

Transfer Credit Evaluation

Students transferring to VU from other colleges and universities may request a **Transfer Credit Evaluation** of their prior transcript(s) during regular office hours of 8:00 a.m. - 5:00 p.m. (CST) Monday through Friday. They may also be requested by mail or fax.

Credit hours, not grades, are evaluated for transfer applicability. The student will receive a record of this evaluation called **Advanced Standing** which is used during advising.

An **official transcript from the prior institution** should be submitted for transcript credit evaluation. Courses with grades of C- or above are accepted as transfer credit for graduation. Transcripts will be carefully evaluated to ensure students meet all Theology requirements and First Year Core requirements. Students will then have the opportunity to meet all remaining requirements before graduation.

Credits earned more than 15 years before application for admission are accepted toward graduation on a provisional basis, subject to validation by the first 30 semester hours completed in residence at VU with a 2.00 (C) average.

The maximum number of advanced standing credits that may be transferred to VU is 94 credits for the Colleges of Arts and Sciences, Business Administration, or Nursing. A higher maximum of 102 credits applies to the College of Engineering.

Credit for workshops, institutes or travel study will ordinarily be granted only for work taken at Valparaiso University. In cases of exception to this restriction, transfer credit for Institutes or workshops usually will not exceed one (1) credit per calendar week of instruction. Transfer credit for travel-study programs usually will not exceed two (2) credits per calendar week.

If you have other questions on transfer credit evaluation, please e-mail Registrar@valpo.edu.