



2009 Guild Campus Gifts Grants

Criteria for submission of grant proposals:

- Grant requests must be consistent with the University's strategic plan and approved by any necessary campus authorities.
- Proposals with a significant campus impact and direct benefit to multiple students are preferred in order to comply with the Valparaiso University Guild's mission to *enhance the student experience while exemplifying the University's ideals of scholarship, freedom and faith.*
- Proposals should not exceed three pages in length, one page being the grant proposal form (which may be modified as long as all of the questions are answered). Applicants are welcome to attach specific supplemental information such as a price quote, budget or detailed description.
- Grant requests must be within a range of \$500 minimum to \$5,000 maximum. Applicants may agree to accept partial funding (for example, the proposal may request five \$1,000 items, however the applicant would accept two \$1,000 items if Guild funds were limited). If partial funding is acceptable, please indicate the minimum dollar amount needed to fulfill part of the project.
- If requesting funds for a program or event, the program or event must take place after the 2009 grants are awarded (October 2009) and before the end of the next calendar year (December 2010).
- Grant applications from national organizations with a Valparaiso University chapter must demonstrate how the grant will enhance the experience of Valpo students rather than support the mission of the national organization.
- A Valparaiso University account number must be provided so funds may be transferred. Checks will not be written to organizations outside of Valparaiso University.
- Departments and/or student organizations may partner to submit proposals.
- Departments and/or student organizations may submit multiple proposals.

Other Information:

- Depending on the number of proposals received, the Guild committee reviewing the grants may prioritize requests by selecting grants that have never received Guild Campus Gifts Grant funds over previously funded requests.
- Departments or programs receiving grants will be asked to report to the Guild with information on when and how the grant was used (for use in future Guild publications). Details regarding the impact of the grant would be appreciated.
- Applicants will be notified in October 2009 of the results. Upon notification, grant funds will be transferred to the budget number given.

2008 Guild Campus Gifts Grant Recipients (Total of \$28,305 awarded)

- Kitchen Appliances for the new Union Multipurpose Room -- Office of Multicultural Programs (\$500)
- Valpo Social Network Advertising -- Office of Information Technology (\$394.20)
- Concession Stand Equipment -- Delta Sigma Pi (\$500)
- SimBaby -- College of Nursing (\$1,000)
- Braille Machine -- Mechanical and Electrical Engineering Department (\$750)
- Whiteboards in Meier Hall -- Department of Foreign Languages & Literature and the Department of Economics (\$2,496)
- College Mentors for Kids Program -- Education Department (\$1,500)
- Student seating section for the Eastgate soccer fields -- Athletics Department (\$4,165)
- Residential Assistant Collaboration and Resource Room -- Residential Life (\$4,500)
- Wireless in Mueller Hall -- Christ College (\$5,000)
- New Reception Area Furniture for Kretzmann Hall -- Finance Office (\$2,500)
- Carnegie Hall Chorale Performance Trip -- Music Department (\$5,000)