

## GROUPWISE FOR MAC

Here are some tip sheets:

- [Address Books](#)
- [Appointments](#)
- [Auto-Fill Name Completion](#)
- [Calendar Overview](#)
- [Intro toGroupwise for Mac](#)
- [Out-Of-Office Rule](#)
- [Recurring Items](#)
- [Retracting and Resending Items](#)
- [Specifying Multiple Recipients](#)
- [Spell Check and Quick Correct](#)

## Office of Information Technology

1410 Chapel Drive Valparaiso, Indiana 46383 Phone: (219) 464-6763 Fax: (219) 464-5056 Email: [it@valpo.edu](mailto:it@valpo.edu)