT: If you need to update information in this section, please contact the Law Registrar in order for the information to be updated in DataVU as well as Strategy.' Below this, there is a link to the Office of the Registrar. A 'Thank you!' message is displayed. Instructions for updating the profile are provided, noting that fields marked with an asterisk are required. The form fields are as follows:

First Name: Test	Middle Name: [Empty]	Last Name: Student	Local Address Line 1: 555 west lane
User Name (Your E-mail): Test@law.valpo.edu	* Password: 1111111		Local Address Line 2: [Empty]
Permanent Address Line 1: 555 West	Permanent Address Line 2: [Empty]		Local City: valpo
Permanent City: valpo	Permanent State: IN	Permanent Zip: 55555	Local State: IN
Perm Country: United States	Country: [Empty]		Local Zip: 55555
Permanent Phone: [Empty]	Permanent Phone 2: [Empty]	Current Phone: 555 555-5555	Alternate Phone: [Empty]
Email: test@valpo.edu		WebSite: [Empty]	

The next section of your profile details your Demographic Information. Please fill this information in accordingly.

Helpful hints:

- If you are in the first year of law school, type the following list of positions into this field: Extern, Internship, Judicial Clerk, Law Clerk, Pro Bono and Summer Associate. Why? Later on in the semester, you will be setting up a Job Search Agent in Strategy (Task #8 on your VOLT mobile tool) and you will receive emails through Strategy about postings for these types of opportunities.
- If you are in the first year of law school, you will be able to list your GPA and Class Rank upon receiving your first semester grades (usually mid-January)

Demographic Information

Save

Cancel

Please review your demographic information. All fields marked with an * are required. Ethnicity, Gender, Veteran Status and Disabled Status are optional fields.

Once you have completed making changes click **Save** at the bottom.

NOTE: For fields that allow multiple selections, use CTRL to select more than one.

Class Status:

1L

Alumnus(a):

No

* Jobs Seeking:

Extern, Internship, Judicial Clerk, Law Clerk, Pro Bono,

Student Type:

Full Time Student

GPA:

0.00

Program End Date:

Class Rank:

Graduation Month:

May

Graduation Year:

2014

GPA:

0.00

Hours:

* Degrees:

J.D.

Achievements:

Birth Date:

7/27/1980

Work Authorization:

U.S. Citizen

* Ethnicity:

Black/African-American

Gender:

Female

* Veteran Status:

No

* Disabled Status:

No

You can also enter information into your Strategy Profile about your particular skills and additional information about your current geographic and practice area preferences.

Helpful hints:

- It is extremely important to the Career Planning Center that you indicate Job Preferences (as many as apply) and keep this section updated. You will likely have many interest areas which will grow and change throughout law school.
- It is also critical to keep your Geographic State Preferences updated.
- If your Strategy profile matches the criteria for applicants described in a Strategy job posting, your resume may be automatically submitted to or viewed by the employer who posted the position. If your profile is not accurate - you could be missing out on opportunities.
- When completing the fields in the "Additional Information" section, you must select "Yes" if you want to allow employers to view your profile and resume.

Additional Information

[Edit](#)

This section allows you to specify a career goal, state the type of job you are seeking, and any other information you would like to provide. Please review your job search criteria. Click on the [Edit] link to make any changes.

Career Goal:

Job Preference:

Public Contract Law, Science and Technology, Taxation

Geographic State Preference:

IL, IN, MI

Geographic Country Preference:

US

Allow Employer Viewing / Resume Referral: 

No

Other Information:

When you have completed your Profile, click on the submit button.

